


Patricia A. Peshka  
Purchasing Agent



Frank J. Picozzi  
Mayor

**City of Warwick**  
Purchasing Division  
3275 Post Road  
Warwick, Rhode Island 02886  
Tel (401) 738-2013  
Fax (401) 737-2364

TO: Members of the City Council

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: January 28, 2022

RE: Bids for the Finance Committee Monday, February 7, 2022

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**SECTION 56-6**

**Bid2022-316 Redistricting Services**

Election Data Services, Inc.  
6171 Emerywood Court  
Manassas, VA 20112

Contract Award: \$80,000.00

Contract Period: One year from date of award

JAN 20 2022



CITY OF WARWICK  
BOARD OF CANVASSERS  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886

TEL. (401) 738-2010  
FAX (401) 732-3439  
T.D.D. (401) 739-9150

FRANK J. PICOZZI  
MAYOR

KERRY A. NARDOLILLO  
Clerk  
Director of Elections

EDWARD L. MURPHY, CHAIRMAN  
STEPHANIE DEMIRJIAN, VICE CHAIR  
JOHN A. DELGIUDICE, SECRETARY

TO: Warwick City Council  
FROM: *KAN* Kerry A Nardolillo, Director; Board of Canvassers  
DATE: January 20, 2022  
SUBJECT: Election Data Services Redistricting Project  
Request for Approval 56-6

This is to advise that the above-referenced company (EDS) was the sole bidder in response to the State of Rhode Island's request for bids to conduct voting redistricting in accordance with the 2020 census.

The City has to go through this process once every ten (10) years, after the census is completed.

These funds would be allocated to be used between the months of February 2022-July 2022.

The RI Joint Committee on Legislative Services has contracted with EDS to conduct the necessary redistricting system and support services to accomplish this project.

It would be at a disadvantage to the City Council to take this item out to bid as Election Data Services is the sole provider of this service in the State.

The City of Warwick Board of Canvassers would like to piggyback this agreement to insure an accurate and timely conformation with the State Senatorial and Representative Districts at the local ward level.

This project was properly budgeted and approved by the City Council as part of the 2022 fiscal year appropriation, not to exceed \$80,000. The amount is based off of 2012 redistricting totals. The funds would be coming out of 17-308.



CODE: 25-334 MIS/Software Maintenance

**SECTION 56-6**

**Bid2022-305 Manage Engine AD Self Service**

SHI International Corp.  
290 Davidson Avenue  
Somerset, NJ 08873

Contract Award: \$1,566.00

Contract Period: April 7, 2022 – April 8, 2023



**CITY OF WARWICK**  
DIVISION OF MANAGEMENT INFORMATION SERVICES  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
TEL 401-738-2017

**FRANK PICOZZI**  
MAYOR

**Philip Carlucci**  
MIS DIRECTOR

**JAN 06 2022**

To: Patricia Peshka, Purchasing Agent  
From: Philip F. Carlucci – MIS Director *PFC*  
Date: Thursday, January 6, 2022  
Re: 56-10 – Piggyback on State Bid – SHI International Corp

This is a 56-10 request to piggyback on the State of Rhode Island Bid for Software Support Services and award the ManageEngine AD Self-Service Software Service Contract to SHI in the amount of \$1,566.00. This is a 0% price increase year over year. ManageEngine AD Self-Service allows the employees the ability to reset their own password for network access. This dramatically streamlines the process by avoiding the necessity of a Help Desk Ticket being assigned to an MIS technician. It also allows those working off-shifts, such as the Police Department and Fire Department, to have immediate remedy when a password reset is required. The state Master Price Agreement (MPA) Number is 517 and has an effective through date of October 1, 2024..

The vendor to be utilized for this request will be SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873.

This Support & Maintenance agreement for ManageEngine AD Self-Service will run for one year; from 4/7/22 – 4/8/23. The budget code to cover this will be 25-334.

Cc: Peder Schaefer - Finance Director



Pricing Proposal  
Quotation #: 21437397  
Created On: 1/5/2022  
Valid Until: 2/5/2022

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**City of Warwick**

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**Inside Account Manager**

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**Christopher Cate**

61 Hoxsie Ave  
Warwick, RI 02889  
United States  
Phone: 401-921-9664  
Fax:  
Email: christopher.k.cate@warwickri.com

**Karen Drake**

290 Davidson Ave  
Somerset, NJ, 08873  
Phone: 732-868-5808  
Fax: 732-868-5908  
Email: Karen\_Drake@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Annual Subscription Fee For ManageEngine ADSelfService Plus Professional Edition-Subscription Zoho Corporation - Part#: 67215.5S Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Coverage Term: 4/7/2022 – 4/8/2023	1	\$1,566.00	\$1,566.00
		Total	\$1,566.00

**Additional Comments**

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Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

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*The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).*

**SECTION 56-6**

**Bid2022-318 Uniform Badge Number Boards**

Barney's Uniforms  
922 Cranston Street  
Cranston, RI 02920

Contract Award: \$14,611.00

Contract Period: Date of award – December 11, 2022

# City of Warwick

Bradford E. Connor  
Chief of Police



Frank J. Picozzi  
Mayor

Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone (401) 468-4200

JAN 21 2022

January 18<sup>th</sup>, 2022

Mrs. Patricia Peshka, Purchasing Agent  
City of Warwick  
3275 Post Road  
Warwick, Rhode Island 02886

Re: Request for Spending Authorization – Adjustment to Uniform  
56-6 Exception to bid  
Funding Source: 2020 Byrne JAG local grant- budget code 33-355

Dear Mrs. Peshka:

The police department is seeking spending authorization in an amount not to exceed \$14,611.00, to purchase uniform badge numbers. The police department recently applied for and was awarded a grant in the amount listed above, in order to conduct an alteration to all police uniforms.

This is a new article of uniform that will allow the public to clearly observe the badge ID of the officer they are interacting with. Currently the ID is on the collar of the shirt, pinned at a 45 degree angle. The current ID is half the size of the proposed alteration and smelted in a fashion that obscures badge numbers, making reading the ID's very difficult.

The public we serve have the right to know exactly with whom they are interacting with when involved in police calls for service. This adjustment allows a clear view of the officers ID, reducing confrontations that might ensue from asking an officer for their badge number or other similar situations. This grant award has been approved for the purpose of altering police uniforms and implementing this positive impactful change to officer uniform ID's.


The police department is looking for an exception to bid because our uniform type and spec belong to our current vendor. Having a different company conduct this change would cause the overall price to rise sharply, creating a financial hardship on the City. Additionally, officers would have to purchase a shirt from our current vendor and then drive to another site/vendor in order to complete constructing the uniform. This exception to bid would allow for one stop shopping at a much lower cost to the city.

The police department reached out to two additional vendors to ensure our current vendor was the lowest cost possible. The following cost represents two badge number ID boards combined with the cost of altering four uniformed shirts; two winter, two summer.

Barney's Uniform	Total	\$11,900.00
RI Uniforms	Total	\$14,700.00
Uniform and Supply	Total	\$16,835.00

The police department recommends this award be issued to the lowest qualified vendor identified as Barney's Uniform. Barney's currently holds the police departments uniform bid. If approved, funding for this purchase will come from grant code 33-355 and the award will be good from point of approval, to December 11<sup>th</sup> 2022. Please feel free to contact me if you require any further information.

Sincerely,

  
Mark Ullucci  
Deputy Chief of Police



Department of Justice (DOJ)  
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 19, 2020

Chief Rick Rathbun  
City of Warwick  
3275 Post Road  
Warwick, RI 02886-7145

Dear Chief Rathbun:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by City of Warwick for an award under the OJP funding opportunity entitled "JAG Local: Eligible Allocation Amounts of Less than \$25,000." The approved award amount is \$14,611. These funds are for the project entitled FY2020 Byrne JAG Technology Impact Grant.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" ([ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm](http://ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm)) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should City of Warwick accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Patrick Fines, Program Manager at (202) 598-7516; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Katharine T. Sullivan".

Katharine T. Sullivan  
Principal Deputy Assistant Attorney General

Encl.



Department of Justice (DOJ)  
Office of Justice Programs  
Office of Civil Rights

Washington, DC 20531

September 19, 2020

Chief Rick Rathbun  
City of Warwick  
3275 Post Road  
Warwick, RI 02886-7145

Dear Chief of Police Rathbun:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



Department of Justice (DOJ)  
Office of Justice Programs  
**Bureau of Justice Assistance**

**Grant**

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Warwick 3275 Post Road Warwick, RI 02886-7145		4. AWARD NUMBER: 2020-DJ-BX-0808	
		5. PROJECT PERIOD: FROM 10/01/2019 TO 09/30/2021 BUDGET PERIOD: FROM 10/01/2019 TO 09/30/2021	
2a. GRANTEE IRS/VENDOR NO. 056000563		6. AWARD DATE 09/19/2020	7. ACTION Initial
2b. GRANTEE DUNS NO. 062307384		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE FY2020 Byrne JAG Technology Impact Grant		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 14,611	
		11. TOTAL AWARD \$ 14,611	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Rick Rathbun Chief of Police	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 14611		21. VDJUGT3821	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)





Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
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**Grant**

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PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" ([ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm](http://ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm)), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

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PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

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PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.



Department of Justice (DOJ)  
Office of Justice Programs  
**Bureau of Justice Assistance**

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PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

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PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). E-Verify employer agents can email E-Verify at [E-VerifyEmployerAgent@dhs.gov](mailto:E-VerifyEmployerAgent@dhs.gov).

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



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13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.





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19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



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24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.



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31. Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: information-communication restrictions; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded wholly or partly with award funds is subject to any "information-communication restriction."

B. Also, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient, at any tier, described in par. 1.A of this condition) that would be reimbursed wholly or partly with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) described in par. 1.A of this condition, is in compliance with the award condition entitled "Noninterference (within the funded 'program or activity') with federal law enforcement: information-communication restrictions; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient (at any tier) described in par. 1.A of this condition, may be subject to any information-communication restriction. Also, any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient described in par. 1.A of this condition must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "Noninterference ... information-communication restrictions; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "Noninterference ... information-communication restrictions; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference ... information-communication restrictions; ongoing compliance" condition are incorporated by reference as though set forth here in full.



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32. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: information-communication restrictions; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient, at any tier, described in paragraph 1.A of this condition) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) described in paragraph 1.A of this condition, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient (at any tier) described in paragraph 1.A of this condition, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" condition are incorporated by reference as though set forth here in full.



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33. Noninterference (within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance

1. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the period of performance, no State or local government entity, -agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to/from DHS; or (2) a government entity or -agency from sending, requesting or receiving, or exchanging information regarding immigration status to/from/with DHS, or from maintaining such information. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) "DHS" means the U.S. Department of Homeland Security.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.



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*SPECIAL CONDITIONS*

34. No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance

1. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to/from DHS; or (2) a government entity or -agency from sending, requesting or receiving, or exchanging information regarding immigration status to/from/with DHS, or from maintaining such information. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) "DHS" means the U.S. Department of Homeland Security.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.





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*SPECIAL CONDITIONS*

35. Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no public disclosure may be made of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

- A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.



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*SPECIAL CONDITIONS*

36. No use of funds to interfere with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no funds under this award may be used to make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.



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*SPECIAL CONDITIONS*

37. Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. Noninterference with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual report to Congress on "the number of illegal alien[ felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- within the funded program or activity, no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

B. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.

C. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.



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*SPECIAL CONDITIONS*

38. No use of funds to interfere with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual report to Congress on "the number of illegal alien[ felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

B. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.

C. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.



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*SPECIAL CONDITIONS*

39. Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies with respect to the "program or activity" funded (wholly or partly) by this award, as of the date the recipient accepts the award, and throughout the rest of the award period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations--including 8 USC 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain" in the U.S., and 8 CFR 287.5(a), under which that power may be exercised "anywhere in or outside" the U.S.--within the funded program or activity, no State or local government entity, -agency, or -official may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under sec. 101 of the Immigration and Nationality Act (INA) (8 USC 1101(a)(3)), except that, with respect to a juvenile offender, it means "criminal alien."

(2) The term "juvenile offender" means what it means under 28 CFR 31.304(f) (as in effect on Jan. 1, 2020).

(3) The term "criminal alien" means, with respect to a juvenile offender, an alien who is deportable on the basis of-

(a) conviction described in 8 USC 1227(a)(2), or

(b) conduct described in 8 USC 1227(a)(4).

(4) The term "conviction" means what it means under 8 USC 1101(a)(48). (Adjudication of a juvenile as having committed an offense does not constitute "conviction" for purposes of this condition.)

(5) The term "correctional facility" means what it means under 34 USC 10251(a)(7)) as of January 1, 2020.

(6) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that-

(a) is designed to prevent or to significantly delay or complicate, or

(b) has the effect of preventing or of significantly delaying or complicating.



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(7) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(8) A "public" institution of higher education is one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(9) "Program or activity" means what it means under 42 USC 2000d-4a.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

**IMPORTANT NOTE:** Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.



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40. No use of funds to interfere with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 USC 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 CFR 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- no State or local government entity, -agency, or -official may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under section 101 of the Immigration and Nationality Act (INA) (8 USC 1101(a)(3)), except that, with respect to a juvenile offender, it means "criminal alien."

(2) The term "juvenile offender" means what it means under 28 CFR 31.304(f) (as in effect on Jan. 1, 2020).

(3) The term "criminal alien" means, with respect to a juvenile offender, an alien who is deportable on the basis of—

(a) conviction described in 8 USC 1227(a)(2), or

(b) conduct described in 8 USC 1227(a)(4).

(4) The term "conviction" means what it means under 8 USC 1101(a)(48). (Adjudication of a juvenile as having committed an offense does not constitute "conviction" for purposes of this condition.)

(5) The term "correctional facility" means what it means under the title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 USC 10251(a)(7)).

(6) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—

(a) is designed to prevent or to significantly delay or complicate, or



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(b) has the effect of preventing or of significantly delaying or complicating.

(7) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(8) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(9) "Program or activity" means what it means under 42 USC 2000d-4a.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

**IMPORTANT NOTE:** Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

41. Requirement to collect certain information from subrecipients

Except as provided in this condition, the recipient may not make a subaward to a State, a local government, or a "public" institution of higher education, unless it first obtains from the proposed subrecipient responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)." All subrecipient responses must be collected and maintained by the recipient, consistent with document retention requirements, and must be made available to DOJ upon request. Responses to these questions are not required from subrecipients that are either a tribal government/organization, a nonprofit organization, or a private institution of higher education.

42. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

43. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.





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44. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

45. Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership ([www.ctfli.org](http://www.ctfli.org)). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership ([www.ctfli.org](http://www.ctfli.org)).

46. Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.



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47. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

48. Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 28 OF 30

PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

49. Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

50. Certification of body armor "mandatory wear" policies

If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that law enforcement agencies receiving body armor purchased with funds from this award have a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

51. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

52. Body armor - impact on eligibility for other program funds

The recipient understands that the use of funds under this award for purchase of body armor may impact eligibility for funding under the Bulletproof Vest Partnership (BVP) program, a separate program operated by BJA, pursuant to the BVP statute at 34 USC 10531(c)(5).

53. Reporting requirements

The recipient must submit quarterly Federal Financial Reports (SF-425) and annual performance reports through OJP's GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website ([www.bjaperformancetools.org](http://www.bjaperformancetools.org)). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

54. Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 29 OF 30

PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

55. Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

56. JAG FY 2020 - Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2019 [BJA]

Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2019

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2019), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

57. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

58. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
**Grant**

PAGE 30 OF 30

PROJECT NUMBER 2020-DJ-BX-0808

AWARD DATE 09/19/2020

*SPECIAL CONDITIONS*

59. Initial period of performance; requests for extension

The recipient understands that the initial period of performance for this award is two years. The recipient further understands that any requests for an extension of the period of performance for this award will be approved automatically for up to a total of two additional years, pursuant to 34 U.S.C. 10152(f) and in accordance with the program solicitation associated with this award.

Any request for an extension of the period of performance beyond a four-year award period will require approval, and the approval (if any) will be at the discretion of the Director of BJA.

60. Withholding of funds: Required certification from the chief executive of the applicant government

The recipient may not obligate, expend, or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

61. Withholding of funds: Disclosure of lobbying

The recipient may not obligate, expend, or draw down any funds under this award until it has provided to the grant manager for this OJP award a complete Disclosure of Lobbying Activities (SF-LLL) form, and OJP has issued a Grant Adjustment Notice to remove this special condition.



**Department of Justice (DOJ)**

Office of Justice Programs

*Bureau of Justice Assistance*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Orbin Terry, NEPA Coordinator

**Subject:** Incorporates NEPA Compliance in Further Developmental Stages for City of Warwick

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice (DOJ)  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER  
2020-DJ-BX-0808

PAGE 1 OF 1

This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)

1. STAFF CONTACT (Name & telephone number)

Patrick Fines  
(202) 598-7516

2. PROJECT DIRECTOR (Name, address & telephone number)

Nicholas Reay  
Sergeant  
3275 Post Road  
Warwick, RI 02886-7145  
(401) 468-4200 ext.4231

3a. TITLE OF THE PROGRAM

JAG Local: Eligible Allocation Amounts of Less than \$25,000

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

FY2020 Byrne JAG Technology Impact Grant

5. NAME & ADDRESS OF GRANTEE

City of Warwick  
3275 Post Road  
Warwick, RI 02886-7145

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2019 TO: 09/30/2021

8. BUDGET PERIOD

FROM: 10/01/2019 TO: 09/30/2021

9. AMOUNT OF AWARD

\$ 14,611

10. DATE OF AWARD

09/19/2020

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation) and 8) mental health programs and related law enforcement and corrections programs.

This JAG award will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Funded programs or initiatives may include multijurisdictional drug and gang task forces, crime prevention and domestic violence programs, courts, corrections, treatment, justice information

sharing initiatives, or other programs aimed at reducing crime and/or enhancing public/officer safety. NCA/NCF



**Bid2022-280 Police Pre-Employment Medical Exams**

- 2 bids received

CODE: 30-335 Police Dept./Medical Examinations

MANNER OF AWARD: \$4,500.00  
March 5, 2022 – March 4, 2023

RECOMMEND: Occupational Health Centers Southwest, P.A.  
D/b/a Concentra Medical Centers

---

Atmed Treatment Center  
5750 Post Rd.  
East Greenwich, RI 02818

Occupational Health Centers Southwest, P.A.  
Dba Concentra Medical Centers  
400 Bald Hill Rd.  
Warwick, RI 02886

Item #	Description	Atmed Treatment Center	Concentra
1.	Pre-employment Physical (PEP)	\$80.00	\$69.00
2.	9-Panel Urine Drug Screen (DSC)	\$50.00	\$50.00
3.	Tuberculosis Test	\$25.00	\$21.00
4.	Completion of the supplied State of Rhode Examination Report	\$0.00	\$0.00
5.	Blood Type Testing	\$20.00	\$35.00
6.	Lump Sum (Items 1-5)	\$175.00	\$175.00

CITY OF WARWICK

Colonel Bradford Connor  
Chief of Police

Frank J. Picozzi  
Mayor



Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

JAN 06 2022

January 5, 2022

Ms. Patricia Peshka, Purchasing Agent  
City of Warwick  
Warwick City Hall  
3275 Post Road  
Warwick, Rhode Island 02886

Re: Request for Spending Authorization Bid # 2022-280 Police Pre-Employment Medical Exams  
Funding Source: Budget Code 30-335 Medical Examinations

Dear Ms. Peshka:

The department recently went out to bid for recruit medical exams. During the recruitment and hiring process of sworn officers, the police department is required to have each eligible candidate given a medical evaluation prior to entry in to the Rhode Island Municipal Police Academy. The department received bids from the following two vendors:

Occupational Health Center, dba Concentra Medical Center, 400 Bald Hill Rd Warwick RI 02886...\$175 per exam  
Atmed Treatment Center, 5750 Post Rd. East Greenwich, RI 02818 .....\$175 per exam

The next Rhode Island Municipal Police Academy class that will require exams is scheduled to start in July 2022. The police department anticipates 8-10 recruits will be required to obtain pre-employment physicals in preparation for that session of the municipal police academy. This being a 1 year contract would also cover the January 2023 session of the police academy, and as such, we are requesting funds that would cover 25 potential recruit physicals.

The department requests the bid be awarded to **Occupational Health Center, dba Concentra Medical Center**, 400 Bald Hill Rd Warwick RI 02886. The police department used this vendor in the past, and has found their services to be professional and appointment availability accommodating. In addition, their office location in the City of Warwick is also convenient. We also request to expend funds, not to exceed \$4,500.00. Funding would come from Police Operating budget 30-335 Medical Examinations. This contract would be for a 1 year period commencing 3/5/2022 thru 3/4/2023. The current contract expires 3/4/22.

Please contact me should you have any questions.

Michael Lima  
Major  
Administrative Bureau Commander

CODE: 30-236 Police Department/Supplies-Target Range

**SECTION 56-6**

**Bid2022-309 Purchase Chemical Ammunition**

ALS, Inc./Pacem Defense  
4700 Providence Road  
Perry, Florida 32347

Contract Award: \$3,720.04

Contract Period: One time purchase

# CITY OF WARWICK

Colonel Bradford Connor  
Chief of Police

Frank J. Picozzi  
Mayor



Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-420

JAN 19 2022

January 19, 2022

Mrs. Patricia Peshka, Purchasing Agent  
Warwick City Hall  
3275 Post Road  
Warwick, RI 02886

RE: Request for Spending Authorization  
City Ordinance 56-6 Exception to Bid  
Chemical Ammunition purchase  
Funding: WPD Operating Budget Code 30-236

Dear Mrs. Peshka,

The department is seeking authorization under the provisions of City Ordinance 56-6, "Exception to Notice Requirement," to purchase multiple different types and quantities of chemical ammunition. This type of ammunition is used exclusively by trained members of the police departments Special Weapons and Tactics (SWAT) team. The ammunition is sold by ALS, Inc./PACEM-Defense, 4700 Providence Road, Perry, FL 32347.

The police departments SWAT team trains and prepares for all types of dynamic, evolving scenarios in preparation for real world events. When these events occur chemical ammunitions are another less than lethal tool that enable our SWAT officers to resolve conflicts in a safe and peaceful manner.

ALS, Inc./PACEM-Defense is the sole manufacturer of all ALS, Inc./PACEM-Defense brand products, which is what the police department is requesting to purchase. In order to use chemical ammunitions our SWAT officers have to be certified in their use. Currently, our officers are only trained and certified with the ALS, Inc./PACEM-Defense products. I request approval of a 56-6 because no other vendor can supply our officers with this product unless all officers were trained and certified on that product. This would present many challenges, to include, cost in training officers with the new product and having officers have to learn and ultimately comprehend and manipulate multiple products during a high stressed event.

The cost for these products is \$3,420.93 plus \$299.11 shipping, for a total cost of **\$3,720.04**

If approved, funding for the chemical ammunition will be from the police operating budget code, Supplies: Target Range 30-236.

Please feel free to contact me if you need any further information.

Sincerely,

  
Michael Lima

Major

Administrative Bureau Commander



DOC. NO.: ADF1-2  
DATE: 4/27/2021  
REV: 006

Date: November 1, 2021

To: Whom it may concern

**JAN 19 2022**

From: Sandra Parker  
Vice President of Supply Chain and Logistics

Subject: Less Lethal Munitions Sole Source Manufacturer

This letter is to inform you that ALS/PACEM-Defense is the sole manufacturer of all ALS/PACEM-Defense Brand products.

We do not authorize anyone else to sell our products without our express written permission. If you have any further questions or concerns, please feel free to contact us at 850.223.4066 or [sales@pacem-defense.com](mailto:sales@pacem-defense.com).

Best Regards,  
Sandra Parker

Vice President of Supply Chain and Logistics

***FIRE ONLY***

**SECTION 6-12**

Request permission to increase PCR-30-21  
from \$160,000.00 to \$197,500.00

**Bid2021-240B City of Warwick (District 6) Gasoline, Low Sulfur Diesel &  
Ultra Low Sulfur Diesel Fuel**

Roberts Energy  
237 Albany St.  
Springfield, MA 01105

**LAST ACTION TAKEN**

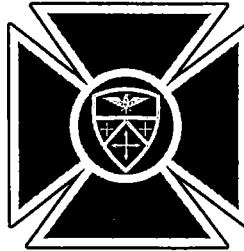
**Award (Bid):** PCR-30-21 approved March 10, 2021 in the amount of \$160,000.00. Contract period April 10, 2021 through April 9, 2022.

Contract Increase Requested: \$ 37,500.00  
Current Contract Award: \$160,000.00

Contract Period Requested: No change in term  
Current Contract Period: April 10, 2021 – April 9, 2022



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

JAN 21 2022

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

January 20, 2022

Patricia Peshka  
Purchasing Agent  
City of Warwick

Mrs. Peshka,

The Fire Department is requesting a 6-12 alteration of contract for Bid2021-240 – City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel, to increase the spending authority to Roberts Energy of Springfield, MA an additional \$37,500 with no change in contract dates. This request, if approved, will increase the award to a new total of \$197,500.

The price of diesel fuel has increased dramatically over the past 9 months since the original award of this bid from just over \$2.00 per gallon to over \$3.50 per gallon at the time of this request. Consequently, the original estimation of the spending authority required was inadequate and currently the Department is close to expending all of the original \$160,000 spending authority since the bid starting date of 4/10/2021.

The bid currently in place expires on 4/9/2022, and the Fire Department is optimistic that this increase in spending authority is sufficient for the amount of diesel fuel need until the expiration of the bid.

Funds for this request will be expended from Budget Account 35-221 – Diesel Fuel

Respectfully Submitted,

Jason Umbenhauer  
Assistant Chief

CITY OF WARWICK

STATE OF RHODE ISLAND

RESOLUTION OF THE CITY COUNCIL

MEETING DATE: \_\_\_\_\_

R-21-40

NO: \_\_\_\_\_

APPROVED: *[Signature]* MAYOR

DATE: 3-10-21

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2021 - 240B	City of Warwick (District 6) Gasoline, Low Sulfur Diesel Fuel, and Ultra Low Sulfur Diesel Fuel	<i>Roberts Energy</i> 237 Albany St. Springfield, MA 01105	\$160,000.00 Fire	4/10/21 - 4/9/22		

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**



**Bid2021-240B City of Warwick (District 6) Gasoline, Low Sulfur Diesel Fuel, and Ultra Low Sulfur Diesel Fuel**

- 7 bids received

**COPY**

***FIRE ONLY***

CODE: 35-221 Fire Department/Diesel Fuel

MANNER OF AWARD: \$160,000.00  
April 10, 2021 – April 9, 2022

RECOMMEND: Roberts Energy

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Apache Oil Company, Inc.  
261 Ledyard St.  
New London, CT 06320

Santa Buckley Energy  
154 Admiral Street  
Bridgeport, CT 06601

Dennis K Burke, Inc.  
555 Constitution Drive  
Taunton, MA 02780

East River Energy, Inc.  
401 Soundview Road, P.O Box 288  
Guilford, CT 06437

Mansfield Oil Company of Gainesville, Inc.  
1025 Airport Pkwy SW  
Gainesville, GA 30501

Sprague Operating Resources LLC  
185 International Drive  
Portsmouth, NH 03901

Roberts Energy  
237 Albany St.  
Springfield, MA 01105

**Pricing as follows**

**Continued next page**

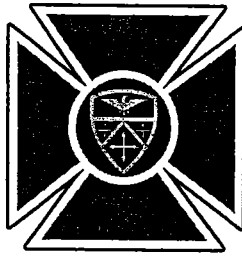
ITEM #	DESCRIPTION	Apache Oil Company	Santa Buckley Energy, Inc.	Dennis K. Burke, Inc.	East River Energy	Mansfield Oil Company	Sprague Operating Resources, LLC	Roberts Energy, LLC
1	Unleaded							
	FIRE							
	POLICE							
	DPW	0.16	0.104	0.0352	0.2697	0.0828	0.0965	0.055
2	SEWER	0.45	0.44	0.2272	0.3699			0.25
	Plus Unleaded							
	FIRE							
	POLICE	0.12	0.084	0.0442	0.1958	0.0661	0.0399	0.0235
3	DPW							
	SEWER							
	Winter Diesel							
	FIRE							
4	POLICE							
	DPW	0.14	0.084	0.0362	0.1614	0.0864	0.0369	0.0235
	SEWER							
	New Ultra Diesel							
	FIRE	0.35	0.34	0.2242	0.4566			0.18
	POLICE							
	DPW	0.1	0.084	0.0362	0.1364	0.0814	0.0369	0.0235
	SEWER	0.35	0.416	0.4572	0.5327			0.25

**COPY**

Bid2021-240 City of Warwick (District 6) Gasoline, Low Sulfur & Ultra Low Sulfur Diesel Fuel						
The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Dennis K. Burke, Inc.	284 Eastern Ave.	Chelsea	MA	02150	joe.cote@burkeoil.com; mark.pszenczny@burkeoil.com; pricingdesk@burkeoil.com; bids@burkeoil.com	
Diesel Direct, Inc.	74 Maple St.	Stoughton	MA	02072	ken.whalley@dieseldirect.com; info@dieseldirect.com	
Direct Energy Business Marketing LLC	194 Wood Ave South 2nd Floor	Ipswich	NJ	08830	deborah.justin@directenergy.com	
East River Energy	401 Soundview Rd./PO Box 388	Guilford	CT	06457	imh@eastriverenergy.com;	
Ginger's Oil	110 Oak St., PO Box 1427	Westerly	RI	02891	gingersoil@verizon.net	
Global Montello Group, LLC	800 South St.	Waltham	MA	02454	kyoung@globalp.com; bids@globalp.com	
Mansfield Energy	1025 Airport Pkwy. SW	Gainesville	GA	30501	bross@mansfieldoil.com; mcbids@mansfieldoil.com; bhammond@mansfieldoil.com; jittle@mansfieldoil.com; info@mansfieldoil.com	
Peterson's Oil Service, Inc.	75 Crescent St.	Worcester	MA	01605	wrenzi@petersonoil.com	
Petroleum Traders Corp.	7120 Pointe Inverness Way	Ft. Wayne	IN	46804	karnold@petroleumtraders.com	
Robert's Energy LLC	237 Albany ST.	Springfield	MA	01105	apoirier@robertsrg.com; mdusseault@robertsNRG.com; RALger@robertsrg.com;	
Santa Buckley Energy, Inc.	154 Admiral St./PO Box 1141	Bridgeport	CT	06601	johnson@santaenergy.com; oconnorb@santaenergy.com; petowd@santaenergy.com; kellys@santaenergy.com	
Santoro Oil	101 Corliss St	Providence	RI	02904	info@santoroil.com	
Sprague Operating Resources	185 International Dr.	Portsmouth	NH	03801	contractmgmt@spragueenergy.com comfuelnet@aol.com;	
Superior Plus Energy	31 Hylestead St.	Providence	RI	02905	aodell@superiorplusenergy.com; dawn_lapierre@superiorplusenergy.com; Mike_ORourke@superiorplusenergy.com	
Superior Plus Energy Services	1870 S. Winton Rd., Ste. 200	Rochester	NY	14618	jpwelker@superiorpropane.com	



Jason Umbenhauer  
Assistant Chief



FEB 09 2021

Office: (401) 468-4044  
Fax: (401) 468-4043

**COPY**

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

February 4, 2021

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel, Bid#2021-240* has been carefully reviewed by the Fire Department.

Seven (7) vendors submitted bids, with five (5) of the vendors submitting bids for Ultra Low Sulfur Diesel for the Fire Department. After evaluating pricing, the following vendor has met all the specifications outlined in our request and have proposed the lowest price. Therefore, I recommend the bid be awarded to the following vendor for Item #4 Fire Department Only.

**Roberts Energy, Springfield MA**

Roberts Energy submitted a bid price of \$0.18 increment over the daily unbranded low rack price, based on the Oil Price Daily provided by Oil Price Information Service (OPIS) Port of Providence. Funding for this service will be from budget code 35-221 Diesel Fuel.

The current bid expires on 4/9/2021 and, if approved, the new bid will have an effective date of 4/10/2021 through 4/9/2022, for an amount not to exceed \$160,000. Of these budgeted funds, \$40,000 will come from FY21 and \$120,000 will come from FY21 based on previous years usage.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief

CODE: 35-301 Fire Dept./Training & Education

**SECTION 56-6**

**Bid2022-321 Municipal Fire Training Program**

RI State Fire Training Academy  
4 Green Lane  
Exeter, RI 02822

Contract Award: \$27,900.00

Contract Period: One-time purchase



*Jason Umbenhauer  
Assistant Chief*



*Office: (401) 468-4044  
Fax: (401) 468-4043*

*Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886*

**JAN 21 2022**

January 20, 2022

Patricia Peshka  
Purchasing Agent  
City of Warwick

Mrs. Peshka,

The Fire Department is seeking a 56-6 exception to bid to send 9 fire recruits to the State of Rhode Island Municipal Fire Training Program. I am seeking to award the purchase to the Rhode Island State Fire Training Academy of 4 Green Lane, Exeter RI; in the amount of \$27,900.

As part of the Warwick Fire Department Recruit Training Academy, the fire department is sending 9 recruits to a 12 week Training Program at the Rhode Island Fire Academy. At the conclusion of this program, these recruits will have gained National Board on Fire Service Professional Qualifications (ProBoard) certification in Firefighting Levels 1 and 2, Fire Apparatus Driver/Operator Pumper & Aerial, and Hazardous Materials Operations. The Rhode Island State Fire Training Academy is the sole provider in Rhode Island for training which provides certification from the ProBoard. I have attached a sole provider letter from the Director of the Rhode Island State Fire Training Academy.

The class is offered at a cost of \$3,100 per student, which is consistent with Fire Training Academy tuition throughout the New England region. The cost of this course will be funded through budget code 35-301 – Training and Education.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief



**OFFICE OF THE STATE FIRE MARSHAL**  
**State Fire Training Academy**  
4 Green Lane, Exeter, RI 02822  
Telephone: (401) 294-5417

Elizabeth Tanner, Esquire  
Director  
Department of Business Regulations

Timothy P. McLaughlin  
State Fire Marshal  
Office of the State Fire Marshal

January 19, 2022

Warwick Fire Department  
Training Officer  
Normand Lemay  
111 Veteran Memorial Blvd.  
Warwick, RI 02886

## QUOTE (January 2022)

Delivery of Municipal Fire Training Program - Class 019 start date February 2, 2022

9- Warwick members @ \$3,100.00 each

Total: \$27,900.00

**Please make check payable to: State of Rhode Island**

Mail to: Rhode Island Fire Academy  
Tina Ahlborg  
4 Green Lane  
Exeter, RI 02822

Thank you.



**RHODE ISLAND  
STATE FIRE TRAINING ACADEMY**

4 Green Lane, Exeter RI 02822  
Telephone: (401) 294-5417



**Timothy P. McLaughlin**  
State Fire Marshal

**MARK S. PARE, E.F.O.**  
Director

June 7, 2019

Peter M. McMichael  
Chief of Department  
111 Veterans Memorial Drive  
Warwick, RI 02886

Re: Sole Source

Dear Sir,

The Rhode Island Fire Training Academy conducts training for Fire Departments. This training includes programs based upon National Fire Protection Association (NFPA) Standards. A number of the training programs are approved by the National Board on Fire Service Professional Qualifications (ProBoard). They include the following;

1. NFPA 1001 Standard for Fire Fighters Professional Qualifications.
2. NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications.
3. NFPA 1006 Standard for Technical Rescue Personal Professional Qualifications.
4. NFPA 1021 Standard for Fire Officer Professional Qualifications.
5. NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications.
6. NFPA 1072 Standard for Hazardous Materials Weapons of Mass Destruction Emergency Response Personal Professional Qualifications.
7. NFPA 1521 Standard for Fire Department Safety Officer Professional Qualifications.

The Rhode Island Fire Training Academy is the sole provider for training which provides certification from the ProBoard.

Respectfully:

---

**Mark S. Pare E.F.O.**  
Director  
Rhode Island Fire Training Academy



**Bid2022-275 Fire Department Class B Uniforms**

- 1 bid received

CODE: 35-260 Fire Dept./Clothing

MANNER OF AWARD: \$15,000.00  
April 7, 2022 – April 6, 2024

RECOMMEND: Donnelly's Inc. of RI

Donnelly's Inc. of RI  
50 Sharpe Drive  
Crasnton, RI 02920

ITEM #	Description	PRICE 1 <sup>st</sup> Year	PRICE 2 <sup>nd</sup> Year
1	Topps Nomex Public Safety Long Sleeve Shirt Model #SH95-5520	\$138.30	\$142.45
	Much Larger sizes 18.5N to 20N	\$155.20	\$159.30
2	Topps Nomex Public Safety Short Sleeve Shirt Model #SH96-5520	\$123.20	\$126.90
	Much Larger sizes 18.5N to 20N	\$139.45	\$143.15
3	Topps Nomex 6.0 Ounce Pants Model #PA70-5605	\$146.50	\$150.90
4	Elbeco TexTrop2 Duty Uniform Long Sleeve Polyester Shirt Model #310N	\$47.60	\$49.00
	Much Larger sizes 18.5N to 20N	\$52.60	\$54.00
5	Elbeco TexTrop2 Duty Uniform Short Sleeve Polyester Shirt Model # 3310N	\$44.00	\$45.30
	Larger sizes 18.5N to 20N	\$49.25	\$50.55
6	Elbeco Top Authority 4-Pocket Dress Pants Model #E8941RN	\$51.70	\$53.25
	Larger sizes 44W to 50W	\$54.70	\$56.25

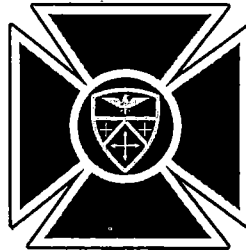
Fire Department Class B Uniforms - Vendor List

VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL
Donnelly's of Rhode Island	50 Sharpe Drive	Cranston	RI	02920	<a href="mailto:pcd@donnellysclothing.com">pcd@donnellysclothing.com</a>
Reader Uniforms	365 Broadway	Providence	RI	02909	MAIL
Barney's Uniform Caps	922 Cranston St	Cranston	RI	02920	MAIL
Rhode Island Uniform & Supply	1395 Atwood Ave #109	Johnston	RI	02919	<a href="mailto:alan@riuniform.com">alan@riuniform.com</a>

JAN 12 2022



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

January 11, 2022

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *Fire Department Class B Uniforms, Bid#2022-275* has been carefully reviewed by the Fire Department.

One (1) vendor submitted a bid and after evaluating pricing, the following vendor has met all the specifications outlined in our request. Therefore, I recommend the bid be awarded to:

**Donnelly's Inc. of RI, Cranston RI**

Donnelly's been the vendor for our Class B uniforms for the past 4 years and the Department has been extremely happy with the service they provide. Donnelly's is also conveniently located just over the Warwick border in Cranston and therefor is easily accessible for any services we require. These bid items are for the purchase of station uniforms that the Department is required to provide to both new firefighters and to a newly promoted chief officers in accordance with the current collective bargaining agreement.

Items will be purchased as required by the CBA, with funding coming from budget code 35-260 Clothing.

The current bid expires on 4/6/2022 and, if approved, the new bid will have an effective date of 4/7/2022 through 4/6/2024, for a total amount not to exceed \$15,000.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief

CODE: 35-330 Fire Dept./ Auto & Vehicle Maintenance

**SECTION 56-6**

**Bid2022-322 Repair Rescue 14**

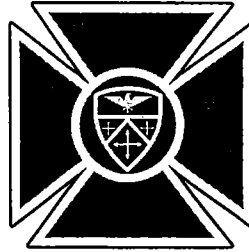
Greenwood Emergency Vehicles  
530 John Dietsch Blvd.  
North Attleboro, MA 02763

Contract Award: \$2,518.00

Contract Period: One-time purchase



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

JAN 21 2022

January 20, 2022

Patricia Peshka  
Purchasing Agent  
City of Warwick

Mrs. Peshka,

The Fire Department is seeking a 56-6 exception to bid for repair work to our Reserve Rescue-14. I am seeking spending authority to pay invoices from **Greenwood Emergency Vehicles, North Attleboro, MA**; in the amount of \$2,518.

Reserve Rescue-14 is currently being utilized as a front line Rescue Vehicle due to Rescue-3 being permanently placed out of service. Reserve Rescue-14 did not have a Stryker PowerLOAD system installed in the vehicle. This system is a Department of Health approved stretcher retention system and aids in loading and unloading of the stretcher from the vehicle. Rescue-3, which is permanently out of service, did have this system installed when the vehicle was purchased.

In order to make Rescue-14 compliant with Department of Health standards, it was in the best interest of the City to have the system removed from Rescue-3 and re-installed in Rescue-14. This work was originally estimated to be under \$1,000, but during the reinstallation of the PowerLOAD into Rescue-14 it was determined that additional work needed to be performed, including fabricating shims and replacing frayed wiring.

Since Rescue-14 is currently being used as a front line Rescue, and during the re-installation process it was without a stretcher retention system, the decision was made to continue with the work in order to get this vitally important vehicle back in service.

The Department is requesting spending authority to pay the following invoices:

Invoice 97671 – Removal of PowerLOAD from Rescue-3 - \$568

Invoice 97886 – Installation of PowerLOAD into Rescue-14 - \$1,950

The total request is for \$2,518, with funding from Budget 35-330 – Auto & Vehicle Repairs.

Jason Umbenhauer  
Assistant Chief

# SRO Invoice



530 JOHN DIETSCHE BOULEVARD  
 NORTH ATTLEBORO, MA 02763-1080  
 Phone (508) 695-7138

Number: 0000097671  
 Date: 11/30/2021

Salesperson:  
 Customer: 200

Sold To \_\_\_\_\_ Ship To \_\_\_\_\_

Warwick City Hall  
 Purchasing Department  
 3275 Post Road  
 Warwick, RI 02886 USA

City of Warwick  
 925 Sandy Lane  
 Warwick, RI 02889 USA

Customer P.O.	SRO	SRO Type	Description	Terms
	0000062558	FAB	WARWICK FD, RI RESCUE 14	Net 15

Unit: PL13-3066 Mfg Name: PL CUSTOM In Service Date:  
 Unit Description: RESCUE 14- PL C VIN Number: Mileage: 187,116

Operation	Description	Price	Qty	Amount
10	MOBILE SERVICE: REMOVE POWERLOAD FROM			
Correction: REMOVE POWERLOAD FROM DISABLED AMBULANCE.				
Removed powerload from disabled ambulance.				
Quoted				568.00
Total for Operation: 10 MOBILE SERVICE: REMOVE POWERLOAD FR				568.00

568.00  
 SRO# 0000062558

Visit [www.GreenwoodEV.com](http://www.GreenwoodEV.com) for exclusive offers

Contact:

Subtotal	568.00
Shipping and Handling	0.00
Sales Tax	0.00
Trade Discount	0.00
Payment/Credit Amount	0.00
<b>Balance</b>	<b>568.00</b>

# SRO Invoice



530 JOHN DIETSCH BOULEVARD  
 NORTH ATTLEBORO, MA 02763-1080  
 Phone (508) 695-7138

Number: 000097886  
 Date: 12/13/2021

Salesperson:  
 Customer: 200

Sold To \_\_\_\_\_ Ship To \_\_\_\_\_

Warwick City Hall  
 Purchasing Department  
 3275 Post Road  
 Warwick, RI 02886 USA

City of Warwick  
 925 Sandy Lane  
 Warwick, RI 02889 USA

Customer P.O.	SRO	SRO Type	Description	Terms
	0000062558	FAB	WARWICK FD, RI RESCUE 14	Net 15

Unit: PL13-3066 Mfg Name: PL CUSTOM In Service Date:  
 Unit Description: RESCUE 14- PL C VIN Number: Mileage: 187,116

Operation	Description	Price	Qty	Amount
20	INSTALL CUSTOMER SUPPLIED POWERLOAD			
Correction: SYSTEM.				
Installed powerload. Removed old cot mount and cut floor for track. Fabricated shims for track for proper fit. Wired and installed unit, battery is charging when truck is running.				
Note: Stryker will come to department to make repairs needed on their side.				
	Quoted			1,950.00
	Total for Operation: 20 INSTALL CUSTOMER SUPPLIED POWERLOAI			1,950.00

1,950.00

SRO# 0000062558

Visit [www.GreenwoodEV.com](http://www.GreenwoodEV.com) for exclusive offers

Contact:

Subtotal	1,950.00
Shipping and Handling	0.00
Sales Tax	0.00
Trade Discount	0.00
Payment/Credit Amount	0.00
<b>Balance</b>	<b>1,950.00</b>

CODE: 66-340 Bldg. Maintenance/Service Contracts	\$ 10,000.00
66-317 Bldg. Maintenance/Lighting Projects	\$ 4,500.00
41-281 Thayer & Warburton/Maintenance Materials	\$ 5,000.00
42-281 McDermott Pool/Maintenance Materials	\$ 5,000.00
70-281 Field Maintenance/Maintenance Materials	\$ 5,000.00

**SECTION 56-10**

Request permission to piggyback State MPA#41

**Bid2022-314 State of RI Electrical Services**

AM Electric  
400 Lincoln Ave.  
Warwick, RI 02888

Contract Award: \$29,500.00

Contract Period: Date of award – August 31, 2024





CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric J. Earls, Director of Public Works *EB*

Date: January 19, 2022

Subj: MPA #41 – State bid –Electrical Services

The State of Rhode Island has awarded the above to AM Electric for electrical maintenance, repair and installation. The Department of Public Works would like to do the same. This request is for any repair or emergencies that may arise in City buildings and properties that cannot be performed by City personnel.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #41 for Electrical/Electronic Maintenance, Repair and Installation. The requested cap is \$29,500.00 for the contract period from date of award and expiring on August 31, 2024.

(66-340 - \$10,000)  
(66-317 - \$4,500)  
(41-281 - \$5,000)  
(42-281 - \$5,000)  
(70-281 - \$5,000)

## Notice of Contract Purchase Agreement



**State Of Rhode Island**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

<b>V E N D O R</b>	<b>AM ELECTRIC LLC</b> <b>DBA AM ELECTRIC LLC</b> <b>400 LINCOLN AVE</b> <b>WARWICK, RI 02888-3049</b> <b>United States</b>
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<b>Electrical / Electronic Maintenance, Repair &amp; Installation MPA-41</b>	
Award Number	<b>3752855</b>
Revision Number	<b>0</b>
Effective Period	<b>26-NOV-2021 - 31-AUG-2024</b>
Approved PO Date	<b>30-NOV-2021</b>
Vendor Number	<b>54911-iSupplier</b>

<b>S H I P  T O</b>	<b>MASTER PRICE AGREEMENT</b> <b>SEE BELOW</b> <b>RELEASE AGAINST, RI MPA</b> <b>United States</b>
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Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>21000735</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	<b>- Mosca, Gary</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part220-30-00-13>

**CONTRACT PERIOD: 11/26/2021 – 8/31/2024**  
 With option to renew for two (2), one (1) year periods.

Provide Electrical / Electronic Maintenance, Repair and installation including labor and equipment, for all State agencies, facilities buildings owned or occupied by the State of Rhode Island.

Requirements of this contract are in accordance with Purchase Order specifications herein, specifications and documents of Public Solicitation OEV21000735 and the States Purchasing Regulations and General Conditions of Purchasing.

All work shall be performed by qualified personnel for the involved trade and consistent with industry and regulatory standards.

<b>INVOICE TO</b>
<b>IMMEDIATE VENDOR ACTION REQUIRED:</b> Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : <a href="http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf">http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</a>
<b>REGISTRATION REQUIREMENTS</b> <b>IMMEDIATE VENDOR ACTION REQUIRED:</b> ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : <a href="https://www.ridop.ri.gov/osp/osp-vendor-registration.php">https://www.ridop.ri.gov/osp/osp-vendor-registration.php</a>

<b>STATE PURCHASING AGENT</b>
 <b>Nancy R. McIntyre</b>

**Bid2022-291A Overhead Door Repair & Replacement**

- 1 bid received

***DPW ONLY***

CODE:                      66-340 Bldg. Maintenance/Service Contracts                      \$13,000.00  
                                  41-281 Thayer & Warburton/Maintenance Materials                      \$ 2,000.00  
                                  42-281 McDermott Pool/Maintenance Materials                      \$ 2,000.00  
                                  70-340 Field Maintenance/Service Contracts                      \$ 3,000.00

MANNER OF AWARD:     \$20,000.00  
                                  March 4, 2022 – March 3, 2023

RECOMMEND:             Payless Garage Doors

Payless Garage Doors  
 207 Winter Ave.  
 Warwick, RI 02889

<u>DOOR REPAIRS</u>	<u>UNIT</u>	<u>UNIT COST</u>
Regular hourly rate with one technician	Per Hour	\$ <u>115.00</u>
Regular hourly rate with two technicians	Per Hour	\$ <u>185.00</u>
Overtime hourly rate with one technician	Per Hour	\$ <u>135.00</u>
Overtime hourly rate with two technicians	Per Hour	\$ <u>195.00</u>
Holiday Rates	Per Hour	\$ <u>225.00</u>
Parts	Percentage off list	% <u>5</u>
Term of Warranty for Parts and Labor	Years/Months	1 year

VENDORS Overhead door repair

Bid2022-291 Overhead Door Repairs						
The following vendors were sent specifications.						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL	
Carr's Overhead Doors	332 Nooseneck Hill Rd.	W. Greenwich	RI	02817	carrsdoor@cox.net	
Door Systems Rhode Island	375 Putnam Pike, Store 22	Smithfield	RI	02917	steveo@doorsys.com	
Fagan Door Corp.	390 Tiogue Ave.	Coventry	RI	02816	diane@fagandoor.com	
First Choice Overhead Door, LLC	90 Bishop Hill Rd.	Johnston	RI	02919	MAIL	
Ocean State Overhead Doors	148 Columbia Lane	Jamestown	RI	02835	MAIL	
Overhead Door Co. of Providence, Inc.	One Overhead Way	Warwick	RI	02888	sgrace@ohd.com; mclmishaw@ohd.com;	
Parma Doors, Inc.	69 George Washington Hwy.	Smithfield	RI	02917	pperry@ohd.com	
Affordable Overhead Door	50 Minnesota Avenue, Unit 3	Warwick	RI	02888	sales@parmadoors.com	
Payless Garage Doors	207 Winter Ave	Warwick	RI	02889	ridoorman@verizon.net brucewebster1154@gmail.com	



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric Earls, Public Works Director *EJE*

Date: January 19, 2022

Subj: Bid2022-291 Overhead Door Repair & Replacement

We have reviewed the one bid submitted and recommend award to Payless Garage Doors for the repair or replacement of overhead door under the purview of the Public Works Department. The current contract expires on March 3, 2022. The new contract period will be March 4, 2022 to March 3, 2023. The recommended cap is \$20,000.00 for the contract period.

(66-340 - \$13,000)

(41-281 - \$2,000)

(42-281 - \$2,000)

(70-340 - \$3,000)

**Bid2022-291B Overhead Door Repair & Replacement**

- 1 bid received

***FIRE ONLY***

CODE: 35-340 Fire Dept./Service Contracts

MANNER OF AWARD: \$20,000.00  
March 4, 2022 – March 3, 2023

RECOMMEND: Payless Garage Doors.

---

Payless Garage Doors  
207 Winter Ave.  
Warwick, RI 02889

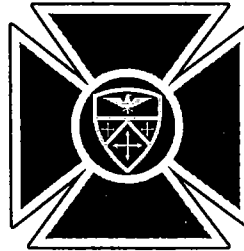
<u>DOOR REPAIRS</u>	<u>UNIT</u>	<u>UNIT COST</u>
Regular hourly rate with one technician	Per Hour	\$ <u>115.00</u>
Regular hourly rate with two technicians	Per Hour	\$ <u>185.00</u>
Overtime hourly rate with one technician	Per Hour	\$ <u>135.00</u>
Overtime hourly rate with two technicians	Per Hour	\$ <u>195.00</u>
Holiday Rates	Per Hour	\$ <u>225.00</u>
Parts	Percentage off list	% <u>5</u>
Term of Warranty for Parts and Labor	Years/Months	1 year

VENDORS Overhead door repair

Bid2022-291 Overhead Door Repairs						
The following vendors were sent specifications.						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL	
Carr's Overhead Doors	332 Nooseneck Hill Rd.	W. Greenwich	RI	02817	carrsdoor@cox.net	
Door Systems Rhode Island	375 Putnam Pike, Store 22	Smithfield	RI	02917	steveo@doorsys.com	
Fagan Door Corp.	390 Tiogue Ave.	Coventry	RI	02816	diane@fagandoor.com	
First Choice Overhead Door, LLC	90 Bishop Hill Rd.	Johnston	RI	02919	MAIL	
Ocean State Overhead Doors	148 Columbia Lane	Jamestown	RI	02835	MAIL	
Overhead Door Co. of Providence, Inc.	One Overhead Way	Warwick	RI	02888	sgrace@ohd.com; mclmishaw@ohd.com;	
Parma Doors, Inc.	69 George Washington Hwy.	Smithfield	RI	02917	pperry@ohd.com sales@parmadors.com	
Affordable Overhead Door	50 Minnesota Avenue, Unit 3	Warwick	RI	02888	ridoorman@verizon.net	
Payless Garage Doors	207 Winter Ave	Warwick	RI	02889	brucewebster1154@gmail.com	



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

**JAN 21 2022**

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

January 20, 2022

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *Overhead Door Repair and Replacement, Bid#2022-291* has been reviewed by the Fire Department.

The Department received only one (1) bid response to our request. Therefore, I recommend the bid be awarded to the following vendor:

**Payless Garage Doors, Warwick, RI**

The Fire Department has 9 buildings with 43 total overhead doors that receive heavy usage and consistently require service and repair.

Funding for this service will be from budget code 35-340 Service Contracts.

The current bid expires on 3/3/2022 and, if approved, the new bid will have an effective date of 3/4/2022 through 3/3/2023, for an amount not to exceed \$20,000.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief



CODE: 66-340 Fire Dept./ Auto & Vehicle Maintenance

**SECTION 56-10**

Request permission to piggyback State MPA#138

**Bid2022-312 State of RI Fire Extinguisher Maintenance & Repair**

Keane Fire & Safety Equipment  
2112 Elmwood Ave.  
Warwick, RI 02888

Contract Award: \$15,000.00

Contract Period: Date of award – July 31, 2024



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

JAN 19 2022  
FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric J. Earls, Director of Public Works *EJE*

Date: January 19, 2022

Subj: MPA #138 – State bid – Fire Extinguisher Maintenance and Repair

The State of Rhode Island has awarded the above bid to Keane Fire & Safety Equipment. The Department of Public Works and would like to do the same.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #138 for the above named vendor. The requested cap is \$15,000.00 fire extinguisher service. The contract period will be from date of award to July 31, 2024.

(66-340 - \$15,000)

## Notice of Blanket Purchase Agreement



**State Of Rhode Island  
 Department of Administration  
 Division of Purchases  
 One Capitol Hill  
 Providence, RI 02908-5860**

<b>V E N D O R</b>	<b>KEANE FIRE &amp; SAFETY EQUIPMENT CO INC</b> 2112 ELMWOOD AVE WARWICK, RI 02888-2406 United States
--	--

<b>MPA 138 Fire Extinguisher Maintenance and Repairs</b>	
Award Number	<b>3732264</b>
Revision Number	<b>0</b>
Effective Period	<b>01-AUG-2021 - 31-JUL-2024</b>
Approved PO Date	<b>21-JUL-2021</b>
Vendor Number	<b>50235-iSupplier</b>

<b>S H I P  T O</b>	<b>MASTER PRICE AGREEMENT                  SEE BELOW                  RELEASE AGAINST, RI MPA                  United States</b>
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Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>RFQ21000613</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	-  <b>Righter, Maxwell</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

**BLANKET REQUIREMENTS:**

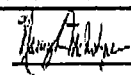
8/1/2021 - 7/31/2024

WITH TWO (2) TWELVE-MONTH OPTIONS TO RENEW AT THE SOLE DISCRETION OF THE STATE

MPA #138 FIRE EXTINGUISHER MAINTENANCE AND REPAIRS

SUPPLIER CONTACT:

<b>INVOICE TO</b>
<b>IMMEDIATE VENDOR ACTION REQUIRED:</b> Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : <a href="http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf">http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</a>
<b>REGISTRATION REQUIREMENTS</b>
<b>IMMEDIATE VENDOR ACTION REQUIRED:</b> ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : <a href="https://www.ridop.ri.gov/osp/osp-vendor-registration.php">https://www.ridop.ri.gov/osp/osp-vendor-registration.php</a>

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre

**Bid2022-256 Frames, Grates, & Covers**

- 2 bids received

CODE: 63-234 Highway/Frames and Covers

MANNER OF AWARD: \$12,500.00  
March 21, 2022 – March 20, 2023

RECOMMEND: Lindon Group, Inc.  
EJ Prescott Inc.

---

EJ Prescott Inc.  
38 Albion Rd.  
Lincoln, RI 02865

Lindon Group, Inc.  
310 Bourne Ave. Bldg. 67F  
Rumford, RI 02916

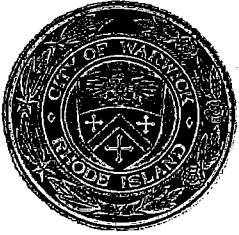
**Pricing as follows**

**Bid2022-256 Frames, Grates, & Covers**

<b>Item #</b>	<b>Description</b>	<b>EJ Prescott</b>	<b>Lindon Group</b>
1	RI Standard 6.1.0 Square Frame & Round Cover-Light Duty Catch Basin	\$495.00	\$528.15
2	RI Standard 6.3.2 Square Frame & Grate, Bicycle Safe	\$587.00	\$625.80
3	RI Standard 6.3.4 High Capacity Frame and Grate	\$623.00	\$663.60
4	RI Standard 6.3.3 High Capacity Frame and Grate	\$630.00	\$670.95
5	RI Standard 6.2.0 Round Frame and Cover-Light Duty Manhole	\$450.00	\$479.85
6	RI Standard 6.2.1 Round Frame and Cover-Heavy Duty Manhole	\$885.00	\$941.85
7	RI Standard 6.4.0 Round Frame and Grate	\$631.00	\$670.95
8	RI Standard 5.3.0 CB/MH Step-Prov. Standard	No bid	No bid
9	LeBaron Cat No LF244 or equal Frame and Grate	\$421.00	\$459.90
10	LeBaron Cat No LF246 or equal Frame and Grate	\$455.00	\$499.80
11	LeBaron Cat No LF248 or equal Frame and Grate	\$522.00	\$570.15
12	Lebaron Cat. No. LK 253 or equal Frame & Cover	\$495.00	\$563.85
13	Percentage off of all other catalog items as required by the City	% 25	

VENDORS Frames, Grates & Covers

Bid2022-XXX Frames, Grates & Covers						
The following vendors were sent specifications.						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Core & Main	83 Progress Ave.	Springfield	MA	01104	richard.kostek@coreandmain.com; craig.michalek@coreandmain.com ; springfield@coreandmain.com	
EJ Prescott	38 Albion Rd.	Lincoln	RI	02865	virginia.brager@ejprescott.com; ejp@ejprescott.com	
EJ USA, Inc.	1125 Pearl St	Brockton	MA	02301	Us.bids@ejco.com;	
General Foundries Inc.	1 Progress Rd	North Brunswick	NJ	08902	sales@generalfoundries.com	
Neenah Foundry	2121 Brooks Ave	Neenah	WI	54956	construction.sales@neenahenterpri ses.com	
US Foundry	7123 Brown Summit Rd	Brown Summit	NC	27214	ncsales@usfoundry.com	
Warwick Winwater Works Co., Inc.	PO Box 81062, 62 Wyoming Ave.	Warwick	RI	02888	tjwhall@winwaterworks.com; jeemmons@winwaterworks.com; asdambrosca@winwaterworks.com	



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

JAN 10 2022  
FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric Earls, Director of Public Works *EE*

Date: January 7, 2022

Subj: Bid2022-256 Frames, Grates and Covers

We have reviewed the two bids submitted and recommend award to EJ Prescott and Lindon Group, Inc. for the purchase of the above mentioned items to make repairs to or replace flush grates, manholes or catch basins. The current bid expires on March 20, 2022. The new bid period will be March 21, 2022 to March 20, 2023. The recommended cap is \$12,500.00.

(Code 63-234 - \$12,500)

**SECTION 6-12**

Request permission to increase PCR-100-20  
from \$15,000.00 to \$22,018.02

**Bid2021-134 Heating Oil**

Roberts Energy  
237 Albany St.  
Springfield, MA 01105

**LAST ACTION TAKEN**

**Award (Bid):** PCR-100-20 approved November 10, 2020 in the amount of \$15,000.00. Contract period January 15, 2021 through January 14, 2022.

Contract Increase Requested: \$ 7,018.02  
Current Contract Award: \$15,000.00

Contract Period Requested: No change in term  
Current Contract Period: January 15, 2021 – January 14, 2022





CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

JAN 10 2022

FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric Earls, Director of Public Works *EJE*

Date: January 7, 2022

Subj: Bid2021-134 Heating Oil

The above was awarded by the City Council for the purchase of heating oil for the City offices at Holden School in the amount of \$15,000. There were two deliveries, that combined, exceed the bid cap. This bid expires on January 14, 2022. Please find the outstanding invoices that require payment included.

Please consider this memo a request for Sec. 6-12, alteration to contract, of the City Charter increase the cap to \$22,018.02, an increase of \$7,018.02 for heating oil.

(66-340 - \$7,018.02)

# INVOICE 945741

Roberts Energy  
237 Albany St  
Springfield, MA 01105  
(413) 736-9611



**Purchase Order #: 2800039**

Customer #: 8947  
Invoice #: 945741  
Invoice Date: 01/05/22  
Due Date: 02/04/22

**TO**

City of Warwick  
3275 Post Rd  
Warwick, RI 02886

**\$ 4,911.10**

INVOICE TOTAL

*Thank you for your business! Thank you for your business! Thank you for your business!*

### Delivery Location Information

Warwick Hoxsie (56)  
61 Hoxsie Ave  
Warwick RI 02886

### Your Sales Manager

Gary Martin  
*For Billing Questions please contact: CustomerService@RobertsNRG.com*

Conveniently order online by emailing us at [Orders@RobertsNRG.com](mailto:Orders@RobertsNRG.com). Please refer to 8947-5 as your location number when ordering.

Product #	Product Description	Quantity	Unit Price	Total
56	ULS HEATING OIL	2002.4 gallons	\$ 2.441500	\$ 4,888.86
	FED OIL SPILL FEE DSL		0.002143	4.29
	FED LUST		0.001000	2.00
	NORA		0.002000	4.00
	ENERGY, ENVIRONMENTAL & COMPLIANCE FEE			11.95

### TERMS: NET 30 DAYS

Full amount due by 2/04/22.

**Invoice Total: \$ 4,911.10**

Thank you for signing up for paperless invoicing!

Balance	0-30	Over 30	Over 60	Over 90
\$ 96,184.83	\$ 65,810.51	\$ 20,539.07	\$ 9,835.25	\$ 0.00

\* as of 2022-01-06 15:30:19

By accepting the delivery related to this invoice, customer hereby submits to the personal jurisdiction of Massachusetts and waives all right to a trial by jury.

**Make all checks payable to: Roberts Energy - 237 Albany St, Springfield, MA 01105. Page 1/1**

# INVOICE 882611

Roberts Energy  
237 Albany St  
Springfield, MA 01105  
(413) 736-9611



**Purchase Order #: 2800039**

Customer #: 8947  
Invoice #: 882611  
Invoice Date: 11/03/21  
Due Date: 12/03/21

**TO**

City of Warwick  
3275 Post Rd  
Warwick, RI 02886

**\$ 3,741.96**

INVOICE TOTAL

*Thank you for your business! Thank you for your business! Thank you for your business!*

### Delivery Location Information

Warwick Hoxsie (56)  
61 Hoxsie Ave  
Warwick RI 02886

### Your Sales Manager

Gary Martin  
*For Billing Questions please contact: CustomerService@RobertsNRG.com*

Conveniently order online by emailing us at [Orders@RobertsNRG.com](mailto:Orders@RobertsNRG.com). Please refer to 8947-5 as your location number when ordering.

Product #	Product Description	Quantity	Unit Price	Total
56	ULS HEATING OIL	1500.0 gallons	\$ 2.489500	\$ 3,734.25
	FED OIL SPILL FEE DSL		0.002143	3.21
	FED LUST		0.001000	1.50
	NORA		0.002000	3.00

### TERMS: NET 30 DAYS

Full amount due by 12/03/21.

**Invoice Total: \$ 3,741.96**

Thank you for signing up for paperless invoicing!

Balance	0-30	Over 30	Over 60	Over 90
\$ 92,082.13	\$ 80,501.70	\$ 0.00	\$ 11,580.43	\$ 0.00

\* as of 2021-11-04 15:30:14

By accepting the delivery related to this invoice, customer hereby submits to the personal jurisdiction of Massachusetts and waives all right to a trial by jury.

**Make all checks payable to: Roberts Energy - 237 Albany St, Springfield, MA 01105. Page 1/1**

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

11/4/2020

MEETING DATE: \_\_\_\_\_

R-20-80

NO: \_\_\_\_\_

APPROVED: *Tom J. Solman* MAYOR


DATE: 11/10/2020

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2020 - 094	HVAC Maintenance & Repairs for Ice Arenas	✓ <i>NorthStar Refrigeration</i> 95 Camelot Dr. Unit 1 Plymouth, MA 02360	\$40,000.00		1	6 - 12
2021 - 132A	Purchase Various New Tires ✓	<i>Sullivan Tire Co., Inc</i> 1199 Jefferson Blvd Warwick, RI 02886	\$100,000.00 DPW	1/1/21 - 12/31/21		
2021 - 132B	Purchase Various New Tires ✓	<i>Sullivan Tire Co., Inc</i> 1199 Jefferson Blvd Warwick, RI 02886	\$30,000.00 POLICE	1/1/21 - 12/31/21		

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Continued next page  
PCR-100-20



Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2021 - 134	Heating Oil	✓ <i>Roberts Energy LLC</i> 237 Albany Street Springfield, MA 01105	\$15,000.00	1/15/21 - 1/14/22		
2021 - 159	Police Personnel Uniforms	✓ <i>Barney's Uniform</i> 922 Cranston Street Cranston, RI 02920	\$50,000.00	12/12/20 - 12/11/21		
2021 - 165A	Motor Oil, Hydraulic & Transmission Fluids, Chassis Grease & Gear Lube	✓ <i>Safety-Kleen Systems, Inc.</i> 2600 North Central Expressway, Suite 400 Richardson, TX 75080 ✓ <i>Total Energy LLC.</i> <i>d/b/a Ocean State Oil</i> 123 Ocean State Dr. North Kingstown, RI 02852	\$41,000.00 DPW	12/11/20 - 12/10/21		
2021 - 165B	Motor Oil, Hydraulic & Transmission Fluids, Chassis Grease & Gear Lube	✓ <i>Total Energy LLC.</i> <i>d/b/a Ocean State Oil</i> 123 Ocean State Dr. North Kingstown, RI 02852	\$7,500.00 POLICE	12/11/20 - 12/10/21		
2021 - 165C	Motor Oil, Hydraulic & Transmission Fluids, Chassis Grease & Gear Lube	✓ <i>Total Energy LLC.</i> <i>d/b/a Ocean State Oil</i> 123 Ocean State Dr. North Kingstown, RI 02852	\$1,500.00 FIRE	12/11/20 - 12/10/21		
2021 - 197	Additional Vendors Police Personnel Uniforms	✓ <i>Various Vendors</i>	\$8,000.00	12/12/20 - 12/11/21		56 - 6

# COPY

Continued next page  
PCR-100-20

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2021 - 196	State of RI Public Safety Communications Equipment	✓ <i>Motorola Solutions Inc.</i> 3848 Thunderbird Ave. SW Grandville, MI 49418	\$32,000.00	Date of award - 06/30/21	2	56 - 10

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase PCR-37-20 (Sub A) from \$82,000.00 to \$122,000.00.
2. Request permission to piggyback State MPA#395

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

**Bid2021-134 Heating Oil**

**COPY**

- 4 bids received

CODE: 66-340 Building Maintenance/Service Contracts

MANNER OF AWARD: \$15,000.00  
January 15, 2021 – January 14, 2022

RECOMMEND: Roberts Energy LLC

---

Roberts Energy LLC  
237 Albany Street  
Springfield, MA 01105

Peterson's Oil Service Inc  
75 Crescent Street  
Worcester, MA 01605

Global Montello Group Corp.  
800 South Street, Suite 500  
Waltham, MA 02454

Santa Buckley Energy Inc.  
154 Admiral Street  
Bridgeport, CT 06605

Item #	Description	Roberts Energy	Peterson's Oil	Global Montello	Santa Buckley
		+/- OPIS daily Price	+/- OPIS daily Price	+/- OPIS daily Price	+/- OPIS daily Price
1	No. 2 Heating Fuel	.0715	.1300	.2002	.23

The following vendors were sent specifications									
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL1	EMAIL2	EMAIL3	EMAIL4	
Dennis K. Burke, Inc.	284 Eastern Ave.	Chelsea	MA	02150	joe_cote@burkeoil.com	mark_pszeniczy@burkeoil.com	pricingdesk@burkeoil.com	bids@burkeoil.com	
Diesel Direct, Inc.	74 Maple St.	Stoughton	MA	02072	ken_walley@dieseldirect.com	info@dieseldirect.com			
East River Energy	401 Sandview Rd./PO Box 388	Gaillard	CT	06457	jmh@eastriverenergy.com	mef@eastriverenergy.com	info@eastriverenergy.com		
Ginger's Oil	110 Oak St., PO Box 1427	Westley	RI	02891	kingersoil@verizon.net				
Global Montello Group, LLC	800 South St.	Waltham	MA	02454	kyoung@globalbp.com	bids@globalbp.com			
Mansfield Energy	1025 Airport Pkwy. SW	Gainesville	GA	30501	bross@mansfieldoil.com	mochids@mansfieldoil.com	bhammond@mansfieldoil.com	jittle@mansfieldoil.com	info@mansfieldoil.com
Peterson's Oil Services, Inc.	75 Crescent St.	Worcester	MA	01605	wrenzi@petersonoil.com				
Petroleum Traders Corp.	7120 Pointe Inverness Way	FL Wayne	IN	46804	karnold@petroleumtraders.com				
Robert's Energy LLC	237 Albany ST.	Springfield	MA	01105	mhusseault@robertsNRG.com	RAJger@robertsng.com			
Santa Buckley Energy, Inc.	154 Admiral St./PO Box 1141	Bridgeport	CT	06601	johnson@santaenergy.com	ccannon@santaenergy.com	petowid@santaenergy.com	kellys@santaenergy.com	
Superior Plus Energy	31 Hylstead St.	Providence	RI	02905	confelinet@aol.com	sodell@superiorplusenergy.com	dawn_lapierre@superiorplusen	Mike O'Rourke@superiorplusenergy.com	
Superior Plus Energy Services	1870 S. Winton Rd., Ste. 200	Rochester	NY	14618	pwalker@superiorpropane.com				
Sprague Operating Resources	185 International Dr.	Ponsmouth	NH	03801	contractingmt@spragueenergy.com				
Santoro Oil	101 Cortiss St	Providence	RI	02904	info@santoroil.com				



OCT 19 2020

MATHEW SOLITRO  
DIRECTOR OF PUBLIC WORKS



**COPY**

JOSEPH J SOLOMON  
MAYOR

CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208  
T.D.D. (401) 739-9150

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Public Works Director *ms*

Date: October 19, 2020

Subj: Bid2021-134 Heating Oil

This department has reviewed the four bids received for the above and recommend award to Roberts Energy for the purchase of heating oil. Oil purchases are necessary for Holden School as the City houses offices in that building. This bid is based on an increment over the posted price for the commodity on the date of delivery. This bidder had the lowest increment at \$ .0715 above the OPIS daily posted price.

The contract period will be January 15, 2021 to January 14, 2022. The requested cap for this bid is \$15,000.00 for this commodity.

(Code 66-340 - \$15,000)

CODE: 66-281 Bldg. Maintenance/Maintenance Bldg. Repairs	\$2,000.00
41-281 Thayer & Warburton/Maintenance Materials	\$1,000.00
42-281 McDermott Pool/Maintenance Materials	\$1,000.00
70-281 Field Maintenance/Maintenance Materials	\$1,000.00

**SECTION 56-10**

Request permission to piggyback State MPA#347

**Bid2022-313 State of RI Lamps, Ballasts & Related Electrical Supplies**

Northeast Electrical Distributors a Div of Sonepar  
50 Niantic Ave  
Providence, RI 02907

Graybar Electric Company Inc.  
105 Business Park Dr.  
Ridgeland, MS 39157

Contract Award: \$5,000.00

Contract Period: Date of award – March 31, 2022



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric J. Earls, Director of Public Works *EJE*

Date: January 19, 2022

Subj: MPA #347 – State bid –Electrical Supplies

The State of Rhode Island has awarded the above to Northeast Electrical Distributors and Graybar Electric for electrical supplies, lamps and ballasts. The Department of Public Works would like to do the same. This request is, in part, for any repair or emergencies that may arise in City buildings and properties, as well as general maintenance as required.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #347 for Electrical Supplies, Lamps and Ballasts. The requested cap is \$5,000.00 for the contract period from date of award and expiring on March 31, 2022. This information was not updated by the State until December 20, 2021.

(66-281 - \$2,000)

(41-281 - \$1,000)

(42-281 - \$1,000)

(70-281 - \$1,000)

## Notice of Contract Purchase Agreement



**State Of Rhode Island**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

V E N D O R	<b>NORTHEAST ELECTRICAL DISTRIBUTORS</b> <b>A DIV OF SONEPAR</b> <b>50 NIAN TIC AVE</b> <b>PROVIDENCE, RI 02907</b> <b>United States</b>
----------------------------	--

<b>MPA 347-LAMPS, BALLASTS, AND RELATED ELECTRIC SUPPLIES</b>	
Award Number	<b>3441978</b>
Revision Number	<b>11</b>
Effective Period	<b>01-NOV-2015 - 31-MAR-2022</b>
Approved PO Date	<b>20-DEC-2021</b>
Vendor Number	<b>1687-iSupplier</b>

S H I P  T O	<b>MASTER PRICE AGREEMENT</b> <b>SEE BELOW</b> <b>RELEASE AGAINST, RI MPA</b> <b>United States</b>
--------------------------------	---

Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>7549902</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	<b>Cadoret, David</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

**MPA 347-LAMPS, BALLASTS, AND RELATED ELECTRIC SUPPLIES**

**CONTRACT DATES:**

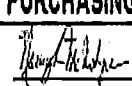
11/1/15-10/31/18

WITH ONE (1) 12 MONTH OPTION TO RENEW SOLELY AT THE STATE'S DISCRETION AS PER BID 7549902.

AGENCIES MUST OBTAIN 2 QUOTES ON ANY ORDER OVER \$1,000

ANY ORDER OVER \$10,000.00 MUST BE APPROVED BY THE DIVISION OF PURCHASES.

<b>INVOICE TO</b>
<b>IMMEDIATE VENDOR ACTION REQUIRED:</b> Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : <a href="http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf">http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</a>
<b>REGISTRATION REQUIREMENTS</b> <b>IMMEDIATE VENDOR ACTION REQUIRED:</b> ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : <a href="https://www.ridop.ri.gov/osp/osp-vendor-registration.php">https://www.ridop.ri.gov/osp/osp-vendor-registration.php</a>

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre

## Notice of Contract Purchase Agreement



**State Of Rhode Island**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

<b>V E N D O R</b>	<b>GRAYBAR ELECTRIC COMPANY INC</b> <b>105 BUSINESS PARK DR</b> <b>RIDGELAND, MS 39157-6041</b> <b>United States</b>
--	---

<b>MPA 347-LAMPS, BALLASTS, AND RELATED ELECTRIC SUPPLIES</b>	
Award Number	<b>3441993</b>
Revision Number	<b>11</b>
Effective Period	<b>01-NOV-2015 - 31-MAR-2022</b>
Approved PO Date	<b>20-DEC-2021</b>
Vendor Number	<b>911-iSupplier</b>

<b>S H I P  T O</b>	<b>MASTER PRICE AGREEMENT</b> <b>SEE BELOW</b> <b>RELEASE AGAINST, RI MPA</b> <b>United States</b>
---	---

Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>7549902</b>
Freight	<b>Paid</b>
Payment Terms	<b>1%25 N30</b>
Buyer	<b>Cadoret, David</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

**MPA 347-LAMPS, BALLASTS, AND RELATED ELECTRIC SUPPLIES**

**CONTRACT DATES:**

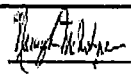
11/1/15-10/31/18

WITH ONE (1) 12 MONTH OPTION TO RENEW SOLELY AT THE STATE'S DISCRETION AS PER BID 7549902.

AGENCIES MUST OBTAIN 2 QUOTES ON ANY ORDER OVER \$1,000

ANY ORDER OVER \$10,000.00 MUST BE APPROVED BY THE DIVISION OF PURCHASES.

<b>INVOICE TO</b>
<b>IMMEDIATE VENDOR ACTION REQUIRED:</b> Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : <a href="http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf">http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</a>
<b>REGISTRATION REQUIREMENTS</b> <b>IMMEDIATE VENDOR ACTION REQUIRED:</b> ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : <a href="https://www.ridop.ri.gov/osp/osp-vendor-registration.php">https://www.ridop.ri.gov/osp/osp-vendor-registration.php</a>

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre

CODE: 70-331 Field Maintenance/ Bldg. Maintenance

**SECTION 56-6**

**Bid2022-307 Grinder Pump Repair Bend St**

Fernco Services  
19 Almedia Road  
Rehoboth, MA 02769

Contract Award: \$1,165.00

Contract Period: One-time purchase



JAN 18 2022

CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric J. Earls, Public Works Director *WB*

Date: January 14, 2022

Subj: Fernco Services, Inc. *Bid 2022-307*

The sewage grinder pump at the Confreda Sports Complex (Bend St.) restroom facility had failed in November 2021 and required immediate attention as the fields were still being used at that time. Fernco Services was called to remove and repair the pump, if possible. These rest room facilities could not be opened until there was a functioning pump on site. It was not in the best interest of the patron's health and well-being to leave the park with no sanitary facilities for an extended period of time. To alleviate the lack of rest rooms at this location, the vendor installed a temporary pump while the failed pump was removed and repaired.

This bill was incorrectly sent to the Warwick Sewer Department and subsequently sent to Public Works.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Fernco Services, Inc. in the amount of \$1,165.00 to pay the invoice for the pump repair at this location.

(70-331 - \$1,165.00)

FERNCO SERVICES, INC.

DEC 22 2021

# Invoice

19 Almeida Road  
 Rehoboth, MA 02769  
 508-336-3222

Date	Invoice #
12/15/2021	26661

Bill To
WARWICK SEWER AUTHORITY 125 ARTHUR W. DEVINE BLVD WARWICK, RI 02886

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
<del>2887482</del>	Net 30		12/15/2021			

Quantity	Item Code	Description	Price Each	Amount
3	E-1 LABORBS	SERVICE CALLS AND SHOP WORK TO REBUILD THE SEWAGE GRINDER PUMP AT BEND STREET LOCATION		
3	E-1 SHOP LABOR	E-1 LABOR BUSINESS RATE	105.00	315.00
1	E-1 1265	E-1 SHOP LABOR	80.00	240.00
1	E-1 7290	EXTREME CONTROL BRACKET ASSEMBLY WITH ADAPTER PLATE	240.00	240.00T
1	E-1 7291	EXTREME ON/OFF SWITCH WITH O-RINGS	70.00	70.00T
1	E-1 8203	EXTREME ALARM SWITCH WITH O-RINGS	70.00	70.00T
1	PS-380 SEAL	EXTREME STATOR/LINER	95.00	95.00T
1	E-1 BEARINGS	MECHANICAL SEAL PS-380	75.00	75.00T
		UPPER AND LOWER BEARINGS	60.00	60.00T
		RI GOVERNMENT	0.00%	0.00

Thank you for your business.

**Total**

\$1,165.00



Finer Service, Inc.

78 Alameda Road  
 Northbrook, MA 02761  
 Fax (603) 936-8286  
 (508) 376-8282

JOB INVOICE

48541

DATE OF SERVICE 11/10/91	DATE OF BILL 11/09
ORDER NO.	SALES PERSONNEL
PHONE	TELEPHONE

BILL TO Warwick Sewer Authority	PHONE
ADDRESS Beach St. Warwick RI	TELEPHONE
JOB NAME / LOCATION	DESCRIPTION OF WORK
Extensive Sewer <b>EL</b>	

QUANTITY	DESCRIPTION OF MATERIAL USED	PRICE	TOTAL
<b>PARTS USED</b>			
1	Control Panel		210.00
1	on/off		70.00
1	Alarm		70.00
1	Stator / Motor		55.00
1	Mesh Seal		75.00
1	Leaving		80.00

This Field - INCLUDES REMOVAL + INSTALLATION  
 Plus Shop

NO. OF	LABOR	PRODUCT	TOTAL MATERIALS
	MECHANICS	0	610.00
	HELPERS	0	555.00
I hereby acknowledge the satisfactory completion of the above described work.			TOTAL LABOR
SIGNATURE			TAX
DATE COMPLETE			TOTAL
			1165.00

**SECTION 56-6**

**Bid2022-320 GASB 75 & OPEB Actuarial Services**

Gabriel Roeder Smith & Company  
5605 N. Macarthur Blvd. Suite 870  
Irving, TX 75038

Contract Award: \$15,000.00

Contract Period: FY 22 & FY23



JAN 21 2022

Peder Schaefer  
Finance Director

Frank J. Picozzi  
Mayor

**CITY OF WARWICK**  
FINANCE DEPARTMENT  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
(401) 738-2015

To: Patricia Peshka, Purchasing Agent  
From: Peder Schaefer, Finance Director  
Date: January 21, 2022  
Subject: GASB 75 and OPEB actuarial services

This is a notice in compliance with City Ordinance 56-6 to retain GRS to perform GASB 75 OPEB actuarial services for fiscal years 2022 and 2023 as well as to provide assistance in constructing a funding plan to address the OPEB liability.

Appropriated city funds will not be required to fund these services as pension trust and OPEB trust assets will be able to support these costs. The OPEB issue has been of interest to the Council and was a subject of debate during the budget hearings last May.

The contract has expired for the current vendor who has performed the GASB 75 service for the last four years. They provided a dollar value of the OPEB liability in compliance with the GASB footnote requirements. They did not offer guidance (and it was not part of their contract) on methods to address this liability over a long period of time.

GRS has been the city's pension actuary for over 25 years. They have assisted the city in constructing pension funding plans and advising the city on negotiating benefit changes to make these pension costs sustainable. They already collect from the city most of the information needed to compute the GASB liability. Other beneficiary information which they already collect for pension purposes will assist them in offering guidance on constructing an OPEB funding plan.

It is quite common for the same firm to advise on both pension and OPEB liabilities. The State of Rhode Island uses GRS for both purposes. I believe and GRS believes (in my brief conversations with them) that there are possibilities for integrating the two funding strategies. This is especially true now because of the extraordinary investment gains this past year and the improved funding levels of the three active pension plans. It would be premature to be certain that we can get there, but we need the right firm to do the work to see if there is a way to get there.

The City paid the previous contractor \$5,900 for each two year cycle report. The fee from GRS will be \$15,000 for a two year cycle but includes guidance on OPEB funding and integration with the City's pension funding strategy.