

Gary C. Jarvis
Chairman

BettyAnne Rogers
Executive Director



Frank J. Picozzi
Mayor

Michael P. Bedard
Superintendent

Warwick Sewer Authority

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Warwick, RI 02886
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BOARD MEETING AGENDA AMENDED
Thursday, February 22, 2024 5:30 P.M.
Warwick Sewer Authority Conference Room
125 Arthur W. Devine Boulevard
Warwick, RI 02886

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

- a. Approval of minutes from the Board Meeting held January 25, 2024.
ACTION:

IV. Industrial Pretreatment Program (IPP) Division

- a. Monthly Activity Report:
DISCUSSION/NO ACTION TO BE TAKEN:

V. Collection Systems

- a. Collections Department Monthly Report: Monthly Activities Update
DISCUSSION/NO ACTION TO BE TAKEN:
- b. Collections Department Monthly Report: Construction Report Updates & Schedules
1. Projects In-Design:
 - Oakland Beach Force Main Rehabilitation
 - Northwest Gorton Pond Sewer Construction Project
 - Oakland Beach Pump StationDISCUSSION/NO ACTION TO BE TAKEN:
 2. Construction Projects
 - Bayside- Contract 86B
 - Cedar Swamp Force Main- Contract 94DISCUSSION/NO ACTION TO BE TAKEN:

VI. Operation and Maintenance Division

- a. Superintendent's Monthly Facility Performance Update Report:
 - Reviewing average flow & chemical composition of discharge.
 - Bioxide update
 - Status of solids & proposed modifications to solids handling
 - Alternative Methods of Sludge Removal
 - SCADA System Update
 - Plant Projects UpdateDISCUSSION/NO ACTION TO BE TAKEN:

Posted 2/20/2024

- b. Purchase Authorization: Formal Levee Inspection and Operations and Maintenance Manual Development –
Finance Chairman Review:
DISCUSSION/ACTION:
- c. Purchase of a Mastrr Series 32 PT Chemical Mixing Induction Unit for ACTIFLO Process
Finance Chairman Review:
DISCUSSION/ACTION:
- d. Request for Change Order - Increase of Purchase Order 2240760 Bid 2024-186 Cedar Swamp Pump Station Wet Well Cleaning
Finance Chairman Review:
DISCUSSION/ACTION:
- e. Purchase Authorization: Chemical Contract Extensions for Fiscal Year 2025
Finance Chairman Review:
DISCUSSION/ACTION:
- f. Purchase Authorization: One Year Extension of RFP 2023-359, On-Call Electrical Maintenance and Repair
Finance Chairman Review:
DISCUSSION/ACTION:
- g. Bid 2024-353 24-Hour On-Call Supervisory Control and Data Acquisition (SCADA) Maintenance and Support for Wastewater Services
Finance Chairman Review:
DISCUSSION/ACTION:
- h. On-Call Engineering Services-Qualifications Submittals Review – Update
Finance Chairman Review:
DISCUSSION/NO ACTION TO BE TAKEN:
- i. East Hoxsie – Vernon Street – Water Line Repair
Finance Chairman Review:
DISCUSSION/ACTION:
- j. Cedar Swamp Pump Station Wet Side Rehabilitation
Finance Chairman Review:
DISCUSSION/ACTION:

VII. Billing Services Division

- a. Monthly Activity Report:
 - Review of Current & Upcoming Billing Activity.
 - Review of Numbers & Total Permit Fees.
 - Closing Requests & Mandatory Connection Letters.
 - Approved Administrative Abatements
 - Safety Valve Monthly Activity
 - Meter Reader Update - TiSalesDISCUSSION/NO ACTION TO BE TAKEN:

VIII. Administrative Items

a. FY24 Monthly Financial Reports

- Budget Report as of January 31, 2024
- Operating Capital 80-799
- Renewal and Replacement 495-0400
- Bond Report & Future Bonding
- Electrical Billing Update

Finance Chairman Review:

DISCUSSION/NO ACTION TO BE TAKEN:

b. Current Staffing and Vacancies- Update

DISCUSSION/NO ACTION TO BE TAKEN:

c. Administrative schedule

- If needed, discussion of schedule for future Board meetings.

DISCUSSION/ACTION:

d. Rebranding of Warwick Sewer Authority

DISCUSSION/ACTION:

IX. Consent Agenda – Correspondence

a. WSA Financial Report for January 2024

REVIEW ONLY/NO ACTION TO BE TAKEN:

b. Notice of Violations- January 2024

REVIEW ONLY/NO ACTION TO BE TAKEN:

X. New Business - Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

XI. Public Comment Period

XII. Adjournment

This meeting is scheduled for 02/22/2024 at 05:30 PM.

This notice was electronically filed on the Secretary of State Open Meetings Website on:
02/20/2024 03:31 PM.

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4700 at least 48 hours in advance of the meeting.