

DEPARTMENT HEADS AND DIVISION CHIEFS

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PROMOTIONAL/EMPLOYMENT OPPORTUNITY

Vacancy No.: 338-1
Title of Position: Assistant Wastewater Superintendent
Vacancy exists in the Warwick Sewer Authority.

Salary Range: \$67,176 – \$80,670

Date Posted: December 4, 2015

Deadline for Applying: December 17, 2015

Remarks: This is a Classified/Exempt Position.
Examination Weight: 100% Education & Experience

Statement of Duties: Under the general supervision of the Executive Director and Superintendent is responsible for assisting in the operation and maintenance of the entire wastewater treatment facility, including all plant functions, pumping stations, collection systems and personnel in accordance with approved policies. Duties include coordinating daily activities of plant operators, mechanics and laboratory personnel; developing standard operating procedures, conducting training sessions, and safety meetings; touring plant daily to observe and analyze operation and maintenance functions; coordinating daily process control changes, making necessary adjustments to maintain compliance with permit requirements; ensuring that all equipment is being adequately maintained and that the computerized maintenance program is kept updated; assisting in the procurement of equipment and supplies, researching pricing, preparing bid specifications, generating purchase requisitions; reviewing all daily process data kept on SCADA system, including alarm summaries, equipment status reports, chemical usage trends, pump station flow rates; providing information for compliance reports to DEM; performing changes to programmable logic controllers and other computerized control strategies; serving as Acting Superintendent in the Superintendent's absence; carrying pager, responding to alarms, coordinating emergency response; performing related work as required.

Education & Experience: Applicants must possess a Bachelor's degree from a four year college or university in the field of Science or related field with at least three years work experience as a supervisor in a wastewater treatment plant with experience in computer automation, analyzing process data and report preparation. Strong understanding of electrical controls and process instrumentation; or any equivalent combination of education and experience.

SPECIAL NOTE: Must possess a Grade IV Rhode Island Operator's License within six months of employment. Applicants will also be subject to a background criminal check prior to employment. Negative findings may prevent applicant from being considered.

T.D.D. 739-9150 Telecommunications Device for the Deaf

THE CITY OF WARWICK IS AN EQUAL OPPORTUNITY EMPLOYER