

Requirements for filing a Building Board of Appeals

Application

NOTE: Application and all pertinent information must be received by the Building Department office prior to the 25th of each month, in order to be placed on the docket for the next month's meeting.

1. One (1) original, completed application signed by the owner of the property.
2. Six (6) copies of completed application.
3. One (1) complete set of building plans (if applicable). Note: supply two (2) additional sets of plans at the meeting.
4. Six (6) copies of all code sections and/or tables noted in Item #9 on the back of the application.
5. The owner of the property must attend the hearing. Otherwise, if someone is appearing on the owner's behalf, a notarized letter must be presented to the Board stating authorization has been given for that individual to represent the owner.
6. The Building Board of Appeals meeting is generally held on the third Wednesday of the month, beginning at 6:30 p.m.

7. Fees:

Residential (one and two family): \$50.00

Commercial: \$250.00

(Please make checks payable to the City of Warwick)

** If you have any questions or need additional information, please call (401) 738-2000 ext. 6299.

CITY OF WARWICK
Building Board of Review

Date _____ 20_____

Petition for variation or modification of the application of certain provisions of the Rhode Island State Building Code.

Owner: _____ Telephone # _____

Address: _____ Zip Code _____

Applicant _____ Telephone # _____

Address _____ Zip Code _____

Lessee _____ Telephone # _____

Address _____ Zip Code _____

Premises Affected

1. Location of Premises _____

2. Assessor's plat[s] _____ Lot[s] _____

3. Dimensions of lot[s]—frontage _____ depth _____ area _____ sq.ft. _____

Description of Existing or Proposed Building

4. Zoning District _____ Historical _____

5. Present use of premises _____

6. Proposed use of premises _____

7. Type of construction _____

8. Have the plans been approved by the Warwick Historic District: Yes _____ No _____

