


Patricia A. Peshka
Purchasing Agent



Frank J. Picozzi
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

TO: Members of the City Council

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: February 24, 2022

RE: Bids for the Finance Committee Monday, March 7, 2022

CITY OF WARWICK
 STATE OF RHODE ISLAND
 RESOLUTION OF THE CITY COUNCIL

3/7/2022
 MEETING DATE: _____

NO: _____

APPROVED: _____ MAYOR

DATE: _____

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 317	Neptune Cold Water Meters	<i>Ti-Sales Inc.</i> 36 Hudson Road Sudbury, MA 01776	\$300,000.00	3/27/22 - 3/26/24		
2022 - 352	Horizon Event Management Software	<i>Symposium Technologies USA, Inc.</i> 81 Mill Way PO Box 1180 Barnstable, MA 02630	\$35,000.00	5/1/22 - 4/30/23		56 - 6
2022 - 340	SolarWinds Network Management Software	<i>SHI International Corp.</i> 290 Davidson Avenue Somerset, NJ 08873	\$19,827.00	5/31/22 - 5/30/23	1	56 - 10

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PCR-31-22

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 341	Annual SHIELD Suite Software	<i>LEFTA Systems</i> 10950-60 San Jose Blvd., Suite 101 Jacksonville, FL 32223	\$12,231.25	5/1/22 - 4/30/23		56 - 6
2022 - 353	Cellebrite Seminar & Training	<i>Cellebrite Inc.</i> 7 Campus Dr. Suite 210 Parsippany, NJ 07054	\$3,850.00			56 - 6
2022 - 345	Repair to Boiler at Holden	<i>Commercial Heating Service, Inc. (c/o The Hamilton Group)</i> 530 Wellington Ave. Ste. 6 Cranston, RI 02910	\$1,672.00			56 - 6
2021 - 283A/B	Fire Apparatus Repairs	<i>TruckPro LLC d/b/a Pascale Services Alliance Used Truck Center New England Fire Equipment & Apparatus Corporation C & S Specialty, Inc. On Scene, LLC Coastal International Trucks Five Star Fire Service New England Detroit Diesel Allison Greenwood Emergency Vehicles Twin Lights Milford Body Shop Allegiance Trucks</i>	No monies requested		2	6 - 12

Continued next page

PCR-31-22

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 270C	Original Equipment Manufacturers' Parts for Various Vehicles	<i>Milton Cat (Southworth Milton)</i> 100 Quarry Drive Milford, MA 01757	(Inclusive of Bid2022-270A/B & C)	2/18/22 - 2/17/23		56 - 6
2022 - 356	Five Year Rate Study	<i>Raftelis Financial Consultants, Inc.</i> 24 Superior Drive, Suite 107 Natick, MA 01760	\$29,968.00			

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to piggyback State MPA#517
2. Request permission to transfer \$50,000.00 in spending authority on PCR-127-21 from account code: 65-314 Automotive/Equipment Repair to account code: 35-330 Fire Dept./Auto & Vehicle Maintenance

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

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CITY COUNCIL MEETING MARCH 7, 2022

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Bid2022-317 Neptune Cold Water Meters

- 1 bid received

CODE: 84-799 Water Dept./Capital Improvement

MANNER OF AWARD: \$300,000.00
March 27, 2022 – March 26, 2024

RECOMMEND: Ti-Sales Inc.

Ti-Sales Inc.
36 Hudson Road
Sudbury, MA 01776

Pricing as follows

Continued next page

**2022-317 Neptune Cold Water Meters
Bid Results**

<u>Item</u>	<u>Size</u>	<u>Description</u>	<u>Ti Sales</u>
<u>DISPLACEMENT TYPE GROUP ONE</u>			
1.1	5/8"	Cold Water Meter Neptune Procoder T-10 Cubic Feet	\$ 122.75
1.2	3/4"	Cold Water Meter Neptune Procoder T-10 Cubic Feet	\$ 174.00
1.3	1"	Cold Water Meter Neptune Procoder T-10 Cubic Feet	\$ 254.00
1.4	1 1/2"	Cold Water Meter Neptune Procoder T-10 Cubic Feet	\$ 580.00
1.5	2"	Cold Water Meter Neptune Procoder T-10 Cubic Feet	\$ 727.75
<u>TURBINE TYPE GROUP TWO</u>			
2.1	2"	Meters-Cold Water, Neptune Procoder Turbine with low flow indicator, units of measure in cubic feet, per sweep hand revolution, without companion flanges	\$ 808.75
2.2	2"	strainers, cast bronze body, ductile iron, low head loss, Stainless steel strainer plate and cover bolts, pressure tested to 300psi, in-line serviceability	\$ 734.56
2.3	3"	strainers, cast bronze body, ductile iron, low head loss, Stainless steel strainer plate and cover bolts, pressure tested to 300psi, in-line serviceability	\$ 1,240.17
2	4"	strainers, cast bronze body, ductile iron, low head loss, Stainless steel strainer plate and cover bolts, pressure tested to 300psi, in-line serviceability	\$ 2,154.56
<u>COMPOUND TYPE GROUP THREE</u>			
3.1	2"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 1,772.25
3.2	3"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 2,657.00
3.3	4"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 3,456.25
3.4	6"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 5,836.00
3.5	8" x 6"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 9,684.75

**2022-317 Neptune Cold Water Meters
Bid Results**

<u>Item</u>	<u>Size</u>	<u>Description</u>	<u>Ti Sales</u>
<u>FIRE SERVICE TYPE GROUP FOUR</u>			
4.1	3"	Meters-Cold Water, two registers, units of measure in cubic feet	No Bid
4.2	4"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 10,556.75
4.3	6"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 17,249.50
4.4	8"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 22,311.00
4.5	10"	Meters-Cold Water, two registers, units of measure in cubic feet	\$ 25,874.00
<u>COMMUNICATION DEVICES GROUP FIVE</u>			
5.1		Reconditioned Neptune Advantage Probe for reading ARB/Proread and R900 MIUs	\$ 2,273.00
5.1A		Pocket Pro-Reader	\$ 1,280.00
5.2		Neptune R900 Radio Frequency MIU Pit Mount W/6' of wire	\$ 122.00
5.3		Neptune R900 Radio Frequency MIU Wall mount.	\$ 100.00
5.4		Neptune Procoder-cubic feet (Registers Only	
5.4A	5/8"		\$ 102.00
5.4B	1"		\$ 102.00
5.4C	1 1/2"		\$ 102.00
5.4D	2"		\$ 102.00
5.4E	3"	Compound Register	\$ 130.00
5.4F	4"	Compound Register	\$ 130.00
5.4G	6"	Compound Register	\$ 130.00
5.4H	8"	Turbine Register	\$ 130.00
<u>COMMUNICATION DEVICES GROUP FIVE</u>			
5.5		Trimble Nomad 900B Neptune Handheld Data Collector, Bluetooth Only with 1 stylus, 1 power Adaptor, 2 antiglare screen protectors, 1 hand Strap, and 1 SD card	No Bid
5.6		Neptune R900 Belt Clip Transceiver including Cables, batteries and accessories	\$ 6,666.00
5.7		Neptune MRX Version 4 Drive by unit	\$ 10,832.00

**2022-317 Neptune Cold Water Meters
Bid Results**

<u>Item</u>	<u>Size</u>	<u>Description</u>	<u>Ti Sales</u>
<u>PIT RECEPTICLES, REGISTER HEADS, TP'S, WIRE GROUP</u>			
6.1		Register Heads- Neptune Procoder Cubic Ft 5/8"	\$ 118.00
6.2		Register Heads – Neptune Procoder Cubic Ft. 3/4"	\$ 118.00
6.3		Register Heads- Neptune Procoder Cubic Ft. 1"	\$ 118.00
6.4		Register Heads –Neptune Procoder Cubic Ft. 1 1/2"	\$ 118.00
6.5		Register Heads – Neptune Procoder T-10, Cubic Ft, 6 Digit, H 65 N	\$ 118.00
6.6		Meter Wire, 3 Strand 22 Gauge 1,000 rolls	\$ 90.00
<u>METER PITS GROUP SEVEN</u>			
7.1A		W/Angle Ball Valves – P.J. x CTS Ref. Ford #3A94 – 323 W	
	5/8"		\$ 541.16
	3/4"		\$ 561.06
	1"		\$ 775.32
	1 1/2"		\$ 2,600.00
	2"		\$ 2,975.00
7.1B		W/Angle Cartridge Style Dual Check Valve Ref. Ford #HHCA91-323	
	5/8"		\$ 541.16
	3/4"		\$ 561.06
	1"		\$ 775.32
	1 1/2"		N/A
	2"		N/A
Meter Pit Cover – Includes:			
7.2		Frame 5/8"	\$ 195.00
7.3		Frost Cover 3/4"	\$ 195.00
7.4		Cover w/Locking Electric Meter Reading Lid 1"	\$ 195.00
7.5		1 1/2" MC-36-MB-T	\$ 980.71
7.6		2" MC-36-MB-T	\$ 980.71
Meter Pit Poly Risers			
7.7	20" x 3"		\$ 75.00
7.8	20" x 6"		\$ 82.00

**2022-317 Neptune Cold Water Meters
Bid Results**

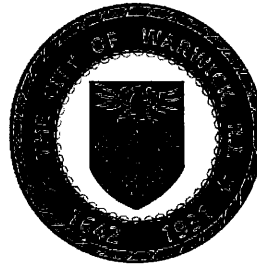
<u>Item</u>	<u>Size</u>	<u>Description</u>	<u>Ti Sales</u>
<u>MEASURING CHAMBERS- T10</u>			
7.9	5/8"		\$ 18.40
8	3/4"		\$ 24.61
8.1	1"		\$ 47.14
8.2	1 1/2"		\$ 107.30
8.3	2"		\$ 138.00
		Ref.# 5/8" x T-10 Measuring Chambers	
8.4		Linear & Gasket 5/8"-2"	
	5/8"		\$ 1.30
	3/4"		\$ 2.44
	1"		\$ 2.35
	1 1/2"		\$ 2.66
	2"		\$ 5.22
8.5		Frost Plate 5/8"-1"	
	5/8"		\$ 4.04
	3/4"		\$ 9.21
	1"		\$ 15.54
8.6		Strainer 5/8"-1"	
	5/8"		\$ 0.83
	3/4"		\$ 0.93
	1"		\$ 1.17
<u>HIGH PERFORMANCE TURBINE REPLACEMENT</u>			
		Procoder Turbine UME	
8.7	2"		\$ 654.00
8.8	3"		\$ 850.00
8.9	4"		\$ 850.00
<u>TRU/FLOW COMPOUND METERS UNITIZED MEASURING</u>			
		Procoder Compound UME	
9.1	2"		\$ 1,375.00
9.2	3"		\$ 1,850.00
9.3	4"		\$ 2,000.00
		Neptune Ultra Sonic Mach10 Meters	
9.4	3"		\$ 2,864.89
9.5	4"		\$ 3,682.35
9.6	6"		\$ 6,217.25
9.7	8"		\$ 9,694.86

Cold Water Meters

VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL
TI-SALES	36 Hudson Rd	Sudbury	MA	01776	JFOLEY@TISALES.COM
EJ PRESCOTT	38 Albion Rd	Lincoln	RI	02865	JASON.NORMANDIN@EJPRESCOTT.COM
STILES CO.	922 Pleasant St	Norwood	MA	02062	SANDY@STILESCO.COM

FEB 22 2022

Terry DiPetrillo
Division Chief



Frank J. Picozzi
Mayor

Michael St.Pierre
Business Manager/
Financial Analyst

CITY OF WARWICK

DEPARTMENT OF PUBLIC WORKS
DIVISION OF WATER
935 SANDY LANE • WARWICK, RHODE ISLAND 02889
Tel (401) 738-2008

To: Patricia Peshka, Purchasing Agent

From: Terry DiPetrillo, Water Division Chief

Date: February 18, 2022

Subject: Recommendation Letter for Bid#2022-317 Neptune Cold Water
Meters

Please be advised that the Water Division has reviewed one bid submitted for the above mentioned bid and recommend award to Ti-sales Inc. as the lowest responsible bidder for the purchase of meters.

The requested amount for award is \$300,000. The current contract expires March 26, 2022. The new contract period will be March 27, 2022 to March 26, 2024.

(84-799 \$300,000)

SECTION 56-6

Bid2022-352 Horizon Event Management Software

Symposium Technologies USA, Inc.
81 Mill Way
PO Box 1180
Barnstable, MA 02630

Contract Award: \$35,000.00

Contract Period: May 1, 2022 – April 30, 2023



FEB 15 2022

CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

FRANK PICOZZI
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Monday, February 14, 2022
Re: 56-6 – Exception to Bid – Symposium Technologies USA, Inc.

This is a request under City Ordinance 56-6, Exception to Bid, to award the annual service and support contract for the Horizon Event Management Environment Software to Symposium Technologies USA, Inc. in the amount of \$35,000.00, as the sole provider of this service. This software provides the Fire Department a real-time web-based emergency response platform which includes computer-aided dispatch, E911 ANI/ALI data integration, in-vehicle response system, map-based mobile response alerting system and a station monitoring feature. The Fire Department has been using Symposium Technologies since April of 2016. The current bid expired on April 30, 2022. This support contract runs from May 1, 2022 through April 30, 2023.

Symposium Technologies USA, Inc., 81 Mill Way, PO Box 1180, Barnstable, MA 02630, is the proprietary owner of this software and as such are the Sole Source for the service and support of the product.

This expense is budgeted in and will be paid for out of Budget Code 25-334.

Cc: Peder Schaefer – Finance Director

Symposium Technologies USA, Inc.
 81 Mill Way
 PO Box 1180
 Barnstable, MA 02630

Price Quote

DATE	QUOTE #
2/10/2022	111

BILL TO
Warwick Fire Department 111 Veterans Memorial Drive Warwick, RI 02866

ITEM	DESCRIPTION	AMOUNT
Support	Symposium Annual Support Contract	23,000.00
Sinirji Support	Sinirji Responder Support (30 users)	1,500.00
Sinirji Support	Sinirji Unit 911 Support (24 licenses @ \$300)	7,200.00
Sinirji Support	Sinirji Station Monitor Support (11 licenses @ \$300)	3,300.00
Total		35,000.00
Balance Due		35,000.00

SECTION 56-10

Request permission to piggyback State MPA#517

Bid2022-340 SolarWinds Network Management Software

SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873

Contract Award: \$19,827.00

Contract Period: May 31, 2022 – May 30, 2023



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

FRANK PICOZZI
MAYOR

Philip Carlucci
MIS DIRECTOR

FEB 08 2022

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Tuesday, February 8, 2022
Re: 56-10 – Piggyback on State Bid – SHI International Corp

This is a 56-10 request to piggyback on the State of Rhode Island Bid for Software Support Services and award the SolarWinds Software Maintenance Service Contract to SHI in the amount of \$19,827.00. SolarWinds provides the City with its Network Management Product Suite. This includes Network Monitoring, Connectivity Alerts, Remote User Support, and Help Desk Ticket Processing. The state Master Price Agreement (MPA) Number is 517. The effective through date of this MPA is October 1, 2024.

The vendor to be utilized for this request will be SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873.

This Support & Maintenance agreement for SolarWinds Network Management Software Suite will run for one year from 5/31/2022 – 5/30/2023. The products covered are:

- SolarWinds Web Help Desk	\$ 924.00	5/31/2022 – 5/30/2023
- SolarWinds Server & Application Monitor	\$ 5,408.00	5/31/2022 – 5/30/2023
- SolarWinds DameWare Remote Support	\$ 438.00	5/31/2022 – 5/30/2023
- SolarWinds Network Configuration Manager	\$ 2,853.00	5/31/2022 – 5/30/2023
- SolarWinds User Device Tracker	\$ 1,285.00	5/31/2022 – 5/30/2023
- SolarWinds IP Address Manager	\$ 1,033.00	5/31/2022 – 5/30/2023
- SolarWinds Engineer's Toolset	\$ 916.00	5/31/2022 – 5/30/2023
- SolarWinds Network Performance Monitor	\$ 6,970.00	5/31/2022 – 5/30/2023

The budget code to cover this will be 25-334.

Cc: Peder Schaefer, Finance Director



Pricing Proposal
 Quotation #: 21579471
 Created On: Feb-08-2022
 Valid Until: May-13-2022

RI City of Warwick

Christopher Cate

61 Hoxsie Ave
 Warwick
 RI
 02889
 Phone: 401-921-9664
 Fax:
 Email: christopher.k.cate@warwickri.com

Inside Account Manager

Tashon Moore

290 Davidson Ave
 Somerset, NJ, 08873
 Phone: 800-527-6389 EXT 555/XXX
 Fax:
 Email: Tashon_Moore@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 SolarWinds Engineer's Toolset Per Seat License-Annual Maintenance Renewal SolarWinds - Part#: 81748 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	2	\$458.00	\$916.00
2 SolarWinds Network Performance Monitor SLX (unlimited elements-Standard Polling Throughput)-Annual Maintenance Renewal SolarWinds - Part#: 82361 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	1	\$6,970.00	\$6,970.00
3 SolarWinds DameWare Remote Support Per Technician License (2 to 3 user price)- Annual Maintenance Renewal SolarWinds - Part#: 82429 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	3	\$73.00	\$219.00
4 SolarWinds IP Address Manager IP4000 (up to 4096 IPs)-Annual Maintenance Renewal SolarWinds - Part#: 82339 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	1	\$1,033.00	\$1,033.00
5 SolarWinds User Device Tracker UT10000 (up to 10000 ports)-Annual Maintenance Renewal SolarWinds - Part#: 82584	1	\$1,285.00	\$1,285.00

Contract Name: SHI-Customer Contract
 Contract #: SHI-Customer Contract
 Serial #: SW49599
 Coverage Term: May-30-2022 – May-30-2023
Note: Software, ESD: 1 Year

6	SolarWinds Network Configuration Manager DL1000 (up to 1000 nodes)-Annual Maintenance Renewal SolarWinds - Part#: 82351 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	1	\$2,853.00	\$2,853.00
7	SolarWinds DameWare Remote Support Per Technician License (2 to 3 user price)-Annual Maintenance Renewal SolarWinds - Part#: 82429 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	3	\$73.00	\$219.00
8	SolarWinds Server & Application Monitor ALX (unlimited monitors-Standard Polling Throughput)-Annual Maintenance Renewal- Original AM/ALX Customer SolarWinds - Part#: 82383 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	1	\$5,408.00	\$5,408.00
9	SolarWinds Web Help Desk Per Technician License (6 to 10 named users)-Annual Maintenance Renewal SolarWinds - Part#: 82864 Contract Name: SHI-Customer Contract Contract #: SHI-Customer Contract Serial #: SW49599 Coverage Term: May-30-2022 – May-30-2023 Note: Software, ESD: 1 Year	7	\$132.00	\$924.00
			Total	\$19,827.00

Additional Comments

Solarwinds has a no returns policy.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).

Notice of Contract Purchase Agreement



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	SHI INTERNATIONAL CORP 290 DAVIDSON AVE SOMERSET, NJ 08873-4145 United States
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MPA 517 DATA COMMUNICATIONS PRODUCTS AND SERVICES - NASPO	
Award Number	3724878
Revision Number	0
Effective Period	01-JUN-2021 - 30-SEP-2024
Approved PO Date	08-JUN-2021
Vendor Number	1577-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	*OTHER
Requisition Number	
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Buyer	- DeAngelis, Robert
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

Effective Term:
 June 1, 2021 - September 30, 2024
 with two one-year renewal options available.

As an authorized reseller for Cradlepoint Inc. for NASPO ValuePoint Participating Addendum, Master Agreement #AR3189 in accordance with all documents and specifications of the State of Utah RFP SK18001.

Agency Contact:

INVOICE TO
IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf
REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php

STATE PURCHASING AGENT
 Nancy R. McIntyre

SECTION 56-6

Bid2022-341 Annual SHIELD Suite Software

LEFTA Systems
10950-60 San Jose Blvd., Suite 101
Jacksonville, FL 32223

Contract Award: \$12,231.25

Contract Period: May 1, 2022 – April 30, 2023

Colonel Bradford Connor
Chief of Police

CITY OF WARWICK

FEB 10 2022

Frank J. Picozzi
Mayor



Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

February 9, 2022

Mrs. Patricia A. Peshka, Purchasing Agent
Warwick City Hall
3275 Post Road
Warwick, RI 02886

Re: Request for Spending Authorization – Lefta Systems
City Ordinance 56-6: Exception to Notice Requirement
Funding Source: 30-340: Service Contracts

Dear Mrs. Peshka,

The police department is seeking authorization to renew its purchase of specific software for its electronic management of personnel.

In 2021, the police department researched and found a program that tracks information using one software platform that would satisfy the needs of this agency. The software is provided by LEFTA Systems and is referred to as the "Annual SHIELD Suite. This software is sole source and the company has provided a letter indicating such.

Electronic software is vital to smooth operations within this agency and this software will provide the tracking of academy recruits, Field Training Program - Daily Operational Reports (DORs), training records, use of force information, internal affairs, biased based profiling, vehicle pursuits, vehicle incident documentation and employee conduct tracking. Conducting these matters in a paper format has proven to be far more costly and time consuming. Each of these programs is customizable to our needs and over the last year of use has resulted in a more efficient and effective workplace.

The cost to renew this contract is \$12,231.25. This includes access to all the programs on the "SHIELD SUITE" and user access to every member of the police department.

The current contract expires on 4/30/22. If approved, funding in the amount of \$12,231.25 will be allocated from Police Budget Code 30-340: Service Contracts. This is a one year award valid from 5/1/22 through 4/30/23.

Please feel free to contact me if you require any further information.

Sincerely


Michael Lima

Major

Administrative Bureau Commander

FEB 10 2022



LEFTA Systems

10950-60 San Jose Blvd, Suite 101
 SUITE 101
 Jacksonville Florida 32223
 U.S.A

INVOICE

Invoice# **INV-000703**

Invoice Date	: 04.01.2022	Sales person	: Matt Jarvis
Terms	: Net 30		
Due Date	: 05.01.2022		

Bill To	Ship To
Warwick Police Department (RI) 99 Veterans Memorial Drive Warwick 02886 RI USA	99 Veterans Memorial Drive Warwick 02886 RI USA

Subject :
 Renewal Suite Subscription - Year 2

#	Item & Description	Qty	Rate	Amount
1	Suite Annual Subscription Base: ATRAX, LEFTA, METR, FACTS, IA, PASS, VIPR, V-DOC, EMCOT (Pending Release) 5/1/2022-4/30/2023 Year 2	1 Each	4,120.00	4,120.00
2	Suite annual per user license fee License fee includes IT Support, free updates, and hosting 5/1/2022-4/30/2023 Year 2	225 Each	36.05	8,111.25

For your convenience, payments can be made electronically by either ACH or EFT. Financial Institution: Bank of America Routing Transit Number: 061000052 Account Number: 3340 5228 6200 REMIT PAYMENTS TO: International Business Information Technologies, dba, LEFTA Systems 10950-60 San Jose Blvd., Suite 101 Jacksonville, FL 32223	Sub Total 12,231.25 Total \$12,231.25 Balance Due \$12,231.25
---	---

This invoice includes 3% increase as outlined in our terms and conditions.
Thank you for your Business!!

Terms & Conditions

<http://leftasystems.org/terms-and-conditions/SUITE>



SHIELD Suite Sole Source Letter

LEFTA Systems™ is the only vendor that provides one comprehensive software platform, SHIELD Suite, consisting of software applications in the areas of:

- | | |
|-------------------------------------|---|
| 1. Academy (ATRAX) | 6. Profiling / Field Investigation (PASS) |
| 2. Field Training (LEFTA) | 7. Vehicle Pursuit (VIPR) |
| 3. Employee Training Records (METR) | 8. Fleet Vehicle Damage (V-DOC) |
| 4. Use of Force (FACTS) | 9. Employee Conduct (EMCOT) |
| 5. Internal Affairs | 10. Immigration Enforcement Tracking (IFIR) |

The applications housed under the SHIELD Suite provide an all-inclusive solution for the electronic maintenance and administration of document-based information within an agency. The SHIELD Suite platform also allows a client to manage access for all applications with just one user profile.

Each software application within the SHIELD Suite is a fully independent application that can be customized to client specifications. Customizations can include nomenclature, user permission rights, electronic signature sequence, email alerts and much more.

While they function independently, several of the applications connect with related applications within the platform. The ATRAX academy application links with our LEFTA field training application. LEFTA also links with our employee training records application METR, allowing a clear view of an employee's training from the time they enter the academy until they retire or leave an agency. Other applications allow for the population of data points that were previously captured in different reports, alleviating redundant data entry.

LEFTA Systems™ also offers an optional business intelligence tool that allows clients to intelligently interpret hundreds of data points collected within the SHIELD Suite, as well as incorporating a highly customizable Early Warning System.

We are a cloud-based Software-as-a-Service (SaaS) provider that utilizes Microsoft's AZURE Government to securely host client data with redundancy backup and a four-million-dollar cyber insurance policy.

Our applications are a need-based line of software developed by LEFTA Systems™ specifically to meet the challenges of documenting training and other areas of high liability. LEFTA Systems™ SHIELD Suite is the only integrated product of its kind on the market. We own the development code for these software applications and LEFTA Systems™ is the sole distributor of the SHIELD Suite.

Best regards,

Bryan Selzer
Chief Executive Officer

SECTION 56-6

Bid2022-353 Cellebrite Seminar & Training

Cellebrite Inc.
7 Campus Dr. Suite 210
Parsippany, NJ 07054

Contract Award: \$3,850.00

Contract Period: One-time purchase

CITY OF WARWICK

Colonel Bradford E. Connor
Chief of Police

Frank J. Picozzi
Mayor



FEB 17 2022

Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

February 17, 2022

Mrs. Patricia Peshka
Purchasing Agent
City of Warwick
3275 Post Road
Warwick, Rhode Island 02886

Re: Request for Spending Authorization-Computer Forensic Training
City Ordinance 56-6 "Exception to Notice Requirement"-Specialized Training
Cellebrite Certification
Funding Source: 30-302- Training

Dear Mrs. Peshka,

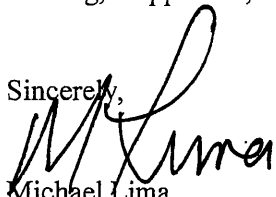
The Police Department is seeking authorization for specialized training expenses for Detective Hovsep Sarkisian to attend the Cellebrite Certified Operator & Physical Analyst seminar. Cellebrite is the premiere tool used by law enforcement agencies such as the FBI and others around the world to forensically analyze smart phones and tablet devices.

This course is being sponsored by Cellebrite and will be held at the Massachusetts Department of Corrections located at 50 Maple St, Milford, MA 01747. The training dates are 4/18/22 through 4/22/22.

This course is a five day intermediate level program designed to provide intense exposure to Cellebrite UFED, Physical Analyzer software, and all of the core competencies associated with the examination of mobile devices. After successfully passing seminar exams, students will earn the Cellebrite Certified Operator (CCO) certification credentials and the Cellebrite Certified Physical Analyst (CCPA) certification credentials. This training will give our detectives the professional credentials that will hold up in court for this high demand law enforcement investigatory function of the Computer Forensics Unit. Cell phone and tablet examination has become a critical investigative tool for our detective division.

The total cost for this training is **\$3,850.00**. There are no additional costs associated with travel and lodging as this course is within commuting distance.

The Police Department is seeking authorization for a total not to exceed **\$3,850.00** for this training. Funding for this training, if approved, will be allocated from the Police Department's Budget Code: 30-302, Training.

Sincerely,

Michael Lima
Major
Administrative Bureau Commander

TO: Peder Schaefer, Finance Director

FROM: 
Colonel Bradford Connor

DATE: 02/17/22

SUBJECT: Conference/Travel Request Form

Name of Person(s) Attending: DETECTIVE HOVSEP SARKISIAN

Dates of Seminar: 04/18/22 – 04/22/22

Name of Seminar: CELLEBRITE CERTIFIED OPERATOR & CERTIFIED PHYSICAL ANALYST

Sponsoring Organization: CELLEBRITE

Location of Seminar: MASSACHUSETTS DEPARTMENT OF CORRECTIONS
50 MAPLE STREET
MILFORD, MA

Why is attendance necessary: job related

Travel Arrangements: Airfare _____ Car _____ Other _____

Hotel Accommodations:

Name of Hotel:

Number of Night:

Estimate of Costs:

Seminar \$3,850.00

Hotel \$

Airfare \$

Food \$

Other \$

Total Estimate \$3,850.00

A copy of the seminar brochure must be attached to this request.

APPROVAL _____ **DATE** _____
Finance Director



CITY OF WARWICK
 WARWICK CITY HALL
 3275 POST ROAD
 WARWICK, RI 02886

VOUCHER NUMBER:

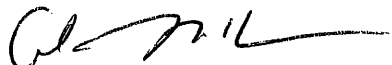
DATE:

VENDOR NUMBER:

MAKE CHECKS PAYABLE TO	CHARGE TO ACCOUNT CODE	
	CODE	AMOUNT
CELLEBRITE INC.		
7 CAMPUS DRIVE.	30-302	\$ 3,850.00
SUITE 210		
PARSIPPANY, NJ 07054		

INVOICE NO.	DESCRIPTION	AMOUNT
	Registration for a seminar entitled "CELLEBRITE CERTIFIED	\$ 3,850.00
	OPERATOR & CERTIFIED PHYSICAL ANALYST"	
	LOCATION: MASSACHUSETTS DEPARTMENT OF	
	CORRECTIONS,	
	50 MAPLE STREET, MILFORD, MA	
	ON 04/18/22 - 04/22/22	
	SEE ATTACHED	
	Please return check to Gina in the Police Department.	
	Thank you Gina	

BID NUMBER REQUIRED (IF APPLICABLE:)

DEPARTMENT HEAD INVOICE APPROVAL: 

DATE: 2/17/2022

FOR FINANCE USE ONLY

INVOICE VERIFICATION - ACCOUNTS PAYABLE: _____

OVER \$1,000 - FINANCE DIRECTOR: _____

FINAL APPROVAL - TREASURER: _____

PAYMENT / REIMBURSEMENT FOR TRAINING / SEMINARS

FEB 17 2022

**** The following MUST be completed and attached: registration form; lodging confirmation including nightly rate, tax, and total amount; travel confirmation of reservation including rate, tax, fee, and total amount

REGISTRATION: Number attending: 1 Cost per person: \$3,850.00

Name of attendees: Detective Hovsep Sarkisian

Name of Seminar/Training: Cellebrite Certified Operator & Certified Physical Analyst

Location of Seminar: Massachusetts Department of Corrections
(Full Address) 50 Maple St. Milford, MA

Sponsoring Agency: Cellebrite

Dates of Seminar: 4/18/22 - 4/22/22 Reason for attendance: Work Related

Check made payable to: Cellebrite Inc. (51334)

Address to send check: 7 Campus Dr. Suite 210 Parsippany, NJ 07054

LODGING:

Hotel/check payable to: N/A

Address of hotel:

Dates of lodging: Number/Nights:

Number/rooms: Total per room / per night:

Names:

TRAVEL

Airline: N/A

Departure date: Return date:

Check made payable to:

Names of those traveling:

Number traveling: Rate per person: (estimate)

ADMINISTRATIVE USE ONLY:

Table with columns for SEMINAR, LODGING, TRAVEL, PER DIEM, MISCELLANEOUS, TOTAL (ESTIMATE), and DATE. Values include \$3,850.00, \$0.00, \$15.00, and 02/15/22.

Cellebrite Inc.
 7 Campus Drive
 Suite 210
 Parsippany New Jersey 07054
 United States



Digital intelligence
 for a safer world

Tel. +1 800 942 3415
 Fax. +1 201 848 9982
 Tax ID#: 22-3770059
 DUNS: 033095568
 CAGE: 4C9Q7
 Company Website:
<http://www.cellebrite.com>

Invoice

Invoice# Q-234711-1
 Date: Feb 15, 2022

Billing Information

Warwick Police Department
 99 VETERANS MEMORIAL DR
 WARWICK, Rhode Island
 02886-4617
 United States
Contact: Hovsep Sarkisian
Phone: +14014684200

Delivery Information

Warwick RI Police Department
 99 VETERANS MEMORIAL DR
 WARWICK, RI 02886-4617
 United States

Contact: Hovsep Sarkisian
Phone: +14014684200

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00094050	Mar 17, 2022	Net 30 From Completion	USD	Christa Collis

Product Code	Product Name	Qty	Start Date	End Date	Serial Number	Net Price/Unit	Net Price
B-TRN-02-033	ILT CCO + CCPA - Cellebrite Certified Operator + Physical Analyst	1	Apr 18, 2022	Apr 22, 2022		3,850.00	3,850.00

SubTotal	USD 3,850.00
Shipping & Handling	USD 0.00
Sales Tax	USD 0.00
Total	USD 3,850.00

Comments:

Terms and conditions:

- Freight Terms: EXW
- Limited Warranty: Hardware: 12 Months; Software: 60 days; Touch Screen: 30 days
- Quote is subjected to regulation approval.
- General: Purchases of any products sold by Cellebrite are governed by <http://legal.cellebrite.com/us/index.html>
- EULA: Software is licensed by Cellebrite in accordance with an end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>
- Advanced Services (CAS): Purchases of Cellebrite Advanced Services are governed by <https://legal.cellebrite.com/CB-us-us/index.html>
- Premium: The following terms apply only to the following products: Cellebrite Premium <http://legal.cellebrite.com/intl/PremiumUS.htm>
- Pathfinder: <https://legal.cellebrite.com/AE-Addendum.html>
- Training Services: Subject to the terms and conditions at <http://legal.cellebrite.com/intl/Training.htm>
- SaaS: <https://legal.cellebrite.com/Cellebrite-SaaS-Terms-of-Service-October-18-2021.htm>


In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.

Please include the following information on your PO for Cellebrite UFED purchase:

- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Order on behalf the engaging company ("Company"), and I hereby approve that my signature is legally binding upon the Company. By signing this Order I hereby confirm and approve that the terms and conditions with respect to the services described in this Order are the only terms and conditions that apply in this regard, and no other documents and/or forms and/or other terms and conditions shall apply.

Signature & Stamp:		Effective Date:	2/17/2022
Name (Print):	<u>GEOFFREY WALDMAN</u>	Title:	<u>SERGEANT</u>

Please sign and email to Christa Collis at christa.collis@cellebrite.com

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Celebrite Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 7 Campus Drive	Requester's name and address (optional)
6 City, state, and ZIP code Parsippany, NJ, 07054	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
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OR											
Employer identification number											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">2</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">2</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">-</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">3</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">7</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">7</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">0</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">0</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">5</td> <td style="border: 1px solid black; width: 25px; height: 25px; text-align: center;">9</td> </tr> </table>	2	2	-	3	7	7	0	0	5	9	
2	2	-	3	7	7	0	0	5	9		

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Donohy Plaza</i>	Date ▶ <i>11/31/2022</i>
------------------	--	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Home / Cl



Refine

Date

State

Massachus

Country

All countri

Region

All regions

Sub region

All subregi

Language

All languag

Cellebrite

Courses c

Instructio

Instructor

Live Onlin

On Line C

Examinations

Cellebrite Certified Operator + Cellebrite Certified Pf

Date: 18 - 22 Apr 2022 Days: Mon-Fri Hours: 8:00 AM - 4:00 PM

Course type: Instructor Led

Region: North America

Location: Milford, MA, United States

Capacity: Open

Enroll by: 18 Apr 2022

Log in to see the options to register for this course. If you do not already have an account, create your FREE for classes.

[Log in >](#)

[Create Account](#)

>

About this course

DESCRIPTION

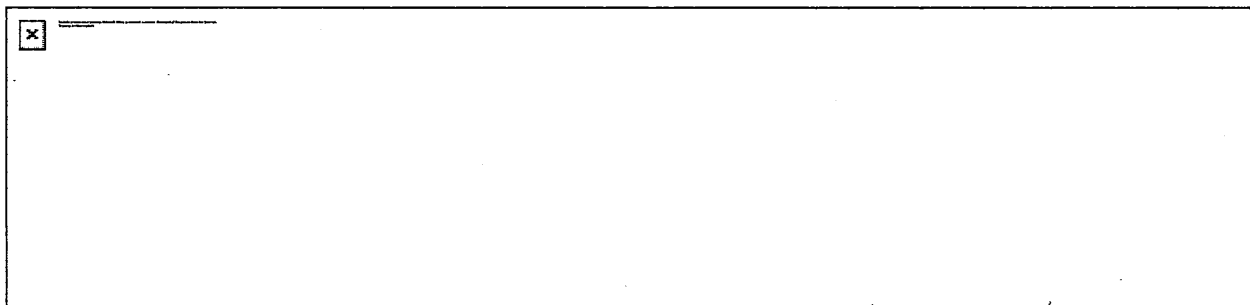
The Cellebrite Certified Mobile Examiners Course is designed for the intermediate and advanced course combines the curriculum from the Cellebrite Certified Operator (CCO) and the Cellebrite Certified Mobile Examiner (CCME) participant with an intense exposure to Cellebrite UFED, Physical Analyzer Software and all other mobile devices using Cellebrite's Tools and methodology. During the course, written exams and practical exercises are used to assess your skills. Upon successfully passing these exams, students earn the Cellebrite Certified Operator (CCO) and the Cellebrite Certified Mobile Examiner (CCME) certification.

SEARCH

RESET FILTERS

Police - Sarkisian Hovsep

From: NESPIN Training <training@nespin.riss.net>
Sent: Wednesday, January 19, 2022 10:46 AM
To: Police - Sarkisian Hovsep
Subject: [EXT] - [BULK] Cellebrite Certified Operator & Certified Physical Analyst - Milford MA



Cellebrite Certified Operator & Certified Physical Analyst
Massachusetts Department of Correction
50 Maple St. Milford MA
April 18 - 22, 2022

Cost: \$3850 Click anywhere on the image below for Registration page.



Warwick Police Department Training Request



Officer(s) Information

Name & Rank Detective H. Sarkisian	ID# and E-mail address 224 Hovsep.Sarkisian@warwickri.com	Division/Unit Assigned Night Detectives
Today's Date 1/29/2022	Group Off 3	OIC/AOIC Captian McAniff
Name & Rank	ID# and E-mail address	Division/Unit Assigned
Today's Date	Group Off	OIC/AOIC

Course Information

Title Cellebrite Certified Operator & Certified Physical Analyst	Date(s) 4/18/22-4/22/22	Time (Start-Finish) 0800-1600
Address where course will be held Mass. Dept. of Corrections 50 Maple St. Milfrod Ma	Sponsoring Agency Masspin Cellebrite	Contact Data: Name and Ph. #
Cost per person \$3,850.00	Check Payable To Cellebrite Masspin	Address To Send Check 7 Campus Dr Suite 210 Parsippany, NJ 07054

Travel Information

Department Vehicle Needed? Yes ___ No <u>X</u>	Hotel Accommodations Needed? Yes ___ No <u>X</u>	Airplane Accommodations Needed? Yes ___ No <u>X</u>
--	--	---

Other Travel Accommodations?

Division OIC Approving Request

Name & Rank Capt. John McAniff	ID# C11	Division/Unit Assigned Detectives
Today's Date 2/8/22	Registration Form/Description Included? YES <u>X</u> NO ___	Supervisor Signature

PSD Approving Supervisor

Name & Rank SGT. WALLMAN	ID# S41	
Today's Date 2/15/2022	Approved? YES <u>X</u> NO ___	PSD Supervisor Signature

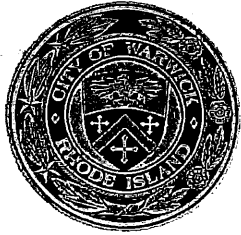
SECTION 56-6

Bid2022-345 Repair to Boiler at Holden

Commercial Heating Service, Inc. (c/o The Hamilton Group)
530 Wellington Ave. Ste. 6
Cranston, RI 02910

Contract Award: \$1,672.00

Contract Period: One-time purchase



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE • WARWICK, RHODE ISLAND 02889
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI
MAYOR

ERIC J. EARLS, PE
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric Earls, Director of Public Works *EE*

Date: February 10, 2022

Subj: Commercial Heating Service

This department is requesting to pay an invoice for repairs to the boiler at Holden School to Commercial Heating Service.

On Sunday, January 16, 2022 it was reported that the heat in the building was not functioning. This department reached out to authorized vendors for assistance with the unit, however, it was unsuccessful. The department also reached out to the School Maintenance Department for assistance but the individuals that had knowledge of this unit were unavailable. Due to the low temperatures, at times in single digits, it was imperative to have the boiler repaired so as to not have further issues within the building, such as frozen pipes.

This company was also engaged on Friday, January 21, 2022 for another issue with the boiler that presented itself in the mid-afternoon, again with frigid outside temperatures. This vendor responded immediately and was able to return the unit to functioning service.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Commercial Heating Service (c/o The Hamilton Group) in amount of \$1,672.00 for repairs to the heating system. This is a one-time repair, therefore a contract period is not necessary.

(66-340 - \$1,672.00)

Commercial Heating Service, Inc.
 530 Wellington Ave. Ste 6
 Cranston, RI 02910
 Ph: 401-658-2832



Invoice

DATE	INVOICE #
2/5/2022	32150

BILL TO:

City of Warwick
 Department of Public Works
 3275 Post Rd
 Warwick, RI 02866

SERVICE LOCATION:

Randall Holding
 61 Hoxie Ave
 Warwick, RI 02889

Please mail payments to:

The Hamilton Group c/o Commercial Heating Service, Inc. PO Box 352 North Syracuse, NY 13212				Account #	
SERVICE TICKET		P.O. NUMBER	TERMS	DUE DATE	TECH
15479, 15797			Net 30	3/7/2022	SLS
QTY	ITEM	DESCRIPTION	EACH	AMOUNT	
4	Labor PW DBL RI	1/16/22 JLS	304.00	1,216.00T	
3	Labor PW RI	1/21/22 SLS	152.00	456.00	
<p>Description of work:</p> <p>1/16/22: Received emergency call from answering service for no heat at Randall Holding building, 61 Hoxie Ave. Arrived and cleaned & adjusted the electrode settings on the Weil McLain oil fired, hot water boiler. Also adjusted the air to fuel mixture. Any issues, please call back.</p> <p>1/21/22: Returned for boiler smoking. Removed burner assembly and adjusted pilot electrodes on Carlin burner.</p>					

A finance charge of 1.50% which is a annual percent rate of 18.00% will be added on amounts past due.

* Authorized Service Providers for A.O. Smith, State & American Water Heaters.
 ** Finance charges/Late Fees accrued will no longer be removed from account if payments are received after due date.

www.commercialheatingservice.com

Subtotal	\$1,672.00
Sales Tax (7.0%)	\$85.12
Total	\$1,757.12
Payments/Credits	\$0.00
Balance Due	\$1,757.12

CODE: 65-314 Automotive/Equipment Repair (- \$50,000.00)
35-330 Fire Dept./Auto & Vehicle Maintenance (+ \$50,000.00)

SECTION 6-12

Request permission to transfer \$50,000.00 in spending authority on PCR-127-21 from account code: 65-314 Automotive/Equipment Repair to account code: 35-330 Fire Dept./Auto & Vehicle Maintenance

Bid2021-283A/B Fire Apparatus Repairs

*TruckPro LLC d/b/a Pascale Services
Alliance Used Truck Center
New England Fire Equipment & Apparatus Corporation
C & S Specialty, Inc.
On Scene, LLC
Coastal International Trucks
Five Star Fire Service
New England Detroit Diesel Allison
Greenwood Emergency Vehicles
Twin Lights Milford Body Shop
Allegiance Trucks*

LAST ACTION TAKEN

Section 6-12: PCR-127-21 approved October 5, 2021 in the amount of \$50,000.00
No change in contract term.

Contract Increase Requested: No monies requested
Current Contract Award: \$175,000.00

Contract Period Requested: No change in term

FEB 23 2022



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE • WARWICK, RHODE ISLAND 02889
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI
MAYOR

ERIC J. EARLS, PE
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric Earls, Public Works Director ^{UP}
Jason Umbenhauer, Assistant Fire Chief

Date: February 10, 2022

Subj: Bid2021-283A/B Fire Apparatus Repairs

The above bid was awarded by the City Council to C&S Specialty, Inc., New England Fire Equipment & Apparatus Corporation, Pascale Services, Alliance Used Truck Center and On Scene, LLC, Coastal International Trucks, Five Star Fire Service, New England Detroit Diesel Allison, Greenwood Emergency Vehicles, Twin Lights Milford Body Shop and Allegiance Trucks in the amount of \$175,000. This department has a remaining cap of \$76,886.14 and the current bid expires on June 7, 2022.

Due to the lack funding available in the Automotive Department but with ongoing needs for fire apparatus repairs by outside vendors, it is mutually agreed that the Department of Public Works will be granted spending authority from the Fire Department budget code 35-330, Auto Repairs and Maintenance. This request does not currently increase the bid cap of \$175,000, but merely transfers spending authority of \$50,000 from code 65-314 to 35-330.

Please accept this memo as a request for Sec. 6-12, Alteration to Contract, of the City Charter to allow Public Works spending authority in budget code 35-330 in the amount of \$50,000 for necessary repairs.

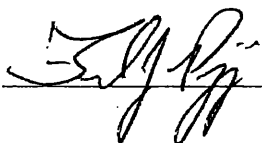
(35-330 - \$50,000)

PCR-127-21

CITY OF WARWICK
STATE OF RHODE ISLAND
RESOLUTION OF THE CITY COUNCIL

MEETING DATE: 10/04/2021

NO: R-21-120

APPROVED:  MAYOR

DATE: 10-5-21

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 121	Purchase 2021 or Newer Stetco Cable-Type Catch Basin Cleaning Truck	<i>Anderson Motors Inc.</i> 170 Amara Street East Providence, RI 02915	\$252,752.00		1	
2022 - 197	State of RI Seasonal Equipment Purchase, Maintenance and Repairs	<i>Ed & Matt Equipment Services, Inc.</i> 27 Commerce St. Greenville, RI 02828	\$66,012.80		2	56 - 10

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2021 - 283A/B	Fire Apparatus Repairs	<i>TruckPro LLC d/b/a Pascale Services Alliance Used Truck Center New England Fire Equipment & Apparatus Corporation C & S Specialty, Inc. On Scene, LLC Coastal International Trucks Five Star Fire Service New England Detroit Diesel Allison Greenwood Emergency Vehicles Twin Lights Milford Body Shop Allegiance Trucks</i>	\$50,000.00		3	6 - 12
2022 - 195	PACE Upgrade Assistance Support	<i>Tyler Technologies Inc. 5101 Tennyson Parkway Plano, TX 75024</i>	\$10,000.00	One year from date of award		56 - 6
2022 - 196	Survey Work-Police Radio Sites	<i>OSHEAN Inc. 6946 Post Road Ste. 402 North Kingstown, RI 02852</i>	\$6,000.00			56 - 6
2022 - 186	Sophos Firewall Services Renewal	<i>SHI International Corp. 290 Davidson Ave. Somerset, NJ 08873</i>	\$3,191.00	11/20/21 - 11/19/22	4	56 - 10

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 187	Purchase Used Harley Davidson Police Motorcycles	<i>Seacoast Motorcycles LLC d/b/a Seacoast Harley-Davidson</i> 17 Lafayette Road N. Hampton, NH 03862	\$28,000.00			
2022 - 181	DIMS Hardware Maintenance	<i>Linear Systems Inc.</i> 8403 Maple Place Rancho Cucamonga, CA 91730	\$7,000.00	11/1/21 - 10/31/22		56 - 6
2020 - 080	Police Promotional Testing	<i>ID #5</i>	\$807.04		5	6 - 12
2022 - 150	Reversible Snow Plows 8', 9', 10', 11', & 12'	<i>Cap City of RI</i> 2304 Post Rd. Warwick, RI 02886 <i>Viking Cives</i> 14331 Mill Street Harrisville, NY 13648	\$30,000.00	10/30/21 - 10/29/22		
2022 - 153	Elevator Maintenance & Repairs	<i>3Phase Elevator</i> 60 Shawmut Rd. Canton, MA 02021	\$20,000.00	11/18/21 - 11/17/22		
2021 - 215A/B	Fire Sprinkler System Inspections and or Repairs	<i>Rustic Fire Protection, Inc</i> 320 West Main Street Norton, MA 02766	\$15,000.00	2/23/21 - 2/22/22	6	6 - 12
2020 - 084	Tire Repairs & Recapping	<i>Sullivan Tire Co., Inc.</i> 1199 Jefferson Blvd. Warwick, RI 02886	\$12,121.21		7	6 - 12

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 152	Repair Parts for Snowplows	<i>Viking Cives</i> 500 Captain Neville Dr. Waterbury, CT 06705 <i>Cap City of RI</i> 2304 Post Rd. Warwick, RI 02886	\$12,000.00	11/19/21 - 11/18/22		
2022 - 151	Repair Parts for Sand & Salt Spreaders	<i>Viking Cives</i> 500 Captain Neville Dr. Waterbury, CT 06705 <i>Tri-Power Sales & Service, Inc.</i> 64 Minnesota Ave Warwick, RI 02888	\$10,000.00	11/26/21 - 11/25/22		
2022 - 149	Gutter & Tube-Type Brooms	<i>C.N Wood Enviro, LLC</i> 200 Merrimac Street Woburn, MA 01801 <i>Keystone Plastics, Inc.</i> 3451 South Clinton Avenue South Plainfield, NJ 07080	\$10,000.00	11/28/21 - 11/27/22	8	
2021 - 142	Athletic Field Marking Paint	<i>Safety Zone Specialists</i> PO Box 90764 Lakeland, FL 33804 <i>Fox Valley Paint, Inc.</i> 850 Peach Lake Road North Salem, NY 10560	AWARD Additional Vendor		9	6 - 12

Continued next page

PCR-127-21

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2022 - 198	Vehicle Purchase	<i>National Auto Fleet Group</i> 490 Auto Center Drive Watsonville, CA 95076	\$32,607.96			56 - 6
2021 - 095B	Security System Monitoring & Maintenance	<i>Electronic Alarms</i> 2525 W Shore Rd Warwick, RI 02889	No monies requested WATER	10/13/21 - 1/12/22	10	6 - 12

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. **BE IT FURTHER RESOLVED, THAT** this Resolution is an affirmative action of the City Council of the City toward the execution and delivery of the Lease Purchase Financing Documents in accordance with the purposes of the laws of the State. This Resolution constitutes the City's declaration of official intent, pursuant to Treasury Regulation 1.150(2), to reimburse the City for certain expenditures paid on or after the date of which is sixty (60) days prior to the date of this Resolution, but prior to the execution and delivery of the Lease Purchase Financing Documents. Such amounts to be reimbursed shall not exceed \$252,752.00 and shall be reimbursed not later than eighteen (18) months after (a) the date on which the expenditure is paid or (b) the date the property is placed in service or abandoned, but in no event later than three (3) years after the date the expenditure is paid.
2. Request permission to piggyback State MPA#506
3. Request permission to increase PCR-101-21 (Sub A) from \$125,000.00 to \$175,000.00
4. Request permission to piggyback State MPA#517
5. Request permission to increase PCR-117-19 from \$16,000.00 to \$16,807.04.
6. Request permission to increase PCR-7-21 (Sub A) from \$18,000.00 to \$33,000.00
7. Request permission to increase Corrected PCR-117-19 (Sub A) from \$250,000.00 to \$262,121.21
8. C.N Wood Enviro, LLC **Item: b. Gutter Broom** Keystone Plastics, Inc. **Item: a. Main Broom**
9. Request permission to award PCR-28-21 (Sub A) to Safety Zone Specialists as an additional vendor.
10. Request permission to Extend PCR-82-20 from October 13, 2021 through January 12, 2022.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

SECTION 6-12

Request permission to increase PCR-101-21 (Sub A) from \$125,000.00 to \$175,000.00

Bid2021-283A/B Fire Apparatus Repairs

- TruckPro LLC d/b/a Pascale Services*
- Alliance Used Truck Center*
- New England Fire Equipment & Apparatus Corporation*
- C & S Specialty, Inc.*
- On Scene, LLC*
- Coastal International Trucks*
- Five Star Fire Service*
- New England Detroit Diesel Allison*
- Greenwood Emergency Vehicles*
- Twin Lights Milford Body Shop*
- Allegiance Trucks*

LAST ACTION TAKEN

Section 6-12: PCR-101-21 (Sub A) approved August 18, 2021 in the amount of \$75,000.00
No change in contract term.

Contract Increase Requested: \$ 50,000.00
Current Contract Award: \$125,000.00

Contract Period Requested: No change in term
Current Contract Period: June 8, 2021 - June 7, 2022



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE • WARWICK, RHODE ISLAND 02889
TEL (401) 738-2003 • FAX (401) 732-5208

SEP 20 2021

FRANK J. PICOZZI
MAYOR

ERIC J. EARLS, PE
DIRECTOR OF PUBLIC WORKS

COPY

To: Patricia Peshka, Purchasing Agent

From: Eric Earls, Public Works Director

Date: September 20, 2021

Subj: Bid2021-283A/B Fire Apparatus Repairs

The above bid was awarded by the City Council to C&S Specialty, Inc., New England Fire Equipment & Apparatus Corporation, Pascale Services, Alliance Used Truck Center and On Scene, LLC, Coastal International Trucks, Five Star Fire Service, New England Detroit Diesel Allison, Greenwood Emergency Vehicles, Twin Lights Milford Body Shop and Allegiance Trucks in the amount of \$50,000. This department has a remaining cap of \$21,314.51 and the current bid expires on June 7, 2022.

Please accept this memo as a request for Sec. 6-12, Alteration to Contract, of the City Charter to increase the original cap by \$50,000, from \$125,000 to \$175,000 for future repairs as necessary.

(65-314 - \$50,000)

CODE: 65-214 Automotive/Anti-Freeze & Coolant	\$ 10,000.00
65-215 Automotive/Hardware	\$ 14,000.00
65-239 Automotive/Supplies-Miscellaneous	\$ 50,600.00
65-250 Automotive/Mechanical Parts	\$700,000.00
65-285 Automotive/Small Tools	\$ 7,500.00

Award Additional Vendor

SECTION 56-6

Bid2022-270C Original Equipment Manufacturers' Parts for Various Vehicles

Milton Cat (Southworth Milton)
100 Quarry Drive
Milford, MA 01757

Contract Award: \$782,100.00 (Inclusive of Bid2022-270A/B & C)

Contract Period: February 18, 2022 - February 17, 2023

FEB 22 2022



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE • WARWICK, RHODE ISLAND 02889
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI
MAYOR

ERIC J. EARLS, PE
DIRECTOR OF PUBLIC WORKS

To: Patricia Peshka, Purchasing Agent

From: Eric J. Earls, Public Works Director *EJE*

Date: February 18, 2022

Subj: Bid2022-270C Original Equipment Parts for Various Vehicles

The Automotive Division is requesting an exception to notice for a vendor that did not submit a bid for OEM parts, however, these vendors are crucial to the repair of vehicles as they offer proprietary parts that cannot be purchased from any other vendor.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Milton Cat (Southworth Milton). This department is requesting the cap be included with the cap for bid number 2022-270A/b (OEM Parts).

Also, it should be noted that the City will be responsible for incurring freight charges from these vendors, if necessary, as they will not be held to a particular specification prohibiting those charges. This request will run concurrent with Bid2022-270A/B, February 18, 2022 to February 17, 2023, and share the same expenditure request as requested for that bid in the amount of \$782,100.

(65-250 - \$700,000)

(65-239 - \$50,600)

(65-214 - \$10,000)

(65-215 - \$14,000)

(65-285 - \$7,500)

SECTION 56-6

Bid2022-356 Five Year Rate Study

Raftelis Financial Consultants, Inc.
24 Superior Drive, Suite 107
Natick, MA 01760

Contract Award: \$29,968.00

Contract Period: One-time purchase

FEB 23 2022

TERRY DIPETRILLO
DIVISION CHIEF

FRANK J. PICOZZI
MAYOR

MICHAEL S. ST. PIERRE
BUSINESS MANAGER/
FINANCIAL ANALYST



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
DIVISION OF WATER
935 SANDY LANE • WARWICK, RHODE ISLAND 02889
Tel (401) 738-2008 • Fax (401) 732-0616

To: Patricia Peshka, Purchasing Agent

From: Terry DiPetrillo, Water Division Chief

TD

Date: February 18, 2022

Subj: Raftelis – Warwick Water Division 5 Year Rate Study

The Warwick Water Division, by law, is required to have a 5 Year Rate Study performed to allow us to independently evaluate and assess our current rates and fees and to propose revisions based on their performance. It also allows us to form a rate structure to confidently and adequately fund operations and maintenance requirements, including foreseeable infrastructure projects.

The Water Division has already gone out to bid twice for this study; the first RFP garnered two submissions and the lowest qualified bidder was awarded the contract pending the submission of a Certificate of Good Standing as required in the bid specifications. Unfortunately, the vendor could not supply this requirement and we had no choice but to rescind the contract award. We did not receive a single submission in response to the most recent and second attempt RFP, which closed on Feb. 15th. We did, however, receive a proposal on Feb. 16th from Raftelis Financial Consultants. Raftelis was one of the two vendors who submitted proposals in response to the first RFP. Their proposal submitted on the 16th was significantly lower than their first proposal; \$56,618 vs \$29,968.

This rate study is time sensitive and too much time has already passed to date. Raftelis is the only current submission and this study needs to be completed. Raftelis has a long history of working with utilities and is extremely capable of performing this task.

Please consider this memo a request for an exception notice under Sec. 56-6 of the Warwick Code for Raftelis Financial Consultants in the amount of \$29,968 for services required to perform a 5 Year rate Study. Funding will be derived from 84-799 and will be a one-time expense until completion of this project.

(84-799 - \$29,968)

Cost

The following table provides a breakdown of our proposed fee for this project, which is \$29,968. This table includes the estimated level of effort required for completing each task and the hourly billing rates for our project team members. Expenses include costs associated with travel. The City's pricing sheet has been included on the following page.

Tasks	Web Meetings	In-person Meetings	Hours				Total	Total Fees & Expenses	
			HS	DF	LE	SC			
1. Project Initiation and Management		1	1	8	4	2	15	\$3,863	
2. Financial Plan Development	1		1	8	16	24	49	\$9,670	
3. Rate Design	1		2	12	8	24	46	\$9,360	
4. Reporting and Project Presentation		2	1	8	8	16	33	\$7,076	
Total Estimated Meetings / Hours	2	3	5	36	36	66	143		
Hourly Billing Rate			\$310	\$275	\$215	\$155			
Total Professional Fees			\$1,550	\$9,900	\$7,740	\$10,230	\$29,420		
								Total Fees	\$29,420
								Total Expenses	\$548
								Total Fees & Expenses	\$29,968

HS - Harold Smith, Vice President
 DF - Dave Fox, Senior Manager
 LE - Luke Eastman, Senior Consultant
 SC - Staff Consultant