

PATRICIA A. PESHKA

PURCHASING AGENT



SCOTT AVEDISIAN

MAYOR

CITY OF WARWICK
PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL (401)738-2000 EXT. 6240
FAX (401) 737-2364

To: All Prospective Bidders

From: Patricia A. Peshka, Purchasing Agent

Date: November 1, 2016

Re: **Bid2017-165 PURCHASE AND INSTALL WPD HVAC**

Addendum #1

Please be advised that the information provided below comprises Addendum # 1.

Pg.8 Furnace split units and Accessories

1. Tempstar F9MXE w/ SmartComfort *100K BTU, DLX 96-NAT with 5-ton coil
 - a. * Item 1 has 100 BTU added

An additional line has been added:

8. Roofing on pitch pockets by the city

The bid opening remains on Thursday, November 10, 2016 at 11:00am

Thank you for your interest in this project.

Patricia A. Peshka
Purchasing Agent



Scott Avedisian
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2000 Ext. 6240
Fax (401) 737-2364

The following notice is to appear on the City of Warwick's website
Monday October 31, 2016. The website address is <http://www.warwickri.gov/bids>.

**CITY OF WARWICK
BIDS REQUESTED FOR**

Bid2017-165 PURCHASE AND INSTALL WPD HVAC

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Monday, October 31, 2016.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 11:00 AM, November 10, 2016. The bids will be opened publicly commencing at 11:00 AM on the same day in the Lower Level Conference Room, Warwick City Hall.

Awards shall be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2000, extension 6241 at least 48 hours in advance of the bid opening date.

Original Signature on File

Patricia A. Peshka
Purchasing Agent

PLEASE SUBMIT THIS PAGE WITH YOUR BID

Acknowledgement of Addendum (if applicable)

Addendum Number	Signature of Bidder
_____	_____
_____	_____

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME (PRINT): _____

TITLE: _____ TEL. NO.: _____

EMAIL ADDRESS: _____ *

*Please include your email address. Future bids will be emailed, unless otherwise noted.

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II. AWARD AND CONTRACT:

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor (delete if inapplicable), accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: _____

**Bid2017-165 PURCHASE AND
INSTALL WPD HVAC**

Purchasing Agent

CERTIFICATION & WARRANT FORM*

**This form must be completed and submitted with sealed bid.
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statues, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

Signature

Date

Company Name

Address

Address

***This form cannot be altered in any way**

**CITY OF WARWICK
NOTICE TO BIDDERS**

Bid2017-165 PURCHASE AND INSTALL WPD HVAC

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Monday, October 31, 2016.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 11:00 AM, Thursday, November 10, 2016. The bids will be opened publicly commencing at 11:00 AM on the same day in the Lower Level Conference Room, Warwick City Hall.

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids shall be accepted via facsimile or email.

The opening of bids shall be in the order established by the posted agenda and the agenda shall continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid shall be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "Bid #2017-165 WPD HVAC."

Should you have any questions, please contact Joe Blake, Supervisor at 401-738-2000, extension 6350.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The IRS Form W-9 attached should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

Prices to be held firm one year from date of award. Term contracts may be extended for one additional term upon mutual agreement unless otherwise stated.

When a bid is awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a Certificate of Good Standing from **The Rhode Island Secretary of State** dated no more than thirty (30) days prior to the date upon which the bid award was made. **Please note that no other State's Certificate of Good Standing will be accepted.**

Certificates may be mailed to City of Warwick, Purchasing Division, 3275 Post Rd., Warwick, RI 02886 or emailed to bids@warwickri.com. Please reference the bid number in your response.

The successful bidder will provide said State of Rhode Island's Certificate of Good Standing within ten (10) calendar days after notification of award or the City reserves the right to rescind said award.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City shall incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor shall be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services

and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit shall be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick shall be the sole responsibility of and shall be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick shall be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement shall cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

CITY OF WARWICK
SPECIFICATIONS FOR INSTALLATION OF FURNACE & A/C CONDENSOR AND INSTALLATION OF 2
SPLIT HVAC UNITS AT THE WARWICK POLICE DEPARTMENT

Project Outline

This project consists of installing a mechanical heating system with one new high-efficiency furnace with PVC-sealed combustion venting, A-coil, and installation of new condenser. New piping configuration, installation of two new split unit HVAC permits should be included.

Scope of Work

1. Obtain and provide all permits and inspections for boiler replacement project
2. Install one new high-efficiency furnace, A-coil, and condenser with duct work.
3. Install new connecting piping in a primary/secondary configuration as recommended by manufacturer
4. Adhere to pipe sizing and flow rate specification for appropriate boiler model
5. Pipe the gas pipe to new furnace w/ proper shut offs and anchors. (per Code)
6. Install new combustion air PVC venting in accordance with existing laws
7. Core drilling the building exterior wall for piping
8. Install one split unit in downstairs office , and one split unit in room upstairs with applicable mounting brackets for all devices
9. Provide new power wiring to all devices and equipment
10. Install new control wiring for proper running operation including thermostats
11. Provide all labels and markers on all piping and equipment
12. Leak check and pressure test all systems before relinquishing to City of Warwick for normal operations
13. Provide contact for service information and warranty forms
14. Test and verify operation of new systems
15. Provide training and programming methods with new equipment to management personnel

Permit & fees: All necessary permit and fees shall be obtained and paid for by the awarded contractor and shall be included in the bidding price

Submittals: A preliminary project schedule must be submitted for review. All proposed equipment and material will be submitted for approval before products can be installed, i.e.; pumps, controls valves, furnace, insulation, venting piping, duct work

Approvals: Upon formal award of this project, the contractor may commence onsite construction activities. The contractor shall provide manpower, equipment, material, services, and transportation necessary to ensure the oversight services throughout completion of the project.

Furnace split units and Accessories

1. Tempstar F9MXE w/ SmartComfort 100K BTU, DLX 96-NAT with 5-ton coil
2. Tempstar R4A3-60 efficient 13 seer air conditioner
3. Fujitsu 18RLXFW (inverter driven heat pump)
4. Fujitsu 36RLXB (inverter driven heat pump)
5. (2) QSMS 1200/1201 Quick-Sling (mini split mount)
6. Mod bus communications board (KB 081 – 286)
7. Additional items required that may not be included in these specifications will be the responsibility of the awarded vendor to supply. There will be no additional cost to the City of Warwick for these items.
8. Roofing on pitch pockets by the city.

Electrical and Controls

1. All power wiring with the removal and the replacement will be done by a licensed electrician
2. New power isolation switches and grounding will be installed as per NEC
3. All work shall include removal of any abandoned conduits when removing existing systems

Start-up and Operational Sequence

1. Prior to completion of the new Furnace system, the factory representative shall be notified five days prior to start up of the new equipment for a technician to be available to perform a complete evaluation and warranty start-up of system.

2. Any defects of installation as indicated by the manufacturers representative will be addressed and corrected at no cost to the City of Warwick
3. Final test reports and warranty information with service contact numbers shall be submitted to the City of Warwick for record.

General Information

1. Safety

- a) The contractors are required to provide their personnel with personal protective equipment (PPE) while working on-site, i.e. sturdy over-ankle boots, hard hats, and safety glasses, etc.
- b) The contractor shall maintain a clean job site, free of clutter and debris

2. Hours of Operation

- a) The contractor shall perform all contract work between the hours of 7:30 am to 5:00 pm, Monday through Friday
- b) If weekend or additional hours are required, an 8-hour notice must be requested before scheduling

3. Verification and Validation

- a) The contractor shall be solely responsible for verification and validation of existing conditions, and coordination of existing conditions in parallel with the proposed requirements for the operation of the proposed installation. All discrepancies in operation and/or existing conditions must be submitted to the project manager for clarification prior to commencing work. **Contractor's employees may be required to complete a BCI.**

Warranty

All material and labor will be warranted for one full year from start-up of all equipment.

CITY OF WARWICK

BID AND CONTRACT FORM

TITLE OF SPECIFICATION: Bid2017-165 PURCHASE AND INSTALL WPD HVAC

I. BID:

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity below does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer shall remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance below by the CITY OF WARWICK shall transform the bid into a contract. This bid and contract shall be secured by Bonds, if required by the specifications.

Pricing as Follows:

DESCRIPTION	PRICE
INSTALLATION OF FURNACE & A/C CONDENSOR AND INSTALLATION OF TWO SPLIT HVAC UNITS	