

Gary C. Jarvis  
Chairman

BettyAnne Rogers  
Executive Director



Frank J. Picozzi  
Mayor

Michael P. Bedard  
Superintendent

**Warwick Sewer Authority**  
125 Arthur W. Devine Boulevard  
Warwick, RI 02886  
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**BOARD MEETING AGENDA**  
**Thursday, March 21, 2024 5:30 P.M.**  
**Warwick Sewer Authority Conference Room**  
**125 Arthur W. Devine Boulevard**  
**Warwick, RI 02886**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

- a. Approval of minutes from the Board Meeting held February 22, 2024.  
ACTION:

**IV. Industrial Pretreatment Program (IPP) Division**

- a. Monthly Activity Report:  
DISCUSSION/NO ACTION TO BE TAKEN:
- b. Recommendation for 1-Year Extension of Analytical Laboratory Services  
**Finance Committee Report:**  
DISCUSSION/ACTION:
- c. John A. Caruso Scholarship Award-Recommendations to Amend  
**Finance Committee Report:**  
DISCUSSION/ACTION

**V. Collection Systems**

- a. Collections Department Monthly Report: Monthly Activities Update  
DISCUSSION/NO ACTION TO BE TAKEN:
- b. Collections Department Monthly Report: Construction Report Updates & Schedules
1. Projects In-Design:
- Oakland Beach Force Main Rehabilitation
  - Northwest Gorton Pond Sewer Construction Project
  - Oakland Beach Pump Station
- DISCUSSION/NO ACTION TO BE TAKEN:
2. Construction Projects
- Bayside- Contract 86B
  - Cedar Swamp Force Main- Contract 94
- DISCUSSION/NO ACTION TO BE TAKEN:

- c. Increase in Engineering Services for Contract 86B Bayside

**Finance Committee Report:**

DISCUSSION/ACTION:

- d. Increase in Engineering Services for Contract 94 Cedar Swamp Force Main

**Finance Committee Report:**

DISCUSSION/ACTION:

**VI. Operation and Maintenance Division**

- a. Superintendent's Monthly Facility Performance Update Report:

- Reviewing average flow & chemical composition of discharge.
- Bioxide update
- Status of solids & proposed modifications to solids handling
- Alternative Methods of Sludge Removal
- SCADA System Update
- Plant Projects Update

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Recommendation on Bid #2025-12 Wastewater Treatment Chemicals

**Finance Committee Report:**

DISCUSSION/ACTION:

- c. Bid# 2024-372 Cedar Swamp Pump Station Wet Side Rehabilitation

**Finance Committee Report:**

DISCUSSION/ACTION:

- d. Inlet Building Roof Replacement

**Finance Committee Report:**

DISCUSSION/ACTION:

- e. Radar Level Sensor for Sludge Storage Tanks

**Finance Committee Report:**

DISCUSSION/ACTION:

- f. On-Call Engineering Services-Qualifications Submittals Review

**Finance Committee Report:**

DISCUSSION/ACTION:

**VII. Billing Services Division**

- a. Monthly Activity Report:

- Review of Current & Upcoming Billing Activity.
- Review of Numbers & Total Permit Fees.
- Closing Requests & Mandatory Connection Letters.
- Approved Administrative Abatements
- Safety Valve Monthly Activity
- Tax Sale Update

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Bid 2024-334 Neptune Cold Water Meters, Ti-Sales Inc.

**Finance Committee Report:**

DISCUSSION/ACTION:

- c. Grinder Pumps Status Update  
**Finance Committee Report:**  
DISCUSSION/NO ACTION TO BE TAKEN:

### VIII. Administrative Items

- a. FY24 Monthly Financial Reports
  - Budget Report as of February 29, 2024
  - Operating Capital 80-799
  - Renewal and Replacement 495-0400
  - Bond Report & Future Bonding
  - Electrical Billing Update**Finance Committee Report:**  
DISCUSSION/NO ACTION TO BE TAKEN:
- b. Current Staffing and Vacancies- Update  
DISCUSSION/NO ACTION TO BE TAKEN:
- c. Preliminary Budget Discussion  
**Finance Committee Report:**  
DISCUSSION/NO ACTION TO BE TAKEN:
- d. B&E Consulting, LLC – Budget and Rate Review Services  
**Finance Committee Report:**  
DISCUSSION/ACTION
- e. Rebranding of Warwick Sewer Authority  
DISCUSSION/ACTION:
- f. Administrative schedule
  - If needed, discussion of schedule for future Board meetings.DISCUSSION/ACTION:

### IX. Consent Agenda – Correspondence

- a. WSA Financial Report for February 2024  
REVIEW ONLY/NO ACTION TO BE TAKEN:
- b. Notice of Violations- February 2024 – No notices sent out.  
REVIEW ONLY/NO ACTION TO BE TAKEN:

### X. Quarterly Pending Items:

- a. Public Relations – History of the Warwick Sewer Authority/Website Update  
DISCUSSION/ACTION:

### XI. New Business - Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

### XII. Public Comment Period

### XIII. Adjournment

This meeting has been scheduled for 03/21/2024 at 05:30 PM.  
This notice was electronically filed on the Secretary of State Open Meetings Website on: 03/15/2024 03:01 PM.

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4700 at least 48 hours in advance of the meeting.