



WARWICK

RHODE ISLAND

SCOTT AVEDISIAN, MAYOR

PERSONNEL SUPPLEMENT 2008-2009

On the cover: The Warwick Animal Shelter, located at 250 Service Road off Jefferson Boulevard, opened in August 2003. The \$1-million facility, funded with voter-approved bond money, is a 5,350-square foot, one-story building made of concrete block and constructed in a T-shape.

It contains a cat room, surgery space, offices and a food preparation station. There are also 32 indoor/outdoor dog runs, one of which is a double pen for pregnant animals or strays that come in together. An additional six runs are in a special quarantine area.

The cover features some of the animals currently awaiting adoption. For more information on animal adoption, or to volunteer, please call 468-4377.

Animal shelter photograph provided by Bill Facente, Community Development. Animal images provided by the Warwick Animal Shelter. Cover design by Bob Martin, MIS Division.



Scott Avedisian, Mayor

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2008-2009
FORWARD

- I. The purpose of this City budget supplement is to provide the City Council with additional information concerning the nature and distribution of personnel costs. Detail for each City agency is reflected as follows:
- (1) Job Classification
 - (2) Number of Positions
 - (3) Total Allowance (includes salary and other compensation items such as steps or longevity).
- II. Whereas City services are divided into two classes of employment (unclassified and classified), a general explanation of the personnel budgeting system is as follows:
- (1) Unclassified - positions established by law and governed by the unclassified pay plan
 - (2) Classified - positions covered by the Merit System Ordinance
 - (3) Bargaining-Unit — certain classified and unclassified positions are covered by state law on collective bargaining. Their salaries and working conditions are determined in accordance with the contractual agreement between the City and the Unions (Municipal Union [Local #1651, Rhode Island Public Employees and Council #94, A.F.S.C.M.E., AFL-CIO], the Firefighters Union [Local 2748, International Association of Firefighters, AFL-CIO], and the Police Union [FOP Lodge No.7].
 - (4) Exempt - positions not included with the bargaining unit.
 - (5) Limited - limited-period positions established to meet emergencies, seasonal requirements or unusually heavy workloads during the year.
 - (6) Grant Funded positions are those that are paid for by outside sources. They are usually short term and usually do not include all employee benefits. From time to time grant funded positions are added or deleted as funding and/or needs for such positions change.
- III. Please note that some positions in the Department of Public Works Highway Division and Building Maintenance Division have been previously shown in the Personnel Supplement at a rate lower than was actually being paid with the difference being shown in the line item entitled "Temporary Services". For the sake of consistency, those positions are now shown at the actual rate paid and the monies have been deducted from the "Temporary Services" line item.

2008/09
PERSONNEL SUPPLEMENT POSITION SUMMARY

DEPARTMENT	2007-08 Positions	POSITIONS CREATED OR CHANGED	POSITIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERRE D	POSITION DIFFERENCE	2008-09 Positions	POSITION DIFFERENCE
Executive	6				0	6	0
City Clerk	10				0	10	0
Probate Court	2				0	2	0
Municipal Traffic Court	4				0	4	0
Personnel	5				0	5	0
Legislative	11				0	11	0
Board of Canvassers	3				0	3	0
Finance/Administration	4				0	4	0
Finance/Treasury	7				0	7	0
Finance/Collectors	10		-1		0	9	-1
Finance/MIS	9				0	9	0
Finance/Assessors	15				0	15	0
Finance/Purchasing	5		-1		0	4	-1
Animal Shelter	4				0	4	0
Police/Civilians	30		-1		0	29	-1
Board of Public Safety/Administration	1				0	1	0
Police/Animal Control	4		-1		0	3	-1
Police/Automotive	6				0	6	0
Police/Communications	16				0	16	0
Police/Uniformed**	180				0	180	0
Crossing Guards	18	5			0	23	5
Fire/Civilians	12				0	12	0
Fire Uniform & Rescue	218				0	218	0
Building Inspection	17				0	17	0
Warwick Emergency Management	0				0	0	0
Parks & Recreation	19		-1		0	18	-1
Warwick Public Library	53				0	53	0
HS/Administration	4				0	4	0
HS/Senior Citizens	13				0	13	0
HS/Senior Citizens/Sr. Transportation	8				0	8	0
HS/Youth Programs	2		-1		0	1	-1
City Planning & Community Development	17				0	17	0
Economic Development	3				0	3	0
PW/Administration	4				0	4	0
PW/Highway	64		-1		0	63	-1
PW/Highway/Field Maintenance (Est.)	15		-1		0	14	-1
PW/Sanitation/Recycling	25		-1		0	24	-1
PW/Automotive	14				0	14	0
PW/Building Maintenance	17				0	17	0
PW/Engineering	7		-1		0	6	-1
<i>Totals</i>	862	5	-10		0	857	-5

	2007-08 Positions	CREATED OR CHANGED	ABOLISHED OR CHANGED	POSITIONS TRANSFERRE D	POSITION DIFFERENCE	2008-09 Positions	POSITION DIFFERENCE
ENTERPRISE							
Water/Administration	8				0	8	0
Water/Field	29		-1		0	28	-1
Sewer Authority	33				1	33	0
Sewer/Industrial Pretreatment	3				0	3	0
Sewer/Capital Projects	0				0	0	0
<i>Totals</i>	73		-1		1	72	-1
<i>Grand Totals</i>	935	5	-11		1	929	-6

Department: Executive

Personnel Supplement 2008-2009

Division: Office of the Mayor

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Mayor	1	392	100,000
Chief of Staff	1	339	93,800
Press Secretary	1	340	62,431
Administrative Aide/Citizens Advocate	1	336	43,443
Constituent Relations Coordinator	1	379	38,285
Reception Clerk	1	128	28,944
Totals			<u>366,903</u>
Turnover Expectancy			<u>(5,259)</u>
			<u>361,644</u>

Department: City Clerk

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
City Clerk	1	376	89,098
City Sergeant (Not Budgeted)	1	310	0
<u>Classified-Exempt</u>			
Administrative Council Clerk	1	429	44,531
<u>Classified-Bargaining Unit</u>			
Vault Clerk	1	021	39,861
Records Control Clerk	4	012	140,742
Records Specialist	1	013	33,312
General Clerk	1	011	35,810
Totals			<u>383,354</u>
Turnover Expectancy			<u>(5,360)</u>
			<u>377,994</u>

Department: Probate Court

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u><i>Unclassified-Exempt</i></u>			
Judge	1	393	15,000
Administrative Probate Clerk	1	300	47,077
Totals			<hr/> 62,077 <hr/>

Department: Municipal Court

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Unclassified-Exempt</u>			
Municipal Court Judge	1	370	15,000
Court Supervisor (P/T)	1	365	14,049
<u>Unclassified-Bargaining Unit</u>			
Municipal Court Technician	2	767	73,244
Totals			<hr/> 102,293 <hr/>

Department: Personnel

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Retirement Board Members	7	511	3,500
Personnel Hearing Board	3	510	300
<u>Classified-Exempt</u>			
Personnel Director	1	484	101,343
Deputy Personnel Director	1	428	67,286
Secretary/Personnel Technician	1	217	48,542
Human Resource Technician	1	221	31,981
Human Resource Specialist	1	202	41,655
Water Enterprise Fund Credit			(11,508)
Sewer Enterprise Fund Credit			(10,264)
Sewer Pretreatment Enterprise Fund Credit			(933)
Totals			<u>271,902</u>

Department: Legislative

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Council President	1	381	10,150
Council Members	8	382	80,000
Auditor	1	368	52,960
Constituent Liaison/Research Director (P/T)	1	309	19,654
Totals			<u>162,764</u>

Department: Board of Canvassers

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Board Members	3	512	2,500
Director of Elections	1	325	83,853
<u>Unclassified-Bargaining Unit</u>			
Voter Registration Technician	1	720	50,884
Central Voter Registration Tech.	1	020	44,853
Seasonal Program			2,500
Overtime			15,000
Totals			<u>199,590</u>

Department: Finance

Personnel Supplement 2008-2009

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director of Finance	1	390	113,742
Secretary	1	119	43,528
<u>Classified-Exempt</u>			
Financial Reporting Analyst	1	481	70,965
Financial Analyst	1	480	63,196
Overtime			250
CD Block Grant Credit			(17,750)
Water Enterprise Fund Credit			(11,023)
Sewer Enterprise Fund Credit			(16,710)
Sewer Pre-Treatment Enterprise Fund Credit			(2,668)
Totals			<u>243,530</u>

Department: Finance

Personnel Supplement 2008-2009

Division: Treasury

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
City Treasurer/Deputy Finance Director	1	378	79,880
<u>Classified-Exempt</u>			
Financial Systems Controller	1	442	83,535
<u>Classified-Bargaining Unit</u>			
Accountant	1	066	57,842
Payroll Record Specialist	1	010	42,359
Accountant Specialist	1	059	51,675
Accounts Payable Specialist	1	708	43,541
Reconciliation Clerk	1	751	40,503
Overtime			1,000
Water Enterprise Fund Credit			(26,285)
Sewer Enterprise Fund Credit			(47,581)
Sewer Pretreatment Enterprise Fund Credit			(653)
Totals			<u>325,816</u>
Turnover Expectancy			<u>(5,390)</u>
			<u>320,426</u>

Department: Finance

Personnel Supplement 2008-2009

Division: City Collection

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Tax Collector/Acting Tax Assessor	1	440	96,782
Tax Services Mgr/Deputy Tax Collector	1	483	61,010
Revenue Coordinator	1	434	57,191
<u>Classified-Bargaining Unit</u>			
Senior Clerk/Cashier	4	085	151,030
Tax Collection Clerk	1	729	35,122
Senior Clerk/Tax Collectors	1	730	35,924
Overtime			7,000
Seasonal Program			6,000
Water Enterprise Fund Credit			(66,341)
Sewer Enterprise Fund Credit			(91,626)
Totals			<u>292,092</u>
Turnover Expectancy			<u>(6,074)</u>
			<u>286,018</u>

Department: Finance

Personnel Supplement 2008-2009

Division: Management Information Services

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Information System Administrator	1	463	95,487
Senior System Analyst	1	490	90,483
System Management Specialist (Police)	1	437	65,278
Telecommunication Supv/Network Mgr.	1	494	66,542
Operations Supervisor	1	492	75,239
E-Government Specialist****	1	464	52,348
<u>Classified-Bargaining Unit</u>			
Computer Operator	1	074	51,041
Systems Technician	2	002	71,689
Overtime			1,200
Water Enterprise Fund Credit			(90,213)
Sewer Enterprise Fund Credit			(60,527)
Totals			418,567
Turnover Expectancy			(7,737)
			410,830

Department: Finance

Personnel Supplement 2008-2009

Division: City Assessment

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Tax Assessor (Not Funded)	1	375	0
Deputy Tax Assessor	1	377	60,684
<u>Classified-Bargaining Unit</u>			
Senior Appraiser/Tangible & Real Estate	1	728	66,072
Senior Appraiser/Motor Vehicles & Commercial	1	731	66,072
Appraiser	4	071	205,985
Senior Draftsperson	1	721	51,041
Assessment Records Specialist	2	058	79,392
Tangible Records Clerk	1	754	35,810
Senior Clerk/Typist	3	015	96,225
Overtime			2,000
Totals			663,281
Turnover Expectancy			(9,116)
			654,165

Department: Finance

Personnel Supplement 2008-2009

Division: Purchasing

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Purchasing Agent	1	487	83,595
Buyer/Inspector	1	431	50,534
<u>Classified-Bargaining Unit</u>			
Clerk Technician/Bid Specialist	1	061	46,918
Accounts Payable Technician	1	732	36,349
Water Enterprise Fund Credit			(11,749)
Sewer Enterprise Fund Credit			(16,691)
Sewer Pretreatment Enterprise Fund Credit			(1,019)
Totals			<u>187,937</u>

Department: Finance

Personnel Supplement 2008-2009

Division: Assessment Review Board

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Board Members	3	513	0
Inspections			18,650
Totals			<u><u>18,650</u></u>

Department: Animal Shelter

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Animal Shelter Director	1	357	49,404
Animal Shelter Caretaker	1	125	36,656
Assistant Animal Shelter Caretaker	1	124	31,909
Receptionist (P/T)	1	103	14,878
Overtime			2,000
Totals			<u>134,847</u>

Department: Board of Public Safety

Personnel Supplement 2008-2009

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Public Safety Board Members	3	514	2,750
Board Of Public Safety Generalist	1	105	41,785
Totals			<u>44,535</u>

Department: Police

Personnel Supplement 2008-2009

Division: Animal Control

	No. of Positions	Job Code	Total Allowance
<u>Classified-Bargaining Unit</u>			
Lead Animal Control Officer	1	063	45,263
Animal Control Officer	2	060	82,992
Totals			<u>128,255</u>
Turnover Expectancy			<u>(1,757)</u>
			<u>126,498</u>

Department: Police

Personnel Supplement 2008-2009

Division: Automotive

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Fleet Manager	1	498	75,715
<u>Classified-Bargaining Unit</u>			
Auto Repair and Service Person	4	033	182,071
Automotive Utility Person	1	759	44,853
Overtime			8,000
Totals			<u>310,639</u>
Turnover Expectancy			<u>(4,239)</u>
			<u>306,400</u>

Department: Police Communications

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Classified-Bargaining Unit</u>			
Communications Specialist/Dispatcher	16	709	652,480
Overtime			70,000
Totals			<hr/> 722,480
Turnover Expectancy			<hr/> (9,575)
			<hr/> 712,905 <hr/>

Department: Police Civilians

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Secretary to Police Chief	1	115	45,350
Secretary to Administration	1	116	44,743
Communications Support Tech.	1	111	43,341
Paralegal	1	366	43,863
Community Service Assistant	1	355	30,378
<u>Classified-Exempt</u>			
Criminalist	1	450	58,155
Detail Clerk	1	445	38,632
Assistant Director - PAL	1	470	38,817
<u>Classified-Bargaining Unit</u>			
NCIC Audit/Quality Control Specialist	1	747	48,990
Report Review Specialist	1	757	51,041
Data Entry Transcriptionist	3	733	117,065
Data Entry Transcriptionist (P/T)	2	733	30,456
Senior Switchboard Operator	1	036	37,630
Switchboard Operator	2	018	66,141
Jailer	1	034	39,405
Jailer (P/T)	1	034	14,662
Accounting Technician	1	065	37,140
License Clerk	1	744	39,248
Licensing & Records Clerk	1	749	38,531
Records Control Clerk	2	012	69,122
Traffic Clerk	1	768	37,140
Records Specialist/Prosecution Clerk	3	766	112,457
Senior Clerk/Typist (P/T)	1	015	17,412
Overtime			31,000
Totals			<u>1,130,719</u>
Turnover Expectancy			<u>(15,466)</u>
			<u>1,115,253</u>

Department: Uniformed Police

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Police</u>			
Colonel	1	800	114,225
Deputy Chief	1	810	110,056
Major	2	815	197,838
Captain	7	820	645,144
Lieutenant	8	830	663,799
Sergeant	28	838	2,118,264
Inspector Technical Services	1	848	77,517
Detective Patrolperson	26	849	1,849,473
P.A.L. Officer	1	852	71,778
Patrolperson (1st Class)	89	850	5,730,582
Patrolperson (2nd Class)	8	860	425,782
Patrolperson (3rd Class)	6	870	281,124
Patrolperson (Probationary)	2	880	73,552
Overtime Police I			500
Overtime Police II			611,000
Warwick Emergency Management Transfer			(8,297)
Totals			<u>12,962,337</u>
Turnover Expectancy			<u>(169,326)</u>
			<u>12,793,011</u>

Department: Police

Personnel Supplement 2008-2009

Division: Crossing Guards

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Unclassified-Exempt</u>			
Crossing Guards	23	895	184,000
Totals			<u><u>184,000</u></u>

Department: Fire Civilians

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Fire Services Technician	1	108	48,975
Fire Code Compliance Technician	1	102	38,591
<u>Classified-Bargaining Unit</u>			
Records Specialist	1	013	37,976
Fire Alarm Dispatcher	9	067	477,879
Overtime (Civilian)			500
Overtime (Fire Alarm Dispatchers)			55,000
Totals			<u>658,921</u>
Turnover Expectancy			<u>(8,172)</u>
			<u>650,749</u>

Department: Uniformed Fire Services

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Fire</u>			
Chief	1	900	119,092
Assistant Chief	2	905	220,542
Deputy Chief of Training	1	910	100,625
Superintendent Fire Alarm	1	911	100,625
Rescue Coordinator	1	920	100,625
Fire Marshall	1	912	100,625
Battalion Chief	8	920	743,300
Captain	14	940	1,138,998
Rescue Captain	4	941	323,268
Assistant Fire Marshall	1	942	81,951
Lieutenant	40	950	2,992,683
Rescue Lieutenant	12	961	854,859
Inspector-Fire Prevention	4	953	293,944
Firefighter (Grade 1)	100	970	6,373,678
Firefighter (Grade 3)	12	972	516,876
Rescue Driver	16	960	1,002,880
Warwick Emergency Management Transfer			(127,982)
Overtime Fire I			700,000
Overtime Fire II			600,000
Overtime Fire Alarm			2,000
Temporary Services			55,000
Totals			<u>16,293,589</u>
Turnover Expectancy			<u>(208,181)</u>
			<u>16,085,408</u>

Department: Building Inspection

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Building Review Board Members	5	516	1,500
Zoning Board Members	7	519	12,500
Minimum Housing Board of Review	5	517	1,650
Director & Building Official	1	374	78,889
<u>Classified-Exempt</u>			
Director of Building Administration	1	404	69,495
Office Coordinator	1	405	52,447
Plan Reviewer	1	443	67,697
Assistant Plan Reviewer	1	700	36,565
<u>Classified-Bargaining Unit</u>			
Building Complaint Clerk	1	703	32,075
Plumbing & Mech. Const. Inspector	1	083	57,068
Electrical Inspector	1	077	57,842
Chief Minimum Housing Inspector	1	062	58,875
Zoning Inspector	1	079	58,359
Construction Inspector	1	075	56,551
Building Compliance Specialist	1	700	39,802
Clerk Technician/Zoning Specialist	1	701	47,980
Building Generalist/Technician	1	014	46,494
Permit Specialist	2	084	79,786
Minimum Housing Clerk	1	019	40,711
Temporary Services			18,000
Totals			<u>914,286</u>
Turnover Expectancy			<u>(11,948)</u>
			<u>902,338</u>

Department: Warwick Emergency Management

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Warwick Emerg. Mgmt. Chargeback (Fire)			136,279
Warwick Emerg. Mgmt. Chargeback (Police)			8,297
Temporary Services			6,000
Totals			<u><u>150,576</u></u>

Department: Parks & Recreation

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Recreation Director (Not Funded)	1	395	0
Chief Harbormaster	1	398	17,866
Harbor Masters	6	322	9,000
Recreation Program Coordinator	1	395	39,140
<u>Classified-Exempt</u>			
Deputy Director of Parks & Recreation	1	471	85,345
<u>Classified-Bargaining Unit</u>			
Recreational Seasonal Program			158,620
Seasonal Turnover			(15,000)
Totals			<u>294,971</u>

Department: Parks & Recreation

Personnel Supplement 2008-2009

Division: Thayer Arena

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Building Scheduler/Coordinator	1	109	30,237
<u>Classified-Exempt</u>			
Manager/Thayer Arena & McDermott Pool*	1	482	37,445
<u>Classified-Bargaining Unit</u>			
Building Maintenance Person	6	037	271,372
Operations Aide	1	009	41,074
Overtime			25,000
Thayer Arena Seasonal Program			42,000
Totals			447,128
Turnover Expectancy			(5,187)
			441,941

*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

Department: Parks & Recreation

Personnel Supplement 2008-2009

Division: McDermott Pool

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Manager/Thayer Arena & McDermott Pool*	1	482	37,445
<u>Classified-Bargaining Unit</u>			
Chief Lifeguard	1	723	47,357
Lifeguard	1	023	43,019
Custodial/Maintenance Worker	1	761	44,223
Counter Aide	2	016	74,460
Counter Aide (P/T)	1	016	13,879
Overtime			15,000
McDermott Pool Payroll			70,000
Totals			<u>345,383</u>

*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

Department: Warwick Public Library

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director	1	502	114,773
Deputy Director Library	1	501	100,022
<u>Classified-Exempt</u>			
Librarian III	3	402	233,872
Librarian I	14	401	668,905
Library Administrative Assistant	1	215	45,755
Circulation Supervisor	1	403	44,530
<u>Classified-Bargaining Unit</u>			
Custodial Services Leadperson	1	040	49,311
Building Custodian	2	035	76,794
Library Technician	3	008	95,113
Library Aide	8	006	265,582
Library Aide (P/T)	1	006	8,181
Library Aide (P/T)	12	006	200,547
Shelver (P/T)	6	799	39,951
<u>Classified BU - Limited</u>			
Library Page (Sunday)	2	099	3,972
Library Aide (Sunday)	2	099	4,650
Overtime			9,500
Totals			<u>1,961,458</u>
Turnover Expectancy			<u>(27,147)</u>
			<u>1,934,311</u>

Department: Human Services

Personnel Supplement 2008-2009

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Warwick Housing Auth. Board Members	5	527	7,700
Grant Writer/Development Coord.	1	303	56,470
Project Coordinator/Secretary	1	132	40,491
<u>Classified-Exempt</u>			
Director Of Human Services & Family Support	1	419	71,046
Nurse	1	418	48,092
Totals			<u>223,799</u>

Department: Human Services

Personnel Supplement 2008-2009

Division: Senior Citizens

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Community Development Aide (P/T)	1	123	12,819
Meal Site Coordinator (P/T)	1	120	7,924
Kitchen Manager (P/T)	1	121	9,011
Dining Services Activities Coordinator	1	133	29,180
Community Elder Info. Spec.	1	314	26,093
<u>Classified-Exempt</u>			
Director of Senior Services	1	422	63,271
Senior Center Manager/Pilgrim	1	439	52,307
Health Maintenance Specialist	1	451	48,637
Resource Specialist	1	455	41,366
Social Worker	1	499	47,043
Eligibility Technician	1	426	28,752
<u>Classified-Bargaining Unit</u>			
Senior Services Generalist	1	003	39,607
Senior Clerk/Typist	1	015	34,481
Overtime			800
Totals			441,291
Turnover Expectancy			(5,994)
			435,297

Department: Human Services

Personnel Supplement 2008-2009

Division: Senior Transportation

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Driver (P/T)	4	131	64,099
Transportation Dispatcher (P/T)	1	120	17,412
<u>Classified-Exempt</u>			
Transportation Planner	1	453	53,717
<u>Classified-Bargaining Unit</u>			
Driver	2	781	79,910
Temporary Services			4,000
Overtime			1,000
Totals			<u>220,138</u>

Department: Human Services

Personnel Supplement 2008-2009

*Division: Youth Programs***

	No. of Positions	Job Code	Total Allowance
<hr/>			
<u>Classified-Exempt</u>			
Youth Program Assistant	1	421	56,393
Totals			<hr/> 56,393 <hr/>

**Salaries in this Department are subsidized by Grant Programs

Department: City Plan

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Planning Board Members	9	525	6,100
Director (Not Funded)	1	384	0
Assistant Projects Coordinator (P/T)	1	385	20,969
Staff Assistant (P/T)	1	099	12,673
<u>Classified-Exempt</u>			
Deputy Director*	1	472	100,690
Principal Planner	1	485	82,744
Assistant Principal Planner	1	486	71,913
Business Development Planner/Coordinator	1	475	58,771
Tree Projects Coordinator	1	454	50,672
Planning Technical Specialist	1	203	45,806
<u>Classified-Bargaining Unit</u>			
Senior Planner	1	756	64,597
Totals			<u>514,935</u>
Turnover Expectancy			<u>(6,922)</u>
			<u>508,013</u>

*Temporarily Working Out of Classification at a Higher Pay Grade

Department: City Plan

Personnel Supplement 2008-2009

Division: Community Development

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Lead Rehabilitation Specialist**	2	373	102,911
Lead Reduction Program Coord.**	1	372	51,046
<u>Classified-Exempt</u>			
Program Coordinator*	1	433	83,135
Housing Officer*	1	430	70,665
Project Manager*	1	447	59,835
Admin. Asst. To Community Development*	1	241	41,148
CDBG Chargeback			17,750
Overtime			500
Totals			426,990
Turnover Expectancy			(5,736)
			421,254

**100% Lead Abatement Grant Funded

*100% Community Development Block Grant Funding

Department: Tourism, Culture & Development

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director of Tourism, Culture & Development	1	371	81,998
Economic Tourism Liaison	1	370	25,750
<u>Classified-Exempt</u>			
Coordinator of Tourism, Culture & Development	1	400	47,877
Temporary Services			3,000
Totals			<u>158,625</u>

Department: Public Works

Personnel Supplement 2008-2009

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Director (Not Funded)	1	386	0
<u>Classified-Exempt</u>			
Business Manager	1	435	72,757
<u>Classified-Bargaining Unit</u>			
Clerical Technician/Public Works	2	086	77,390
Water Enterprise Fund Credit			(54,156)
Overtime			1,000
Totals			96,991

Department: Public Works

Personnel Supplement 2008-2009

Division: Highway

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Highway Chief*	1	476	111,907
Supervisor Highway	1	495	75,715
Supervisor Highway*	1	495	91,248
<u>Classified-Bargaining Unit</u>			
Senior Equipment Operator*	3	053	203,357
Senior Foreman*	1	064	62,768
Senior Foreman	4	064	217,634
Heavy Equipment./Tub Grinder Operator	1	727	54,833
Tree Removal Leadperson/Tree Warden	1	087	53,984
Tree Removal Laborer	1	088	41,541
Timekeeper/PW Dispatcher	1	753	51,253
Highway Maintenance Leadperson	1	718	51,711
Carpenter	1	038	50,437
Catch Basin Cleaner/Operator	1	726	47,810
Catch Basin Cleaner/Operator*	1	726	54,834
Traffic Marker & Sign Person	2	057	98,239
Mason	2	046	95,620
Power Sweeper Operator	3	050	138,331
Light Equipment Tractor Trailer Operator	2	096	100,905
Light Equipment Operator/Rolloff	1	711	46,526
Light Equipment Operator	11	045	496,457
Operations Person	1	717	51,253
Drainage Laborer	1	039	43,631
Senior Laborer	19	054	759,922
Senior Laborer*	1	054	47,807
Summer Laborers (10)	1	099	48,400
Manpower Transfer to Sanitation			(66,512)
Overtime			130,000
Overtime (Snow)			100,000
Totals			<u>3,259,611</u>
Turnover Expectancy			<u>(41,674)</u>
			<u>3,217,937</u>

*Temporarily Working Out of Classification at a Higher Pay Grade

Department: Public Works

Personnel Supplement 2008-2009

Division: Recycling/Sanitation

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Recycling/Sanitation Supervisor	1	446	72,779
Recycling/Sanitation Coordinator	1	456	73,429
<u>Classified-Bargaining Unit</u>			
Recycling/Sanitation Operator	22	763	963,678
Manpower Transfer from Highway			66,512
Overtime			90,000
Totals			<u>1,266,398</u>
Turnover Expectancy			<u>(15,455)</u>
			<u>1,250,943</u>

Department: Public Works

Personnel Supplement 2008-2009

Division: Automotive

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Chief Automotive	1	473	78,722
<u>Classified-Bargaining Unit</u>			
Auto Mechanic/Lead Person	2	026	117,706
Heavy Equipment Mechanic	9	081	441,772
Automotive Utility Person	1	759	45,877
Store Clerk	1	755	51,338
Overtime			60,000
Overtime (Snow)			16,000
Totals			811,415
Turnover Expectancy			(10,010)
			801,405

Department: Public Works

Personnel Supplement 2008-2009

Division: Building Maintenance

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Supervisor Building Maintenance	1	452	76,390
<u>Classified-Bargaining Unit</u>			
Maintenance Senior Foreman	1	750	53,135
Lead Custodian	1	710	51,253
HVAC/Maintenance Lead Person*	1	738	51,253
Building Maintenance/Electrician	1	094	48,410
Building Custodian/Maintenance Person	1	702	43,236
Building Custodian	9	035	338,203
Building Custodian (P/T)	2	035	34,824
Overtime			73,500
Overtime (Snow)			10,000
Totals			<u>780,204</u>
Turnover Expectancy			<u>(9,814)</u>
			<u>770,390</u>

*Temporarily Working Out of Classification at a Higher Pay Grade

Department: Public Works

Personnel Supplement 2008-2009

Division: Engineering

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
City Engineer **	1	478	53,656
Engineering Program Manager	1	477	82,389
Surveying Supervisor	1	493	58,491
<u>Classified-Bargaining Unit</u>			
Engineering Technician	1	716	54,348
Senior Surveyor	1	024	53,620
Surveyor's Assistant*	1	091	55,319
Overtime			5,000
Overtime (Snow)			3,000
Totals			<u>365,823</u>
Turnover Expectancy			<u>(4,959)</u>
			<u>360,864</u>

**Full-time Position 50% of which is charged to DPW Engineering and 50% to Sewer

Department: Public Works/Highway

Personnel Supplement 2008-2009

Division: Field Maintenance

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Field Maintenance Supervisor	1	423	66,819
<u>Classified-Bargaining Unit</u>			
Field Maintenance Senior Foreman	1	052	54,833
Field Maintenance Operator	10	051	452,013
Field Maintenance Laborer	2	042	82,992
Seasonal Maintenance Program			65,368
Overtime			40,000
Totals			<u>762,025</u>
Turnover Expectancy			<u>(8,909)</u>
			<u>753,116</u>

Department: Water

Personnel Supplement 2008-2009

Division: Administration

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Chief of Water	1	438	88,446
Office Manager/Revenue Technician	1	424	69,731
Water Projects Supervisor	1	479	47,440
<u>Classified-Bargaining Unit</u>			
Billing Technician/Dispatcher	1	722	49,194
Senior Clerk/Cashier***	3	085	60,308
File Clerk/Water	1	719	37,309
Personnel Chargeback Expense			273,062
Totals			625,490
Turnover Expectancy			(4,782)
			620,708

***Full-time Position 50% of which is charged to Water and 50% to Sewer

Department: Water

Personnel Supplement 2008-2009

Division: Field

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Water Engineer	1	436	61,216
Supervisor/Water	1	496	75,715
<u>Classified-Bargaining Unit</u>			
Senior Foreman	2	064	105,299
Water Technician/Draftsperson	1	076	45,645
Water Systems Inspector	2	092	109,667
Heavy Equipment Operator II	2	041	108,696
Lead Water Maint. Utility Person	1	725	47,462
Pipe Layers and Fitters	2	025	85,542
Storekeeper	1	017	46,941
Transmission & Dist. Operator	2	056	81,045
Meter Service Lead Person	1	049	52,644
Meter Service Person	3	047	135,217
Meter Service Person	1	048	45,487
Meter Reader	3	048	139,993
Senior Laborer	5	054	192,471
Overtime			100,000
Overtime (Snow)			15,000
Totals			<u>1,448,040</u>
Turnover Expectancy			<u>(18,426)</u>
			<u>1,429,614</u>

Department: Sewer Review Board

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Chairperson	1	515	550
Members	2	522	800
Clerk	1	523	600
Totals			<u>1,950</u>

Department: Warwick Sewer Authority

Personnel Supplement 2008-2009

	No. of Positions	Job Code	Total Allowance
<u>Unclassified-Exempt</u>			
Chairperson and Members	5	521	12,000
Executive Director	1	316	82,400
Administrative Technical Asst.	1	315	43,987
<u>Classified-Exempt</u>			
Superintendent*	1	457	46,067
City Engineer **	1	478	53,656
Program Manager	1	461	92,422
Assistant Superintendent	1	458	71,466
Manager of Billing Services	1	449	77,307
Program Engineer	1	408	58,491
Account Auditor	1	460	54,864
Program Planner/Analyst	1	462	50,755
Administrative Coordinator	1	407	51,333
<u>Classified-Bargaining Unit</u>			
Laboratory Tech./Process Control Operator	1	078	52,164
Plant Maintenance Leadperson	1	752	59,190
Maint. Mechanic II	1	714	47,810
Mechanic I	3	713	127,739
Senior Field Inspector/Wastewater	1	740	59,373
Sewer Systems Inspector	2	764	108,696
Operator III	1	769	45,033
Operator II	2	742	92,563
Operator I	3	741	127,650
Senior Billing Specialist	1	771	46,887
Billing Specialist	3	706	118,471
Senior Clerk/Cashier***	3	085	60,308
Personnel Chargeback Expense			245,794
Overtime			60,000
Totals			<u>1,946,426</u>
Turnover Expectancy			<u>(22,790)</u>
			<u>1,923,636</u>

*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment

**Full-time Position 50% of which is charged to DPW Engineering and 50% to Sewer

***Full-time Position 50% of which is charged to Water and 50% to Sewer

Department: Warwick Sewer Authority

Personnel Supplement 2008-2009

Division: Industrial Pretreatment

	No. of Positions	Job Code	Total Allowance
<u>Classified-Exempt</u>			
Superintendent*	1	457	46,067
Industrial Pretreatment Coordinator	1	459	73,989
<u>Classified-Bargaining Unit</u>			
Wastewater Sampler/Lab Technician	1	704	54,833
Industrial Pretreatment Lab. Spec.	1	715	48,525
Personnel Chargeback Expense			4,795
Overtime			750
Totals			<u>228,959</u>

*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment