

Gary C. Jarvis  
Chairman



Frank J. Picozzi  
Mayor

BettyAnne Rogers  
Executive Director

**Warwick Sewer Authority**  
125 Arthur W. Devine Boulevard  
Warwick, RI 02886  
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**BOARD MEETING AGENDA**  
**Thursday, June 22, 2023, 5:30 P.M.**  
**Warwick Sewer Authority Conference Room**  
**125 Arthur W. Devine Boulevard**  
**Warwick, RI 02886**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

- a. Approval of minutes from the Public Hearing Meeting held May 18, 2023.  
ACTION:
  
- b. Approval of minutes from the Board Meeting held May 18, 2023.  
ACTION:

**IV. Finance Sub-Committee Report**

DISCUSSION/NO ACTION TO BE TAKEN:

**V. Industrial Pretreatment Program (IPP) Division**

- a. Monthly Activity Report:
  - Report ActivityDISCUSSION/NO ACTION TO BE TAKEN:
  
- b. Bid #2024-029 Analytical Laboratory Testing Services  
DISCUSSION/ACTION TO BE TAKEN:

**VI. Collection Systems**

- a. Collections Department Monthly Report: Monthly Activities Update  
DISCUSSION/NO ACTION TO BE TAKEN:
  
- b. Collections Department Monthly Report: Construction Report Updates & Schedules
  - 1. Projects In-Design:
    - Oakland Beach Force Main Rehabilitation
    - Northwest Gorton Pond Sewer Construction Project
    - Oakland Beach Pump StationDISCUSSION/NO ACTION TO BE TAKEN:
  
  - 2. Interceptor Projects
    - Contract 101: Oakland Beach Interceptor – Department of Administration (DOA) Withholding
    - Contract 102: Airport Interceptor – Department of Administration (DOA) Withholding
    - Contract 103: Airport Interceptor: Amtrak Crossing

Posted 6/16/2023

DISCUSSION/NO ACTION TO BE TAKEN:

3. Construction Projects

- Bayside- Contract 86B
- Cedar Swamp Force Main- Contract 94
- Storage Building- Contract 104

DISCUSSION/NO ACTION TO BE TAKEN:

- c. Recommendation: Award of Bid 2024-43 Manhole Frames and Covers

DISCUSSION/ACTION TO BE TAKEN:

- d. Recommend (4) Four Month Extension of Bid 2020-282 Construction Contract EE Collection System and Facility Miscellaneous Emergency and Non-Emergency Work and Repairs

DISCUSSION/ACTION TO BE TAKEN:

- e. Narragansett Indian Tribe Historic Preservation Office (NITHPO) Invoice

DISCUSSION/ACTION TO BE TAKEN:

- f. Contract 94 Cedar Swamp Force Main Rehabilitation – Loan Update

DISCUSSION/ACTION TO BE TAKEN:

**VII. Operation and Maintenance Division**

- a. Superintendent's Monthly Facility Performance Update Report:

- Reviewing average flow & chemical composition of discharge.
- Bioxide update
- Status of solids & proposed modifications to solids handling
- SCADA System Update
- Plant Projects Update

DISCUSSION/NO ACTION TO BE TAKEN:

- b. Salk's Purchase Order for Fiscal Year 2024

DISCUSSION/ACTION TO BE TAKEN:

- c. Rhode Island Resource Recovery Purchase Order for Fiscal Year 2024

DISCUSSION/ACTION TO BE TAKEN:

- d. Purchase of Five (5) Air Bubble Mixer Units

DISCUSSION/ACTION TO BE TAKEN:

- e. Purchase of Four (4) Smart Covers

DISCUSSION/ACTION TO BE TAKEN:

- f. Purchase of Three (3) Hach SC4500 Controller Analyzers and UV Protection Screens

DISCUSSION/ACTION TO BE TAKEN:

- g. Purchase Two (2) Generators for Apponaug and Lake Shore North

DISCUSSION/ACTION TO BE TAKEN:

- h. Purchase Replacement Parts for Two (2) Primary Clarifiers

DISCUSSION/ACTION TO BE TAKEN:

## **VIII. Billing Services Division**

### a. Monthly Activity Report:

- Review of Current & Upcoming Billing Activity.
- Review of Numbers & Total Permit Fees.
- Closing Requests & Mandatory Connection Letters.
- Approved Administrative Abatements
- Safety Valve Monthly Activity
- Tax Sale

DISCUSSION/NO ACTION TO BE TAKEN:

## **IX. Administrative Items**

### a. FY23 Monthly Financial Reports

- Budget Report – as of May 31, 2023
- Operating Capital 80-799
- Renewal and Replacement 495-0400
- Bond Report & Future Bonding

DISCUSSION/NO ACTION TO BE TAKEN:

### b. Notice of Violation from RIDEM/Cedar Swamp Force Main Update DISCUSSION/NO ACTION TO BE TAKEN:

### c. Current Staffing and Vacancies- Update on open positions DISCUSSION/NO ACTION TO BE TAKEN:

### d. Administrative schedule

- If needed discussion of schedule for future Board meetings.

DISCUSSION/ACTION TO BE TAKEN:

## **X. Consent Agenda – Correspondence**

### a. WSA Financial Report for May 2023

REVIEW ONLY/NO ACTION TO BE TAKEN:

### b. Notice of Violations- May 2023

REVIEW ONLY/NO ACTION TO BE TAKEN:

## **XI. New Business**

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

DISCUSSION/ACTION TO BE TAKEN:

## **XII. Old Business**

### a. Rebranding of Warwick Sewer Authority

DISCUSSION/ACTION TO BE TAKEN:

## **XIII. Public Comment Period**

## **XIV. Adjournment**

This is your electronic confirmation for public meeting notice for the Warwick Sewer Authority. This meeting has been scheduled for 06/22/2023 at 05:30 PM. This notice was electronically filed on the Secretary of State Open Meetings Website on: 06/16/2023 12:17 PM.

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4700 at least 48 hours in advance of the meeting.