

Peter T. Ginaitt  
Chairman



Frank J. Picozzi  
Mayor

BettyAnne Rogers  
Executive Director

**Warwick Sewer Authority**  
125 Arthur W. Devine Boulevard  
Warwick, RI 02886  
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**BOARD MEETING AGENDA**  
**Thursday, April 20, 2023, 5:30 P.M.**  
**Warwick Sewer Authority Conference Room**  
**125 Arthur W. Devine Boulevard**  
**Warwick, RI 02886**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Reorganization of the Warwick Sewer Authority Board**

DISCUSSION/ ACTION TO BE TAKEN:

**IV. Approval of Minutes**

- a. Approval of minutes from the Board meeting held March 23, 2023.

ACTION:

**V. Finance Sub-Committee Report**

DISCUSSION/NO ACTION TO BE TAKEN:

**VI. Industrial Pretreatment Program (IPP) Division**

- a. Monthly Activity Report:

- Report Activity

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Recommendation for 3-Year Service & Maintenance Renewal Agreement with Aquatic Informatics for Linko Software

DISCUSSION/ACTION TO BE TAKEN:

**VII. Collection Systems**

- a. Collections Department Monthly Report: Monthly Activities Update

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Collections Department Monthly Report: Construction Report Updates & Schedules

1. Projects In-Design:

- Oakland Beach Force Main Rehabilitation
- Northwest Gorton Pond Sewer Construction Project
- Oakland Beach Pump Station

DISCUSSION/NO ACTION TO BE TAKEN:

2. Interceptor Projects

- Contract 101: Oakland Beach Interceptor – Retainage & Lien Wavers
- Contract 102: Airport Interceptor – Retainage & Lien Wavers
- Contract 103: Airport Interceptor: Amtrak Crossing

DISCUSSION/NO ACTION TO BE TAKEN:

Posted 4/18/2023

3. Construction Projects

- Bayside- Contract 86B
- Cedar Swamp Force Main- Contract 94
- Storage Building- Contract 104

DISCUSSION/NO ACTION TO BE TAKEN:

**VIII. Operation and Maintenance Division**

a. Superintendent's Monthly Facility Performance Update Report:

- Reviewing average flow & chemical composition of discharge.
- Bioxide update
- Status of solids & proposed modifications to solids handling
- Polymer- Cost Analysis
- SCADA System Update
- Plant Projects Update

DISCUSSION/NO ACTION TO BE TAKEN:

b. Recommendation on Bid#2024-011 Wastewater Treatment Chemicals

DISCUSSION/ ACTION TO BE TAKEN:

c. Installation and Materials for 18" Permanent By Pass Connection for Cedar Swamp Pump Station

DISCUSSION/ ACTION TO BE TAKEN:

**IX. Billing Services Division**

a. Monthly Activity Report:

- Review of Current & Upcoming Billing Activity.
- Review of Numbers & Total Permit Fees.
- Closing Requests & Mandatory Connection Letters.
- Approved Administrative Abatements
- Safety Valve Monthly Activity
- Tax Sale

DISCUSSION/NO ACTION TO BE TAKEN:

**X. Administrative Items**

a. FY23 Monthly Financial Reports

- Budget Report – as of March 31, 2023
- Operating Capital 80-799
- Renewal and Replacement 495-0400
- Bond Report & Future Bonding

DISCUSSION/NO ACTION TO BE TAKEN:

b. Ordinance Amendment PCO-8-23 for Additional Bond Authority Update

DISCUSSION/ NO ACTION TO BE TAKEN:

c. Notice of Violation from RIDEM/Cedar Swamp Force Main Update

DISCUSSION/ NO ACTION TO BE TAKEN:

d. Current Staffing and Vacancies- Update on open positions

DISCUSSION/NO ACTION TO BE TAKEN:

e. Fiscal Year 2024 Budget Status

DISCUSSION/NO ACTION TO BE TAKEN:

**f. Administrative schedule**

- If needed discussion of schedule for future Board meetings.
- Schedule Public Hearing Meeting for Fiscal Year 2024 Budget

DISCUSSION/ACTION TO BE TAKEN:

**XI. Consent Agenda – Correspondence**

- a.** WSA Financial Report for March 2023  
REVIEW ONLY/NO ACTION TO BE TAKEN:
- b.** Notice of Violations- March 2023  
REVIEW ONLY/NO ACTION TO BE TAKEN:

**XII. New Business**

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

DISCUSSION/ACTION TO BE TAKEN:

**XIII. Old Business**

- a.** Sewer Lines that Cross Amtrak  
DISCUSSION/ACTION TO BE TAKEN:
- b.** Rebranding of Warwick Sewer Authority  
DISCUSSION/ACTION TO BE TAKEN:
- c.** RICWA Clean Water Week-2023  
DISCUSSION/NO ACTION TO BE TAKEN:

**XIV. Public Comment Period**

**XV. Adjournment**

This is your electronic confirmation for public meeting notice for the Warwick Sewer Authority. This meeting has been scheduled for 04/20/2023 at 05:30 PM.

This notice was electronically filed on the Secretary of State Open Meetings Website on: 04/18/2023 12:54 PM.

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4700 at least 48 hours in advance of the meeting.