

# City of Warwick Personnel Supplement 2006-2007



Scott Avedisian, Mayor



Overlooking the historic falls in Pawtuxet Village, the Pawtuxet River bridge separates the cities of Warwick and Cranston. The vista pictured on the cover is framed with flower boxes maintained by the members of the Pawtuxet Village Association.

2006-2007  
FORWARD

- I. The purpose of this City budget supplement is to provide the City Council with additional information concerning the nature and distribution of personnel costs. Detail for each City agency is reflected as follows:
  1. Job Classification
  2. Number of Positions
  3. Total Allowance (includes salary and other compensation items such as steps or longevity).
- II. Whereas City services are divided into two classes of employment (unclassified and classified), a general explanation of the personnel budgeting system is as follows:
  - (1) Unclassified - positions established by law and governed by the unclassified pay plan
  - (2) Classified - positions covered by the Merit System Ordinance
  - (3) Bargaining-Unit — certain classified and unclassified positions are covered by state law on collective bargaining. Their salaries and working conditions are determined in accordance with the contractual agreement between the City and the Unions (Municipal Union [Local #1651, Rhode Island Public Employees and Council #94, A.F.S.C.M.E., AFL-CIO], the Firefighters Union [Local 2748, International Association of Firefighters, AFL-CIO], the Police Union [FOP Lodge No.7] and with the Crossing Guards Union [Local 1033 of the Laborers' International Union of North America]). Presently, the City is negotiating wages with the Police and the Crossing Guards Unions. Wages for these two groups are shown at the 2005-2006 level.
  - (4) Exempt - positions not included in the bargaining unit.
  - (5) Limited - limited-period positions established to meet emergencies, seasonal requirements or unusually heavy workloads during the year.
  - (6) Grant Funded positions are those that are paid for by outside sources. They are usually short term and usually do not include all employee benefits. From time to time grant funded positions are added or deleted as funding and/or needs for such positions change.

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2006/07  
PERSONNEL SUPPLEMENT POSITION SUMMARY

DEPARTMENT	2005-06 POSITIONS	POSITIONS CREATED OR CHANGED	POSITIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERED	2006-07 Position	POSITION DIFFERENCE
Executive	6				6	0
City Clerk	10				10	0
Probate Court	2				2	0
Municipal Traffic Court	4				4	0
Personnel	6				6	0
Legislative	11				11	0
Board of Canvassers	3				3	0
Finance/Administration	4				4	0
Finance/Treasury	7				7	0
Finance/Collectors	10				10	0
Finance/MIS	9				9	0
Finance/Assessors	15				15	0
Finance/Purchasing	5				5	0
Animal Shelter (Established 7/1/05)	3				3	0
Police/Civilians	30				30	0
Board of Public Safety/Administration	1				1	0
Police/Animal Control	4				4	0
Police/Automotive	6				6	0
Police/Communications	16				16	0
Police/Uniformed**	178				178	0
Crossing Guards	23				23	0
Fire/Civilians	12				12	0
Fire Uniform & Rescue	218				218	0
Building Inspection	16	2	-1		17	1
Warwick Emergency Management	0				0	0
Parks & Recreation	19				19	0
Warwick Public Library	54		-1		53	-1
HS/Administration	5			-2	3	-2
HS/Senior Citizens	14	1		-2	13	-1
HS/Senior Citizens/Sr. Transportation	7				7	0
HS/Youth Programs	3			-1	2	-1
City Planning & Community Development	17			1	18	1
Economic Development	3				3	0
PW/Administration	5				5	0
PW/Highway	64			1	65	1
PW/Highway/Field Maintenance (Est. 7/1/05)	15				15	0
PW/Sanitation/Recycling	27		-1	-1	25	-2
PW/Automotive	14				14	0
PW/Building Maintenance	13			4	17	4
PW/Engineering	7				7	0
<i>Totals</i>	866	3	-3	0	866	0
	2005-06 POSITIONS	CREATED OR CHANGED	POSITIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERED	2006-07 POSITIONS	POSITION DIFFERENCE
ENTERPRISE						
Water/Administration	8				8	0
Water/Field	29				29	0
Sewer Authority	27	2		3	32	5
Sewer/Industrial Pretreatment	3				3	0
Sewer/Capital Projects	3			-3	0	-3
<i>Totals</i>	70	2	0	0	72	2
<i>Grand Totals</i>	936	5	-3	0	938	2

**Department: Executive**

Personnel Supplement 2005-2006

*Division: Office of the Mayor*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Mayor	1	392	88,592
Chief of Staff	1	339	83,781
Press Secretary	1	340	54,245
Administrative Aide/Citizens Advocate	1	336	36,948
Constituent Relations Coordinator	1	379	32,215
Reception Clerk	1	128	27,209
<b>Totals</b>			<b><u>322,990</u></b>

**Department: City Clerk**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
City Clerk	1	376	83,781
City Sergeant	1	310	2,718
<b><u>Classified-Exempt</u></b>			
Administrative Council Clerk	1	429	40,374
<b><u>Classified-Bargaining Unit</u></b>			
Vault Clerk	1	021	34,871
Records Control Clerk	4	012	131,709
Records Specialist	1	013	31,322
General Clerk	1	011	33,671
Temporary Services			500
Seasonal Program			700
Overtime			200
<b>Totals</b>			<b>359,846</b>
<b>Turnover Expectancy</b>			<b>(5,061)</b>
			<b>354,785</b>



**Department: Probate Court**

Personnel Supplement 2005-2006

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Judge	1	393	15,000
Administrative Probate Clerk	1	300	42,768
Temporary Services			100
Seasonal Program			500
<b>Totals</b>			<b><u>58,368</u></b>

**Department: Municipal Court**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<hr/>			
<b><u>Unclassified-Exempt</u></b>			
Municipal Court Judge	1	370	15,000
Court Supervisor (P/T)	1	365	13,211
<b><u>Unclassified-Bargaining Unit</u></b>			
Municipal Court Technician	2	767	68,385
Overtime			1,000
<b>Totals</b>			<hr/> <b>97,596</b> <hr/>

**Department: Personnel**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Retirement Board Members	7	511	3,500
Personnel Hearing Board	3	510	1,050
Reception Clerk	1	128	12,514
<b><u>Classified-Exempt</u></b>			
Personnel Director	1	484	95,294
Deputy Personnel Director	1	428	58,405
Secretary/Personnel Technician	1	217	43,420
Human Resource Technician	1	221	37,812
Human Resource Specialist	1	202	37,306
Water Enterprise Fund Credit			(10,889)
Sewer Enterprise Fund Credit			(8,167)
<b>Totals</b>			<b><u>270,245</u></b>

**Department: Legislative**

Personnel Supplement 2005-2006

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<hr/>			
<b><u>Unclassified-Exempt</u></b>			
Council President	1	381	7,900
Council Members	8	382	62,000
Auditor	1	368	49,800
Constituent Liaison/Research Director	1	309	31,044
<b>Totals</b>			<hr/> <b>150,744</b> <hr/>

**Department: Board of Canvassers**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Board Members	3	512	3,850
Director of Elections	1	325	78,848
<b><u>Unclassified-Bargaining Unit</u></b>			
Voter Registration Technician	1	720	40,480
Central Voter Registration Tech.	1	020	35,573
Temporary Services			6,200
Seasonal Program			2,000
Overtime			29,000
<b>Totals</b>			<b><u>195,951</u></b>

**Department: Finance**

Personnel Supplement 2005-2006

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Director of Finance	1	390	101,185
Secretary	1	119	38,074
<b><u>Classified-Exempt</u></b>			
Financial Reporting Analyst	1	481	66,139
Financial Analyst	1	480	56,188
Overtime			250
CD Block Grant Credit			(4,700)
Water Enterprise Fund Credit			(9,772)
Sewer Enterprise Fund Credit			(14,832)
Sewer Pre-Treatment Enterprise Fund Credit			(2,357)
<b>Totals</b>			<b><u>230,175</u></b>

**Department: Finance**

Personnel Supplement 2005-2006

*Division: Treasury*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
City Treasurer/Deputy Finance Director	1	378	74,007
<b><u>Classified-Exempt</u></b>			
Financial Systems Controller	1	442	77,429
<b><u>Classified-Bargaining Unit</u></b>			
Accountant	1	066	54,385
Payroll Record Specialist	1	010	39,834
Accountant Specialist	1	059	48,586
Accounts Payable Specialist	1	708	40,946
Reconciliation Clerk	1	751	37,751
Overtime			1,500
Water Enterprise Fund Credit			(21,030)
Sewer Enterprise Fund Credit			(44,573)
Sewer Pretreatment Enterprise Fund Credit			(614)
<b>Totals</b>			<b>308,221</b>
<b>Turnover Expectancy</b>			<b>(5,038)</b>
			<b>303,183</b>

**Department: Finance**

Personnel Supplement 2005-2006

*Division: City Collection*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Tax Collector/Acting Tax Assessor	1	440	90,200
Tax Services Mgr/Deputy Tax Collector	1	483	54,239
Revenue Coordinator	1	434	51,658
<b><u>Classified-Bargaining Unit</u></b>			
Senior Clerk/Cashier	5	085	162,461
Tax Collection Clerk	1	729	33,022
Senior Clerk/Tax Collectors	1	730	33,323
Overtime			7,000
Seasonal Program			6,000
Water Enterprise Fund Credit			(59,815)
Sewer Enterprise Fund Credit			(90,916)
<b>Totals</b>			<b>287,172</b>
<b>Turnover Expectancy</b>			<b>(5,963)</b>
			<b>281,209</b>



**Department: Finance**

Personnel Supplement 2005-2006

*Division: Management Information Services*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Information System Administrator	1	463	89,788
Senior System Analyst	1	490	85,082
System Management Specialist (Police)	1	437	61,382
Telecommunication Supv/Network Mgr.	1	494	62,570
Operations Supervisor	1	492	70,749
E-Government Specialist****	1	464	36,918
<b><u>Classified-Bargaining Unit</u></b>			
Computer Operator	1	074	47,984
Systems Technician	2	002	64,974
Overtime			500
Water Enterprise Fund Credit			(86,362)
Sewer Enterprise Fund Credit			(58,631)
<b>Totals</b>			<b>374,954</b>
<b>Turnover Expectancy</b>			<b>(7,104)</b>
			<b>367,850</b>

\*\*\*\*Full-time Position 75% of which is charged to MIS and 25% to Econ. Dev

**Department: Finance**

Personnel Supplement 2005-2006

*Division: City Assessment*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Tax Assessor (6 months)	1	375	42,972
Deputy Tax Assessor	1	377	57,062
<b><u>Classified-Bargaining Unit</u></b>			
Senior Appraiser/Tangible & Real Estate	1	728	62,131
Senior Appraiser/Motor Vehicles & Commercial	1	731	62,131
Appraiser	4	071	189,258
Senior Draftsperson	1	721	47,984
Assessment Records Specialist	2	058	74,322
Tangible Records Clerk	1	754	33,671
Senior Clerk/Typist	3	015	93,969
Overtime			15,000
<b>Totals</b>			<b>678,500</b>
<b>Turnover Expectancy</b>			<b>(9,127)</b>
			<b>669,373</b>

**Department: Finance**

Personnel Supplement 2005-2006

*Division: Assessment Review Board*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Board Members	3	513	1,350
Inspections			5,000
<b>Totals</b>			<b><u>6,350</u></b>

**Department: Finance**

Personnel Supplement 2005-2006

*Division: Purchasing*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Purchasing Agent	1	487	78,606
Buyer/Inspector	1	431	45,377
<b><u>Classified-Bargaining Unit</u></b>			
Clerk Technician/Bid Specialist	1	061	44,124
Accounts Payable Technician	1	732	36,385
Senior Clerk/Typist	1	015	33,323
Overtime			250
Water Enterprise Fund Credit			(11,891)
Sewer Enterprise Fund Credit			(14,431)
<b>Totals</b>			<b>211,743</b>

**Department: Animal Shelter**

Personnel Supplement 2005-2006

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Animal Shelter Director	1	357	42,382
Animal Shelter Caretaker	1	125	30,470
Receptionist	1	103	13,990
Overtime			1,000
<b>Totals</b>			<b><u>87,842</u></b>

**Department: Board of Public Safety**

Personnel Supplement 2005-2006

*Division: Administration*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Public Safety Board Members	3	514	8,400
Secretary to Board Of Public Safety	1	105	38,074
<b>Totals</b>			<b><u>46,474</u></b>

**Department: Police**

Personnel Supplement 2005-2006

*Division: Animal Control*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Supervisor, Animal Control Division	1	356	52,250
<b><u>Classified-Bargaining Unit</u></b>			
Animal Control Officer	3	060	117,594
<b>Totals</b>			<b>169,844</b>
<b>Turnover Expectancy</b>			<b>(2,298)</b>
			<b>167,546</b>

**Department: Police**

Personnel Supplement 2005-2006

*Division: Automotive*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Fleet Manager	1	498	71,196
<b><u>Classified-Bargaining Unit</u></b>			
Auto Repair and Service Person	4	033	161,527
Auto Maintenance & Utility Person	1	073	38,947
Overtime			8,500
<b>Totals</b>			<b>280,170</b>
<b>Turnover Expectancy</b>			<b>(3,826)</b>
			<b>276,344</b>



**Department: Police Communications**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Bargaining Unit</u></b>			
Communications Specialist/Dispatcher	16	709	613,823
Overtime			90,000
<b>Totals</b>			<b>703,823</b>
<b>Turnover Expectancy</b>			<b>(8,948)</b>
			<b>694,875</b>

# Department: Police Civilians

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Secretary to Police Chief	1	115	42,072
Secretary to Administration	1	116	41,691
Communications Support Tech.	1	111	40,750
Paralegal	1	366	38,806
Community Service Assistant	1	355	30,707
<b><u>Classified-Exempt</u></b>			
Criminalist	1	450	54,684
Detail Clerk	1	445	35,662
Assistant Director - PAL	1	470	36,500
<b><u>Classified-Bargaining Unit</u></b>			
NCIC Audit/Quality Control Specialist	1	747	40,984
Report Review Specialist	1	757	47,342
Data Entry Transcriptionist	3	733	110,076
Data Entry Transcriptionist (P/T)	2	733	28,638
Senior Switchboard Operator	1	036	35,382
Switchboard Operator	2	018	59,944
Jailer	1	034	34,466
Jailer (P/T)	1	034	13,786
Accounting Technician	1	065	32,487
License Clerk	1	744	36,234
Licensing & Records Clerk	1	749	33,706
Records Control Clerk	2	012	64,993
Traffic Clerk	1	768	34,924
Records Specialist/Prosecution Clerk	3	766	102,984
Senior Clerk/Typist (P/T)	1	015	16,371
Overtime			62,000
<b>Totals</b>			<b>1,075,189</b>
<b>Turnover Expectancy</b>			<b>(14,506)</b>
			<b>1,060,683</b>

**Department: Uniformed Police**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Police</u></b>			
Colonel	1	800	102,775
Deputy Chief	1	810	99,026
Major	2	815	178,008
Captain	7	820	580,482
Lieutenant	8	830	600,082
Sergeant	28	838	1,907,228
Inspector Technical Services	1	848	69,747
Detective Patrolperson	26	849	1,661,661
P.A.L. Officer	1	852	64,584
Patrolperson (1st Class)	84	850	4,828,509
Patrolperson (2nd Class)	6	860	295,653
Patrolperson (3rd Class)	9	870	395,674
Patrolperson (Probationary)	6	880	215,070
Overtime Police I			500
Overtime Police II			620,000
Warwick Emergency Management Credit			(7,782)
<b>Totals</b>			<b><u>11,611,217</u></b>
<b>Turnover Expectancy</b>			<b><u>(151,416)</u></b>
			<b><u>11,459,801</u></b>

**Department: Police**

Personnel Supplement 2005-2006

*Division: Crossing Guards*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<hr/>			
<b><u>Classified-Bargaining Unit</u></b>			
Crossing Guards	23	895	190,548
<b>Totals</b>			<hr/> <b>190,548</b> <hr/>

**Department: Fire Civilians**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Fire Services Technician	1	108	46,048
Fire Code Compliance Technician	1	102	33,761
<b><u>Classified-Bargaining Unit</u></b>			
Records Specialist	1	013	35,394
Fire Alarm Dispatcher	9	067	446,311
Overtime (Civilian)			500
Overtime (Fire Alarm Dispatchers)			55,000
<b>Totals</b>			<b>617,014</b>
<b>Turnover Expectancy</b>			<b>(7,685)</b>
			<b>609,329</b>

# Department: Uniformed Fire Services

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Fire</u></b>			
Chief	1	900	108,859
Assistant Chief	2	905	201,592
Deputy Chief of Training	1	910	91,978
Superintendent Fire Alarm	1	911	91,978
Rescue Coordinator	1	920	91,978
Fire Marshall	1	912	91,978
Battalion Chief	8	920	682,584
Captain	14	940	1,043,812
Rescue Captain	4	941	294,008
Assistant Fire Marshall	1	942	74,910
Lieutenant	40	950	2,739,382
Rescue Lieutenant	12	961	802,954
Inspector-Fire Prevention	4	953	270,480
Firefighter (Grade 1)	91	970	5,349,459
Firefighter (Grade 2)	11	971	571,428
Firefighter (Grade 3)	12	972	502,616
Rescue Driver	1	960	58,372
Rescue Driver (Grade 2)	9	960	490,905
Rescue Driver (Grade 3)	6	960	269,301
Warwick Emergency Management Credit			(102,680)
Overtime Fire I			900,000
Overtime Fire II			500,000
Overtime Fire Alarm			500
Temporary Services			35,000
<b>Totals</b>			<b><u>15,161,394</u></b>
<b>Turnover Expectancy</b>			<b><u>(193,527)</u></b>
			<b><u>14,967,867</u></b>

**Department: Building Inspection**

Personnel Supplement 2005-2006

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Building Review Board Members	5	516	1,500
Zoning Board Members	7	519	17,750
Minimum Housing Board of Review	5	517	1,650
Director of Building Administration	1	399	65,347
Director & Building Official	1	374	72,826
Office Coordinator	1	397	49,317
Building Complaint Clerk	1	107	25,194
<b><u>Classified-Exempt</u></b>			
Plan Reviewer	1	443	63,093
<b><u>Classified-Bargaining Unit</u></b>			
Plumbing & Mech. Const. Inspector	1	083	53,657
Electrical Inspector	1	077	54,385
Chief Minimum Housing Inspector	1	062	55,356
Zoning Inspector	1	079	54,871
Construction Inspector	1	075	48,558
Building Compliance Specialist	2	700	73,488
Clerk Technician/Zoning Specialist	1	701	45,122
Building Generalist/Technician	1	014	43,724
Permit Specialist	2	084	76,564
Minimum Housing Clerk	1	019	37,769
Temporary Services			18,000
Overtime			4,000
<b>Totals</b>			<b>862,171</b>
<b>Turnover Expectancy</b>			<b>(11,190)</b>
			<b>850,981</b>

**Department: Warwick Emergency Management**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Warwick Emerg. Mgmt. Chargeback (Fire)			102,680
Warwick Emerg. Mgmt. Chargeback (Police)			7,782
Temporary Services			6,000
<b>Totals</b>			<b><u>116,462</u></b>



**Department: Parks & Recreation**

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Recreation Director (6 months)	1	395	40,582
Chief Harbormaster	1	398	17,866
Harbor Masters	6	322	9,000
<b><u>Classified-Exempt</u></b>			
Deputy Director of Parks & Recreation	1	471	80,251
Recreation Supervisor	1	497	52,100
<b><u>Classified-Bargaining Unit</u></b>			
Recreational Seasonal Program			200,000
Seasonal Turnover			(15,000)
<b>Totals</b>			<b>384,799</b>

**Department: Parks & Recreation**

Personnel Supplement 2005-2006

*Division: Thayer Arena*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Building Scheduler/Coordinator	1	109	28,428
<b><u>Classified-Exempt</u></b>			
Manager/Thayer Arena & McDermott Pool*	1	482	31,416
Recreational Complex Supervisor	1	425	51,643
<b><u>Classified-Bargaining Unit</u></b>			
Building Maintenance Person	6	037	254,054
Operations Aide	1	009	38,623
Overtime			25,000
Thayer Arena Seasonal Program			42,000
<b>Totals</b>			<b><u>471,164</u></b>
<b>Turnover Expectancy</b>			<b><u>(5,512)</u></b>
			<b><u>465,652</u></b>

\*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Poo

**Department: Parks & Recreation**

Personnel Supplement 2005-2006

*Division: McDermott Pool*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Manager/Thayer Arena & McDermott Pool*	1	482	31,416
<b><u>Classified-Bargaining Unit</u></b>			
Chief Lifeguard	1	723	44,531
Lifeguard	1	023	40,093
Custodial/Maintenance Worker	1	761	41,583
Counter Aide	2	016	69,375
Overtime			15,000
McDermott Pool Payroll			80,000
<b>Totals</b>			<b><u>321,998</u></b>

\*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

# Department: Warwick Public Library

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Director	1	502	107,923
Deputy Director Library	1	501	94,053
<b><u>Classified-Exempt</u></b>			
Librarian III	3	402	219,293
Librarian I	14	401	625,741
Library Administrative Assistant	1	215	43,024
<b><u>Classified-Bargaining Unit</u></b>			
Custodial Services Leadperson	1	040	45,525
Building Custodian	2	035	72,206
Circulation Technician	1	760	41,502
Senior Clerk Typist	1	015	34,077
Library Technician	3	008	87,527
Library Aide	7	006	209,635
Library Aide (P/T)	1	006	7,619
Library Aide (P/T)	12	006	181,586
Shelver (P/T)	5	799	33,756
<b><u>Classified BU - Limited</u></b>			
Library Page (Sunday)	4	099	7,944
Library Aide (Sunday)	2	099	4,650
Overtime			8,500
<b>Totals</b>			<b>1,824,561</b>
<b>Turnover Expectancy</b>			<b>(25,222)</b>
			<b>1,799,339</b>

**Department: Human Services**

Personnel Supplement 2005-2006

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Warwick Housing Auth. Board Members	5	527	7,700
Project Coordinator/Secretary	1	132	38,074
<b><u>Classified-Exempt</u></b>			
Director Of Human Services & Family Support	1	419	66,806
Nurse	1	418	42,066
<b>Totals</b>			<b><u>154,646</u></b>

**Department: Human Services**

Personnel Supplement 2005-2006

*Division: Senior Citizens*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Community Development Aide (P/T)	1	123	11,946
Meal Site Coordinator (P/T)	1	120	8,497
Kitchen Manager (P/T)	1	121	9,011
Dining Services Activities Coordinator	1	133	25,516
Community Elder Info. Spec.	1	314	22,659
<b><u>Classified-Exempt</u></b>			
Director of Senior Services	1	422	59,495
Senior Center Manager/Pilgrim	1	439	49,184
Health Maintenance Specialist	1	451	45,330
Resource Specialist	1	455	38,544
Social Worker	1	499	44,235
Eligibility Technician	1	426	27,036
<b><u>Classified-Bargaining Unit</u></b>			
Senior Services Generalist	1	003	37,245
Senior Clerk/Typist	1	015	32,419
Overtime			1,500
<b>Totals</b>			<b>412,617</b>
<b>Turnover Expectancy</b>			<b>(5,657)</b>
			<b>406,960</b>

**Department: Human Services**

Personnel Supplement 2005-2006

*Division: Senior Transportation*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Driver (P/T)	4	131	62,048
<b><u>Classified-Exempt</u></b>			
Transportation Planner	1	453	54,028
<b><u>Classified-Bargaining Unit</u></b>			
Driver	2	781	74,791
Temporary Services			4,000
Overtime			1,000
<b>Totals</b>			<b>195,867</b>

**Department: Human Services**

Personnel Supplement 2005-2006

*Division: Youth Programs\*\**

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Director of Youth Services	1	489	58,380
Youth Program Assistant	1	421	44,776
<b>Totals</b>			<b><u>103,156</u></b>

\*\*Salaries in this Department are subsidized by \$53,066 in Grant Program



# Department: City Plan

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Planning Board Members	9	525	6,850
Director ( 6 months)	1	384	44,354
Assistant Projects Coordinator (P/T)	1	385	20,817
Grant Writer/Development Coord.	1	303	43,223
Staff Assistant (P/T)	1	099	11,830
<b><u>Classified-Exempt</u></b>			
Deputy Director*	1	472	94,679
Principal Planner	1	485	77,805
Assistant Principal Planner	1	486	67,023
Assistant Planner	1	474	44,026
Business Development Planner/Coordinator*****	1	475	55,264
Tree Projects Coordinator	1	454	47,215
Planning Technical Specialist	1	203	40,930
<b><u>Classified-Bargaining Unit</u></b>			
Senior Planner	1	756	60,744
<b>Totals</b>			<b>614,760</b>
<b>Turnover Expectancy</b>			<b>(8,467)</b>
			<b>606,293</b>

\*Temporarily Working Out of Classification at a Higher Pay Grade

**Department: City Plan**

Personnel Supplement 2005-2006

*Division: Community Development*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Lead Rehabilitation Specialist**	1	373	46,566
Lead Reduction Program Coord.**	1	372	46,566
<b><u>Classified-Exempt</u></b>			
Program Coordinator*	1	433	78,174
Housing Officer*	1	430	65,846
Project Manager*	1	447	55,766
Admin. Asst. To Community Development*	1	241	32,025
CDBG Chargeback			4,700
Overtime			500
<b>Totals</b>			<b><u>330,143</u></b>

\*\*100% Lead Abatement Grant Funded

\*100% Community Development Block Grant Funding

**Department: Economic Development**

Personnel Supplement 2005-2006

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Director of Tourism, Culture & Development	1	371	77,104
<b><u>Classified-Exempt</u></b>			
Coordinator of Tourism, Culture & Development	1	400	45,020
E-Government Specialist****	1	464	12,307
Temporary Services			3,000
<b>Totals</b>			<b><u>137,431</u></b>

\*\*\*\*Full-time Position 75% of which is charged to MIS and 25% to Econ. Dev

**Department: Public Works**

Personnel Supplement 2005-2006

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Director	1	386	88,003
<b><u>Classified-Exempt</u></b>			
Program Analyst	1	435	68,415
Field Administrator/Emergency Mgt.	1	441	0
<b><u>Classified-Bargaining Unit</u></b>			
Clerical Technician/Public Works	2	086	72,283
Water Enterprise Fund Credit			(44,007)
Overtime			750
<b>Totals</b>			<b><u>185,444</u></b>

**Department: Public Works**

Personnel Supplement 2005-2006

*Division: Highway*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Highway Chief*	1	476	85,049
Supervisor Highway	1	495	71,195
Supervisor Highway*	1	495	71,825
<b><u>Classified-Bargaining Unit</u></b>			
Senior Equipment Operator	3	053	153,790
Senior Foreman	5	064	257,382
Heavy Equipment./Tub Grinder Operator	1	727	51,568
Tree Removal Leadperson/Tree Warden	1	087	47,216
Tree Removal Laborer	1	088	37,128
Recycling Operation Leadperson	1	735	43,035
Timekeeper/PW Dispatcher	1	753	48,199
Highway Maintenance Leadperson	1	718	48,630
Carpenter	1	038	46,796
Catch Basin Cleaner/Operator	2	726	87,045
Traffic Marker & Sign Person	2	057	92,383
Mason	2	046	89,098
Power Sweeper Operator	3	050	128,905
Light Equipment Tractor Trailer Operator	2	096	94,893
Light Equipment Operator/Rolloff	1	711	43,749
Light Equipment Operator	10	045	423,166
Light Equipment Operator*	1	045	41,411
Rodent Control Officer/LEO	1	098	44,960
Operations Person	1	717	47,554
Drainage Laborer	1	039	40,655
Senior Laborer	21	054	771,683
Manpower Transfer to Sanitation			(66,512)
Overtime			130,000
Overtime (Snow)			100,000
<b><u>Classified BU - Limited</u></b>			
Summer Laborers (10)	1	099	48,400
<b>Totals</b>			<b>3,079,203</b>
<b>Turnover Expectancy</b>			<b>(39,482)</b>
			<b>3,039,721</b>

\*Temporarily Working Out of Classification at a Higher Pay Grade

**Department: Public Works**

Personnel Supplement 2005-2006

*Division: Recycling/Sanitation*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Recycling/Sanitation Supervisor	1	446	67,518
Recycling/Sanitation Coordinator	1	456	68,434
<b><u>Classified-Bargaining Unit</u></b>			
Recycling/Sanitation Operator	23	763	910,084
Manpower Transfer from Highway			66,512
Overtime			115,000
<b>Totals</b>			<b><u>1,227,548</u></b>
<b>Turnover Expectancy</b>			<b><u>(15,123)</u></b>
			<b><u>1,212,425</u></b>

**Department: Public Works**

Personnel Supplement 2005-2006

*Division: Automotive*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Chief Automotive	1	473	68,712
<b><u>Classified-Bargaining Unit</u></b>			
Auto Mechanic/Lead Person	2	026	110,167
Heavy Equipment Mechanic	9	081	407,397
Automotive Utility Person	1	759	43,145
Store Clerk	1	755	48,278
Overtime			60,000
Overtime (Snow)			16,000
<b>Totals</b>			<b>753,699</b>
<b>Turnover Expectancy</b>			<b>(9,340)</b>
			<b>744,359</b>

**Department: Public Works**

Personnel Supplement 2005-2006

*Division: Building Maintenance*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Supervisor Building Maintenance	1	452	71,180
<b><u>Classified-Bargaining Unit</u></b>			
Maintenance Senior Foreman	1	750	49,970
Lead Custodian	1	710	48,199
HVAC/Maintenance Lead Person	1	738	47,431
Building Maintenance/Electrician	1	094	42,349
Building Maintenance/Repair Person	1	095	44,038
Building Custodian/Maintenance Person	1	702	40,655
Building Custodian/Bus Driver	1	027	42,182
Building Custodian	7	035	250,913
Building Custodian (P/T)	2	035	32,742
Overtime			73,500
Overtime (Snow)			10,000
<b>Totals</b>			<b>753,159</b>
<b>Turnover Expectancy</b>			<b>(9,418)</b>
			<b>743,741</b>



**Department: Public Works**

Personnel Supplement 2005-2006

*Division: Engineering*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Administrator/Sealer Wgts & Measures	1	318	48,471
<b><u>Classified-Exempt</u></b>			
City Engineer **	1	478	50,454
Assistant to the City Engineer	1	493	46,644
Engineering Program Manager	1	477	72,066
<b><u>Classified-Bargaining Unit</u></b>			
Engineering Technician	1	716	51,111
Senior Surveyor	1	024	50,427
Surveyor's Assistant	1	091	46,397
Overtime			5,000
Overtime (Snow)			1,200
<b>Totals</b>			<b>371,770</b>
<b>Turnover Expectancy</b>			<b>(5,134)</b>
			<b>366,636</b>

\*\*Full-time Position 50% of which is charged to DPW Engineering and 50% to Sewer

**Department: Public Works/Highway**

Personnel Supplement 2005-2006

*Division: Field Maintenance*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Field Maintenance Supervisor	1	423	61,989
<b><u>Classified-Bargaining Unit</u></b>			
Field Maintenance Senior Foreman	1	052	51,568
Operations Aide	1	009	38,282
Field Maintenance Operator	10	051	422,974
Field Maintenance Laborer	2	042	77,680
Seasonal Maintenance Program			63,000
Overtime			40,000
<b>Totals</b>			<b>755,493</b>
<b>Turnover Expectancy</b>			<b>(8,891)</b>
			<b>746,602</b>

**Department: Water**

Personnel Supplement 2005-2006

*Division: Administration*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Chief of Water	1	438	79,232
Office Manager/Revenue Technician	1	424	61,064
Water Projects Supervisor	1	479	44,205
<b><u>Classified-Bargaining Unit</u></b>			
Billing Technician	1	722	36,744
Senior Clerk/Cashier***	3	085	53,410
File Clerk/Water	1	719	34,611
Temporary Services			1,500
Personnel Chargeback Expense			243,767
<b>Totals</b>			<b>554,533</b>
<b>Turnover Expectancy</b>			<b>(4,212)</b>
			<b>550,321</b>

\*\*\*Full-time Position 50% of which is charged to Water and 50% to Sewer

**Department: Water**

Personnel Supplement 2005-2006

*Division: Field*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Water Engineer	1	436	56,511
Supervisor/Water	1	496	70,564
<b><u>Classified-Bargaining Unit</u></b>			
Senior Foreman	2	064	100,626
Water Technician/Draftsperson	1	076	39,931
Water Systems Inspector	2	092	102,451
Heavy Equipment Operator II	2	041	101,538
Lead Water Maint. Utility Person	1	725	44,038
Pipe Layers and Fitters	2	025	82,695
Operations Aide/Dispatcher	1	770	44,140
Storekeeper	1	017	43,749
Transmission & Dist. Operator	2	056	82,822
Meter Service Lead Person	1	049	49,504
Meter Service Person	3	047	128,905
Meter Reader	4	048	173,045
Senior Laborer	5	054	184,355
Overtime			100,000
Overtime (Snow)			18,000
<b>Totals</b>			<b><u>1,422,874</u></b>
<b>Turnover Expectancy</b>			<b><u>(18,010)</u></b>
			<b><u>1,404,864</u></b>

**Department: Sewer Review Board**

Personnel Supplement 2005-2006

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<hr/>			
<b><u>Unclassified-Exempt</u></b>			
Chairperson	1	515	550
Members	2	522	800
Clerk	1	523	600
<b>Totals</b>			<hr/> <b>1,950</b> <hr/>

# Department: Warwick Sewer Authority

Personnel Supplement 2005-2006

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Chairperson and Members	5	521	15,150
Executive Director	1	316	85,982
Administrative Technical Asst.	1	315	39,424
Secretary to Executive Director	1	104	38,074
<b><u>Classified-Exempt</u></b>			
Superintendent*	1	457	42,934
City Engineer **	1	478	50,454
Program Manager	1	461	86,136
Assistant Superintendent	1	458	63,992
Manager of Billing Services	1	449	72,692
Account Auditor	1	460	51,590
Program Planner/Analyst	1	462	47,725
<b><u>Classified-Bargaining Unit</u></b>			
Laboratory Tech./Process Control Operator	1	078	45,635
Plant Maintenance Leadperson	1	752	51,771
Maint. Mechanic II	1	714	44,960
Senior Mechanic I	1	765	39,853
Mechanic I	2	713	75,246
Senior Field Inspector/Wastewater	1	740	55,328
Sewer Systems Inspector	2	764	102,222
Operator Leadperson	1	769	57,984
Operator II	2	742	92,177
Operator I	3	741	112,768
Senior Billing Specialist	1	771	43,703
Billing Specialist	3	706	112,111
Senior Clerk/Cashier***	3	085	53,410
Personnel Chargeback Expense			231,550
Overtime			46,000
Reimbursement From Bond			(335,819)
<b>Totals</b>			<b><u>1,423,052</u></b>
<b>Turnover Expectancy</b>			<b><u>(20,501)</u></b>
			<b><u>1,402,551</u></b>

\*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment

\*\*Full-time Position 50% of which is charged to DPW Engineering and 50% to Sewer

\*\*\*Full-time Position 50% of which is charged to Water and 50% to Sewer

**Department: Warwick Sewer Authority**

Personnel Supplement 2005-2006

*Division: Industrial Pretreatment*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Superintendent*	1	457	42,934
Industrial Pretreatment Coordinator	1	459	64,270
<b><u>Classified-Bargaining Unit</u></b>			
Wastewater Sampler/Lab Technician	1	704	51,568
Industrial Pretreatment Lab. Spec.	1	715	39,442
Personnel Chargeback Expense			2,971
Overtime			1,000
<b>Totals</b>			<b>202,185</b>

\*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment