

Gary C. Jarvis
Chairman

BettyAnne Rogers
Executive Director



Frank J. Picozzi
Mayor

Michael P. Bedard
Superintendent

Warwick Sewer Authority
125 Arthur W. Devine Boulevard
Warwick, RI 02886
Voice: (401) 739-4949 • Fax: (401) 739-1414

BOARD MEETING AGENDA
Thursday, April 18, 2024 5:30 P.M.
Warwick Sewer Authority Conference Room
125 Arthur W. Devine Boulevard
Warwick, RI 02886

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

- a. Approval of minutes from the Board Meeting held March 21, 2024.
ACTION:

IV. Mayor Picozzi to address the Board.

V. Industrial Pretreatment Program (IPP) Division

- a. Monthly Activity Report:
DISCUSSION/NO ACTION TO BE TAKEN:

VI. Collection Systems

- a. Collections Department Monthly Report: Monthly Activities Update
DISCUSSION/NO ACTION TO BE TAKEN:
- b. Collections Department Monthly Report: Construction Report Updates & Schedules
1. Projects In-Design:
 - Oakland Beach Force Main Rehabilitation
 - Northwest Gorton Pond Sewer Construction Project
 - Oakland Beach Pump StationDISCUSSION/NO ACTION TO BE TAKEN:
 2. Construction Projects
 - Bayside- Contract 86B
 - Cedar Swamp Force Main- Contract 94DISCUSSION/NO ACTION TO BE TAKEN:
- c. Increase in Engineering Services for Contract 86B Bayside held from March 21 Board Meeting
Finance Committee Report:
DISCUSSION/ACTION:
- d. Recommendation: Award of Bid 2024-406 Manhole Frames and Covers
Finance Committee Report:
DISCUSSION/ACTION:

Posted 4/12/2024

VII. Operation and Maintenance Division

- a. Superintendent's Monthly Facility Performance Update Report:
- Reviewing average flow & chemical composition of discharge.
 - Bioxide update
 - Status of solids & proposed modifications to solids handling
 - Alternative Methods of Sludge Removal
 - SCADA System Update
 - Plant Projects Update

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Variable Frequency Drive (VFD) Service Contract Renewal

Finance Committee Report:

DISCUSSION/ACTION:

- c. Center Secondary Clarifier Seals

Finance Committee Report:

DISCUSSION/ACTION:

- d. Radar Level Sensors for Disinfection and Sodium Hydroxide Tanks

DISCUSSION/ACTION:

VIII. Billing Services Division

- a. Monthly Activity Report:
- Review of Current & Upcoming Billing Activity.
 - Review of Numbers & Total Permit Fees.
 - Closing Requests & Mandatory Connection Letters.
 - Approved Administrative Abatements
 - Safety Valve Monthly Activity
 - Tax Sale Update

DISCUSSION/NO ACTION TO BE TAKEN:

IX. Administrative Items

- a. FY24 Monthly Financial Reports
- Budget Report as of March 31, 2024
 - Operating Capital 80-799
 - Renewal and Replacement 495-0400
 - Bond Report & Future Bonding

Finance Committee Report:

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Update on Fiscal Year (FY25) Budget

Finance Committee Report:

DISCUSSION/NO ACTION TO BE TAKEN:

- c. Current Staffing and Vacancies- Update

DISCUSSION/NO ACTION TO BE TAKEN:

- d. Transfer of \$54,000 in Lease Revenue to the Low-Income Sewer Tie-In Grant Program

Finance Committee Report:

DISCUSSION/ACTION

e. Utility Relocation Legislation
DISCUSSION/NO ACTION TO BE TAKEN:

f. Administrative schedule
• If needed, discussion of schedule for future Board meetings.
DISCUSSION/ACTION:

X. Consent Agenda – Correspondence

a. WSA Financial Report for March 2024
REVIEW ONLY/NO ACTION TO BE TAKEN:

b. Notice of Violations- March 2024 – No notices sent out.
REVIEW ONLY/NO ACTION TO BE TAKEN:

XI. New Business - Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

XII. Public Comment Period

XIII. Adjournment

This meeting has been scheduled for 04/18/2024 at 05:30 PM.
This notice was electronically filed on the Secretary of State Open Meetings Website on:
04/12/2024 02:59 PM.

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4700 at least 48 hours in advance of the meeting.