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2009-2010  
FORWARD

- I. The purpose of this City budget supplement is to provide the City Council with additional information concerning the nature and distribution of personnel costs. Detail for each City agency is reflected as follows:
  1. Job Classification
  2. Number of Positions
  3. Total Allowance (includes salary and other compensation items such as steps or longevity).
- II. Whereas City services are divided into two classes of employment (unclassified and classified), a general explanation of the personnel budgeting system is as follows:
  - (1) Unclassified - positions established by law and governed by the unclassified pay plan
  - (2) Classified - positions covered by the Merit System Ordinance
  - (3) Bargaining-Unit — certain classified and unclassified positions are covered by state law on collective bargaining. Their salaries and working conditions are determined in accordance with the contractual agreement between the City and the Unions (Municipal Union [Local #1651, Rhode Island Public Employees and Council #94, A.F.S.C.M.E., AFL-CIO], the Firefighters Union [Local 2748, International Association of Firefighters, AFL-CIO], and the Police Union [FOP Lodge No.7].
  - (4) Exempt - positions not included with the bargaining unit.
  - (5) Limited - limited-period positions established to meet emergencies, seasonal requirements or unusually heavy workloads during the year.
  - (6) Grant Funded positions are those that are paid for by outside sources. They are usually short term and usually do not include all employee benefits. From time to time grant funded positions are added or deleted as funding and/or needs for such positions change.

2009/10  
PERSONNEL SUPPLEMENT POSITION SUMMARY

DEPARTMENT	2008-09 POSITIONS	POSITIONS CREATED OR CHANGED	POSTIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERED	2009-10 POSITIONS	POSITION DIFFERENCE
Executive	6				6	0
City Clerk	10				10	0
Probate Court	2				2	0
Municipal Traffic Court	4				4	0
Personnel	5				5	0
Legislative	11				11	0
Board of Canvassers	3				3	0
Finance/Administration	4		-1		3	-1
Finance/Treasury	7				7	0
Finance/Collectors	9				9	0
Finance/MIS	9		-1		8	-1
Finance/Assessors	15				15	0
Finance/Purchasing	4				4	0
Animal Shelter	4				4	0
Police/Civilians	29				29	0
Board of Public Safety/Administration	1				1	0
Police/Animal Control	3				3	0
Police/Automotive	6				6	0
Police/Communications	16				16	0
Police/Uniformed	180		-17		163	-17
Crossing Guards	23				23	0
Fire/Civilians	12				12	0
Fire Uniform & Rescue	218		-1		217	-1
Building Inspection	17		-1		16	-1
Warwick Emergency Management	0				0	0
Parks & Recreation	18		-1		17	-1
Warwick Public Library	54		-4		50	-4
HS/Administration	4		-1		3	-1
HS/Senior Citizens	13	2	-3		12	-1
HS/Senior Citizens/Sr. Transportation	8				8	0
HS/Youth Programs	1		-1		0	-1
City Planning & Community Development	17		-1		16	-1
Economic Development	3				3	0
PW/Administration	4				4	0
PW/Highway	63		-1		62	-1
PW/Highway/Field Maintenance	14				14	0
PW/Sanitation/Recycling	24				24	0
PW/Automotive	14		-2		12	-2
PW/Building Maintenance	17		-1		16	-1
PW/Engineering	6		-2		4	-2
<i>Totals</i>	858	2	-38	0	822	-36
	2008-09 POSITIONS	CREATED OR CHANGED	POSTIONS ABOLISHED OR CHANGED	POSITIONS TRANSFERED	2009-10 POSITIONS	POSITON DIFFERENCE
ENTERPRISE						
Water/Administration	8		-1		7	-1
Water/Field	28				28	0
Sewer Authority	33		-3		30	-3
Sewer/Industrial Pretreatment	3				3	0
<i>Totals</i>	72	0	-4	0	68	-4
<i>Grand Totals</i>	930	2	-42	0	890	-40

**Department: Executive**

Personnel Supplement 2009-2010

*Division: Office of the Mayor*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Mayor	1	392	100,000
Chief of Staff	1	339	95,073
Press Secretary	1	340	63,592
Administrative Aide/Citizens Advocate	1	336	43,443
Constituent Relations Coordinator	1	379	40,000
Reception Clerk	1	128	28,944
<b>Totals</b>			<b><u>371,052</u></b>

**Department: City Clerk**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
City Clerk	1	376	90,308
City Sergeant (Not Budgeted)	1	310	0
<b><u>Classified-Exempt</u></b>			
Administrative Council Clerk	1	429	44,929
<b><u>Classified-Bargaining Unit</u></b>			
Vault Clerk	1	021	39,861
Records Control Clerk	4	012	143,240
Records Specialist	1	013	33,312
General Clerk	1	011	35,810
<b>Totals</b>			<b><u>387,460</u></b>

## Department: Probate Court

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Judge	1	393	15,000
Administrative Probate Clerk	1	300	47,716
<b>Totals</b>			<b><u>62,716</u></b>



## Department: Municipal Court

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Municipal Court Judge	1	370	15,000
Detail & Municipal Court Supervisor****	1	364	14,049
<b><u>Unclassified-Bargaining Unit</u></b>			
Municipal Court Technician	2	767	73,244
Overtime			400
<b>Totals</b>			<b><u>102,693</u></b>

\*\*\*\*Full-time Position part of which is charged to Municipal Court and part of which is charged to Police Civilians



**Department: Personnel**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Retirement Board Members	7	511	3,500
Personnel Hearing Board	3	510	300
<b><u>Classified-Exempt</u></b>			
Personnel Director	1	484	101,343
Deputy Personnel Director	1	428	67,286
Secretary/Personnel Technician	1	217	48,542
Human Resource Technician	1	221	31,981
Human Resource Specialist	1	202	41,655
Water Enterprise Fund Credit			(9,820)
Sewer Enterprise Fund Credit			(10,137)
Sewer Pretreatment Enterprise Fund Credit			(950)
<b>Totals</b>			<b><u>273,700</u></b>

**Department: Legislative**

Personnel Supplement 2009-2010

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Council President	1	381	10,500
Council Members	8	382	80,000
Auditor	1	368	52,960
Constituent Liaison/Research Director	1	309	38,921
<b>Totals</b>			<b><u>182,381</u></b>

**Department: Board of Canvassers**

Personnel Supplement 2009-2010

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<hr/>			
<b><u>Unclassified-Exempt</u></b>			
Board Members	3	512	2,500
Director of Elections	1	325	83,853
<b><u>Unclassified-Bargaining Unit</u></b>			
Voter Registration Technician	1	720	50,884
Central Voter Registration Tech.	1	020	45,263
Seasonal Program			2,500
Overtime			5,000
<b>Totals</b>			<hr/> <b>190,000</b> <hr/>

**Department: Finance**

Personnel Supplement 2009-2010

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Director of Finance	1	390	113,742
Secretary	1	119	43,528
<b><u>Classified-Exempt</u></b>			
Financial Reporting Analyst	1	481	77,425
Overtime			250
CD Block Grant Credit			(17,750)
Water Enterprise Fund Credit			(11,735)
Sewer Enterprise Fund Credit			(17,422)
Sewer Pre-Treatment Enterprise Fund Credit			(3,024)
<b>Totals</b>			<b><u>185,014</u></b>

## Department: Finance

Personnel Supplement 2009-2010

### Division: Treasury

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
City Treasurer/Deputy Finance Director	1	378	80,965
<b><u>Classified-Exempt</u></b>			
Financial Systems Controller	1	442	84,281
<b><u>Classified-Bargaining Unit</u></b>			
Accountant	1	066	57,842
Payroll Record Specialist	1	010	42,359
Accountant Specialist	1	059	52,136
Accounts Payable Specialist	1	708	44,132
Reconciliation Clerk	1	751	40,503
Water Enterprise Fund Credit			(26,403)
Sewer Enterprise Fund Credit			(47,798)
Sewer Pretreatment Enterprise Fund Credit			(662)
<b>Totals</b>			<b><u>327,355</u></b>

## Department: Finance

Personnel Supplement 2009-2010

### Division: City Collection

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Tax Collector/Acting Tax Assessor	1	440	96,782
Tax Services Mgr/Deputy Tax Collector	1	483	61,010
Revenue Coordinator	1	434	57,191
<b><u>Classified-Bargaining Unit</u></b>			
Senior Clerk/Cashier	3	085	120,814
Senior Clerk/Cashier*****	1	085	11,720
Tax Collection Clerk	1	729	35,443
Senior Clerk/Tax Collectors	1	730	35,924
Overtime			4,000
Seasonal Program			5,000
Water Enterprise Fund Credit			(50,542)
Sewer Enterprise Fund Credit			(89,202)
<b>Totals</b>			<b><u>288,140</u></b>

\*\*\*\*\*Full-time Position 30% of which is charged to Collectors and 35% each to Water and Sewer

**Department: Finance**

Personnel Supplement 2009-2010

*Division: Management Information Services*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Information System Administrator	1	463	96,339
Senior System Analyst	1	490	51,340
System Management Specialist (Police)	1	437	65,278
Telecommunication Supv/Network Mgr.	1	494	67,445
Operations Supervisor	1	492	75,239
E-Government Specialist****	1	464	26,174
<b><u>Classified-Bargaining Unit</u></b>			
Computer Operator	1	074	51,041
Systems Technician	1	002	37,140
Overtime			10,000
Water Enterprise Fund Credit			(88,127)
Sewer Enterprise Fund Credit			(58,041)
<b>Totals</b>			<b><u>333,828</u></b>

\*\*\*\*Full-time Position 50% of which is charged to MIS and 50% to Tourism



**Department: Finance**

Personnel Supplement 2009-2010

*Division: City Assessment*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Tax Assessor (Not Funded)	1	375	0
Deputy Tax Assessor	1	377	60,684
<b><u>Classified-Bargaining Unit</u></b>			
Senior Appraiser/Tangible & Real Estate	1	728	66,662
Senior Appraiser/Motor Vehicles & Commercial	1	731	66,662
Appraiser	4	071	206,441
Senior Draftsperson	1	721	51,496
Assessment Records Specialist	2	058	79,392
Tangible Records Clerk	1	754	35,810
Senior Clerk/Typist	3	015	96,225
Overtime			2,000
<b>Totals</b>			<b>665,372</b>
<b>Turnover Expectancy</b>			<b>(4,558)</b>
			<b>660,814</b>

**Department: Finance**

Personnel Supplement 2009-2010

*Division: Assessment Review Board*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Board Members	3	513	0
Inspections			12,000
<b>Totals</b>			<b>12,000</b>

**Department: Finance**

Personnel Supplement 2009-2010

*Division: Purchasing*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Purchasing Agent	1	487	84,730
Buyer/Inspector	1	431	50,534
<b><u>Classified-Bargaining Unit</u></b>			
Clerk Technician/Bid Specialist	1	061	46,918
Accounts Payable Technician	1	734	39,075
Water Enterprise Fund Credit			(10,209)
Sewer Enterprise Fund Credit			(23,395)
Sewer Pretreatment Enterprise Fund Credit			(993)
<b>Totals</b>			<b>186,660</b>

**Department: Animal Shelter**

Personnel Supplement 2009-2010

*Division: Animal Shelter*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Animal Shelter Director	1	357	49,404
Animal Shelter Caretaker	1	125	36,656
Assistant Animal Shelter Caretaker	1	124	30,439
Receptionist (P/T)	1	103	14,878
Overtime			2,400
<b>Totals</b>			<b><u>133,777</u></b>

## Department: Board of Public Safety

Personnel Supplement 2009-2010

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Public Safety Board Members	3	514	2,750
Board Of Public Safety Generalist	1	105	41,785
<b>Totals</b>			<b><u>44,535</u></b>

**Department: Police**

Personnel Supplement 2009-2010

*Division: Animal Control*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Bargaining Unit</u></b>			
Animal Control Officer	3	060	121,062
<b>Totals</b>			<b><u>121,062</u></b>

## Department: Police

Personnel Supplement 2009-2010

### *Division: Automotive*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Fleet Manager	1	498	76,385
<b><u>Classified-Bargaining Unit</u></b>			
Auto Repair and Service Person	4	033	185,783
Automotive Utility Person	1	759	45,263
Overtime			8,000
<b>Totals</b>			<b><u>315,431</u></b>



**Department: Police Communications**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Bargaining Unit</u></b>			
Communications Specialist/Dispatcher II	3	712	149,672
Communications Specialist/Dispatcher I	13	709	532,062
Overtime			70,000
<b>Totals</b>			<b>751,734</b>
<b>Turnover Expectancy</b>			<b>(4,968)</b>
			<b>746,766</b>

**Department: Police Civilians**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Secretary to Police Chief	1	115	45,350
Secretary to Administration	1	116	44,743
Communications Support Tech.	1	111	38,672
Paralegal	1	366	43,863
Community Service Assistant	1	355	30,378
Detail & Municipal Court Supervisor****	1	364	37,951
<b><u>Classified-Exempt</u></b>			
Criminalist	1	450	58,155
Assistant Director - PAL	1	470	38,817
<b><u>Classified-Bargaining Unit</u></b>			
NCIC Audit/Quality Control Specialist	1	747	48,990
Report Review Specialist	1	757	51,041
Data Entry Transcriptionist	3	733	119,920
Data Entry Transcriptionist (P/T)	2	733	30,456
Senior Switchboard Operator	1	036	37,973
Switchboard Operator	2	018	68,532
Jailer	1	034	39,405
Jailer (P/T)	1	034	14,662
Accounting Technician	1	065	37,140
License Clerk	1	744	39,248
Licensing & Records Clerk	1	749	38,531
Records Control Clerk	2	012	73,287
Traffic Clerk	1	768	37,140
Records Specialist/Prosecution Clerk	3	766	112,457
Overtime			32,000
<b>Totals</b>			<b><u>1,118,711</u></b>
<b>Turnover Expectancy</b>			<b><u>(7,587)</u></b>
			<b><u>1,111,124</u></b>

\*\*\*\*Full-time Position part of which is charged to Municipal Court and part of which is charged to Police Civilians

**Department: Uniformed Police**

Personnel Supplement 2009-2010

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Police</u></b>			
Colonel	1	800	114,225
Deputy Chief	1	810	110,056
Major	1	815	98,919
Captain	7	820	644,287
Lieutenant	8	830	661,457
Sergeant	28	838	2,109,681
Inspector Technical Services	1	848	77,517
Detective Patrolperson	24	849	1,707,932
P.A.L. Officer	1	852	71,116
Patrolperson (1st Class)	83	850	5,329,597
Patrolperson (2nd Class)	2	860	114,373
Patrolperson (3rd Class)	5	870	257,663
Patrolperson (Probationary)	1	880	39,771
Overtime Police I			800
Overtime Police II			580,000
Warwick Emergency Management Credit			(8,297)
<b>Totals</b>			<b><u>11,909,097</u></b>
<b>Turnover Expectancy</b>			<b><u>(77,621)</u></b>
			<b><u>11,831,476</u></b>

**Department: Police**

Personnel Supplement 2009-2010

*Division: Crossing Guards*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<hr/>			
<b><u>Unclassified-Exempt</u></b>			
Crossing Guards	23	895	184,000
<b>Totals</b>			<hr/> <b>184,000</b> <hr/>

**Department: Fire Civilians**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Fire Services Technician	1	108	48,975
Fire Code Compliance Technician	1	102	38,591
<b><u>Classified-Bargaining Unit</u></b>			
Records Specialist	1	013	33,312
Fire Alarm Dispatcher	9	067	477,879
Overtime (Civilian)			500
Overtime (Fire Alarm Dispatchers)			60,000
<b>Totals</b>			<b><u>659,257</u></b>

# Department: Uniformed Fire Services

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Fire</u></b>			
Chief	1	900	119,092
Assistant Chief	1	905	110,271
Deputy Chief of Training	1	910	100,625
Superintendent Fire Alarm	1	911	100,625
Rescue Coordinator	1	920	100,625
Fire Marshall	1	912	96,911
Battalion Chief	8	920	744,161
Captain	14	940	1,138,998
Rescue Captain	4	941	324,024
Assistant Fire Marshall	1	942	78,171
Lieutenant	40	950	2,981,472
Rescue Lieutenant	12	961	863,966
Inspector-Fire Prevention	4	953	289,740
Firefighter (Grade 1)	92	970	5,867,182
Firefighter (Grade 3)	20	972	880,920
Rescue Driver	5	960	313,400
Rescue Driver (Grade 3)	11	961.7	529,584
Warwick Emergency Management Credit			(136,279)
Overtime Fire I			850,000
Overtime Fire II			850,000
Overtime Fire Alarm			2,000
Temporary Services			55,000
<b>Totals</b>			<b><u>16,260,488</u></b>
<b>Turnover Expectancy</b>			<b><u>(101,316)</u></b>
			<b><u>16,159,172</u></b>

**Department: Building Inspection**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Building Review Board Members	5	516	1,500
Zoning Board Members	7	519	12,500
Minimum Housing Board of Review	5	517	1,650
Building Official (P/T)	1	374	39,110
<b><u>Classified-Exempt</u></b>			
Director of Building Administration	1	404	69,495
Office Coordinator	1	405	52,916
Plan Reviewer	1	443	67,697
Assistant Plan Reviewer	1	406	36,565
<b><u>Classified-Bargaining Unit</u></b>			
Building Complaint Clerk	1	703	32,075
Electrical Inspector	1	077	58,359
Zoning Inspector	1	079	58,359
Construction Inspector	1	075	56,551
Building Compliance Specialist	1	700	39,802
Clerk Technician/Zoning Specialist	1	701	47,980
Building Generalist/Technician	1	014	46,494
Permit Specialist	2	084	79,786
Minimum Housing Clerk	1	019	40,711
Plumbing & Mech. Const. Inspector (P/T)	1	099	20,087
Temporary Services			8,000
<b>Totals</b>			<b>769,637</b>
<b>Turnover Expectancy</b>			<b>(5,120)</b>
			<b>764,517</b>



**Department: Warwick Emergency Management**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Warwick Emerg. Mgmt. Chargeback (Fire)			136,279
Warwick Emerg. Mgmt. Chargeback (Police)			8,297
Temporary Services			6,000
<b>Totals</b>			<b><u>150,576</u></b>

**Department: DPW / Parks & Recreation**

Personnel Supplement 2009-2010

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Recreation Director (Not Funded)	1	395	0
Chief Harbormaster	1	398	19,713
Harbor Masters	6	322	9,000
<b><u>Classified-Exempt</u></b>			
Deputy Director of Parks & Recreation	1	471	86,503
<b><u>Classified-Bargaining Unit</u></b>			
Recreational Seasonal Program			158,620
Seasonal Turnover			(15,000)
<b>Totals</b>			<b><u>258,836</u></b>

**Department: DPW / Parks & Recreation**

Personnel Supplement 2009-2010

*Division: Thayer Arena*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Building Scheduler/Coordinator	1	109	30,237
<b><u>Classified-Exempt</u></b>			
Manager/Thayer Arena & McDermott Pool*	1	482	37,445
<b><u>Classified-Bargaining Unit</u></b>			
Building Maintenance Person	6	037	272,396
Overtime			25,000
Thayer Arena Seasonal Program			36,000
<b>Totals</b>			<b>401,078</b>

\*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

**Department: DPW / Parks & Recreation**

Personnel Supplement 2009-2010

*Division: McDermott Pool*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Manager/Thayer Arena & McDermott Pool*	1	482	37,445
<b><u>Classified-Bargaining Unit</u></b>			
Chief Lifeguard	1	723	47,357
Lifeguard	1	023	38,070
Custodial/Maintenance Worker	1	761	44,223
Counter Aide	2	016	74,460
Counter Aide (P/T)	1	016	14,864
Overtime			15,000
McDermott Pool Payroll			70,000
<b>Totals</b>			<b><u>341,419</u></b>

\*Full-time Position 50% of which is charged to Thayer Arena and 50% to McDermott Pool

**Department: Warwick Public Library**

Personnel Supplement 2009-2010

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Director	1	502	92,125
<b><u>Classified-Exempt</u></b>			
Librarian III	3	402	234,570
Librarian I	10	401	587,391
Librarian I (P/T)	2	401	50,674
Library Administrative Assistant	1	215	45,755
<b><u>Classified-Bargaining Unit</u></b>			
Custodial Services Leadperson	1	040	49,311
Building Custodian	2	035	77,161
Library Technician	3	008	98,395
Library Aide	8	006	265,582
Library Aide (P/T)	12	006	203,445
Library Aide (P/T)	1	006	8,702
Shelver (P/T)	6	799	39,951
<b><u>Classified BU - Limited</u></b>			
Library Aide (Sunday)	2	099	4,650
Overtime			9,500
<b>Totals</b>			<b><u>1,767,212</u></b>
<b>Turnover Expectancy</b>			<b><u>(12,331)</u></b>
			<b><u>1,754,881</u></b>

## Department: Human Services

Personnel Supplement 2009-2010

### *Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Warwick Housing Auth. Board Members	5	527	7,700
<b><u>Classified-Exempt</u></b>			
Project Coordinator	1	417	41,787
Director Of Human Services & Family Support	1	419	59,678
Nurse/Wellness Coordinator**	1	418	24,725
<b>Totals</b>			<b><u>133,890</u></b>

\*\*Full-time Position 50% of which is charged to Human Services and 50% to Senior Citizens

**Department: Human Services**

Personnel Supplement 2009-2010

*Division: Senior Citizens*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Community Development Aide (P/T)	1	123	12,819
Meal Site Coordinator (P/T)	1	120	8,220
Kitchen Manager (P/T)	1	121	9,346
Dining Services Activities Coordinator	1	133	29,180
Community Elder Info. Spec.	1	314	26,093
<b><u>Classified-Exempt</u></b>			
Community Program Coordinator	1	439	42,000
Director of Senior Services	1	422	59,663
Nurse/Wellness Coordinator**	1	418	24,725
Resource Specialist	1	455	41,918
Eligibility Technician	1	426	28,752
<b><u>Classified-Bargaining Unit</u></b>			
Senior Services Generalist	1	003	40,144
Senior Clerk/Typist	1	015	34,481
Overtime			800
<b>Totals</b>			<b><u>358,141</u></b>

\*\*Full-time Position 50% of which is charged to Human Services and 50% to Senior Citizens



**Department: Human Services**

Personnel Supplement 2009-2010

*Division: Senior Transportation*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Driver (P/T)	4	131	65,984
Transportation Dispatcher (P/T)	1	120	17,412
<b><u>Classified-Exempt</u></b>			
Transportation Planner	1	453	53,717
<b><u>Classified-Bargaining Unit</u></b>			
Driver	2	781	79,910
Temporary Services			4,000
<b>Totals</b>			<b>221,023</b>

**Department: City Plan**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Planning Board Members	9	525	4,600
Director ( Not Funded)	1	384	0
Assistant Projects Coordinator (P/T)	1	385	13,979
Staff Assistant (P/T)	1	099	11,830
<b><u>Classified-Exempt</u></b>			
Deputy Director*	1	472	100,690
Principal Planner	1	485	83,483
Assistant Principal Planner	1	486	71,913
Business Dev. Planner/Coordinator***	1	475	29,385
Tree Projects Coordinator	1	454	50,672
Planning Technical Specialist	1	203	46,658
<b><u>Classified-Bargaining Unit</u></b>			
Senior Planner	1	756	65,187
<b>Totals</b>			<b><u>478,397</u></b>

\*\*\*Full-time Position 50% of which is charged to Planning and 50% to Tourism

\*Temporarily Working Out of Classification at a Higher Pay Grade

**Department: City Plan**

Personnel Supplement 2009-2010

*Division: Community Development*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Lead Rehabilitation Specialist**	1	373	48,037
Lead Reduction Program Coord.**	1	372	51,046
<b><u>Classified-Exempt</u></b>			
Program Coordinator*	1	433	83,878
Housing Officer*	1	430	70,665
Project Manager*	1	447	59,835
Admin. Asst. To Community Development*	1	241	41,148
CDBG Chargeback			17,750
Overtime			500
<b>Totals</b>			<b><u>372,859</u></b>

\*\*100% Lead Abatement Grant Funded

\*100% Community Development Block Grant Funding

**Department: Tourism, Culture & Development**

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Director of Tourism, Culture & Development	1	371	83,111
Economic Tourism Liaison	1	370	25,750
<b><u>Classified-Exempt</u></b>			
Coordinator of Tourism, Culture & Development	1	400	48,768
E-Government Specialist****	1	464	26,174
Business Dev. Planner/Coordinator***	1	475	29,385
<b>Totals</b>			<b><u>213,188</u></b>

\*\*\*Full-time Position 50% of which is charged to Planning and 50% to Tourism

\*\*\*\*Full-time Position 50% of which is charged to MIS and 50% to Tourism

**Department: Public Works**

Personnel Supplement 2009-2010

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Director (Not Funded)	1	386	0
<b><u>Classified-Exempt</u></b>			
Business Manager	1	435	72,757
<b><u>Classified-Bargaining Unit</u></b>			
Clerical Technician/Public Works	2	086	73,244
Water Enterprise Fund Credit			(50,499)
Overtime			1,000
<b>Totals</b>			<b>96,502</b>

**Department: Public Works**

Personnel Supplement 2009-2010

*Division: Highway*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Highway Chief*	1	476	111,907
Supervisor Highway	1	495	75,715
Supervisor Highway*	1	495	91,248
<b><u>Classified-Bargaining Unit</u></b>			
Senior Equipment Operator*	1	053	74,438
Senior Equipment Operator*	1	053	66,696
Senior Equipment Operator*	1	053	62,218
Senior Foreman	4	064	218,605
Heavy Equipment./Tub Grinder Operator	1	727	54,833
Tree Removal Leadperson/Tree Warden	1	087	53,984
Tree Removal Laborer	1	088	41,541
Timekeeper/PW Dispatcher	1	753	51,711
Highway Maintenance Leadperson	1	718	51,711
Carpenter	1	038	50,437
Catch Basin Cleaner/Operator*	1	726	54,834
Catch Basin Cleaner/Operator	1	726	47,810
Traffic Marker & Sign Person	2	057	98,676
Mason	2	046	95,620
Power Sweeper Operator	3	050	138,331
Light Equipment Tractor Trailer Operator	2	096	100,905
Light Equipment Operator/Rolloff	1	711	46,526
Light Equipment Operator	11	045	498,505
Operations Person	1	717	50,567
Drainage Laborer	1	039	43,631
Senior Laborer	19	054	757,646
Senior Laborer*	1	054	47,807
Summer Laborers (5)	1	099	24,200
Overtime			130,000
Overtime (Snow)			100,000
<b>Totals</b>			<b>3,240,102</b>
<b>Turnover Expectancy</b>			<b>(20,426)</b>
			<b>3,219,676</b>

\*Temporarily Working Out of Classification at a Higher Pay Grade

**Department: Public Works**

Personnel Supplement 2009-2010

*Division: Recycling/Sanitation*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Recycling/Sanitation Supervisor	1	446	72,779
Recycling/Sanitation Coordinator	1	456	73,429
<b><u>Classified-Bargaining Unit</u></b>			
Recycling/Sanitation Operator	22	763	972,228
Overtime			60,000
<b>Totals</b>			<b><u>1,178,436</u></b>
<b>Turnover Expectancy</b>			<b><u>(7,733)</u></b>
			<b><u>1,170,703</u></b>

**Department: Public Works**

Personnel Supplement 2009-2010

*Division: Automotive*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Chief Automotive	1	473	79,441
<b><u>Classified-Bargaining Unit</u></b>			
Auto Mechanic/Lead Person	2	026	117,706
Heavy Equipment Mechanic	8	081	394,261
Automotive Utility Person	1	759	45,877
Overtime			60,000
Overtime (Snow)			16,000
<b>Totals</b>			<b><u>713,285</u></b>



**Department: Public Works**

Personnel Supplement 2009-2010

*Division: Building Maintenance*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Supervisor Building Maintenance	1	452	76,390
<b><u>Classified-Bargaining Unit</u></b>			
Maintenance Senior Foreman	1	750	54,348
Lead Custodian	1	710	51,253
HVAC/Maintenance Lead Person	1	738	49,338
Building Maintenance/Electrician	1	094	48,410
Building Custodian/Maintenance Person	1	702	43,236
Building Custodian	9	035	342,366
Building Custodian (P/T)	1	035	17,412
Overtime			60,000
Overtime (Snow)			10,000
<b>Totals</b>			<b>752,753</b>
<b>Turnover Expectancy</b>			<b>(4,792)</b>
			<b>747,961</b>

## Department: Public Works

Personnel Supplement 2009-2010

### Division: Engineering

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Surveying Supervisor	1	493	58,491
Engineering Program Manager	1	477	82,389
<b><u>Classified-Bargaining Unit</u></b>			
Engineering Technician	1	716	54,833
Surveyor's Assistant*	1	091	55,319
Overtime			4,000
Overtime (Snow)			3,000
<b>Totals</b>			<b><u>258,032</u></b>

\*Temporarily Working Out of Classification at a Higher Pay Grade

**Department: Public Works/Highway**

Personnel Supplement 2009-2010

*Division: Field Maintenance*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Field Maintenance Supervisor	1	423	66,819
<b><u>Classified-Bargaining Unit</u></b>			
Field Maintenance Senior Foreman	1	052	54,833
Field Maintenance Operator	11	051	496,866
Field Maintenance Laborer	1	042	41,687
Seasonal Maintenance Program			50,000
Overtime			40,000
<b>Totals</b>			<b><u>750,205</u></b>

**Department: Water**

Personnel Supplement 2009-2010

*Division: Administration*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Chief of Water	1	438	89,647
Office Manager/Revenue Technician	1	424	70,354
Water Projects Supervisor	1	479	47,440
<b><u>Classified-Bargaining Unit</u></b>			
Billing Technician/Dispatcher	1	722	49,194
Senior Clerk/Cashier***	2	085	40,598
Senior Clerk/Cashier*****	1	085	13,676
File Clerk/Water	1	719	37,309
Personnel Chargeback Expense			247,335
<b>Totals</b>			<b>595,553</b>
<b>Turnover Expectancy</b>			<b>(2,350)</b>
			<b>593,203</b>

\*\*\*\*\*Full-time Position 30% of which is charged to Collectors and 35% each to Water and Sewer

\*\*\*Full-time Position 50% of which is charged to Water and 50% to Sewer

**Department: Water**

Personnel Supplement 2009-2010

*Division: Field*

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Classified-Exempt</u></b>			
Water Engineer	1	436	55,905
Supervisor/Water	1	496	75,715
<b><u>Classified-Bargaining Unit</u></b>			
Senior Foreman	2	064	106,270
Water Technician/Draftsperson	1	076	45,645
Water Systems Inspector	2	092	109,667
Heavy Equipment Operator II	2	041	108,696
Lead Water Maint. Utility Person	1	725	47,462
Pipe Layers and Fitters	2	025	87,932
Storekeeper	1	017	46,941
Transmission & Dist. Operator	2	056	84,996
Meter Service Lead Person	1	049	52,644
Meter Service Person	4	047	181,534
Meter Reader	3	048	140,409
Senior Laborer	5	054	196,060
Overtime			95,000
Overtime (Snow)			14,000
<b>Totals</b>			<b><u>1,448,876</u></b>
<b>Turnover Expectancy</b>			<b><u>(9,219)</u></b>
			<b><u>1,439,657</u></b>

**Department: Sewer Review Board**

Personnel Supplement 2009-2010

	<b>No. of Positions</b>	<b>Job Code</b>	<b>Total Allowance</b>
<b><u>Unclassified-Exempt</u></b>			
Chairperson	1	515	550
Members	2	522	800
Clerk	1	523	600
<b>Totals</b>			<b><u>1,950</u></b>

# Department: Warwick Sewer Authority

Personnel Supplement 2009-2010

	No. of Positions	Job Code	Total Allowance
<b><u>Unclassified-Exempt</u></b>			
Chairperson and Members	5	521	12,000
Executive Director	1	316	82,400
Administrative Technical Asst.	1	315	43,987
<b><u>Classified-Exempt</u></b>			
Superintendent*	1	457	46,067
Program Engineer	1	408	58,508
Administrative Coordinator	1	407	51,801
Program Manager	1	461	92,422
Assistant Superintendent	1	458	72,104
Manager of Billing Services	1	449	78,356
Account Auditor	1	460	55,609
<b><u>Classified-Bargaining Unit</u></b>			
Laboratory Tech./Process Control Operator	1	078	52,164
Plant Maintenance Leadperson	1	752	55,060
Maint. Mechanic II	1	714	47,810
Mechanic I	3	713	128,569
Senior Field Inspector/Wastewater	1	740	59,373
Sewer Systems Inspector	2	764	109,181
Operator III	1	769	45,033
Operator II	2	742	92,563
Operator I	3	741	130,259
Senior Billing Specialist	1	771	46,887
Billing Specialist	3	706	118,471
Senior Clerk/Cashier***	2	085	40,598
Senior Clerk/Cashier*****	1	085	13,676
Personnel Chargeback Expense			245,995
Overtime			65,000
<b>Totals</b>			<b>1,843,893</b>
<b>Turnover Expectancy</b>			<b>(10,653)</b>
			<b>1,833,240</b>

\*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment

\*\*\*\*\*Full-time Position 30% of which is charged to Collectors and 35% each to Water and Sewer

\*\*\*Full-time Position 50% of which is charged to Water and 50% to Sewer

**Department: Warwick Sewer Authority**

Personnel Supplement 2009-2010

*Division: Industrial Pretreatment*

	No. of Positions	Job Code	Total Allowance
<b><u>Classified-Exempt</u></b>			
Superintendent*	1	457	46,067
Industrial Pretreatment Coordinator	1	459	74,665
<b><u>Classified-Bargaining Unit</u></b>			
Wastewater Sampler/Lab Technician	1	704	54,833
Industrial Pretreatment Lab. Spec.	1	715	48,525
Personnel Chargeback Expense			5,629
Overtime			250
<b>Totals</b>			<b><u>229,969</u></b>

\*Full-time Position 50% of which is charged to Sewer and 50% to Industrial Pretreatment