

#205

THE CITY OF WARWICK
PUBLIC RECORDS REQUEST FORM
RIGL 38-2-3 (d)

Roger Durand

Name: (optional) _____
60 Black Creek Lane

Address: (optional) _____

City: _____ Warwick _____ State: _____ RI _____ Zip Code: _____

Phone: (optional) _____ E-mail address:
(optional) _____ rogerdurand@verizon.net _____

Date: _____ 4/8/16 _____

Record(s) Requested

The meeting minutes of the Charter Review Commission that document the vote taken for the placement of items on the posted agenda for the meeting of 4/13/16.

The document that reports the vote taken to amend the agenda for the 4/13/16 meeting of the Charter Review Commission that was posted on the Sec. of State Website on 4/7/16 and then the amended agenda was posted on 4/8/16.

Time period request covers:

Please Note: Per section 38-2-3 (d) the policy of the City of Warwick is that this form be filed with the office of the City Clerk. The Clerk's office will then forward the request to the appropriate department for response. Per section 38-2-4 of the Rhode Island General Laws, the City will charge a fee of .15 per page for copies of public documents, unless such documents have a fee structure which is prescribed by state statute. Additionally, if the requested information requires research on the part of City personnel, the City will charge a research fee of \$15.00 per hour and/or the cost of retrieving records from storage where the public body is assessed a retrieval fee. The first hour (1 hour) of research, however, will be provided at no charge. If after review of your request the department determines that the requested records are exempt from disclosure for a reason set forth in RIGL 38-2-2(4)(i)(A) through (Y), the City reserves its right to claim such exemption.

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CITY OF WARWICK

OFFICE OF THE CITY CLERK
3275 POST ROAD

WARWICK, RHODE ISLAND 02886
TEL. (401) 738-2000, ext. 6221
FAX (401) 732-7640
T.D.D. 739-9150

SCOTT AVEDISIAN
MAYOR

JUDY WILD
CITY CLERK

April 12, 2016

Roger Durand
rogerdurand@verizon.net

Dear Mr. Durand:

Thank you for your public records request of April 8, 2016.

This letter will complete this request.

Response compiled by Joanne M. Cournoyer, Council Liaison

Request: 1. The meeting minutes of the Charter Review Commission that document the vote taken for the placement of items on the posted agenda for the meeting of 4/13/16.

Response: No such document exists.

Request: 2. The document that reports the vote taken to amend the agenda for the 4/13/16 meeting of the Charter Review Commission that was posted on the Sec. of State Website on 4/7/16 and then the amended agenda was posted on 4/8/16.

Response: No such document exists.

In accordance with RIGL 38-2-8, you may wish to appeal this decision to Mayor Scott Avedisian (3275 Post Road, Warwick, RI 02886). You may also wish to file a complaint with the Department of the Attorney General (150 South Main Street, Providence, RI 02903) or the Rhode Island Superior Court of the county where the record(s) are maintained. It is also my understanding that additional information concerning the Access to Public Records Act may be available through the Attorney General's website at www.riag.ri.gov.

Thank you for your interest in keeping government open and accountable to the public.

Sincerely,

/s/ Judy Wild
Judy Wild
Warwick City Clerk