

City of Warwick Personnel Supplement 2007-2008



Scott Avedisian, Mayor



Cover: Architectural rendering of the Oakland Beach Carousel Foundation building concept, by Cecil Group; Acorn, lead horse of the Oakland Beach Carousel, hand-carved by volunteers in 1998, is currently on display on the main floor of City Hall.

Founded in 1997, the Oakland Beach Carousel Foundation is an all-volunteer, Rhode Island non-profit corporation dedicated to building the carousel. Filled with horses uniquely designed and hand carved by volunteers, the carousel will also feature original paintings in its rounding boards.

The City is proud to support, through its Community Development Block Grant program, the Foundation's efforts and applauds the continued dedication and enthusiasm of its volunteers.

For more information: www.oaklandbeachcarousel.org.

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2007-2008
FORWARD

- I. The purpose of this City budget supplement is to provide the City Council with additional information concerning the nature and distribution of personnel costs. Detail for each City agency is reflected as follows:
1. Job Classification
 2. Number of Positions
 3. Total Allowance (includes salary and other compensation items such as steps or longevity).
- II. Whereas City services are divided into two classes of employment (unclassified and classified), a general explanation of the personnel budgeting system is as follows:
- (1) Unclassified - positions established by law and governed by the unclassified pay plan
 - (2) Classified - positions covered by the Merit System Ordinance
 - (3) Bargaining-Unit — certain classified and unclassified positions are covered by state law on collective bargaining. Their salaries and working conditions are determined in accordance with the contractual agreement between the City and the Unions (Municipal Union [Local #1651, Rhode Island Public Employees and Council #94, A.F.S.C.M.E., AFL-CIO], the Firefighters Union [Local 2748, International Association of Firefighters, AFL-CIO], the Police Union [FOP Lodge No.7] and with the Crossing Guards Union [Local 1033 of the Laborers' International Union of North America]). Presently, the City is negotiating wages with the Crossing Guards Union. Wages for that group are shown at the 2006-2007 level less expected attrition.
 - (4) Exempt - positions not included with the bargaining unit.
 - (5) Limited - limited-period positions established to meet emergencies, seasonal requirements or unusually heavy workloads during the year.
 - (6) Grant Funded positions are those that are paid for by outside sources. They are usually short term and usually do not include all employee benefits. From time to time grant funded positions are added or deleted as funding and/or needs for such positions change.

2007/08
PERSONNEL SUPPLEMENT POSITION SUMMARY

DEPARTMENT	2006-07 POSITIONS	POSITIONS CREATED OR CHANGED	POSTIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERED	2007-08 Positions	POSITION DIFFERENCE
Executive	6				6	0
City Clerk	10				10	0
Probate Court	2				2	0
Municipal Traffic Court	4				4	0
Personnel	6		-1		5	-1
Legislative	11				11	0
Board of Canvassers	3				3	0
Finance/Administration	4				4	0
Finance/Treasury	7				7	0
Finance/Collectors	10				10	0
Finance/MIS	9				9	0
Finance/Assessors	15				15	0
Finance/Purchasing	5				5	0
Animal Shelter	3	1			4	1
Police/Civilians	30				30	0
Board of Public Safety/Administration	1				1	0
Police/Animal Control	4				4	0
Police/Automotive	6				6	0
Police/Communications	16				16	0
Police/Uniformed**	178	2			180	2
Crossing Guards	23		-5		18	-5
Fire/Civilians	12				12	0
Fire Uniform & Rescue	218				218	0
Building Inspection	17				17	0
Warwick Emergency Management	0				0	0
Parks & Recreation	19				19	0
Warwick Public Library	53				53	0
HS/Administration	3	1			4	1
HS/Senior Citizens	13				13	0
HS/Senior Citizens/Sr. Transportation	7	1			8	1
HS/Youth Programs	2				2	0
City Planning & Community Development	18	1	-2		17	-1
Economic Development	3				3	0
PW/Administration	5		-1		4	-1
PW/Highway	65		-1		64	-1
PW/Highway/Field Maintenance (Est. 7/1/05)	15				15	0
PW/Sanitation/Recycling	25				25	0
PW/Automotive	14				14	0
PW/Building Maintenance	17				17	0
PW/Engineering	7				7	0
<i>Totals</i>	866	6	-10	0	862	-4
	2006-07 POSITIONS	CREATED OR CHANGED	POSTIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERED	2007-08 POSITIONS	POSITON DIFFERENCE
ENTERPRISE						
Water/Administration	8				8	0
Water/Field	29				29	0
Sewer Authority	32	1			33	1
Sewer/Industrial Pretreatment	3				3	0
Sewer/Capital Projects	0				0	0
<i>Totals</i>	72	1	0	0	73	1
<i>Grand Totals</i>	938	7	-10	0	935	-3

Department: Executive

Personnel Supplement 2007-2008

Division: Office of the Mayor

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Mayor	1	392	100,000
Chief of Staff	1	339	91,067
Press Secretary	1	340	60,612
Administrative Aide/Citizens Advocate	1	336	42,178
Constituent Relations Coordinator	1	379	37,170
Reception Clerk	1	128	28,101
Totals			<u>359,128</u>
Turnover Expectancy			<u>(5,150)</u>
			<u>353,978</u>

Department: City Clerk

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
City Clerk	1	376	86,504
City Sergeant	1	310	2,718
<u>Classified-Exempt</u>			
Administrative Council Clerk	1	429	43,234
<u>Classified-Bargaining Unit</u>			
Vault Clerk	1	021	38,700
Records Control Clerk	4	012	136,642
Records Specialist	1	013	28,191
General Clerk	1	011	32,341
Overtime			200
Totals			368,530
Turnover Expectancy			(5,183)
			363,348

Department: Probate Court

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Unclassified-Exempt</u>			
Judge	1	393	15,000
Administrative Probate Clerk	1	300	45,706
Totals			<hr/> 60,706 <hr/>

Department: Municipal Court

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Unclassified-Exempt</u>			
Municipal Court Judge	1	370	15,000
Court Supervisor (P/T)	1	365	13,640
<u>Unclassified-Bargaining Unit</u>			
Municipal Court Technician	2	767	70,608
Overtime			1,000
Totals			<hr/> 100,248 <hr/>

Department: Personnel

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Retirement Board Members	7	511	3,500
Personnel Hearing Board	3	510	1,050
<u>Classified-Exempt</u>			
Personnel Director	1	484	98,391
Deputy Personnel Director	1	428	64,752
Secretary/Personnel Technician	1	217	46,496
Human Resource Technician	1	221	27,490
Human Resource Specialist	1	202	40,442
Water Enterprise Fund Credit			(10,972)
Sewer Enterprise Fund Credit			(8,897)
Sewer Pretreatment Enterprise Fund Credit			(890)
Totals			<u>261,362</u>

Department: Legislative

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Unclassified-Exempt</u>			
Council President	1	381	10,150
Council Members	8	382	80,000
Auditor	1	368	51,418
Constituent Liaison/Research Director	1	309	35,151
Totals			<hr/> 176,719 <hr/>

Department: Board of Canvassers

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Board Members	3	512	3,850
Director of Elections	1	325	81,410
<u>Unclassified-Bargaining Unit</u>			
Voter Registration Technician	1	720	48,499
Central Voter Registration Tech.	1	020	43,548
Seasonal Program			2,000
Overtime			14,000
Totals			<u>193,307</u>

Department: Finance

Personnel Supplement 2007-2008

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director of Finance	1	390	108,413
Secretary	1	119	42,260
<u>Classified-Exempt</u>			
Financial Reporting Analyst	1	481	68,289
Financial Analyst	1	480	61,355
Overtime			250
CD Block Grant Credit			(4,700)
Water Enterprise Fund Credit			(10,601)
Sewer Enterprise Fund Credit			(16,022)
Sewer Pre-Treatment Enterprise Fund Credit			(2,590)
Totals			<u>246,654</u>

Department: Finance

Personnel Supplement 2007-2008

Division: Treasury

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
City Treasurer/Deputy Finance Director	1	378	77,553
<u>Classified-Exempt</u>			
Financial Systems Controller	1	442	81,101
<u>Classified-Bargaining Unit</u>			
Accountant	1	066	56,158
Payroll Record Specialist	1	010	41,125
Accountant Specialist	1	059	50,169
Accounts Payable Specialist	1	708	42,273
Reconciliation Clerk	1	751	38,974
Overtime			3,000
Water Enterprise Fund Credit			(25,519)
Sewer Enterprise Fund Credit			(46,196)
Sewer Pretreatment Enterprise Fund Credit			(614)
Totals			318,024
Turnover Expectancy			(5,233)
			312,791

Department: Finance

Personnel Supplement 2007-2008

Division: City Collection

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Tax Collector/Acting Tax Assessor	1	440	93,964
Tax Services Mgr/Deputy Tax Collector	1	483	56,002
Revenue Coordinator	1	434	53,336
<u>Classified-Bargaining Unit</u>			
Senior Clerk/Cashier	5	085	171,237
Tax Collection Clerk	1	729	34,098
Senior Clerk/Tax Collectors	1	730	34,877
Overtime			7,000
Seasonal Program			6,000
Water Enterprise Fund Credit			(62,134)
Sewer Enterprise Fund Credit			(97,142)
Sewer Pretreatment Enterprise Fund Credit			(634)
Totals			296,604
Turnover Expectancy			(6,200)
			290,404

Department: Finance

Personnel Supplement 2007-2008

Division: Management Information Services

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Information System Administrator	1	463	92,706
Senior System Analyst	1	490	87,847
System Management Specialist (Police)	1	437	63,378
Telecommunication Supv/Network Mgr.	1	494	64,604
Operations Supervisor	1	492	73,048
E-Government Specialist****	1	464	50,824
<u>Classified-Bargaining Unit</u>			
Computer Operator	1	074	49,553
Systems Technician	2	002	69,602
Overtime			500
Water Enterprise Fund Credit			(85,534)
Sewer Enterprise Fund Credit			(61,933)
Totals			404,595
Turnover Expectancy			(7,512)
			397,083

Department: Finance

Personnel Supplement 2007-2008

Division: City Assessment

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Tax Assessor (Not Funded)	1	375	0
Deputy Tax Assessor	1	377	58,917
<u>Classified-Bargaining Unit</u>			
Senior Appraiser/Tangible & Real Estate	1	728	64,148
Senior Appraiser/Motor Vehicles & Commercial	1	731	64,148
Appraiser	4	071	199,540
Senior Draftsperson	1	721	49,553
Assessment Records Specialist	2	058	77,078
Tangible Records Clerk	1	754	34,767
Senior Clerk/Typist	3	015	85,603
Overtime			15,000
Totals			648,754
Turnover Expectancy			(8,733)
			640,021

Department: Finance

Personnel Supplement 2007-2008

Division: Assessment Review Board

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Board Members	3	513	1,350
Inspections			18,650
Totals			<u>20,000</u>

Department: Finance

Personnel Supplement 2007-2008

Division: Purchasing

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Purchasing Agent	1	487	81,161
Buyer/Inspector	1	431	46,852
<u>Classified-Bargaining Unit</u>			
Clerk Technician/Bid Specialist	1	061	45,551
Accounts Payable Technician	1	732	37,568
Senior Clerk/Typist	1	015	34,410
Overtime			250
Water Enterprise Fund Credit			(11,749)
Sewer Enterprise Fund Credit			(16,691)
Sewer Pretreatment Enterprise Fund Credit			(1,019)
Totals			216,333

Department: Animal Shelter

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Animal Shelter Director	1	357	47,965
Animal Shelter Caretaker	1	125	35,589
Assistant Animal Shelter Caretaker	1	124	26,270
Receptionist (P/T)	1	103	14,445
Overtime			1,000
Totals			<u>125,269</u>

Department: Board of Public Safety

Personnel Supplement 2007-2008

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Public Safety Board Members	3	514	8,400
Secretary to Board Of Public Safety	1	105	39,312
Totals			<u>47,712</u>

Department: Police

Personnel Supplement 2007-2008

Division: Animal Control

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Supervisor, Animal Control Division	1	356	53,948
<u>Classified-Bargaining Unit</u>			
Animal Control Officer	3	060	121,419
Totals			175,367
Turnover Expectancy			(2,373)
			172,994

Department: Police

Personnel Supplement 2007-2008

Division: Automotive

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Fleet Manager	1	498	73,510
<u>Classified-Bargaining Unit</u>			
Auto Repair and Service Person	4	033	175,044
Automotive Utility Person	1	759	43,548
Overtime			8,500
Totals			<u>300,602</u>
Turnover Expectancy			<u>(4,090)</u>
			<u>296,512</u>

Department: Police Communications

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Classified-Bargaining Unit</u>			
Communications Specialist/Dispatcher	16	709	629,663
Overtime			70,000
Totals			<hr/> 699,663
Turnover Expectancy			<hr/> (9,239)
			<hr/> 690,424 <hr/>

Department: Police Civilians

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Secretary to Police Chief	1	115	44,029
Secretary to Administration	1	116	43,047
Communications Support Tech.	1	111	42,078
Paralegal	1	366	42,585
Community Service Assistant	1	355	29,493
<u>Classified-Exempt</u>			
Criminalist	1	450	56,461
Detail Clerk	1	445	37,506
Assistant Director - PAL	1	470	37,686
<u>Classified-Bargaining Unit</u>			
NCIC Audit/Quality Control Specialist	1	747	47,562
Report Review Specialist	1	757	49,553
Data Entry Transcriptionist	3	733	111,818
Data Entry Transcriptionist (P/T)	2	733	29,570
Senior Switchboard Operator	1	036	36,535
Switchboard Operator	2	018	61,894
Jailer	1	034	35,589
Jailer (P/T)	1	034	14,236
Accounting Technician	1	065	33,543
License Clerk	1	744	37,408
Licensing & Records Clerk	1	749	34,798
Records Control Clerk	2	012	67,108
Traffic Clerk	1	768	36,059
Records Specialist/Prosecution Clerk	3	766	106,332
Senior Clerk/Typist (P/T)	1	015	16,905
Overtime			62,000
Totals			1,113,795
Turnover Expectancy			(14,988)
			1,098,807

Department: Uniformed Police

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Police</u>			
Colonel	1	800	110,096
Deputy Chief	1	810	106,079
Major	2	815	190,688
Captain	7	820	622,650
Lieutenant	8	830	638,303
Sergeant	28	838	2,043,065
Inspector Technical Services	1	848	74,715
Detective Patrolperson	26	849	1,780,022
P.A.L. Officer	1	852	69,184
Patrolperson (1st Class)	84	850	5,215,449
Patrolperson (2nd Class)	9	860	467,639
Patrolperson (3rd Class)	7	870	317,408
Patrolperson (Probationary)	5	880	194,114
Overtime Police I			500
Overtime Police II			620,000
Temporary Services			45,000
Warwick Emergency Management Credit			(7,809)
Totals			<u>12,487,103</u>
Turnover Expectancy			<u>(162,324)</u>
			<u>12,324,779</u>

Department: Police

Personnel Supplement 2007-2008

Division: Crossing Guards

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Classified-Bargaining Unit</u>			
Crossing Guards	18	895	152,239
Totals			<hr/> 152,239 <hr/>

Department: Fire Civilians

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Fire Services Technician	1	108	47,548
Fire Code Compliance Technician	1	102	37,467
<u>Classified-Bargaining Unit</u>			
Records Specialist	1	013	36,869
Fire Alarm Dispatcher	9	067	463,536
Overtime (Civilian)			500
Overtime (Fire Alarm Dispatchers)			55,000
Totals			640,920
Turnover Expectancy			(7,934)
			632,986

Department: Uniformed Fire Services

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Fire</u>			
Chief	1	900	114,788
Assistant Chief	2	905	212,572
Deputy Chief of Training	1	910	96,988
Superintendent Fire Alarm	1	911	96,988
Rescue Coordinator	1	920	96,988
Fire Marshall	1	912	96,988
Battalion Chief	8	920	716,440
Captain	14	940	1,096,372
Rescue Captain	4	941	309,398
Assistant Fire Marshall	1	942	78,989
Lieutenant	40	950	2,886,582
Rescue Lieutenant	12	961	827,686
Inspector-Fire Prevention	4	953	282,648
Firefighter (Grade 1)	102	970	6,202,565
Firefighter (Grade 2)	4	971	205,962
Firefighter (Grade 3)	6	972	249,096
Rescue Driver	6	960	362,490
Rescue Driver (Grade 2)	10	960	566,525
Warwick Emergency Management Credit			(122,943)
Overtime Fire I			1,000,000
Overtime Fire II			600,000
Overtime Fire Alarm			500
Temporary Services			55,000
Totals			<u>16,032,622</u>
Turnover Expectancy			<u>(201,171)</u>
			<u>15,831,451</u>

Department: Building Inspection

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Building Review Board Members	5	516	1,500
Zoning Board Members	7	519	17,750
Minimum Housing Board of Review	5	517	1,650
Director & Building Official	1	374	76,592
<u>Classified-Exempt</u>			
Director of Building Administration	1	404	67,470
Office Coordinator	1	405	50,920
Plan Reviewer	1	443	65,725
<u>Classified-Bargaining Unit</u>			
Building Complaint Clerk	1	703	27,603
Plumbing & Mech. Const. Inspector	1	083	55,406
Electrical Inspector	1	077	56,158
Chief Minimum Housing Inspector	1	062	57,161
Zoning Inspector	1	079	56,659
Construction Inspector	1	075	54,904
Building Compliance Specialist	2	700	73,227
Clerk Technician/Zoning Specialist	1	701	46,582
Building Generalist/Technician	1	014	45,139
Permit Specialist	2	084	77,462
Minimum Housing Clerk	1	019	38,995
Temporary Services			18,000
Totals			888,903
Turnover Expectancy			(11,578)
			877,325

Department: Warwick Emergency Management

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Warwick Emerg. Mgmt. Chargeback (Fire)			122,943
Warwick Emerg. Mgmt. Chargeback (Police)			7,809
Temporary Services			6,000
Totals			<u>136,752</u>

Department: Parks & Recreation

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Recreation Director (Not Funded)	1	395	0
Chief Harbormaster	1	398	17,866
Harbor Masters	6	322	9,000
<u>Classified-Exempt</u>			
Deputy Director of Parks & Recreation	1	471	82,858
Recreation Supervisor	1	497	53,793
<u>Classified-Bargaining Unit</u>			
Recreational Seasonal Program			182,362
Seasonal Turnover			(15,000)
Totals			<u>330,879</u>

Department: Parks & Recreation

Personnel Supplement 2007-2008

Division: Thayer Arena

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Building Scheduler/Coordinator	1	109	29,357
<u>Classified-Exempt</u>			
Manager/Thayer Arena & McDermott Pool*	1	482	32,436
Recreational Complex Supervisor	1	425	53,793
<u>Classified-Bargaining Unit</u>			
Building Maintenance Person	6	037	262,681
Operations Aide	1	009	39,878
Overtime			25,000
Thayer Arena Seasonal Program			42,000
Totals			485,145
Turnover Expectancy			(5,691)
			479,454

*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

Department: Parks & Recreation

Personnel Supplement 2007-2008

Division: McDermott Pool

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Manager/Thayer Arena & McDermott Pool*	1	482	32,436
<u>Classified-Bargaining Unit</u>			
Chief Lifeguard	1	723	45,977
Lifeguard	1	023	41,767
Custodial/Maintenance Worker	1	761	42,934
Counter Aide	2	016	71,632
Counter Aide (P/T)	1	016	12,449
Overtime			15,000
McDermott Pool Payroll			80,000
Totals			<u>342,195</u>

*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

Department: Warwick Public Library

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director	1	502	111,430
Deputy Director Library	1	501	97,110
<u>Classified-Exempt</u>			
Librarian III	3	402	226,389
Librarian I	14	401	647,429
Library Administrative Assistant	1	215	44,423
Circulation Supervisor	1	403	43,234
<u>Classified-Bargaining Unit</u>			
Custodial Services Leadperson	1	040	47,876
Building Custodian	2	035	71,269
Library Technician	3	008	92,344
Library Aide	8	006	251,031
Library Aide (P/T)	1	006	8,181
Library Aide (P/T)	12	006	190,042
Shelver (P/T)	6	799	38,787
<u>Classified BU - Limited</u>			
Library Page (Sunday)	4	099	7,944
Library Aide (Sunday)	2	099	4,650
Overtime			8,500
Totals			<u>1,890,639</u>
Turnover Expectancy			<u>(26,105)</u>
			<u>1,864,534</u>

Department: Human Services

Personnel Supplement 2007-2008

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Warwick Housing Auth. Board Members	5	527	7,700
Grant Writer/Development Coord.	1	303	47,974
Project Coordinator/Secretary	1	132	37,354
<u>Classified-Exempt</u>			
Director Of Human Services & Family Support	1	419	68,976
Nurse	1	418	46,692
Totals			208,696

Department: Human Services

Personnel Supplement 2007-2008

Division: Senior Citizens

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Community Development Aide (P/T)	1	123	12,336
Meal Site Coordinator (P/T)	1	120	8,220
Kitchen Manager (P/T)	1	121	9,346
Dining Services Activities Coordinator	1	133	26,354
Community Elder Info. Spec.	1	314	25,150
<u>Classified-Exempt</u>			
Director of Senior Services	1	422	61,428
Senior Center Manager/Pilgrim	1	439	50,782
Health Maintenance Specialist	1	451	46,803
Resource Specialist	1	455	39,797
Social Worker	1	499	45,673
Eligibility Technician	1	426	27,915
<u>Classified-Bargaining Unit</u>			
Senior Services Generalist	1	003	38,452
Senior Clerk/Typist	1	015	33,476
Overtime			1,500
Totals			<u>427,232</u>
Turnover Expectancy			<u>(5,834)</u>
			<u>421,398</u>

Department: Human Services

Personnel Supplement 2007-2008

Division: Senior Transportation

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Driver (P/T)	4	131	62,188
Transportation Dispatcher (P/T)	1	120	15,986
<u>Classified-Exempt</u>			
Transportation Planner	1	453	51,695
<u>Classified-Bargaining Unit</u>			
Driver	2	781	77,228
Temporary Services			8,000
Overtime			1,000
Totals			216,097

Department: Human Services

Personnel Supplement 2007-2008

*Division: Youth Programs***

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Director of Youth Services	1	489	61,420
Youth Program Assistant	1	421	46,231
Totals			<u>107,651</u>

**Salaries in this Department are subsidized by Grant Programs

Department: City Plan

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Planning Board Members	9	525	6,850
Director (Not Funded)	1	384	0
Assistant Projects Coordinator (P/T)	1	385	21,885
Staff Assistant (P/T)	1	099	12,215
<u>Classified-Exempt</u>			
Deputy Director*	1	472	97,756
Principal Planner	1	485	80,334
Assistant Principal Planner	1	486	69,818
Business Development Planner/Coordinator	1	475	57,059
Tree Projects Coordinator	1	454	48,750
Planning Technical Specialist	1	203	44,472
<u>Classified-Bargaining Unit</u>			
Senior Planner	1	756	62,716
Totals			501,855
Turnover Expectancy			(6,718)
			495,137

*Temporarily Working Out of Classification at a Higher Pay Grade

Department: City Plan

Personnel Supplement 2007-2008

Division: Community Development

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Lead Rehabilitation Specialist**	2	373	93,956
Lead Reduction Program Coord. **	1	372	49,559
<u>Classified-Exempt</u>			
Program Coordinator*	1	433	80,714
Housing Officer*	1	430	67,985
Project Manager*	1	447	57,578
Admin. Asst. To Community Development*	1	241	38,621
CDBG Chargeback			4,700
Overtime			500
Totals			393,613
Turnover Expectancy			(5,515)
			388,098

**100% Lead Abatement Grant Funded

*100% Community Development Block Grant Funding

Department: Tourism, Culture & Development

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director of Tourism, Culture & Development	1	371	79,609
Economic Tourism Liaison	1	370	29,000
<u>Classified-Exempt</u>			
Coordinator of Tourism, Culture & Development	1	400	46,483
Temporary Services			3,000
Totals			<u>158,092</u>

Department: Public Works

Personnel Supplement 2007-2008

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director (Not Funded)	1	386	0
<u>Classified-Exempt</u>			
Business Manager	1	435	70,639
<u>Classified-Bargaining Unit</u>			
Clerical Technician/Public Works	2	086	74,633
Water Enterprise Fund Credit			(46,196)
Overtime			750
Totals			<u>99,826</u>

Department: Public Works

Personnel Supplement 2007-2008

Division: Highway

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Highway Chief*	1	476	93,646
Supervisor Highway	1	495	73,509
Supervisor Highway*	1	495	74,159
<u>Classified-Bargaining Unit</u>			
Senior Equipment Operator	2	053	106,474
Senior Equipment Operator*	1	053	52,765
Senior Foreman	5	064	267,127
Heavy Equipment./Tub Grinder Operator	1	727	53,237
Tree Removal Leadperson/Tree Warden	1	087	52,412
Tree Removal Laborer	1	088	44,162
Timekeeper/PW Dispatcher	1	753	49,760
Highway Maintenance Leadperson	1	718	50,205
Carpenter	1	038	48,969
Catch Basin Cleaner/Operator	1	726	46,417
Catch Basin Cleaner/Operator*	1	726	47,477
Traffic Marker & Sign Person	2	057	95,378
Mason	2	046	92,834
Power Sweeper Operator	3	050	133,898
Light Equipment Tractor Trailer Operator	2	096	97,966
Light Equipment Operator/Rolloff	1	711	45,171
Light Equipment Operator	11	045	477,041
Rodent Control Officer/LEO	1	098	46,417
Operations Person	1	717	49,760
Drainage Laborer	1	039	41,976
Senior Laborer	20	054	748,705
Senior Laborer*	1	054	39,734
Summer Laborers (10)	1	099	48,400
Temporary Services			85,307
Manpower Transfer to Sanitation			(66,512)
Overtime			130,000
Overtime (Snow)			100,000
Totals			3,226,394
Turnover Expectancy			(40,140)
			3,186,254

*Temporarily Working Out of Classification at a Higher Pay Grade

Department: Public Works

Personnel Supplement 2007-2008

Division: Recycling/Sanitation

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Recycling/Sanitation Supervisor	1	446	70,659
Recycling/Sanitation Coordinator	1	456	70,659
<u>Classified-Bargaining Unit</u>			
Recycling/Sanitation Operator	23	763	952,829
Manpower Transfer from Highway			66,512
Overtime			115,000
Totals			<u>1,275,659</u>
Turnover Expectancy			<u>(15,442)</u>
			<u>1,260,217</u>

Department: Public Works

Personnel Supplement 2007-2008

Division: Automotive

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Chief Automotive	1	473	76,429
<u>Classified-Bargaining Unit</u>			
Auto Mechanic/Lead Person	2	026	113,771
Heavy Equipment Mechanic	9	081	424,761
Automotive Utility Person	1	759	44,542
Store Clerk	1	755	49,843
Overtime			60,000
Overtime (Snow)			16,000
Totals			785,346
Turnover Expectancy			(9,719)
			775,627

Department: Public Works

Personnel Supplement 2007-2008

Division: Building Maintenance

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Supervisor Building Maintenance	1	452	74,164
<u>Classified-Bargaining Unit</u>			
Maintenance Senior Foreman	1	750	51,588
Lead Custodian	1	710	49,760
HVAC/Maintenance Lead Person	1	738	48,969
Building Maintenance/Electrician	1	094	43,722
Building Maintenance/Repair Person	1	095	46,079
Building Custodian/Maintenance Person	1	702	41,976
Building Custodian	8	035	304,108
Building Custodian (P/T)	2	035	31,395
Overtime			73,500
Overtime (Snow)			10,000
Totals			775,261
Turnover Expectancy			(9,625)
			765,636

Department: Public Works

Personnel Supplement 2007-2008

Division: Engineering

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Administrator/Sealer Wgts & Measures	1	318	50,503
<u>Classified-Exempt</u>			
City Engineer **	1	478	52,093
Engineering Program Manager	1	477	74,408
Surveying Supervisor	1	493	56,788
<u>Classified-Bargaining Unit</u>			
Engineering Technician	1	716	52,765
Senior Surveyor	1	024	52,059
Surveyor's Assistant	1	091	47,901
Overtime			5,000
Overtime (Snow)			1,200
Totals			392,717
Turnover Expectancy			(5,430)
			387,287

**Full-time Position 50% of which is charged to DPW Engineering and 50% to Sewer

Department: Public Works/Highway

Personnel Supplement 2007-2008

Division: Field Maintenance

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Field Maintenance Supervisor	1	423	64,873
<u>Classified-Bargaining Unit</u>			
Field Maintenance Senior Foreman	1	052	53,237
Operations Aide	1	009	39,525
Field Maintenance Operator	10	051	437,668
Field Maintenance Laborer	2	042	80,577
Seasonal Maintenance Program			65,368
Overtime			40,000
Totals			781,248
Turnover Expectancy			(9,179)
			772,069

Department: Water

Personnel Supplement 2007-2008

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Chief of Water	1	438	85,871
Office Manager/Revenue Technician	1	424	67,701
Water Projects Supervisor	1	479	46,059
<u>Classified-Bargaining Unit</u>			
Billing Technician	1	722	37,937
Senior Clerk/Cashier***	3	085	55,481
File Clerk/Water	1	719	35,737
Temporary Services			1,500
Personnel Chargeback Expense			252,705
Totals			582,991
Turnover Expectancy			(4,466)
			578,525

***Full-time Position 50% of which is charged to Water and 50% to Sewer

Department: Water

Personnel Supplement 2007-2008

Division: Field

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Water Engineer	1	436	59,433
Supervisor/Water	1	496	72,858
<u>Classified-Bargaining Unit</u>			
Senior Foreman	2	064	102,233
Water Technician/Draftsperson	1	076	41,223
Water Systems Inspector	2	092	105,767
Heavy Equipment Operator II	2	041	105,530
Lead Water Maint. Utility Person	1	725	45,462
Pipe Layers and Fitters	2	025	85,370
Operations Aide/Dispatcher	1	770	45,574
Storekeeper	1	017	45,171
Transmission & Dist. Operator	2	056	79,540
Meter Service Lead Person	1	049	51,111
Meter Service Person	3	047	131,278
Meter Reader	4	048	179,272
Senior Laborer	5	054	177,901
Overtime			100,000
Overtime (Snow)			18,000
Totals			<u>1,445,723</u>
Turnover Expectancy			<u>(18,449)</u>
			<u>1,427,274</u>

Department: Sewer Review Board

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Unclassified-Exempt</u>			
Chairperson	1	515	550
Members	2	522	800
Clerk	1	523	600
Totals			<hr/> 1,950 <hr/>

Department: Warwick Sewer Authority

Personnel Supplement 2007-2008

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Chairperson and Members	5	521	15,150
Executive Director	1	316	74,340
Administrative Technical Asst.	1	315	46,463
Program Engineer	1	317	56,787
Administrative Coordinator	1	104	49,837
<u>Classified-Exempt</u>			
Superintendent*	1	457	44,725
City Engineer **	1	478	52,093
Program Manager	1	461	89,730
Assistant Superintendent	1	458	69,384
Manager of Billing Services	1	449	75,055
Account Auditor	1	460	53,267
Program Planner/Analyst	1	462	52,972
<u>Classified-Bargaining Unit</u>			
Laboratory Tech./Process Control Operator	1	078	47,112
Plant Maintenance Leadperson	1	752	53,456
Maint. Mechanic II	1	714	46,417
Mechanic I	3	713	120,188
Senior Field Inspector/Wastewater	1	740	57,644
Sewer Systems Inspector	2	764	105,530
Operator III	1	769	43,722
Operator II	2	742	95,166
Operator I	3	741	116,746
Senior Billing Specialist	1	771	45,122
Billing Specialist	3	706	118,440
Senior Clerk/Cashier***	3	085	55,481
Personnel Chargeback Expense			246,881
Overtime			46,000
Reimbursement From Bond			(335,819)
Totals			1,541,889
Turnover Expectancy			(21,994)
			1,519,895

*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment

**Full-time Position 50% of which is charged to DPW Engineering and 50% to Sewer

***Full-time Position 50% of which is charged to Water and 50% to Sewer

Department: Warwick Sewer Authority

Personnel Supplement 2007-2008

Division: Industrial Pretreatment

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Superintendent*	1	457	44,725
Industrial Pretreatment Coordinator	1	459	71,834
<u>Classified-Bargaining Unit</u>			
Wastewater Sampler/Lab Technician	1	704	53,237
Industrial Pretreatment Lab. Spec.	1	715	47,112
Personnel Chargeback Expense			5,133
Overtime			1,000
Totals			<u>223,041</u>

*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment