



CITY OF WARWICK
OFFICE OF THE CITY CLERK
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL. (401) 738-2000, ext. 6221
FAX (401) 732-7640
T.D.D. 739-9150

SCOTT AVEDISIAN
MAYOR
JUDY WILD
CITY CLERK

October 23, 2015

Mr. William Nye
KC121096@hotmail.com

Dear Mr. Nye:

Thank you for your public records requests of November 6, 2015.

This letter will complete this request.

Response complied by William DePasquale, Planning Director

Record(s) Requested: The Administrative Subdivision Plan, associated with the "Application Form for Submission of Administrative Subdivision Plan" which was disclosed by the city in its response dated November 4, 2015 to my request for "the subdivision application signed by William J. Nye". The aforementioned response disclosed an application form consisting of two pages, no attachments, and identifies lots 425 and 432 in assessors plat 358 under the "General Information" section.

Response: Documentation is attached.

In accordance with RIGL 38-2-8, you may wish to appeal this decision to Mayor Scott Avedisian (3275 Post Road, Warwick, RI 02886). You may also wish to file a complaint with the Department of the Attorney General (150 South Main Street, Providence, RI 02903) or the Rhode Island Superior Court of the county where the record(s) are maintained. It is also my understanding that additional information concerning the Access to Public Records Act may be available through the Attorney General's website at www.riag.ri.gov.

Thank you for your interest in keeping government open and accountable to the public.

Sincerely,


Judy Wild
Warwick City Clerk

#126

THE CITY OF WARWICK
PUBLIC RECORDS REQUEST FORM
RIGL 38-2-3 (d)

Name: (optional) William Nye

Address: (optional) _____

City: _____ State: _____ Zip Code: _____

Phone: (optional) _____ E-mail address: (optional) KC121096@hotmail.com

Date: 6 NOV 2015

Record(s) Requested:

The Administrative Subdivision Plan, associated with the "Application Form for Submission of Administrative Subdivision Plan" which was disclosed by the city in its response dated November 4, 2015 to my request for "the subdivision application signed by William J. Nye". The aforementioned response disclosed an application form consisting of two pages, no attachments, and identifies lots 425 and 432 in assessors plat 358 under the "General Information" section.

Please Note: Per section 38-2-3 (d) the policy of the City of Warwick is that this form be filed with the office of the City Clerk. The Clerk's office will then forward the request to the appropriate department for response. Per section 38-2-4 of the Rhode Island General Laws, the City will charge a fee of .15 per page for copies of public documents, unless such documents have a fee structure which is prescribed by state statute. Additionally, if the requested information requires research on the part of City personnel, the City will charge a research fee of \$15.00 per hour and/or the cost of retrieving records from storage where the public body is assessed a retrieval fee. The first hour (1 hour) of research, however, will be provided at no charge. If after review of your request the department determines that the requested records are exempt from disclosure for a reason set forth in RIGL 38-2-2(4)(i)(A) through (Y), the City reserves its right to claim such exemption.

(FOR CITY USE ONLY) Request taken by: _____

Date: _____ Time: _____

Costs: _____ for copies _____ for search and retrieval