


Patricia A. Peshka
Purchasing Agent



Joseph J. Solomon
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: October 5, 2018

RE: Bids for the Finance Committee Monday, October 15, 2018

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CITY COUNCIL MEETING OCTOBER 15, 2018

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CODES: 25-303 MIS/Telephone	\$30,000.00
25-334 MIS/Software Maintenance	\$45,000.00

SECTION 6-12

Request permission to increase PCR-93-18 (Sub A)
from \$177,329.80 to \$252,329.80
MPA #227

Bid2016-171 State of RI Software Government Procurement Agreement

Dell Marketing LP	One Dell Way	Round Rock TX 78682
CDW Government, Inc.	230 N. Milwaukee Ave.	Vernon Hills, IL 60061
SHI International Corp.	33 Knightsbridge Rd.	Piscataway, NJ 08854
PCMG, Inc.	14120 Newbrook Dr.	Chantilly, VA 20151
Insight Public Sector, Inc.	2250 Pinehurst	Addison, IL 60101

LAST ACTION TAKEN

Section 6-12: PCR-93-18 (Sub A) approved May 23, 2018 in the amount of \$17,932.80. No change in contract period.

Contract Increase Requested:	\$ 75,000.00
Current Contract Award:	\$177,329.80

Contract Period Requested:	No change in contract period
Current Contract Period:	November 3, 2015 – June 30, 2020



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

JOSEPH SOLOMON
MAYOR

MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Raymond T. McKay, Network / Telecom Manager *RTMc*
Date: Tuesday, October 2, 2018
Re: Software – Desktops, Laptops, Network, and Servers

This is a request to increase the monetary award of Bid # 2016-171 by \$75,000.00 for a new authorized total of \$252,329.80. This authorized total represents a four year expense total.

The City of Warwick purchases software at State Bid Prices. The Master Price Agreement (MPA) Number is 227 with award numbers: 3434343, 3434344, 3434345, 3434346, & 3434347. The effective through date of this MPA is June 30, 2020.

Vendors to be utilized are as follows:

1. **DELL MARKETING LP**
ONE DELL WAY
MAILSTOP MSRR 8-07
ROUND ROCK, TX 78682
Roy_L_Ramirez@Dell.com
2. **CDW GOVERNMENT INC**
230 N MILWAUKEE AVE
VERNON HILLS, IL 60061
kelli.carter@cdw.com
3. **SHI INTERNATIONAL CORP**
33 KNIGHTSBRIDGE RD
PISCATAWAY, NJ 08854
Martin_Barrett@SHI.com
4. **PCMG INC**
14120 NEWBROOK DR
STE 100
CHANTILLY, VA 20151
danayet.gebremedhin@pcmg.com
5. **INSIGHT PUBLIC SECTOR INC**
2250 PINEHURST
STE 200
ADDISON, IL 60101
kriedel@insight.com

This bid will allow the City of Warwick to purchase software at State Bid Prices for all departments as needs arise due to software renewal or new software needs. There are currently needs to purchase software for MIS and various departments:

Purchase of Security software / Desktop Software / Server Software

Purchases will be on an as needed basis and will be paid for through various budget codes as authorized funding levels.

This bid is currently in effect and will expire on June 30, 2020.

The budget codes this will come from are:

- 25-303 - \$30,000.00
- 25-334 - \$45,000.00

Cc: Brian Silvia, Finance Director

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-18-62

NO: _____

APPROVED: _____

MAYOR

DATE: _____

5/23/2018

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2016 - 171	State of RI Government Procurement Agreement	<i>SHI Int'l Corp.</i> 33 Knightsbridge Rd. Piscataway, NJ 08854	\$17,932.80		1	6 - 12	
2018 - 256	Professional Services Design/Build Repairs to Salter's Grove Causeway	<i>Narragansett Dock Works, Inc.</i> 91 Point Judith Rd. Suite 314 Narragansett, RI 02882	\$200,000.00	1 year from date of award			
2018 - 271	Design, Print, & Mail Consumer Confidence Report	<i>AP Navitus</i> 260 Narragansett Park Dr. Rumford, RI 02916	\$3,765.00				

Continued next page

PCR-93-18 (Sub A)

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2018 - 316	Consultant Services Limited Hazardous Building Christopher Rhodes Elementary School Property	<i>Environmental Consulting and Management, Inc.</i> 181 Amaral St. Riverside, RI 02915	\$9,500.00	1 year from date of award			
2019 - 013	BCI Crime Scene Supplies	<i>Sirchie Acquisition Company, LLC</i> 100 Hunter Place Youngsville, NC 27596	\$4,500.00	7/1/18 - 6/30/19			FY19
2019 - 014	Photography & Printing Supplies	<i>Unique Photo</i> 123 Route 46 <u>Fairfield, NJ 07004</u> <i>Kerry's Warwick Photo, Ltd.</i> 1944 Warwick Ave. Warwick, RI 02889	\$7,000.00	7/1/18 - 6/30/19			FY19
2019 - 018	Food Service Products	<i>Gordon Food Service</i> 530 John Hancock Rd. Taunton, MA 02780	\$4,500.00	7/1/18 - 12/31/18			FY19
2018 - 343	Forensic Evidence Analysis	<i>Confidential Vendor</i>	\$5,000.00			56 - 6	

Continued next page

PCR-93-18 (Sub A)

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2019 - 022	Code of Ordinance Supplementation & Web Hosting	Municipal Code Corp. PO Box 2235 Tallahassee, FL 32316	\$6,650.00	7/1/18 - 6/30/19		56 - 6	FY19
2019 - 023	Council Advertising	Beacon Communications 1944 Warwick Ave. Warwick, RI 02889	\$17,000.00	7/1/18 - 6/30/19		56 - 6	FY19
2019 - 024	Probate Advertising	Beacon Communications 1944 Warwick Ave. <u>Warwick, RI 02889</u> Kent County Daily Times Southern RI Newspapers PO Box 232 Wakefield, RI 02880	\$25,000.00	7/1/18 - 6/30/19		56 - 6	FY19
2019 - 029	Various Purchases for Senior Gift Shop	RI Wholesale Jewelry PO Box 19758 <u>Johnston, RI 02919</u> Restaurant Superstore 1229 Westminster St. Providence, RI 02909	\$4,500.00	7/1/18 - 6/30/19	2	56 - 6	FY19
2019 - 040	Encase Forensic Software Program	Guidance Software, Inc. Dept 3483 PO Box 123483 Dallas, TX 75312	\$2,718.70	8/22/18 - 8/21/19		56 - 6	FY19
2019 - 041	UFED Software Renewal	Cellebrite, Inc. Seven Campus Dr. Ste. 210 Parsippany, NJ 07054	\$3,700.00	8/2/18 - 8/1/19		56 - 6	FY19

Continued next page

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

- ~~A~~ 1. Request permission to increase PCR-164-16 (Sub A) from \$159,397.00 to \$177,329.80. MPA #227.
2. RI Wholesale Jewelry: \$2,500.00. Restaurant Superstore: \$2,000.00.

ACTIONS TAKEN

Bid2019-019 Police & Fire Employees' Term Life Insurance PCR-94-18 Hold 6/4/18

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

CODE: 25-334 MIS/Software Maintenance

SECTION 6-12

Request permission to increase PCR-164-16 (Sub A)
from \$159,397.00 to \$177,329.80
MPA #227

Bid2016-171 State of RI Government Procurement Agreement

SHI Int'l Corp.
33 Knightsbridge Rd.
Piscataway, NJ 08854

ACTIONS TAKEN

Original contract (Sec. 56-10): approved October 22, 2015 in the amount of \$75,000.00.

Contract period is date of award – June 30, 2017.

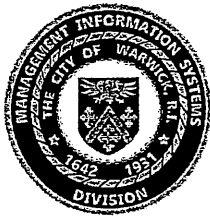
Section 6-12: approved June 8, 2016 in the amount of \$20,000.00. No change in contract period.

Section 6-12: approved December 20, 2016 in the amount of \$64,397.00. Contract period is September 1, 2015 – June 30, 2020.

Section 6-12: June 5, 2017 Council voted Unfavorable Action.

Contract Award: \$17,932.80

Contract Period: No change in contract period



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2000
FAX 401-732-1307

SCOTT AVEDISIAN
MAYOR

CARLOS ZAMBRANO
MIS ADMINISTRATOR

COPY

To: Patricia A. Peshka, Purchasing Agent
From: Carlos D. Zambrano, MIS Administrator *CDZ*
Date: Wednesday, May 10, 2018
Re: Section 6-12 Alteration to contract Bid # 2016-171 SOFTWARE: GOVERNMENT
PROCUREMENT AGREEMENT

This is a request under City Ordinance Section 6-12 to increase the monetary award of Bid # 2016-171 by \$17,397.00, for a new authorized total of \$177,329.80.

The State of Rhode Island Master Price Agreement (MPA) Number is 227.

Vendors to be utilized are as follows:

SHI INTERNATIONAL CORP
33 KNIGHTSBRIDGE RD
PISCATAWAY, NJ 08854
jonathan_gaudet@SHI.com

The increased in bid will allow the City of Warwick to renew our Solarwinds Software maintenance contract for period 5/30/2018 – 5/30/2019. From your last request to go out to bid, we have gone to bid, review the bids and decided to go with the state MPA pricing, since its lower than what we received from the two bids that are provided in the package.

Purchases will be from code 25-334 from budget year 2018.

The effective contract date for this Solarwinds Software Contract is from 5/30/2018 – 5/30/2019.

Cc: Bruce Keiser, Finance Director



Notice of Contract Purchase Agreement

Page 1 of 1

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

SHI INTERNATIONAL CORP
290 DAVIDSON AVE
PISCATAWAY, NJ 08873
United States

SOFTWARE: GOVERNMENT PROCUREMENT AGREEMENT (MPA-227)	
Award Number 3434347	Effective Period: 01-SEP-15 - 30-JUN-20

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	Date: 25-AUG-15 Buyer: G Walsh Shipping: Paid Terms: NET 30 Vendor#: 1577	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States							
<table border="1"> <thead> <tr> <th>Department</th> <th>Type of Requisition</th> <th>Bid Number</th> <th>Requisition Number</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>N/A</td> <td></td> </tr> </tbody> </table>		Department	Type of Requisition	Bid Number	Requisition Number			N/A			
Department	Type of Requisition	Bid Number	Requisition Number								
		N/A									

CONTRACT TERM:
9/1/15 - 6/30/20

SOFTWARE: GOVERNMENT PROCUREMENT AGREEMENT

STATE OF RHODE ISLAND MASTER PRICE AGREEMENT: MPA-227

THIS CONTRACT PURCHASE AGREEMENT IS ISSUED IN ACCORDANCE WITH THE STATE OF RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE (ATTACHED), AND RFR ITS58, SOFTWARE RESELLER, A JOINT VENTURE AMONG MASSACHUSETTS, NEW JERSEY, RHODE ISLAND, AND VERMONT, WITH MASSACHUSETTS AS THE LEAD STATE (INCORPORATED BY REFERENCE).

MARKUP/MARKDOWN PRICING AND VENDOR CONTACT INFORMATION IS ATTACHED.

STATE PURCHASING AGENT
 Nancy R. McIntyre

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements

**COPY**

Pricing Proposal
Quotation #: 14850959
Reference #: 2018-267
Created On: 2/12/2018
Valid Until: 5/15/2018

RI City of Warwick

Carlos Zambrano

3275 Post Road
Warwick, RI 02886
United States
Phone: 401 738 2000 ext.6327
Fax:
Email:

Inside Account Manager

Sarah Goossens

290 Davidson Ave
Somerset, NJ 08873
Phone: 800-477-6479 x. 5553593
Fax: 732-652-3004
Email: sarah_goossens@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 SolarWinds IP Address Manager IP4000 (up to 4096 IPs) - Annual Maintenance Renewal SolarWinds - Part#: 18193 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	1	\$832.80	\$832.80
2 SolarWinds Network Configuration Manager DL1000 (up to 1000 nodes) - Annual Maintenance Renewal SolarWinds - Part#: 18201 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	1	\$2,290.20	\$2,290.20
3 SolarWinds Server & Application Monitor ALX (unlimited monitors-Standard Polling Throughput) - Annual Maintenance Renewal - Original AM/ALX Customer SolarWinds - Part#: 18224 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	1	\$4,261.50	\$4,261.50
4 SolarWinds Network Performance Monitor SLX (unlimited elements-Standard Polling Throughput) - Annual Maintenance Renewal SolarWinds - Part#: 18209 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	1	\$5,519.50	\$5,519.50
5 SolarWinds User Device Tracker UT10000 (up to 10000 ports) - Annual Maintenance Renewal SolarWinds - Part#: 18265 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	1	\$1,041.00	\$1,041.00

6	SolarWinds Engineer's Toolset Per Seat License - Annual Maintenance Renewal SolarWinds - Part#: 18182 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	2	\$388.10	\$776.20
7	SolarWinds NetFlow Traffic Analyzer Module for SolarWinds Network Performance Monitor SLX - Annual Maintenance Renewal SolarWinds - Part#: 18214 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 5/30/2018 – 5/30/2019	1	\$3,211.60	\$3,211.60
				<hr/>
			Total	\$17,932.80

Additional Comments

PLEASE REFER TO THE SOLARWINDS TERMS & CONDITIONS, AS WELL AS THE END USER LICENSE AGREEMENT BELOW:

<https://www.solarwinds.com/legal/support-and-maintenance-terms-and-conditions>

<https://www.solarwinds.com/legal/eula>

Solarwinds has a no returns policy.

Solarwinds ID # SW49599

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

Bid2018-267 Solarwinds Maintenance Contracts
BID RESULTS

COPY

Item #	Solarwinds Part #	Description	Qty.	Zones, Inc.				Tobias International			
				Year 1	Year 2	Year 3	Total (3 years)	Year 1	Year 2	Year 3	Total (3 years)
1	17273	SolarWinds Maintenance - Technical support (renewal) - for SolarWinds User Device Tracker UT10000 - up to 10000 ports - phone consulting	1	\$1,046.19	\$1,047.19	\$1,047.19	\$3,140.54	\$1,075.13	\$1,075.13	\$1,075.13	\$3,225.39
2	17195	SolarWinds Network Performance Monitor SLX Edition - Maintenance (renewal) (1 year) - unlimited elements - ESD - standard polling throughput - Win	1	\$5,546.88	\$5,552.35	\$5,552.35	\$16,651.58	\$5,700.45	\$5,700.45	\$5,700.45	\$17,101.35
3	17164	Engineer's Toolset - Maintenance (renewal) (1 year) - 1 seat - Win *Please provide price per two units*	2	\$779.94	\$780.72	\$780.72	\$2,341.38	\$801.54	\$801.54	\$801.54	\$2,404.62
4	17200	SolarWinds Maintenance - Technical support (renewal) - for SolarWinds NetFlow Traffic Analyzer Module for NPM S LX - phone consulting - 1 year - 24x7	1	\$3,227.52	\$3,230.70	\$3,230.70	\$9,688.92	\$3,316.88	\$3,316.88	\$3,316.88	\$9,950.64
5	17210	SolarWinds Maintenance - Technical support (renewal) - for SolarWinds Server & Application Monitor ALX - unlimited monitors - standard polling throughput, origin al AM/ALX Customer - phone consulting - 1 year	1	\$4,282.59	\$4,286.81	\$4,286.81	\$12,856.21	\$4,401.15	\$4,401.15	\$4,401.15	\$13,203.45
6	17179	SolarWinds Maintenance - Technical support (renewal) - for SolarWinds IP Address Manager IP4000 - up to 4096 IPs - phone consulting - 1 year - 24x7	1	\$836.93	\$837.75	\$837.75	\$2,512.43	\$860.10	\$860.10	\$860.10	\$2,580.30
7	17187	SolarWinds Maintenance - Technical support (renewal) - for SolarWinds Network Configuration Manager DL1000 - up to 1000 nodes - phone consulting - 1 year - 24x7	1	\$2,301.55	\$2,303.82	\$2,303.82	\$6,909.19	\$2,365.28	\$2,365.28	\$2,365.28	\$7,095.83

Cost for one year							
		Bids				State MPA	
		Tobias International		Zones, Inc		SHI	
Solarwinds	Qty	PUP	Total Price	PUP	Total Price	PUP	Total Price
17273	1	1,075.13	1,075.13	1,046.16	1,046.16	1,041.00	1,041.00
17195	1	5,700.45	5,700.45	5,546.88	5,546.88	5,519.50	5,519.50
17164	2	801.54	1,603.08	779.94	1,559.88	388.10	776.20
17200	1	3,316.88	3,316.88	3,227.52	3,227.52	3,211.60	3,211.60
17210	1	4,401.15	4,401.15	4,282.59	4,282.59	4,261.50	4,261.50
17179	1	860.10	860.10	836.93	836.93	832.80	832.80
17187	1	2,365.28	2,365.28	2,301.55	2,301.55	2,290.20	2,290.20
Total			19,322.07		18,801.51		17,932.80

Bid2019-122 Gutter & Tube-Type Brooms

- 3 bids submitted

CODE: 65-250 Automotive/Miscellaneous Parts

MANNER OF AWARD: \$10,000.00
November 28, 2018-November 27, 2019

RECOMMEND: Old Dominion Brush Co. - Item A
Keystone Plastics Inc. - Item B

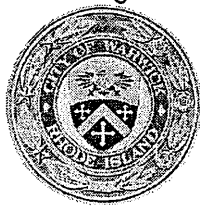
Old Dominion Brush Co.
5118 Glen Alden Dr.
Richmond, VA 23231

United Rotary Brush Corporation
15607 W 100th Terrace
Lenexa, KS 66219

Keystone Plastics Inc.
3451 South Clinton Ave.
South Plainfield, NJ 07080

Item	Description	ODB Company	United Rotary	Keystone
a.	Main Broom	\$ 279.00	\$ 299.90	\$ 325.00
b.	Gutter Broom	\$ 88.00	\$ 95.10	\$ 75.00
	Delivery/Calendar Days ARO	10-14 days	7-10 days	10 days

Bid2019-122 Gutter & Tube-Type Brooms					
The following vendors were sent specifications					
VENDOR	ADDRESS	CITY	STATE	ZIP	
Atlantic Broom Service, Inc.	345 John Quincy Adams Rd.	Taunton	MA	02780	
C.N. Wood	200 Merrimac St.	Woburn	MA	01801	
Ed & Matt Equipment	27 Commerce St.	Greenville	RI	02828	
Howard P. Fairfield	373 SW Cutoff	Worcester	MA	01604	
Keystone Plastics, Inc.	3451 S. Clinton Ave.	S. Plainfield	NJ	07080	
Milton CAT, Inc.	100 Quarry Dr.	Milford	MA	01757	
Newark Brush Co., LLC	One Silver St.	Springfield	NJ	07081	
ODB	5118 Glen Alden Dr.	Richmond	VA	23231	
United Rotary Brush Corp.	15607 W. 100 th Terrace	Lenexa	KS	66219	
W.H. Rose	Nine Route 66 East	Columbia	CT	06237	



092818

CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Public Works Director

Date: September 18, 2018

Subj: Bid2019-122 Gutter and Tube-Type Brooms

We have reviewed the three bids received for the above and recommend award to ODB Company for the purchase of main brooms (\$279) and Keystone Plastics, Inc. for the purchase of gutter brooms (\$75) as they are the lowest bidder for each of those items. The requested cap for this bid is \$10,000.00 for these purchases. This bid expires on November 27, 2018. The new contract period will be November 28, 2018 to November 27, 2019.

Bid2019-124 Snowplow Blades

- 2 bids submitted

CODE: 65-258 Automotive/Mechanical Parts-Plows

MANNER OF AWARD: \$14,000.00
November 28, 2018 -- November 27, 2019

RECOMMEND: Genalco, Inc.

Winter Equipment Co., Inc.
1900 Joseph Lloyd Pkwy.
Willoughby, OH 44094

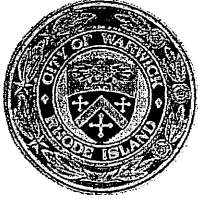
Genalco, Inc.
380R Jefferson Blvd.
Warwick, RI 02888

Pricing as Follows

Continued next page

		WINTER EQUIPMENT	GENALCO
		(see note 1)	(see note 2)
<u>Item</u>	<u>Blades</u>	<u>Unit Price Each</u>	<u>Unit Price 10+</u>
1	8' x 6" x 5/8" steel for 5/8" bolts	No bid	\$ 70.19 \$ 61.93
2	8' x 6" x 5/8" steel for 1/2" bolts	No bid	\$ 70.19 \$ 61.93
3	8' x 6" x 5/8" steel for 10-hole	No bid	\$ 70.19 \$ 61.93
4	9' x 6" x 5/8" steel for 11-hole	No bid	\$ 78.96 \$ 69.67
5	9' x 6" x 5/8" steel for 1/2" bolts	No bid	\$ 78.96 \$ 69.67
6	10' x 6" x 5/8" steel for 5/8" bolts	No bid	\$ 87.73 \$ 77.41
7	11' x 6" x 5/8" steel for 5/8" bolts	No bid	\$ 96.51 \$ 85.15
8	12' x 6" x 3/4" 14-hole	No bid	\$ 127.27 \$ 112.29
	Delivery In Business Days ARO	30 (6 weeks)	not listed
<u>NOTE</u>			
1. Prices held until 12/31/18.			
2. Stock orders subject to \$120.00 dropship fee.			

Bid2019-124 Snowplow Blades							
The following vendors were sent specifications							
VENDOR	ADDRESS	CITY	STATE	ZIP			
Atlantic Plow Blade Co.	345 John Quincy Adams Rd.	Taunton	MA	02780			
Bucky's Automotive	1152 Park Ave.	Cranston	RI	02910			
Chemung Supply Corp.	PO Box 527	Elmira	NY	14902			
Dejana Truck Equip., Co.	360 Farnum Pike	Smithfield	RI	02917			
Dyar Sales & Machinery Co.	75 Concord St.	N. Reading	MA	01864			
Howard P. Fairfield	373 SW Cutoff	Worcester	MA	01604			
J.C. Madigan, Inc.	450 Old Union Turnpike	Lancaster	MA	01523			
Ossco Bolt & Screw Co. MAIL HARDCOPY	1351 Elmwood Ave.	Cranston	RI	02910			
Perma-Line Corp. of NE MAIL HARDCOPY	PO Box 4515	Brockton	MA	02303			
Stanley Truck Equip. Co., Inc.	725 Quaker Hwy.	Uxbridge	MA	01569			
Valk Mfg. Co.	PO Box 428	New Kingstown	PA	17072			
W.H. Rose	Nine Route 66 East	Columbia	CT	06237			
Winter Equip Co	1900 Joseph Lloyd Pkwy	Willoughby	OH	44094			
Grant Steel	2 Mear Road	Holbrook	MA	02343			



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: September 28, 2018

Re: Bid2019-124 Various Snowplow Blades

We have reviewed the two bids received on the above and recommend award to Genalco, Inc. as the lowest responsible bidder. The vendor that submitted the other bid response indicated that the pricing was only valid until December 31, 2018. The current bid expires on November 27, 2018. This bid was advertised as a two-year period. Based on the bid responses, this department is recommending a one-year period. The new contract period will be November 28, 2018 to November 27, 2019. The recommended cap is \$14,000.

Bid2019-125 Repair Parts for Snowplows

- 4 bids submitted

CODE: 65-258 Automotive/Mechanical Parts-Plows \$10,000.00
65-250 Automotive/Mechanical Parts \$ 5,000.00

MANNER OF AWARD: \$15,000.00
November 19, 2018 – November 18, 2019

RECOMMEND: Tri-Power Sales & Service, Inc.
Cap City of RI, Inc.
Warwick Industrial Fasteners

Tri-Power Sales & Service, Inc.
64 Minnesota Ave.
Warwick, RI 02888

Cap City of RI, Inc.
2304 Post Rd.
Warwick, RI 02886

Warwick Industrial Fasteners
50 Pennsylvania Ave.
Warwick, RI 02888

Lawson Products, Inc.
8770 W. Bryn Mawr, Ste. 900
Chicago, IL 60631

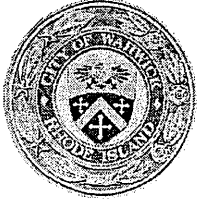
Pricing as Follows

Continued next page

<u>Item</u>	<u>Description</u>	<u>Tri-Power</u>	<u>Cap City</u>	<u>Warwick Industrial</u>	<u>Lawson Products</u>
	<u>Snowplow Parts - % under List Price</u>				
1	Fisher	20% - 30%	18%	No bid	No bid
2	Path Finder	20% - 30%	18%	No bid	No bid
3	Viking	20% - 30%	18%	No bid	No bid
4	Root	20% - 30%	18%	No bid	No bid
5	American Road	20% - 30%	18%	No bid	No bid
	<u>Various Plow Blade Fasteners</u>				
6	No. 3 heavy duty plow bolt – Grade 8 J429 plain 5/8” – 11 x 3”	No bid	No bid	\$0.72/ea.	\$1.4244/ea.
7	Carriage bolt – Grade 8 – 1/2” – 13 x 3”	No bid	No bid	\$0.63/ea.	\$1.0096/ea.
8	Hardened Lock Washers Grade 8 2H heavy duty nuts for above bolts	No bid	No bid	(see note 1)	\$0.9506/ea.
9	Zinc-plated cotter pins – 1/4” x 4”	No bid	No bid	\$0.18/ea.	\$0.3374/ea.
10	3/4”-10 x 3” dome head plow bolt	No bid	No bid	\$1.02/ea.	\$1.9820/ea.
11	3/4”-10 heavy hex nut	No bid	No bid	\$0.29/ea.	\$0.9780/ea.
12	3/4” Grade 8 lock washer	No bid	No bid	\$0.10/ea.	\$0.2631/ea.
<u>NOTE</u>					
1	Additional pricing item #8. 1/2 lock washers 9r-8 \$.05/ea. 5/8 lock washers 6r8 \$0.07/ea.				
	1/2-13 9194 2H nuts \$0.12/ea. 5/8-11 9194 2H nuts \$0.17/ea.				

Bid2019-125 Repair Parts for Snowplows					
The following vendors were sent specifications.					
VENDOR	ADDRESS	CITY	STATE	ZIP	
Atlantic Broom Service	1605 Hyde Park Ave.	Hyde Park	MA	02136	
Atlantic Plow Blade Co.	345 John Quincy Adams Rd.	Taunton	MA	02780	
ATS Equipment	51 Fall River Ave.	Rehoboth	MA	02769	
Buckey's Automotive	1152 Park Ave.	Cranston	RI	02910	
Cap City of RI	2304 Post Rd.	Warwick	RI	02886	
Carey Automotive	37 County Rd.	Plympton	MA	02367	
Central Parts Warehouse	7601 W. 191 st St.	Tinley Park	IL	60487	
CN Wood	200 Merrimac St.	Woburn	MA	01801	
Dyar Sales & Machinery Co.	75 Concord St.	N. Reading	MA	01864	
Howard P. Fairfield	373 SW Cutoff	Worcester	MA	01604	
Intertstate Truck Center	45 Brainard Rd.	Hartford	CT	06114	
J.C. Madigan, Inc.	450 Old Union Turnpike	Lancaster	MA	01523	
J.C. Madigan, Inc.	450 Old Union Turnpike	Lancaster	MA	01523	
Lawson Products, Inc.	8770 W. Bryn Mawr Ave., Ste. 900	Chicago	IL	60631	
Ossco Bolt & Screw Co.	1351 Elmwood Ave.	Cranston	RI	02910	
Pathfinders Snowplows	45 Industrial Dr.	Exeter	RI	02822	
Raps Auto Parts Supply, Inc.	1925 Pawtucket Ave.	E. Providence	RI	02914	
Stanley Truck Equip. Co., Inc.	725 Quaker Hwy.	Uxbridge	MA	01569	
Stedt Hydraulic Crane Corp.	27 Washington St.	Westborough	MA	01581	
Tri-County Contractors Supply, Inc.	154 Wayside Ave.	W. Springfield	MA	01089	
Tri-Power Sales & Service	64 Minnesota Ave.	Warwick	RI	02889	
Truck Equipment of Boston	300 N. Beacon St.	Brighton	MA	02135	
W.H. Rose	Nine Route 66 East	Columbia	CT	06237	
Warwick Industrial Fasteners	50 Pennsylvania Ave.	Warwick	RI	02888	

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CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Mathew Solitro, Public Works Director
Date: September 28, 2018
Subj: Bid2019-125 Repair Parts for Snowplows

A handwritten signature in black ink, appearing to be "M. Solitro", written over a horizontal line.

We have reviewed the four bids received on the above and recommend award to Tri Power Sales and Service, Inc., Cap City of RI and Warwick Industrial Fasteners as the lowest responsible bidders for the purchase of parts for the snowplows. The fourth bidder, Lawson Products, was significantly higher in price for the purchase of the hardware. The current bid expires on November 18, 2018. The new contract period will be November 19, 2018 to November 18, 2019. The recommended cap is \$15,000.00.

(65-250 - \$5,000)
(65-258 - \$10,000)

Bid2019-131 Various Parts for Sand & Salt Spreaders

- 2 bids submitted*
1 bid disqualified

**(1 bid was disqualified, Tri-County Contractors, for not submitting a vendor inventory list of prices from the parts manufacturer, per bid specifications)*

CODE: 65-258 Automotive/Mechanical Parts-Plows \$7,000.00
 65-250 Automotive/Mechanical Parts \$5,000.00

MANNER OF AWARD: \$12,000.00
 November 26, 2018 – November 25, 2019

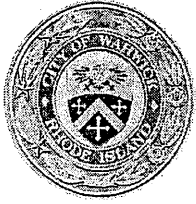
RECOMMEND: Tri-Power Sales & Service, Inc.

Tri-Power Sales & Service, Inc.
64 Minnesota Ave.
Warwick, RI 02888

<u>Item #</u>	<u>Description</u>	<u>% off List</u>
1	Tenco/Chains & Gears	<u>20%</u>
2	Airflow/Chains & Gears	<u>20%</u>
3	Torwel/Chains & Gears	<u>20%</u>
4	Buyers/All Parts	<u>20%</u>
5	Heil	No bid
	Delivery in Calendar Days ARO	Stock – 1 week

Repair Parts for Sand & Salt Spreaders 8/31/2018

Bid2019-131 Repair Parts for Salt & Sand Spreader					
Specifications were sent to the following vendors.					
<u>VENDOR</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>	
ATS Equipment	51 Fall River Ave.	Rehoboth	MA	02769	
Central Parts Warehouse	7601 W. 191 st St.	Tinley Park	IL	60487	
CN Wood	200 Merrimac St.	Woburn	MA	01801	
Dyar Sales & Machinery Co.	75 Concord St.	N. Reading	MA	01864	
Howard P. Fairfield	373 SW Cutoff	Worcester	MA	01604	
Interstate Truck Center	45 Brainard Rd.	Hartford	CT	06114	
J.C. Madigan, Inc.	450 Old Union Turnpike	Lancaster	MA	01523	
Ossco Bolt & Screw Co.	1351 Elmwood Ave.	Cranston	RI	02910	
Stanley Truck Equip. Co., Inc.	725 Quaker Hwy.	Uxbridge	MA	01569	
Stedt Hydraulic Crane Corp.	27 Washington St.	Westborough	MA	01581	
Tri-County Contractors Supply, Inc.	154 Wayside Ave.	W. Springfield	MA	01089	
Tri-Power Sales & Service	64 Minnesota Ave.	Warwick	RI	02889	
Truck Equipment of Boston	300 N. Beacon St.	Brighton	MA	02135	
W.H. Rose	Nine Route 66 East	Columbia	CT	06237	
Warwick Industrial Fasteners	50 Pennsylvania Ave.	Warwick	RI	02888	
Raps Auto Parts Supply, Inc.	1925 Pawtucket Ave.	E. Providence	RI	02914	



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CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Public Works Director

Date: September 28, 2018

Subj: Bid2019-131 Various Parts for Salt and Sand Spreaders

A handwritten signature in black ink, appearing to be "M. Solitro", written over a horizontal line.

We have reviewed the only bid received on the above and recommend award to Tri Power Sales and Service, Inc. for the purchase of parts for the sanders. The current bid expires on November 25, 2018. The new contract period will be November 26, 2018 to November 25, 2019. The recommended cap is \$12,000.00.

(65-250 - \$5,000)

(65-258 - \$7,000)

Bid2019-134 Rodent Control Materials

- 2 bids submitted

CODE: 63-249 Highway/Chemicals-Rodent Control

MANNER OF AWARD: \$18,000.00
1 year from date of award

RECOMMEND: Neogen Corp.

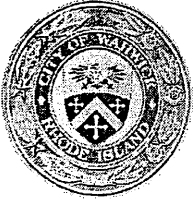
SiteOne Landscape Supply
1385 E. 36th St.
Cleveland, OH 44114

Neogen Corp.
620 Leshner Pl.
Lansing, MI 48912

Material Description	SiteOne	Neogen
LP2625 Protecta LP Black	\$10.95/ea.	00560 Café Bait Station \$6.42/ea.
FB1018 Final Blox 18 lb. Pail	\$82.00/18 lb.	116394 Havoc Attach Blocks \$61.10/20 lb.

Bid2019-134 Rodent Control Materials								
The following vendors were sent specifications.								
<u>VENDOR</u>					<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>
Central Turf & Irrigation Supply					75 Byfield St.	Warwick	RI	02888
Central Irrigation					129 Chestnut St.	Warwick	RI	02888
EH Turf Supply, Inc. d/b/a Allen's Seed					693 S. County Tr.	Exeter	RI	02822
Lowe's Home Centers					555 Greenwiche Ave.	Warwick	RI	02886
Lowe's #1197					510 Quaker Lane	Warwick	RI	02886
SiteOne Landscape Supply					1385 East 36th St.	Cleveland	OH	44114

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CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Mathew Solitro, Public Works Director
Date: September 18, 2018
Subj: Bid2019-134 Rodent Control Materials

A handwritten signature in black ink, appearing to be "M. Solitro", with a long horizontal flourish extending to the right.

We have reviewed the two bids received for the above and recommend award to Neogen as the lowest bidder. The requested cap for this bid is \$18,000.00 for the purchase of bait and boxes. This is a new bid for the department and the contract period will be one year from date of award.

Bid2019-146 Scott Air-Pak 75 Breathing Apparatus & Related Equipment

- 1 bid received

CODE: 35-218 Fire/SCBA Cylinders

MANNER OF AWARD: \$24,000.00
1 year from date of award

RECOMMEND: Shipman's Fire Equipment Co. Inc.

Shipman's Fire Equipment Co. Inc.
172 Cross Road
Waterford, CT 06385

ITEM #	SCOTT P/N	BID
1	Scott P/N X3224021200301	\$5,160.00 ea.
2	Scott Pak 75, 2013 ed. complete assembly consisting of; (1) Pak 75 P/N X3224021200301 (1) Mask P/N 201215-05 (2) Bottles P/N 804721-01	\$7,195.00 ea.
3	Scott P/N 201215-04	\$279.00 ea.
4	Scott P/N 201215-05	\$279.00 ea.
5	Scott P/N 201215-06	\$279.00 ea.
6	Scott P/N 201215-01	\$260.00 ea.
7	Scott P/N 201215-02	\$260.00 ea.
8	Scott P/N 201215-03	\$260.00 ea.
9	Scott P/N 201210-01	\$23.25 ea.
10	Scott P/N 201275-01	\$439.00 ea.
11	Scott P/N 200715-01	\$31.00 ea.
12	Scott P/N 804721-01	\$879.00 ea.
13	Scott P/N 807422-01	\$1,049.00 ea.
14	Scott P/N 804723-01	\$1,175.00 ea.
15	Scott P/N 10009671	\$705.00 ea.

Continued next page

Bid2019-146 Scott Air-Pak 75 Breathing Apparatus & Related Equipment

ITEM #	SCOTT P/N	BID
16	Scott P/N 10009673	\$952.00 ea.
17	Scott P/N 10009672	\$1,085.00 ea.
18	Scott P/N 200802-01	\$145.00 ea.
19	Scott P/N 200802-02	\$145.00 ea.
20	Scott P/N 200802-03	\$145.00 ea.
21	Scott P/N 200803-01	\$130.00 ea.
22	Scott P/N 804178-02	\$18.00 ea.
23	Scott P/N 804176-02	\$18.00 ea.
24	Scott P/N 200840-01	\$17.00 ea.
25	Scott P/N 805753-01	\$42.00 ea.
26	Scott P/N 200372-52F	\$96.00 ea.
27	Scott P/N 200372-60F	\$96.00 ea.
28	Scott P/N 200954-02	\$2,595.00 ea.
29	Scott P/N 805534-01	\$20.50 ea.
30	Scott P/N 31001087	\$46.50 ea.
31	Scott P/N 31001089	\$195.00 ea.
32	Scott P/N 201126-02	\$38.00 ea.
33	Scott P/N 201127-02	\$38.00 ea.
34	Scott P/N 201128-02	\$38.00 ea.
35	Scott P/N 200688-S430	\$24.50 ea.
36	Scott P/N 200688-D430	\$24.50 ea.
37	Scott P/N 200688-S445	\$24.50 ea.
38	Scott P/N 200688-D445	\$24.50 ea.
39	Scott P/N 200689-01	\$42.50 ea.
40	Scott P/N 200689-02	\$200.00 ea.
41	Field level maintenance class	\$95.00 ea.
42	SKA Pak AT PN# SAR424060431001	\$1,960.00 ea.
43	Scott PN# 200779-01	\$610.00 ea.

Bid2019-146 Scott Air-Pak 75 Breathing Apparatus & Related Equipment						
The following vendors were sent specifications.						
VENDOR	ADDRESS	CITY	STATE	ZIP		
American Fire Equipment Co., Inc.	Easton Industrail Pk. 58 Norfolk Ave., Unit 5	S. Easton	MA	02375		
Brigham Industries, Inc.	15 Brigham Rd.	Paxton	MA	01612		
C & S Specialty, Inc.	1181 Old Smithfield Road	N. Smithfield	RI	02896		
Fire Tech & Safety	90 Progress Ave	Tymsborough	MA	01879		
Firematic	237 Sugar Rd.	Bolton	MA	01740		
New England Fire Equipment & Apparatus Corp.	10 Stillman Rd.	N. Haven	CT	06473		
Northeast Rescue Systems, Inc.	313 Belgrade Ave.	Boston	MA	02131		
Safeware, Inc.	4403 Forbes Blvd.	Lanham	MD	20706		
Shipman's Fire Equipment Co. Inc.	172 Cross Road	Waterford	CT	06385		
Stroud Safety Apparel, LLC	414 W. 4th St.	Stroud	OK	74079		

SEP 25 2018



Marcel E. Fontenault, Jr.
Acting Chief of Department



(401) 468-4044
Fax: (401) 468-4001

111 Veterans Memorial Drive
Warwick, Rhode Island 02886

September 24, 2018

Mrs. Patricia Peshka
Purchasing Agent
City of Warwick

Dear Mrs. Peshka,

The City of Warwick Fire Department has reviewed *Bid 2019-146 Scott Air-Pak Breathing Apparatus and Related Equipment*. After carefully reviewing the only bid submitted, The Fire Department Recommends Shipman's Fire equipment Co., Inc. of Waterford, CT who met all of the specifications of the bid without exception.

This award will be for a period of one year from the date of the award. The previous award expired on September 12, 2018. The total award is not to exceed \$24,000.00. The funds will come from Budget Code #35-218.

Sincerely,

Marcel Fontenault Jr
Acting Chief of Department

Email: marcel.e.fontenault@warwickri.com

Bid2019-147 Landscape Architectural Design Services Greene Cemetery

- 6 bids submitted

CODE: 60-442 State Grant Pass Through

MANNER OF AWARD: \$10,900.00
1 year from date of award

RECOMMEND: Bradford Associates

Total Project Bid

Bradford Associates \$10,900.00
25 Creighton St.
Providence, RI 02906

The Gifford Design Group, Inc. \$13,700.00
4096 Mendon Rd.
Cumberland, RI 02864

Gardner & Gerrish, LLC \$13,835.00
151 Broadway, Ste. 245
Providence, RI 02903

The Landscape Design Collaborative \$17,635.00
200 Centerville Rd., Ste. 6
Warwick, RI 02886

Ayoub Engineering, Inc. \$19,850.00
414 Benefit St.
Pawtucket, RI 02861

Commonwealth Eng. & Cons., Inc. \$23,390.00
400 Smith St.
Providence, RI 02908

RFP2019-147 Landscape Design Services Greene Cemetery						
The following vendors were sent specifications						
Consultant Name	Street Address	City/ Town	State	Zip		
Traverse Landscape Architects	150 Chestnut Street, 4th Floor	Providence	RI	02903		
Landscape Elements, LLC.		Warwick	RI	02886		
Diane C. Soule & Associates	422 Farnum Pike	Smithfield	RI	02917		
Gifford Design Group, Inc.	4096 Mendon Road	Cumberland	RI	02864		
Crossman Engineering	151 Centerville Road	Warwick	RI	02886		
WDA Design Group	31 East Main Street	Westborough	MA	01581		
Beta Group, Inc.	6 Blackstone Valley Place, Suite 101	Lincoln	RI	02865		
Hali Beckman, Ltd.	23 Brown Street, Suite 206	Wickford	RI	02852		
Searle Design Group	999 Main Street, Unit 7030	Pawtucket	RI	02860		
Bradford Associates, LLC.	25 Creighton Street	Providence	RI	02906		
Gardener & Gerrish Landscape Architecture	151 Broadway, Suite 245	Providence	RI	02903		
Kevin M. Alverson Landscape Architecture	360 Annaquatucket Road	Wickford	RI	02852		



CITY OF WARWICK

JOSEPH J. SOLOMON, MAYOR

MEMORANDUM

TO: Patricia A. Peshka, Purchasing Agent

FROM: William R. Facente, Housing Officer

DATE: Monday, October 1, 2018

RE: RFP#2019-147- Landscape Architecture Design Services for Greene Cemetery

Please accept this memorandum as request from the Office of Housing & Community Development to include RFP#2019-147 (Landscape Architecture Design Services for Greene Cemetery) on the October 15, 2018 City Council Finance Committee's Agenda for award.

The Office received six (6) bids in response to the advertised RFP. The submitted bids were reviewed by the Office and by Lucas Murray, a registered Landscape Architect and Special Projects Coordinator in Mayor Solomon's Office. The submitted bids were reviewed with respect to; approach to the project, experience of the firm, past experience with similar projects and cost. Pricing ranged from \$10,900 (Bradford Associates, LLC) to \$23,390 (Commonwealth Engineers & Consultants, Inc.)

After reviewing the submitted bids – the Office is recommending Bradford Associates, LLC of Providence, RI as the lowest qualified bidder according to Section 56-5(c) of the City of Warwick Code of Ordinances.

As a reference, funds for this project are a combination of Community Development Block Grant funds earmarked for Apponaug Village and RI DEM Open Space Grant funds. While the Office originally anticipated utilizing CDBG funds for the design, the Office requests the budget code to be charged for this expense be changed to 60-442, which is a grant pass through account.

The Office respectfully asks the City Council Finance Committee to award RFP#2019-147 to Bradford Associates, LLC of Providence, RI for a not to exceed amount of \$10,900.

Please be advised, there is no previous contract for the work covered under this award request. The term of the contract requested is one year from award.

**OFFICE OF HOUSING & COMMUNITY DEVELOPMENT
3275 POST ROAD • WARWICK, RI 02886 • 401-738-2009**

Review Summary						
Reviewer	Commonwealth Engineers & Consultants, Inc.	The Gifford Design Group, Inc.	Bradford Associates LLC	Gardner + Gerrish Landscape Architects LLC	Ayoub Engineering, Inc.	Landscape Design Collaborative
William Facente	77	95	95	95	64	76
Lucas Murray	72	85	100	95	49	81
Alain Noiset	84	93	97	84	69	94
Average	78	91	97	91	61	84
	78	90	98	90	60	86

<u>Bidding Firms</u>	<u>Project Cost</u>
Bradford Associates	\$ 10,900.00
Gifford Design	\$ 13,700.00
Gardner + Gerrish	\$ 13,835.00
Landscape Design Collaborative	\$ 17,635.00
Ayoub Engineering	\$ 19,850.00
Commonwealth Engineers & Consultants	\$ 23,390.00



STATE OF RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
DIVISION OF PLANNING AND DEVELOPMENT
235 Promenade Street, 3rd Floor
Providence, Rhode Island 02908

September 5, 2018

Lucas Murray, Senior Planner
Planning Department
City of Warwick
3275 Post Road
Warwick, RI 02886

RE: Greene Historic Cemetery Access Project (Formerly Apponaug Center Project) Recreation Grant Agreement Amendment 2013-70-30 #2

Dear Mr. Murray:

Enclosed please find a signed original copy of Grant Agreement Amendment #2 extending the grant period to December 31, 2018 and revising the scope of work for the Greene Historic Cemetery Access Project.

If you have any questions, please contact me at 222-2776 Extension 7611 or lisa.mcgreavy@dem.ri.gov
Best of luck on this great project!

Sincerely,

Lisa McGreavy
Sr. Environmental Planner

Enclosures



**RHODE ISLAND RECREATION ACQUISITION AND
DEVELOPMENT GRANTS PROGRAM**

**AMENDMENT TO THE RECREATION GRANT
AGREEMENT**

Amendment No. 2

This amendment to the Recreation Grant Agreement for Project #2013-70-30 entitled:

**APPONAUG CENTER PROJECT
(Revised to the GREENE HISTORIC CEMETERY ACCESS
PROJECT)**

is hereby made and agreed upon by the Rhode Island Department of Environmental Management,
acting through the Director and by the

CITY OF WARWICK

pursuant to the Rules and Regulations for the

Open Space Recreational Bonds 1987, 1989, 2000, and 2004 as amended including the Rules and
Regulations for the Agricultural, Recreation Acquisition and Development, Roger Williams Park, and
Roger Williams Zoo Grant Programs dated September 2015.

The CITY OF WARWICK

and the State of Rhode Island Department of Environmental Management in mutual consideration of
the promises herein and in the Recreation Grant Agreement of which this is an amendment, do
promise as follows:

**To extend the project period to December 31, 2018 and amend the Scope of Work to include a
passive/historic park at the George Sears Greene Historic Cemetery consisting of a new
viewing/seating overlook area, walking path, benches, interpretive signs, stairway from parking
area to cemetery, reconstruction of roadway into a bike path, selective tree clearing, and loam
and seeding.**

**STATE OF RHODE ISLAND,
DEPARTMENT OF ENVIRONMENTAL
MANAGEMENT**

By: Janet Coit
Janet Coit, Director

Date: 9/4/18

CITY OF WARWICK

By: Joseph Solomon
Joseph Solomon, Mayor

Date: 8/16/18

**2013 Rhode Island Recreation Acquisition & Development Grant Program
Revised Scope of Work**

Project Name: Greene Historic Cemetery Access Project (formerly the Apponaug Center Project)

City/Town: Warwick

File #: 2013-70-30

Grant Award: \$100,000

Project Dates: 7/22/14 – 12/31/17 (extension approved to 12/31/18)

#	ORIGINAL SCOPE OF WORK APPROVED FOR FUNDING for Apponaug Center Acquisition Passive Park Project (in 2013)	PROPOSED AMENDMENT TO SCOPE OF WORK for the Greene Historic Cemetery Access Project (Received 5/2018)
1	Acquisition of DOT-owned parcel Map 246/Lot 218 to create a passive park with DEM Recreation Easement in place	New viewing/seating area overlooking Gorton Pond and Apponaug Village with a small retaining rail and barrier rail on parcels 246-217 and 246-215.
2	Walking path	New walking path along Gorton Pond
3	Benches	Benches
4	Interpretive signs	Interpretive signs
5	Bridge for river crossing	New stairway from parking area to cemetery
6	New parking area at end of Kettle Street	Reconstruction of existing roadway (Kettle Street) to narrow its width and convert it to a bike path for future connection
7		ADA Access to lower terrace near cemetery
8		Selective clearing of trees for views to Gorton Pond and Apponaug Village
9		Loam and seed

REVISED SCOPE OF WORK

1. **Municipality:** City of Warwick
2. **Project Name:** Greene Historic Cemetery Access Project
(formerly the Apponaug Center Project)
3. **Address of property to be developed or acquired:** Centerville Road
4. **Map and Lot:** Map 246/Lots 215 and 217
5. **Grant Category** Check one below:
 - ☒ **Small Recreation Development Projects up to \$100,000 (20% match)**
 - ☐ **Large Recreation Development Projects \$100,001 to \$300,000 (20% match)**
 - ☐ **Recreation Acquisition Projects up to \$300,000 (50% match)**
For acquisition projects, has a separate application for an associated recreation development project been submitted? Yes ☐ No ☐
6. **Grant Amount:** \$100,000.00
7. **Does the Municipality own the property?** Yes ☒ No ☐
8. **Authorized Government Official Name & Email:** Acting Mayor Joseph Solomon
9. **Name of Contact:** Lucas Murray, Special Project Coordinator
10. **Email of Contact:** lucas.murray@warwickri.com
11. **Telephone: of Contact:** 401.921.9683
12. **Address of Contact:** City of Warwick, 3275 Post Road, Warwick, RI
13. **Municipal FEIN #:** 05-6000-562
14. **Target Dates:** **Start Date:** 9/15/2018 **Finish Date:** 12/31/2018

15. Project Description (Please be concise and limit to one half page):

RI DEM grant funding will be reallocated to support current open space enhancement plans at the historic George Sears Greene Cemetery and surrounding active and passive recreation open space. This historic site is located less than a 1/4 mile north of the area originally proposed for grant funded improvements (north of the Sawtooth Mill). The historic cemetery sits on top of a hill in Apponaug adjacent to scenic Gorton Pond. We are currently working with the Apponaug Area Improvement Association (AAIA) on a plan for the construction of a new stairway access to the site. In addition, the AAIA would like to enhance other aspects of this beautiful property now that the RI DOT Circulator project is nearing completion. Planned improvements include:

1. A staircase with handrails to meet ADA requirements from the base of the hill to the historic Greene Cemetery.
2. A small seating area on the upper 2/3 of the staircase that overlooks Gorton Pond and Apponaug Village. The overlook will consist of a small retaining wall, barrier rail, benches, and interpretive signage.
3. Reconstruction of an existing roadway (Kettle Street) to narrow its width and repurpose it into a bike path.
4. Installation of interpretive signage at the base of the stairway and at points along the custom railing that tells the history of the Greene Family and their impact on the development of Apponaug.
5. Installation of benches and other related site furnishings.
6. Limited clearing of trees and shrubs to expand views to the Gorton Pond inlet, Harding Brook and Apponaug Village.

The City, in cooperation with the AAIA, is allocating \$95,000 of Community Development Block Grant (CDBG) funding for improvements to Apponaug Village. This funding will be utilized as a portion of the City's required in-kind match for the project. CDBG funding will be primarily focused on the stairway and access components, while RI DEM Open Space Grant funds will be utilized for other site enhancements as outlined herein.

16. For all Recreation Development projects, list the new facilities that will be developed and/or the existing facilities that will be renovated. Expand the table as needed.

	Proposed Scope of Work (Include number of items, square footage, dimensions, etc.)	New facility or existing facility to be renovated?	Timeline (Start & Finish)
1	Reconstruction of existing roadway (Kettle Street) to narrow its width and convert it to a bikepath for future connection	Renovation	Start 10/15/2018 Finish 12/31/2018
2	Viewing/seating area overlooking Gorton Pond and Apponaug Village with a small retaining rail and barrier rail	New	
3	Benches	New	
4	Interpretive signage	New	
5	Selective clearing of trees for views to Gorton Pond and Apponaug Village	Renovation	
6	Stairway from parking area to cemetery	New	
7	ADA access to lower terrace near cemetery	New	
8	Loam and Seed	New	

17. Estimate of project costs and funding sources *(Modify the table as needed):*

DESCRIPTION	ESTIMATED COSTS	PROPOSED FUNDING SOURCES				
		DEM Recreation Grant	Local Appropriation	Local In-Kind Services & Equipment	Other Funding (Specify): CBDG	Other Funding (Specify):
Development Costs: <i>(Itemized below)</i>						
Planning, Coordination & Outreach	8,755			8,755		
Architectural & Engineering Design						
Permit Plan Preparation and Fees						
Mobilization	14,595	14,595				
Stairway (granite stairs, hand rails)	69,100				69,100	
Retaining wall, overlook rail	25,000	25,000				
Development Construction Bike path/walk pavement, etc.	50,300	23,155		1,245	25,900	
Landscaping (tree clearing, loam and seed)	12,000	12,000				
Benches	12,500	12,500				
Signage	12,750	12,750				
10% contingency	0	0	0	0		
Totals	205,000	100,000		10,000	95,000	
	Minimum Match Required for DEM Grant*	100,000				
	Total Proposed Match from Non-Grant Funding Sources Above	105,000				

18. Public Participation:

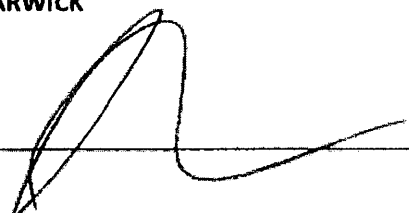
Refer to the attached Council Resolution R-18-98, Dated July 20, 2018. The City will continue to work with the Apponaug Village Improvement Association and other interested constituents during the design phase of the project.

19. Signature:

By signing below, the person certifies that he or she is authorized to sign this form on behalf of the applicant/municipality and the municipality will comply with the following program requirements:

- Diligently manage and execute the grant to complete the project to the specifications described in this application within the project period and budget;
- Operate and properly maintain all public-use facilities developed pursuant to the project;
- Not discriminate in the availability and usage of any public facilities developed pursuant to the project;
- Certify that the project land area be permanently restricted to outdoor public recreational use.

CITY OF WARWICK

By:  _____

Print Name & Title: Joseph J. Solomon, Mayor

DATE: 8/18/15

**Greene Historic Cemetery Access Project
Centerville Road, Warwick, RI
Map 246/Lots 215 and 217**



THE CITY OF WARWICK
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO.....R-18-98..... DATE July 20, 2018
APPROVED [Signature] MAYOR

RESOLUTION APPROVING THE PROPOSED REVISION TO THE 2013 RHODE
ISLAND RECREATION ACQUISITION AND DEVELOPMENT
GRANT PROGRAM APPLICATION

Resolved that,

WHEREAS, the health, safety and welfare of the citizens of the City of Warwick are matters of paramount importance to the City Council; and

WHEREAS, the City previously sought a grant for recreational improvements to lot 218 on Assessor's Plat 246; and

WHEREAS, the City desires to amend the application to delete lot 218 and place the recreational improvements on lots 215 and 217 on Assessor's Plat 246, which are parcels adjacent to Gordon Pond; and

WHEREAS, the improvements to the Greene Historic Cemetery and surrounding area would have passive and active open spaces and would include a new park adjacent to the George Sears Greene Historic Cemetery including a new viewing/seating overlook area, walking path, benches, interpretive signs, a stairway from Kettle Street to the cemetery, reconstruction of Kettle Street for use as a pedestrian walking and biking path, selective tree clearing, and loam and seeding; and

WHEREAS, the grant agreement would be extended to December 31, 2018; and

WHEREAS, the grant award remains \$100,000 and requires a minimum of 1:1 match from the City but the Grant match can be derived from a combination of CDBG funding allocations and in-kind city services so no additional appropriations from the City are anticipated.

NOW THEREFORE, BE IT RESOLVED that the Warwick City Council hereby approves the proposed revision to the 2013 RI Recreation Acquisition and Development Grant Program Application, to focus on recreation development of the parcels identified as Map 246 Lots 215 and 217 on Assessor Plat 246 instead of previously identified parcel known of Lot 218 on Assessor's Plat 246, and hereby authorizes Mayor to sign all documents necessary for the revised application.

The City Clerk is hereby directed to forward a copy of this Resolution to the State Department of Environmental Management.

This Resolution shall take effect upon passage.

SPONSORED BY: COUNCILMAN GALLUCCI
COUNCILMAN MCALLISTER

COMMITTEE: FINANCE

Bid2019-148 Health & Dental Insurance Consultant

- 3 bids submitted

CODE: 75-188 Health Care Consultant

MANNER OF AWARD: \$16,000.00
Date of award through selection and final approval of the
Health and Dental Insurance Carriers by the City Council

RECOMMEND: The Hilb Group of New England, LLC

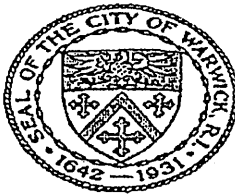
Total Cost for Services

Legacy Benefit Advisors 275 W. Natick Rd., Ste. 900 Warwick, RI 02860	<u>\$10,800.00</u>
---	--------------------

The Hilb Group of New England, LLC 931 Jefferson Blvd., Ste. 3001 Warwick, RI 02886	<u>\$16,000.00</u>
---	--------------------

Marsh & McLennan Agency, LLC 50 Park Row West, Ste. 102 Providence, RI 02903	<u>\$20,000.00</u>
--	--------------------

RFP2019-148 Health & Dental Insurance Consultant							
The following vendors were sent specifications							
VENDOR	ADDRESS	CITY	STATE	ZIP			
Advantage Benefits	78 Pleasant St.	Worcester	MA	01609			
Cook & Company	1025 Plain St./PO Box 1068	Marshfield	MA	02050			
Cranston Insurance Associates, Inc.	PO Box 20364	Cranston	RI	02920			
Arthur J. Gallagher & Co.	300 Centerville Rd., Ste. 100	Warwick	RI	02886			
Group Benefits Strategies	11 Midstate Dr., Ste. 200	Auburn	MA	01501			
The Hilb Group of NE d/b/a Cornerstone Group	931 Jefferson Blvd., Ste. 3001	Warwick	RI	02886			
Legacy Benefit Advisors	275 Natick Rd., Ste. 900	Warwick	RI	02886			
LifePlus Insurance Agency	475 School St. Ste. 5	Marshfield	MA	02050			
Marsh & McLennan Agency, LLC	50 Park Row West, Ste. 102	Providence	RI	02903			
Milliman, Inc.	80 Lambertson Rd.	Windsor	CT	06095			
Starkweather & Shepley Insurance Brokerage d/b/a Claim Strategies	60 Catamore Blvd.	E. Providence	RI	02914			
Stop Loss Insurance Services	100 Front Street, Suite 610	Worcester	MA	01608			
Sylvia Group	500 Faunce Corner Rd., Bldg. 100, Ste. 120	Dartmouth	MA	02747			
The Segal Co.	116 Huntington Ave.	Boston	MA	02116			
USI Insurance Services, LLC	5700 Post Rd./PO Box 1158	E. Greenwich	RI	02818			
USI Insurance Services, LLC	475 Kilvert Ste. Ste. B205	Warwick	RI	02886			



Jean Bouchard
Personnel Director

Joseph J. Solomon
Mayor

CITY OF WARWICK
DIVISION OF PERSONNEL
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
Tel (401) 738-2011 - Fax (401) 732-7636
T.D.D. (401) 739-9150

TO: Honorable City Council
FROM: Jean Bouchard, Director of Personnel
DATE: October 2, 2018
SUBJECT: Health and Dental Insurance Consultant

The City issued an RFP for Health and Dental consultant services to assist with the solicitation, review, and evaluation of health and dental insurance plan coverage. As shown below, the City received three (3) proposals for the RFP 2019-148 Health & Dental Insurance Consultant and their bids are listed below along with the Scope of the consulting services.

Bidders	Legacy Benefit Advisors Warwick, R. I.	The Hilb Group of New England, LLC Warwick R. I	Marsh & McLennan Agency, LLC Providence, R. I.
Cost of Services	\$10,800	\$16,000	\$20,000
Additional services/meeting attendance	None	None	None * See notes on other services

Legacy Benefit Advisors, Hilb Group of New England, and Marsh & McLennan Agency, LLC all submitted responsive, competitive offers to provide the level of services that the City requires to obtain cost-effective group health and dental insurance coverage for active and retired employees for the fiscal year beginning July 1, 2019.

After reviewing the three proposals for the health consultant for the City; both the Finance Director Brian Silvia and I recommend that The Hilb Group of New England, LLC of Warwick, Rhode Island be awarded the contract for \$16,000 because they were the lowest qualified bidder based on the evaluation scoring. The reasons for this decision is that the Hilb Group provides some intangibles to the City for this contract that are not easily quantified but must be considered when making a recommendation. Their experience being our consultant for the past few years provides them the expertise to prepare the RFP and review and analyze the bid efficiently to meet the time frame that is necessary to allow the examination and the reporting to both the administration and Council to determine the next health care and dental provider. They have extensive knowledge of the employee's contract language for the health care to ensure that the bidders can match the current levels of coverage. The City has been very satisfied with the comparative analysis provided in the review reports by this firm of the responders, and their assistance with the administration in determining the bidders cost for health care, wellness, and dental coverage. The Hilb Group has experience with many other communities in providing consulting services which include the Cranston School Department, the Town of Cumberland, the City of East Providence, the Town of West Greenwich, and WB Community Health which represents 11 Rhode Island Municipalities. The Hilb group will also analyze, review and provide the City with extensive research on ancillary networks, wellness budget, and examine each carrier's benefit design and will report their findings to the administration in their final report on their recommendation of the award of the health care, wellness, and dental providers to the City Council.

The low bidder was Legacy Benefit Advisors at a cost of \$10,800; who have presented a bid indicating expertise in the areas of health care in Rhode Island with both of their consultants with over 60 years of combined experience working at blue cross in Rhode Island on their executive teams. The principals of Legacy indicated in their proposal



Jean Bouchard
Personnel Director

Joseph J. Solomon
Mayor

that they were instrumental in the healthcare transformation in the last two decades in the development and implementation of the RI municipal collaborative models. Legacy Benefit Advisors also offers other services such as soliciting responses regarding various funding options that can secure benefits in the most cost-effective manner, and on-going analyses throughout the year. These additional services are included in their bid. Legacy states that their clients include the City of Pawtucket, City of Cranston, Coventry, and the RI Federation of Teachers and the National Education Association of R. I.

Marsh & McLennan Agency was the highest bidder at \$20,000. They are a global company and is part of the largest insurance broker in the world. Their proposal provides offers ideas of new products, programs and services to provide a cost effective benefit program. Since the City is restricted to the provisions of health care outlined in the collective bargaining agreements this could not be realized at this time because the contracts are settled. Their proposal defines programs that manage health care and pharmacy options as well as other mechanisms that could result in savings. Although the proposal provides baseline data in these options it also states that any additional specialized reports targeted employee communications related to clinical reporting would have additional costs assessed during the contract period. Although they indicated that they have both public and private sector experience in their local office servicing New England in assessing employee and retiree benefits they did not reference any R. I. municipalities or towns as clients.

The evaluation for each responder was ranked on three evaluation components which are the stability of the firm, the experience of the principals assigned to the City, the cost, and qualifications. The percentage weights of the evaluation are listed in the table below based on their reasoning above:

Bidder	Stability 20%	Experience of Principals 20%	Other Qualifications 20%	Cost 40%	Totals
The Hilb Group of New England, LLC Warwick R. I	20%	20%	20%	27%	87%
Legacy Benefit Advisors Warwick, R. I.	20%	10%	15%	40%	85%
Marsh & McLennan Agency, LLC Providence, R. I.	20%	10%	15%	21.6%	66.60%

Based on the reasons listed above we believe it would be in the best interest of the City to maintain the current consultant The Hilb Group of New England for the cost of \$16,000. The term contract will begin at the time of award up to the selection and final approval of the health & dental insurance carriers by the City Council. The previous bid was awarded in the same fashion, therefore there is no specific date of expiration. Otherwise, our recommendation would be to award the contract to Legacy Benefit Advisors, who bid \$10,800 which was the lowest of the three bidders.

The current amount budgeted for this cost is \$17,000 and the budget code is 75-188. If you have any questions, please call or email me (jean.m.bouchard@warwickri.com).

Respectfully Submitted,


Jean Bouchard

2 / Page Revised Health Care Consultant Bid RFP 2019-148
Recommendation

CODE: 65-314 Automotive/Equipment Repair

SECTION 56-6

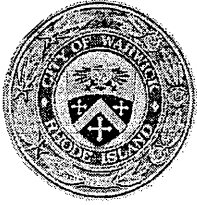
Bid2019-162 Bull Gear & Safety Inspection H85

Custom Truck One Source
Six Sutton Circle
Hooksett, NH 03106

Contract Award: \$19,003.20

Contract Period: 1 time purchase

SEP 25 2018



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: September 25, 2018

Subj: H85

The above truck is a 2003 vehicle used daily for the purposes of tree work was put out of service for safety and performance issues with the bull gear. This is the only vehicle the City owns that is capable of doing specific tree work. Because this truck requires the repairs of the bull gear for safe and proper operation of the lift, it has subsequently failed the annual required major inspection and di-electric test. These repairs cannot be facilitated in house due to the nature of the vehicle, as one must be certified to work on the aerial boom and testing required post-repair. This is a critical piece of equipment in the fleet and used on a daily basis and emergency tree work has been vital. It is imperative that the truck be repaired immediately. The repairs are estimated to take approximately three weeks for completion. As well, there is still the potential of tropical activity that may affect our area. This department cannot be without a vehicle with the capacity to perform tree work daily.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Custom Truck One Source in amount of \$19,003.20 for repairs to H85. Please note that this is a one-time purchase.

CUSTOM TRUCK  SOURCE TM

[illegible]

CODE: 364-0400 Federal Asset Forfeiture

SECTION 56-6

Bid2019-163 Police Recruitment

Various Vendors

Contract Award: \$10,000.00

Contract Period: July 1, 2018 – June 30, 2020

Colonel Stephen M. McCartney
Chief of Police

CITY OF WARWICK



Joseph J. Solomon
Mayor

SEP 28 2018

Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

October 07, 2018

Mrs. Patricia Peshka, Purchasing Agent
City of Warwick
3275 Post Road
Warwick, Rhode Island 02886

RE: Request for Spending Authorization
Warwick Police Recruitment
Various Vendors – C.O. 56-6 “Exception to Notice Requirement”
Funding Source: 364-0400

Dear Mrs. Peshka:

The department is seeking authorization under the provisions of City Ordinance 56-6, “Exception to Notice Requirement” to make expenditures, not to exceed \$10,000.00, from various vendors for the next two Warwick Police Recruitment Drives. The 2018 Recruitment Drive began in July of 2018. This department was mistakenly under the impression that Bid # 2016-268 Internet-Based System for Police Recruitment-PoliceApp.com (which was extended thru March 2020) authorized expenditures for recruitment, therefore purchases have already been made totaling \$3666.23. This includes all expenditures for the 2018 process.

Funding under *this* contract, if approved, would be allocated to cover expenses for advertising; recruit testing rentals for the agility and written exams; the written exams and other incidental expenses incurred.

The funding for these expenses would be allocated from federal asset forfeiture proceeds received by the department; expense code 364-0400. The department is again charging a fee of \$40.00 to candidates taking the written exam.

The exception to notice requirement is requested for the following reasons:

- The advertising requested and approved meets local and statewide access to qualified candidates to seek the best possible applicants for the position of Warwick Police Officer. The department has selected those minority publications that have the most favorable community support and have a record of accessing potential qualified candidates in the past. The advertisements selected support the department and city equal employment opportunity policy as well as associated departmental and accreditation standards.

- The expenditures for the physical agility and written process allow for indoor testing and are available for the time frame required.
- Bidding on these respective services would be a disservice to the department and city as most of the agencies involved do not use the bid process and there are time sensitive procedures in the recruit drive itself.

Purchase Orders would be requested as necessary with the exception of the written test portion that is normally paid by voucher as credits are received for unused tests.

The Warwick Police Department typically runs recruitment drives every 2 years, however, due to the large number of retirements within the past 18 months we have nearly exhausted our previous list of eligible candidates. Beginning a recruitment drive in 2018 will allow the department to send recruits to the January 2019 academy.

We are currently under contract with PoliceApp.com. This contract is valid until March 7, 2020 (Bid # 2016-268). PoliceApp.com will be coordinating and facilitating the application process and collection of fees from the applicants. Traditionally once all expenses are paid, the City collects a profit from the recruitment process. Funds taken from the Asset Forfeiture account are then reimbursed from monies received from PoliceApp.com. After the 2018 process, the department received \$6,552.00 from PoliceApp.com.

We are requesting a 2 year contract period from July 1, 2018 through June 30, 2020 which would cover this as well as our next recruitment process.

Please feel free to contact me should you require any further information.

Sincerely,



Bradford Connor
Commander
Acting Chief of Police

COPY



CITY OF WARWICK
WARWICK CITY HALL
3275 POST ROAD
WARWICK, RI 02886

VOUCHER NUMBER:

DATE:

VENDOR NUMBER:

MAKE CHECKS PAYABLE TO	CHARGE TO ACCOUNT CODE	
	CODE	AMOUNT
IPMA-HR (Inter. Public Mngmnt		
Association for Human Resources	364-0400	\$ 2,317.00
1617 Duke Street		
Alexandria, VA 22314		

INVOICE NO.	DESCRIPTION	AMOUNT
INV-39562-F7H8K8	RECRUITMENT 2018	
	ENTRY POLICE TEST 140 @ \$15.00 EACH	\$ 2,100.00
	ANSWER SHEETS 140 @ \$.50 EACH	\$ 70.00
	SCORING SERVICE FEE	\$ 50.00
	ADMINISTRATIVE FEE	\$ 97.00
	SEE ATTACHMENT	
NOTE:	Please return check to Susan in the Chief's Office. Thanks!!	
sbb		

BID NUMBER REQUIRED (IF APPLICABLE:) #2016-268 EXPIRES MARCH 9, 2020

DEPARTMENT HEAD INVOICE APPROVAL:

Del J. M. McCartney

DATE: September 17, 2018

FOR FINANCE USE ONLY

INVOICE VERIFICATION - ACCOUNTS PAYABLE: _____

OVER \$1,000 - FINANCE DIRECTOR: _____

FINAL APPROVAL - TREASURER: _____

COPY



IPMA-HR
1617 Duke St, Alexandria, VA 22314
Tel# 703-549-7100, Fax# 703-684-0948
<http://www.ipma-hr.org>
Federal Tax ID: 36-2177151

Invoice

Invoice Date
08/27/2018

Bill To:
Gary Driscoll
Warwick Police Department
99 Veterans Memorial Dr
Warwick, RI 02886

Ship To:
Gary Driscoll
Warwick Police Department
99 Veterans Memorial Dr
Warwick, RI 02886

Invoice #		Customer #		Purchase Order	
INV-39562-F7H8K8		10010279			
Transaction Date	Description	Qty	Unit Price	Discount	Amount
08/27/2018	PO-EL 204-NC Scoring Service Package	140	\$0.00	\$0.00	\$0.00
08/27/2018	PO-EL 204-NC Entry Police Test	140	\$15.00	\$0.00	\$2,100.00
08/27/2018	PO-EL 204-NC Test Admin Copy	1	\$0.00	\$0.00	\$0.00
08/27/2018	PO-EL 204-NC Test Info Packet	140	\$0.00	\$0.00	\$0.00
08/27/2018	PO-EL 204-NC TIP Admin Copy	1	\$0.00	\$0.00	\$0.00
08/27/2018	NCS Scoring Service Answer Sheets	140	\$0.50	\$0.00	\$70.00
08/27/2018	Scoring Service Fee	1	\$50.00	\$0.00	\$50.00
08/27/2018	Administration Fee	1	\$97.00	\$0.00	\$97.00
Test Date: 09/01/2018					

Credit Card Payment

VISA/MC Account # _____

Exp. Date ____/____/____

Signature _____

Tax : \$0.00
Invoice Total : \$2,317.00
Payments: (\$0.00)
Balance: \$2,317.00



CITY OF WARWICK
WARWICK CITY HALL
3275 POST ROAD
WARWICK, RI 02886

VOUCHER NUMBER:

DATE:

VENDOR NUMBER:

MAKE CHECKS PAYABLE TO	CHARGE TO ACCOUNT CODE	
	CODE	AMOUNT
ANTONIO'S BAKERY		
2448 WEST SHORE ROAD	364-0400	\$ 360.00
WARWICK, RI 02886		

INVOICE NO.	DESCRIPTION	AMOUNT
	LUNCH FOR THE WARWICK POLICE DEPARTMENT ORAL	
	INTERVIEW RECRUITMENT BOARD HELD ON FRIDAY,	
	SEPTEMBER 21, 2018, SATURDAY, SEPTEMBER 22, 2018,	
	AND MONDAY, SEPTEMBER 24, 2018	
	SEE ATTACHMENTS	

BID NUMBER REQUIRED (IF APPLICABLE:) #2016-268 EXPIRES MARCH 9, 2020

DEPARTMENT HEAD INVOICE APPROVAL: *Col. J. M. McIntyre*

DATE: SEPTEMBER 23, 2018

FOR FINANCE USE ONLY
INVOICE VERIFICATION - ACCOUNTS PAYABLE: _____
OVER \$1,000 - FINANCE DIRECTOR: _____
FINAL APPROVAL - TREASURER: _____

WE SPECIALIZE IN
 ITALIAN BREAD • CHARACTER CAKES • WEDDING CAKES
 PASTRY & CAKES • PURE WHIPPED CREAM

COPY

ANTONIO'S BAKERY

2448 WEST SHORE ROAD
 WARWICK, RI 02886
 Tel. 738-3727



NAME <i>Warwick Police Dept.</i>	
ADDRESS	
PHONE <i>468-4224</i>	
DAY WANTED <i>Fri</i>	DATE <i>9/21</i>
TYPE OF CAKE	TIME <i>11</i>
QUANTITY <i>2</i>	SALESLADY <i>g d r i</i>
FILLING	PRICE <i>\$180</i>
ICING	DEPOSIT
DECORATION	BALANCE <i>\$180</i>

lg cal plat
- chix • MB - ~~egg~~ ^{SPC}
*- 3 doz mini cream * ^{done} boxed*

COPY

WE SPECIALIZE IN
ITALIAN BREAD • CHARACTER CAKES • WEDDING CAKES
PASTRY & CAKES • PURE WHIPPED CREAM

ANTONIO'S BAKERY

2448 WEST SHORE ROAD
WARWICK, RI 02886

Tel. 738-3727



NAME <u>Warwick Police Dept</u>	
ADDRESS _____	
PHONE <u>408-4224</u>	
DAY WANTED <u>Mon</u>	DATE <u>9/24</u>
TYPE OF CAKE _____	TIME <u>11</u>
QUANTITY <u>2</u>	SALESLADY <u>alvi</u>
FILLING _____	PRICE <u>\$180</u>
ICING _____	DEPOSIT _____
DECORATION _____	BALANCE <u>\$180</u>

360z finger San. peach.
 • no h⁺chz
 • add chz to turkey & R.B
 • must & mayo on side



CITY OF WARWICK
 WARWICK CITY HALL
 3275 POST ROAD
 WARWICK, RI 02886

VOUCHER NUMBER:

DATE:

VENDOR NUMBER:

MAKE CHECKS PAYABLE TO	CHARGE TO ACCOUNT CODE	
	CODE	AMOUNT
ANTONIO'S BAKERY		
2448 WEST SHORE ROAD	364-0400	\$ 143.95
WARWICK, RI 02886		

INVOICE NO.	DESCRIPTION	AMOUNT
	REFRESHMENTS FOR THE WARWICK POLICE RECRUIT	
	AGILITY TEST HELD ON SATURDAY, AUGUST 25, 2018	
	CALZONES AND PIZZA	
	SEE ATTACHMENT	

BID NUMBER REQUIRED (IF APPLICABLE:)

DEPARTMENT HEAD INVOICE APPROVAL:

Calvin J. M. McCarty

DATE:

FOR FINANCE USE ONLY
INVOICE VERIFICATION - ACCOUNTS PAYABLE: _____
OVER \$1,000 - FINANCE DIRECTOR: _____
FINAL APPROVAL - TREASURER: _____

COPY

WE SPECIALIZE IN
 ITALIAN BREAD • CHARACTER CAKES • WEDDING CAKES
 PASTRY & CAKES • PURE WHIPPED CREAM

ANTONIO'S BAKERY

2448 WEST SHORE ROAD
 WARWICK, RI 02886
 Tel. 738-3727



NAME <u>Warwick Police Dept</u>	
ADDRESS	
PHONE <u>324-1123</u>	
DAY WANTED <u>Sat</u>	DATE <u>8/25</u>
TYPE OF CAKE	TIME <u>11am</u>
QUANTITY	SALESLADY <u>Ashley</u>
FILLING	PRICE
ICING	DEPOSIT
DECORATION	BALANCE <u>143.95</u>

2 1g Calzone Planner 54
 - SPC
 - Heppichz
 - Chick Farm
 - Egg
 - 100g
 - 100g
 Full Bakers - all red 30
 Full PCP - white 5.45



CITY OF WARWICK
WARWICK CITY HALL
3275 POST ROAD
WARWICK, RI 02886

VOUCHER NUMBER:

DATE: 08/14/18

VENDOR NUMBER:

MAKE CHECKS PAYABLE TO	CHARGE TO ACCOUNT CODE	
	CODE	AMOUNT
Elite Screen Printing & Embroidery		
1800 Post Road, Unit 28	364-0400	\$ 167.90
Wawrick, RI 02886		

INVOICE NO.	DESCRIPTION	AMOUNT
	SIX (6) NAVY BLUE K569 PORT AUTHORITY DIAMOND	
	JACQUARD POLO SHIRTS @ \$34.98 EACH	\$ 209.88
	DISCOUNT	-\$ 41.98
	SEE ATTACHMENT	
	Please return check to Susan in the Chief's Office.	
SBB	Thank you!!	

BID NUMBER IF APPLICABLE: #2016-268 EXPIRES MARCH 9, 2020

DEPARTMENT HEAD INVOICE APPROVAL: *C. L. M. M. C. C.*

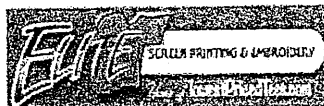
DATE: AUGUST 14, 2018

FOR FINANCE USE ONLY
INVOICE VERIFICATION - TREASURER: _____
OVER \$1,000 - FINANCE DIRECTOR: _____
FINAL APPROVAL - TREASURER: _____

COPY

Elite Screen Printing & Embroidery

1800 Post Road Unit 27
Warwick, RI 02886
Phone: (401) 732-5252
Fax: (401) 384-6821
www.looktoelite.com



Invoice # 9534

Created: 8/3/2018

Invoiced:

Bill To: City of Warwick Police
Department
99 Veterans Memorial Drive
Warwick, RI 02886

Ship To: City of Warwick Police
Department
99 Veterans Memorial Drive
Warwick, RI 02886

PO Number	Terms	Sales Rep	Customer	Contact
WPD BADGE		Bob Dandurand	City of Warwick Police Department () -	Daniel DiMaio (401) 569-1305

Style	Description	Color	Sizes	Quantity	Piece	Subtotal
Production 1						
K569	Port Authority Diamond Jacquard Polo	Navy	S-1, M-3, XL-2	6	\$34.98	\$209.88
Embroidery	Left Chest (17475 Stitches)			6	\$0.00	\$0.00

Type	Amount	Method	Date
------	--------	--------	------

Subtotal	\$209.88
Shipping	\$0.00
Discount	\$41.98
0.0000% Sales Tax	\$0.00
GrandTotal	\$167.90
Payments	\$0.00
Balance	\$167.90

Comments

Small - Silver

Medium - 1 gold / 2 silver

X-Large - 2 gold

By approving I have verified that spelling and content are correct. I have been or will be provided a sample of the art before any production is started. I understand that my art will print EXACTLY as it appears and that I cannot make any changes once my order is placed into production and that I assume all responsibility for typographic errors and image errors. I also understand that color settings of my monitor and that of the printing press may be different, so variations of the on-screen and printed piece will differ slightly.

Signature:

Date:



CITY OF WARWICK
GENERAL FUNDS
WARWICK, RHODE ISLAND

Vendor Number 52284
Check Date 08/24/2018
Check Number 00320480
VOID 90 DAYS FROM DATE OF ISSUE

COPY

\$167.90

Pay One Hundred Sixty Seven Dollars and 90 cents *****

To The
Order Of

ELITE SCREEN PRINTING & EMBROIDERY
1800 POST ROAD, UNIT 27
WARWICK RI 02886

Webster Bank

Joseph J. Solomon
Authorized Signature

MP

Brian M. Latta
Authorized Signature

MP

⑈00320480⑈ ⑆211370231⑆ 10961001⑈

CITY OF WARWICK

Check Number: 00320480

Invoice Date	Invoice Number	Description	Invoice Amount
08/03/2018	9534	POLO SHIRTS GL-364-0400	255162 \$167.90
Vendor No. 52284		Vendor Name ELITE SCREEN PRINTING & EMBROIDERY	Check No. 00320480
		Check Date 08/24/2018	Check Amount \$167.90

COPY Purchase Order

Fiscal Year 2019

Page 1 of 1



CITY OF WARWICK
PURCHASING DIVISION
CITY HALL
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
401-738-2000

THIS NUMBER MUST APPEAR ON ALL INVOICES
PACKAGES AND SHIPPING PAPERS

Purchase Order # **2500152-00**

Delivery must be made within
doors of specified destination.

COPY WORLD
1728 WARWICK AVE
WARWICK RI 02889

POLICE DEPARTMENT
CITY OF WARWICK
99 VETERANS MEMORIAL DRIV
WARWICK RI 02886

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				194		PSD	
Date Ordered		Vendor Number		Date Required		Ship Via	
07/13/2018		8034					
						Department/Location	
						Police Department	
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
	THIS IS A CONFIRMATION. DO NOT DUPLICATE ORDER!						
1	INVOICE #340342 07/09/18 50 BROCHURES RECRUITMENT PAMPHLET 4/1 WH 80# ACCENT OPAQUE TEXT COPIES ON 8.5 X 11 2 SIDE TO 2 SIDE UNCOLLATED TYPESET/GRAPHICS BINDERY -1 FOLD 12/ 8.5 X 11 30 - 302 \$68.66			1.0	EA	\$76.290 Discount	\$68.66 \$7.63
2	15 BROCHURES - RECRUITMENT FLYERS 4/0 WH 80 # ACCENT OPAQUE TEXT COPIES ON 8.5 X 11 1 SIDE TO 1 SIDE UNCOLLATED 30 - 302 \$21.46			1.0	EA	\$23.850 Discount	\$21.46 \$2.39
***** GL SUMMARY *****							
30 - 302				90.12			

\$90.13

CERTIFICATE OF DELIVERY			
THE ARTICLES OR SERVICES HAVE BEEN RECEIVED OR PERFORMED AND THE QUANTITY THEREOF HAVE VERIFIED WITH EXCEPTIONS NOTED. SIGNATURE		DISCOUNT \$10.01	PAID \$90.13
		DATE 8/14/18	PAYDAY

By
Purchasing Agent

ACCOUNTING COPY

Total Ext. Price \$100.14
Total Discount -60.02
PO Total \$90.12

INVOICE

COPY



1728 Warwick Avenue
Warwick, RI 02889
Tel: (401) 739-7400
Fax: (401) 738-6882
www.copyworldri.com

Invoice #	Invoice Date
340342	07/09/2018
Sales Rep: CW	
Customer#: 848	
Page : 1 of 1	

Tax Exempt: LETTER

BILL TO:

WARWICK POLICE DEPARTMENT
99 VETERANS MEMORIAL DR.
WARWICK, RI 02886

SHIP TO:

WARWICK POLICE DEPARTMENT
99 VETERANS MEMORIAL DR.
WARWICK, RI 02886

Attn:

Ref/PO# 2002074

Customer's Terms	Customer's Phone	Customer's Fax	Customer Contact	Purchase Order #	Customer Service Rep
Net 30 Day	(401) 889-5579	(401) 468-4296	GARY DRISCOLL		MATT

Quantity	Description	Tax	Sub-Total
----------	-------------	-----	-----------

50 Brochures - RECRUITMENT PAMPHLET 4/1	N	76.29
**WH 80# ACCENT OPAQUE TEXT		
Copies On 8.5 x 11		
2 Side To 2 Side, UnCollated		
TYPESET/GRAPHICS	Min. Pasteup Charge	
BINDERY-1	Fold 1/2/ 8.5 X 11	

15 Brochures - RECRUITMENT FLYERS 4/0	N	23.85
**WH 80# ACCENT OPAQUE TEXT		
Copies On 8.5 x 11		
1 Side To 1 Side, UnCollated		
TYPESET/GRAPHICS	Min. Pasteup Charge	

Please Pay
This Amount!
Thank You



Ship Via	Sub-Total	Tax Rate %	Tax	Freight	10.00% Discount	Deposit	Amount Due
PICKUP	100.14	0.000		0.00	10.01	0.00 \$	-70 ⁹⁰ .13



CITY OF WARWICK
WARWICK CITY HALL
3275 POST ROAD
WARWICK, RI 02886

VOUCHER NUMBER:

DATE:

VENDOR NUMBER:

MAKE CHECKS PAYABLE TO	CHARGE TO ACCOUNT CODE	
HONEY DEW DONUTS	CODE	AMOUNT
141 VETERANS MEMORIAL DR.	364-0400	\$ 114.75
WARWICK, RI 02886		

INVOICE NO.	DESCRIPTION	AMOUNT
Ticket #110257199	COFFEE AND REFRESHMENTS FOR RECRUITMENT	\$ 58.09
	AGILITY TEST HELD ON AUGUST 25, 2018	
Ticket #110257198	COFFEE AND REFRESHMENTS FOR RECRUITMENT	\$ 56.66
	WRITTEN EXAM HELD ON SEPTEMBER 1, 2018	
	SEE ATTACHMENTS	
SBB	Please return check to Susan in the Chief's Office. Thanks!!	

BID NUMBER REQUIRED (IF APPLICABLE:) _____

DEPARTMENT HEAD INVOICE APPROVAL: 
 ACTING CHIEF OF POLICE

DATE: SEPTEMBER 27, 2018

FOR FINANCE USE ONLY INVOICE VERIFICATION - ACCOUNTS PAYABLE: _____ OVER \$1,000 - FINANCE DIRECTOR: _____ FINAL APPROVAL - TREASURER: _____
--

Honey Dew Donuts - Apponaug R-37

141 Veterans Memorial Drive
Warwick, RI 02886
(401) 739-8673

Ticket #110257198 User: drawer 1
9/26/2018 11:14:16 AM

Item	Qty	Price	Total
JAVA JUG	2	17.99	35.98
1 DOZEN DONUTS	1	7.99	7.99
1 DOZEN MUFFINS	1	18.99	18.99
Discount (SENIOR) [10.00%]			(6.30)
Subtotal			56.66
Tax			0.00
Total			56.66

Tender:
CASH 56.66

Taxes
No Tax
MEAL (0.00%) 0.00
STATE (0.00%) 0.00

WE ACCEPT COMPETITOR COUPONS THAT
ARE NOT EXPIRED

Total discount - You saved \$6.30

Honey Dew Donuts - Apponaug R-37

141 Veterans Memorial Drive
Warwick, RI 02886
(401) 739-8673

Ticket #110257199 User: drawer 1
9/26/2018 11:15:11 AM

Item	Qty	Price	Total
JAVA JUG	2	17.99	35.98
1 DOZEN DONUTS	1	7.99	7.99
1 DOZEN BAGELS	1	11.99	11.99
1/2 DOZEN PASTRY	1	8.59	8.59
Discount (SENIOR) [10.00%]			(6.46)
Subtotal			58.09
Tax			0.00
Total			58.09

Tender:
CASH 58.09

Taxes
No Tax
MEAL (0.00%) 0.00
STATE (0.00%) 0.00

WE ACCEPT COMPETITOR COUPONS THAT
ARE NOT EXPIRED

Total discount - You saved \$6.46

COPY

CODE: 65-250 Automotive/Mechanical Parts

SECTION 56-6

Bid2019-167 Transmission H28

Camerota Truck Parts
245 Shaker Rd.
PO Box 1134
Enfield, CT 06083

Contract Award: \$3,880.00
Contract Period: 1 time purchase



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Mathew Solitro, Director of Public Works
Date: September 28, 2018
Subj: Camerota Truck Parts

A handwritten signature in black ink, appearing to be "M. Solitro", is written over the "From:" line.

This department has a vehicle, H28, a 1994 Kenworth tractor cab that requires a new transmission. The vehicle is one of two that uses a 10-speed manual transmission and it is not listed on the transmission bid currently in place. This is one of two tractor cabs this department owns that is used daily for hauling materials to the landfill from the compost facility, hauls equipment to the compost facility and materials to job sites when necessary. This vehicle has 1,245,019 miles on it. Due to the age of the vehicle, this department was fortunate to locate one transmission at Camerota Truck Parts. Therefore, it is imperative that this department is able to purchase this transmission and the vehicle be returned to service as soon as possible. Please note that there is a core charge of \$1,000 on the quote. That amount is included in this request in the event that the core cannot be returned and must be paid. If the core can be returned, that fee will not be charged on the final bill. City personnel will install the transmission so there will be no additional labor fees.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Camerota Truck Parts in the amount of \$3,880.00. This is a one-time purchase.



245 Shaker Road
P.O. Box 1134
Enfield, CT 06083
Phone: 800-231-4005
Fax: 860-763-3724

Other Locations: 166 Universal Dr. N.Haven, CT 06473
35 Washington St. Westborough, MA 01581
565 Route 3A Bow, NH 03304
1570 Hammond St Bangor, ME 04401
201 Route 303 Valley Cottage, NY 10989
58 South Gold Dr. Trenton, NJ 08691
1157 Mid Valley Dr., Olyphant PA 18447

Website: www.camerota.com Email: sales@camerota.com

OCT 01 2018

S
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11191
CITY OF WARWICK
ACCOUNTS PAYABLE
925 SANDY LANE
WARWICK, RI 02886
401-738-2000

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11191
CITY OF WARWICK
ACCOUNTS PAYABLE
925 SANDY LANE
WARWICK, RI 02886
401-738-2000

Order Ref. No.	Qty.No.	Time	Veh. No.	QUOTATION ORDER		Page	Invoice No.
W1*1239399	35	12:03pm				1	
Customer P.O.No.	SNO	Term	Invoice Date	Shipped Via			
	42A	NET 30 - INVOICE DATE	09-27-2018	Camerota Delivery - RI			
Line	Ord	Ship	Part Number	Description	List Price	Unit Price	Extended Price

**** QUOTATION ***** QUOTATION ***** QUOTATION ***** QUOTATION ***** QUOTATION *****

-Order Comment-----

! 1994 KENWORTH T800.
! MODEL FROM CUSTOMER.
! -----*

1	1	1	C23 RTLO16610BP	REMAN FULLER 10SPD WI 3,520.00	2,880.00	2880.00
				RTLO16610BP CORE	1000.00	1000.00
			CHANGEVER BY CUSTOMER			

All New and Remanufactured units carry a 1 year
unlimited mileage warranty from the original sale date.
All New and Remanufactured Fuller Roadrangers and
Mack T-model synchronized transmissions carry a 2 year
unlimited mileage warranty.

ATTN:JOHN
FROM:BILL MILLER

Merchandise: 2880.00
Core: 1000.00

Invoice Total: \$3,880.00

* Thank you! We appreciate your business. *
* Help us continue to serve you better. *
* Please send your feedback to feedback@camerota.com. *

THE RIGHT PARTS ❖ AT THE RIGHT PRICE

LIMITED WARRANTY: All warranties offered by Camerota Truck Parts for new, rebuilt and used parts are warranted against defects in material and workmanship under normal use and service. The exclusive remedy under the warranty shall be the repair or replacement of the defective part at Camerota's option. In no event shall Camerota be liable for special, incidental, direct, indirect or consequential damages of any kind, including but not limited to lost profits, downtime, labor or towing charges.

CUSTOMER'S SIGNATURE X

CUSTOMER COPY-1

CODE: 25-334 MIS/Software Maintenance

SECTION 56-6

Bid2019-169 IMC Software Support

TriTech Software Systems
1000 Business Ctr. Dr.
Lake Mary, FL 32746

Contract Award: \$48,421.25

Contract Period: January 1, 2019 – December 31, 2019



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

JOSEPH SOLOMON
MAYOR

MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Raymond T. McKay, Network / Telecom Manager *RTMc*
Date: Tuesday, October 2, 2018
Re: 56-6 – TriTech Software Systems

This is a request under City Ordinance 56-6 to award TriTech Software Systems renewal, maintenance, and technical support in the amount of \$48,421.25.

This bid will allow the City of Warwick Police Department to receive software upgrades and technical support for all licensed applications.

This maintenance will cover software support inclusive of: Dispatch, Cross Agency, Records, Wireless clients, Imaging, Mobile, Pervasive, Admin, Detective, Quest, DDF, Fingerprint Interface, Mapping, Bar Coding, and State Interface.

TriTech Software Systems, 1000 Business Center Drive, Lake Mary, FL 32746, does not outsource any of its software, the maintenance of it, or the technical support of it, so The City of Warwick has no other vendors to go to for the license renewal, software maintenance, and technical support of the listed applications.

This will be paid for out of Budget Code 25-334.

The current contract expires on December 31, 2018.

This Bid will expire on December 31, 2019.

Cc: Brian Silvia, Finance Director



Quote

Contract	0000007686
Page No.	1

Zuercher's IMC Solution

4509 W. 58th Street
Sioux Falls, SD 57108

Contact:

Becky.Wall 605-809-8800
becky.wall@zuerchertech.com

Bill To:

Warwick Police Department
Ray McKay-MIS
99 Veterans Memorial Drive

Warwick RI 02886

Ship To:

Warwick Police Department
Ray McKay-MIS
99 Veterans Memorial Drive
Warwick RI 02886

Agreement Number: IMC 0000007686 Description: ANNUAL

Purchase Order Number	Customer ID	Contract Start	Contract End	Quote Expiration	Master Contract
	RI059	1/1/2019	12/31/2019	0/0/0000	

Quantity	Item Number / Description	Item Start	Item End	Price
1.00	P-DM.IMC SOFTWARE SUPPORT IMC Software Support This is a QUOTE, no payment is due at this time	IMC MTC 1/1/2019	12/31/2019	\$47,081.25
1.00	P-DM.IMC SOFTWARE SUPPORT IMC Software Support Cross Agency Fee-may be paid by the State	IMC MTC 1/1/2019	12/31/2019	\$1,340.00

User ID: bekyw

Page 1

Total \$48,421.25

CODE: 30-340 Police/Service Contract

SECTION 56-6

Bid2019-170 Emergency Generator Repair

Power Equipment Co.
Seven Franklin McKay Rd.
Attleboro, MA 02703

Contract Award: \$2,970.06
Contract Period: 1 time purchase

CITY OF WARWICK

Colonel Stephen M. McCartney
Chief of Police

Joseph J Solomon
Mayor



OCT 03 2018

Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

October 2, 2018

Mrs. Patricia Peshka
Purchasing Agent
3275 Post Road
Warwick RI 02886

RE: Purchase Authorization-Emergency Generator Repair
56-6 Exception to Notice requirement
Funding Source: 30-340

Dear Mrs. Peshka,

The Police Department is requesting authorization to complete service and repairs to our emergency generator installed at police headquarters. In September, the dispatch center received a warning indicator light for the generator of a malfunction of the system's block heater. This part is needed to ensure operation of the generator during extreme cold weather is not hampered by the freezing/gelling of the diesel fuel used to power the generator.

The department utilizes Power Equipment Company Inc as the vendor who is contracted to perform biannual preventative maintenance inspections of our generator. At my direction, a review of the last year's inspections completed by Power Equipment Company Inc was conducted. The inspection report from 02/12/2018 recommended that "belts, hoses, battery and air filter" on the generator be replaced. Additionally, industry standards as outlined in the *NFPA 110 Standard for Emergency and Standby Power Systems Manual* recommended that the battery be replaced every 24 to 30 months.

Based on the above recommended maintenance and need to replace the block heater for the generator, Power Equipment Company Inc provided a quote of \$2,970.06 which included parts and twelve (12) hours of labor for a technician to complete all the work.

The Police Department is requesting an exception to the notice requirement under C.O. 56-6 based on the fact that Emergency Power Company Inc. is the current vendor that has service contract to inspect and perform preventative maintenance on the generator through February 19, 2019. Also, an extended bid process may lead to a delayed repair on the generator for parts needed in its operation in the event of an emergency.

Funding if approved, will not exceed \$2,970.06 and come from Police Operating Budget code 30-340 Service Contracts.

If there are any questions or concerns, please call me at 468-4230.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Rathbun", followed by the number "m-3".

Major Rick Rathbun
Administrative Bureau Commander

Power Equipment Co
Inc
7 Franklin McKay Rd
Attleboro MA 02703
Phone: 508-226-3410
Fax: 508-222-6378

GENERATOR SERVICE QUOTATION

DATE	QUOTE	CUSTOMER
9/11/2018	0000044993	0001633

QUOTE TO

Warwick, RI City Of
Att: Purchasing Division
3275 Post Road
Warwick RI 02886

GENERATOR LOCATION

Warwick Police
99 Veterans Memorial Drive
Warwick RI 02886

PO NUMBER		TERMS	SALES PERSON	
		NET 10		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
1.00	5V8D-7	heavy duty battery	266.28	266.28
1.00		2000w Blk htr	318.73	318.73
1.00		air filter	164.26	164.26
1.00		Eng Therm 852201	56.85	56.85
1.00		Eng therm 50733	44.70	44.70
1.00		gasket set Therm	26.97	26.97
1.00		Belt and hose kit	327.17	327.17
15.00	9ANTIFREEZE	A/F gallon EXTENDED LIFE	15.20	228.00
1.00		coolant conditioner	51.10	51.10
12.00		Labor	110.00	1,320.00
1.00		Environmental Service Supplies	65.00	65.00
2.00		Hazardous Waste Disposal Fee	10.00	20.00
60.00		Miles Round Trip	1.35	81.00
TOTAL			\$2,970.06	

REQ 27643

RECEIVED FEB 12 2019

INVOICE

Power Equipment Co Inc
 7 Franklin McKay Rd
 Attleboro MA 02703
 Phone: 508-226-3410
 Fax: 508-222-6378

DATE

12/1/2017

INVOICE #

0000040785

CUST #

0001633

COPY

BILL TO:

Warwick, RI City Of
 Att: Purchasing Division
 3275 Post Road
 Warwick RI 02886

LOCATION:

Warwick Police
 99 Veterans Memorial Drive
 Warwick RI 02886

P.O. NUMBER		TERMS	SALES PERSON	
		NET 10		
QUAN	DESCRIPTION	PRICE EACH	AMOUNT	
1.00	Preventive Maintenance Agreement For Year 02/20/2018 - 02/19/2019 For Generator/ Model # - Superior - 300R131 Based on 2 visits per year. Upon payment of this invoice you agree to the attached agreement.	530.00	530.00	
1.00	Hazardous Waste Disposal Fee	10.00	10.00	
TOTAL			\$540.00	



Purchase Order

COPY

Fiscal Year 2018

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES PACKAGES AND SHIPPING PAPERS	
Purchase Order #	2402330-00

CITY OF WARWICK
PURCHASING DIVISION
CITY HALL
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
401-738-2000

Delivery must be made within
doors of specified destination.

POWER EQUIPMENT CO INC
7 FRANKLIN R MCKAY RD
ATTLEBORO MA 02703

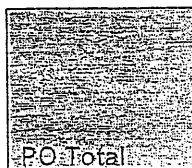
POLICE DEPARTMENT
CITY OF WARWICK
99 VETERANS MEMORIAL DRIV
WARWICK RI 02886

Vendor Phone Number (617) 226-3420		Vendor Fax Number		Requisition Number 27643		Delivery Reference ASD	
Date Ordered 02/23/2018	Vendor Number 512	Date Required	Ship Via		Department/Location Police Department		
Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price		
THIS IS A CONFIRMATION. DO NOT DUPLICATE ORDER!							
1	INVOICE #40785 PREVENTIVE MAINTENANCE AGREEMENT FOR YEAR 02/20/18 - 02/19/19 FOR GENERATOR /MODEL # SUPERIOR - 300R131 BASED ON 2 VISITS PER YEAR 30 - 340 \$530.00	1.0	EA	\$530.000	\$530.00		
2	HAZARDOUS WASTE DISPOSAL FEE 30 - 340 \$10.00	1.0	EA	\$10.000	\$10.00		
***** GL SUMMARY *****							
30 - 340					540.00		
\$540.00							

CERTIFICATE OF DELIVERY THE ARTICLES OR SERVICES HAVE BEEN RECEIVED OR PERFORMED AND THE QUANTITY THEREOF HAVE VERIFIED WITH EXCEPTIONS NOTED. S. _____ TURE _____		DISCOUNT DATE 3/20/18	PAID \$540.00 PAYDAY
---	--	-----------------------------	-------------------------

By [Signature]
Purchasing Agent

ACCOUNTING COPY



P.O. Total

-83-
\$540.00

Power Equipment Co.

COPY

7 FRANKLIN R. McKAY ROAD - ATTLEBORO, MA 02703
Electric Generators - Our Only Business Since 1961

24 Hour Service, Tel. # 508-226-3410

PREVENTIVE MAINTENANCE AGREEMENT

This preventive maintenance agreement is entered into by the Power Equipment Co., and the generating set owner, named on the attached invoice, for the purpose of maintaining their emergency standby generating set(s) and associated equipment in the best possible operating condition. This will minimize the necessity of emergency attention, thus assuring efficient upkeep practices by trained technical personnel at a minimum cost.

Upon acceptance of this agreement, Power Equipment Co. will render the service listed below on this equipment. It will be regularly inspected during regular business hours as noted below. These inspections will include:

1. All Spark plugs to be replaced when necessary.
2. Ignition condensers and points to be adjusted and cleaned, or replaced when necessary.
3. The entire equipment to be lubricated, and the oil changed if the running time meter indicates more than 100 hours operation since the last oil change. "(Maximum one oil change per year)"
4. Fuel tanks and lines to be inspected for the purpose of determining if excessive sludge or rust is collecting. All fuel filters and sediment bowls to be cleaned and replaced when necessary.
5. Check entire equipment for fuel or water leaks.
6. Check condition of batteries and report any action necessary for recharging or replacing.
7. Clean air filter.
8. Check brushes on generator for proper setting and operation.
9. Check automatic transfer switch for proper operation and for voltage loss and temperature differential.
10. Check all instruments for proper operation.
11. Instruct proper personnel for operating and upkeep procedures between regular calls by Power Equip. Co. service personnel.
12. After all of the above, run generating set and conduct half hour test (under load where practical).
13. Submit a report to the owner, should any inspection disclose that further work maybe required.

It is the purpose of this inspection to repair and put the equipment back into good running condition if it requires such. For this purpose any parts and labor beyond that mentioned above, will be charged to the generating set owner at regular rates.

Power Equipment Company maintains 24-hour service Attleboro (Call 508-226-3410) Emergency service between regular inspections will be provided during regular business hours at regular rates plus the established traveling charges from our facilities to the location of the generating set.

It is understood that this agreement does not include any parts, labor, or traveling expenses other than those specifically mentioned above. It does not include expenses to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature, or altering the equipment. Power Equipment Company shall not be responsible for failure to render the service for causes beyond its control, including strikes, and labor disputes. This agreement is not assignable without the consent of the Power Equipment Company and will remain in force until cancelled by either party through written notice to the other.

COPY

Power Equipment Co Inc
7 Franklin McKay Rd
Attleboro MA 02703
Phone: 508-226-3410
Fax: 508-222-6378

INVOICE

DATE

2/12/2018

INVOICE #

0000041858

CUST #

0001633

RECEIVED FEB 16 2018**BILL TO:**

Warwick, RI City Of
Att: Purchasing Division
3275 Post Road
Warwick RI 02886

LOCATION:

Warwick Police
99 Veterans Memorial Drive
Warwick RI 02886

P.O. NUMBER		TERMS	SALES PERSON	
		NET 10		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
<p>Dear Valued Customer:</p> <p>Enclosed please find a copy of the generator report addressing our most recent visit. Once again, thank you for your business.</p> <p>Please review, if any, the notes and recommendations listed. Do not hesitate to call if we can be of further assistance.</p> <p>Sincerely,</p> <p>David M. Doiron Service Manager PLEASE LET US KNOW HOW WE ARE DOING AT www.4genset.com/how-are-we-doing/</p>				
TOTAL				\$0.00

GENERATOR SERVICE REPORT-62 POINT CHECK



POWER EQUIPMENT CO., INC.

7 Franklin McKay Road
Attleboro, Massachusetts 02703
phone: 508 226 3410 fax 508 222 6378
Electric Generators Sales & Service-Our Only Business

Job Name and Location: Worcester Police Memorial Park
Customer: Worcester Police
Address: Worcester, MA 01601
City & State: Worcester, MA
Zip: 01601 Phone: 508-856-1111
Fax: 508-856-1111
Name: Customer #
Address:
City & State:
Zip: Phone:

Generator Make: Supradyn
Model: 3000/1000
Hour Meter: 3000
Service Technician: Paul
Date: 2-12-18
Service Inspection: /
Preventive Maintenance: /
Test Authorization: 10(a) / or 10(b) /

O.K.	SEE NOTES	CHECKLIST	O.K.	SEE NOTES	CHECKLIST	O.K.	SEE NOTES	CHECKLIST
/	3/4	1 (a) Fuel Main supply tank level (b) Day tank level (c) Day tank float switch (d) Supply or transfer pump operation (e) Solenoid valve operation (f) Strainer, filter and/or dirt leg (g) Water in system (h) Flexible hoses and connectors (i) Tank vents and overflow piping clear (j) Piping	/	10.64	5 (a) Battery system - electrolyte level (b) Terminals clean, tighten & check use (c) Battery heater (d) System voltage & state of charge (e) Charger, charger rate, and/or equalize (f) NEC approved racks 6 (a) Electrical system - general inspection (b) Check control and power wiring joints (c) Wire chafing where subject to movement (d) Operation of safeties and alarms (e) Boxes, panels, cabinets and ATS (f) Circuit breakers, fuses NOTE: Do not break manufacturer's seals or perform internal inspection on these devices.	/		
/		2 (a) Lubrication system - Oil level (b) Oil change (c) Oil filter[s] (d) Lube oil heater (e) Crankcase breather	/		7 (a) Prime mover - general inspection (b) Service air cleaner (c) Governor and linkage (d) Governor oil [if appropriate] (e) Ignition system - plugs, points, coil, cap, rotor, secondary wire insulation (f) Choic setting and carburetor adjustment	/		
/	RE-20	3 (a) Cooling system level (b) Antifreeze-protection level (c) Adequate cooling water to heat exchanger (d) Adequate cooling air to radiator (e) Fan and alternator belts (f) Water pump[s] (g) Check flexible hoses and connections (h) Jacket and water heater (i) Inspect ductwork and clean louvers [when possible] (j) Louver motors and control	/		8 (a) Generator - general inspection (b) Brush length, freedom of movement (c) Commutator and slip rings (d) Rotor and stator (e) Bearing[s] and bearing grease	/		
/		4 (a) Exhaust system - leakage (b) Drain condensate trap (c) Insulation and fire hazards (d) Excessive back pressure (e) Exhaust system hangers and supports (f) Flexible exhaust section integrity	/		9 (a) General condition of EPSS, any unusual condition of vibration, leakage, noise, temperature or deterioration (b) Service room or enclosure housekeeping (c) Enclosure quality, metal fatigue, corrosion and overall integrity	/		

NOTES

1. 10.64
2. O.K.
3. A.F. 3000/1000 Be-Hav-Box
4. 10.64 10.64 10.64 10.64 10.64
5. 10.64 10.64 10.64 10.64 10.64
6. 10.64 10.64 10.64 10.64 10.64
7. 10.64 10.64 10.64 10.64 10.64
8. 10.64 10.64 10.64 10.64 10.64
9. 10.64 10.64 10.64 10.64 10.64

Signature of owner or authorized representative
I hereby acknowledge the satisfactory completion of the above service and report.

☐ generator requires immediate service (see above)
☐ generator left disabled - requires immediate service

COPY

COPY

INVOICE

Power Equipment Co Inc
7 Franklin McKay Rd
Attleboro MA 02703
Phone: 508-226-3410
Fax: 508-222-6378

DATE

2/16/2016

INVOICE #

0000030507

CUST #

0001633

BILL TO:

Warwick, RI City Of
Att: Purchasing Division
3275 Post Road
Warwick RI 02886

LOCATION:

Warwick Police
99 Veterans Memorial Drive
Warwick RI 02886

P.O. NUMBER		TERMS	SALES PERSON	
2202160-00		NET 10		
QUAN	DESCRIPTION	PRICE EACH	AMOUNT	
1.00	Preventive Maintenance Agreement For Year 02/20/2016 - 02/19/2017 For Generator/ Model # - Superior - 300R131 Based on 2 visits per year. Upon payment of this invoice you agree to the attached agreement.	510.00	510.00	
1.00	Hazardous Waste Disposal Fee	10.00	10.00	
TOTAL			\$520.00	
PAID Check 248359			\$520.00	
BALANCE			\$0.00	

COPY

AUG 14 2018

Power Equipment Co Inc
7 Franklin McKay Rd
Attleboro MA 02703
Phone: 508-226-3410
Fax: 508-222-6378

INVOICE

DATE	INVOICE #	CUST #
8/6/2018	0000044398	0001633

BILL TO:

Warwick, RI City Of
Att: Purchasing Division
3275 Post Road
Warwick RI 02886

LOCATION:

Warwick Police
99 Veterans Memorial Drive
Warwick RI 02886

P.O. NUMBER		TERMS	SALES PERSON	
		NET 10		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
<p>Dear Valued Customer:</p> <p>Enclosed please find a copy of the generator report addressing our most recent visit. Once again, thank you for your business.</p> <p>Please review, if any, the notes and recommendations listed. Do not hesitate to call if we can be of further assistance.</p> <p>Sincerely,</p> <p>David M. Doiron Service Manager PLEASE LET US KNOW HOW WE ARE DOING AT www.4genset.com/how-are-we-doing/</p>				
TOTAL				\$0.00

GENERATOR SERVICE REPORT-62 POINT CHECK



POWER EQUIPMENT CO., INC.
 7 Franklin McKay Road
 Attleboro, Massachusetts 02703
 phone: 508 226 3410 fax 508 222 6378
Electric Generators Sales & Service-Our Only Business

Job Name and Location: Warwick Police
 Customer: 99 Vet Hwy
 Address: Warwick, RI
 City & State: Warwick, RI
 Zip: 02883
 Phone: 314
 Name: Bill
 Address: 8/6/78
 City & State: Warwick, RI
 Zip: 02883
 Phone: 314

O.K.	SEE NOTES	CHECKLIST	O.K.	SEE NOTES	CHECKLIST	O.K.	SEE NOTES	CHECKLIST
✓	Fuel 24	1 (a) Fuel Main supply tank level (b) Day tank level (c) Day tank float switch (d) Supply or transfer pump operation (e) Solenoid valve operation (f) Strainer, filter and/or dirt leg (g) Water in system (h) Flexible hoses and connectors (i) Tank vents and overflow piping clear (j) Piping	✓	10	5 (a) Battery system - electrolyte level (b) Terminals clean, tighten & check use (c) Battery heater (d) System voltage & state of charge (e) Charger, charger rate, and/or equalize (f) NEC approved racks	✓	✓	10 (a) Test run with load transfer on customer authorization (b) Test unit without transfer when unable to secure authorization
✓	Oil Full OK	2 (a) Lubrication system - Oil level (b) Oil change (c) Oil filter[s] (d) Lube oil heater (e) Crankcase breather	✓	✓	6 (a) Electrical system - general inspection (b) Check control and power wiring joints (c) Wire chafing where subject to movement (d) Operation of safeties and alarms (e) Boxes, panels, cabinets and ATS (f) Circuit breakers, fuses NOTE: Do not break manufacturer's seals or perform internal inspection on these devices.	✓	✓	11 (a) Final check - visual inspection including raincap (b) Re-connect battery if applicable (g) Left unit with controller test sw. in auto
✓	-R ADD 1/2 gal	3 (a) Cooling system level (b) Antifreeze/coolant level (c) Adequate cooling water to heat exchanger (d) Adequate cooling air to radiator (e) Fan and alternator belts (f) Water pump[s] (g) Check flexible hoses and connections (h) Jacket and water heater (i) Inspect ductwork and clean louvers [when possible] (j) Louver motors and control	✓	✓	7 (a) Prime mover - general inspection (b) Service air cleaner (c) Governor and linkage (d) Governor oil [if appropriate] (e) Ignition system - plugs, points, coil, cap, rotor, secondary wire insulation (f) Choke setting and carburetor adjustment	✓	✓	11 (a) Final check - visual inspection including raincap (b) Re-connect battery if applicable (g) Left unit with controller test sw. in auto
✓	✓	4 (a) Exhaust system - leakage (b) Drain condensate trap (c) Insulation and fire hazards (d) Excessive back pressure (e) Exhaust system hangers and supports (f) Flexible exhaust section integrity	✓	✓	8 (a) Generator - general inspection (b) Brush length, freedom of movement (c) Commutator and slip rings (d) Rotor and stator (e) Bearing[s] and bearing grease 9 (a) General condition of EPSS, any unusual condition of vibration, leakage, noise, temperature or deterioration (b) Service room or enclosure housekeeping (c) Enclosure quality, metal fatigue, corrosion and overall integrity	✓	✓	11 (a) Final check - visual inspection including raincap (b) Re-connect battery if applicable (g) Left unit with controller test sw. in auto

NOTES

REC: Battery (send note)
 1. Fuel 24
 2. Oil Full OK
 3. A/F - 85 Full Tighen Clutch
 5. Battery 0.26 Cables
 10. Test Wb Transfer
 11. Left in Auto Transfer

COPY

Signature of owner or authorized representative
I hereby acknowledge the satisfactory completion of the above inspection and report.

☐ generator requires immediate service (see above)
☐ generator left disabled - requires immediate service

NFPA®

110

**Standard for
Emergency and Standby
Power Systems**

2019



A.5.6.4.5.1 It is recommended that lead-acid starting batteries be replaced every 24 to 30 months.

A.5.6.4.6 It is intended that the battery charger be factory-built, adjusted, and approved for the specific type, construction, and capacity of the battery.

A.5.6.6 The minimum "remote alarm annunciation" is to alert personnel at a constantly attended station somewhere on the site when the facility is in use as a Level 1 system. If the site is not continuously occupied, "network remote" should allow people at another site to know the operating status of the equipment.

The preferred method of remote annunciation is to notify personnel both somewhere on the site and in other locations via a network such as LAN, WAN, or Internet, including the ability to initiate auto-dial and send predefined text messages.

A.5.6.7.4 Adding remote parasitic equipment loads into the overall load to be supplied by the EPS is a factor that should be included in the overall EPSS design.

A.5.6.9.1 See ANSI/NEMA MG 1, *Standard for Motors and Generators*, and ANSI/NEMA MG 2, *Safety Standard and Guide for Selection, Installation and Use of Electric Motors and Generators*.

A.5.6.10.3 Where unusual vibration conditions are anticipated, adequate isolation treatment should be supplied.

A.6.1.1 Electrical switching is electrical equipment or devices used to do any or all of the following:

- (1) Transfer connected electrical loads from one power source to another
- (2) Perform load-switching functions
- (3) Bypass, isolate, and test the transfer switch

A.6.1.2 Electrical protection equipment is sensing and over-current protective devices used to protect against damage due to fault or overload to conductors and equipment connected to the output of the emergency energy source, up to and including the load terminals of the transfer switch(es).

A.6.1.6 See Section 695.10 of NFPA 70 and Section 10.8 of NFPA 20, for listing and installation requirements for transfer switches used with fire pumps.

A.6.2.1 For most applications in this standard, the automatic transfer switch (ATS) is used to transfer a load from a primary source of supply to an engine generator set.

An ATS might include circuit breakers, contactors, switches, or vacuum and solid-state power devices operating in conjunction with automatic sensing and logic devices to perform the defined function.

A.6.2.2.1 Where special loads require more rapid detection of power loss, underfrequency monitoring also might be provided. Upon frequency decay below the lower limit necessary for proper operation of the loads, the transfer switch should automatically initiate transfer to the alternate source. (See A.6.2.15.)

A.6.2.2.1(2) See 6.2.3 and 6.2.7.

A.6.2.3 Certain installations might use automatic transfer switch equipment with momentary closed transition or soft-loading capabilities. This equipment should be applied with the approval of the local utility and authority having jurisdiction.

A.6.2.4 Authorized personnel should be available and familiar with manual operation of the transfer switch and should be capable of determining the adequacy of the alternate source of power prior to manual transfer.

A.6.2.5 For most applications, a nominal delay of 1 second is adequate. The time delay should be short enough so that the generator can start and be on line within the time specified for the type classification.

A.6.2.8 It is recommended that the timer for delay on retransfer to the primary source be set for 30 minutes. The 30-minute recommendation is to establish a "normalized" engine temperature when it is beneficial for the engine. NFPA 70 establishes a minimum time requirement of 15 minutes.

A.6.2.13 For maintenance purposes, consideration should be given to a transfer switch counter.

A.6.2.15 ATS can be provided with processor controls that provide a signal to operate remote motor controls that disconnect motors prior to transfer and to reconnect them after transfer when the residual voltage has been substantially reduced. Another method is to provide inphase monitors within the ATS in order to prevent retransfer to the primary source until both sources are nearly synchronized. A third method is to use a programmed neutral position transfer switch.

A.6.2.16 Standards for non-automatic transfer switches are similar to those for ATSS, as defined in 3.3.12.1 and 3.3.12.3, with the omission of automatic controls.

A.6.4.3 See Section 700.6 of NFPA 70.

A.6.4.4 Consideration should be given to the effect that load interruption could have on the load during maintenance and service of the transfer switch.

A.6.5.1 It is important that the various overcurrent devices be coordinated, as far as practicable, to isolate faulted circuits and to protect against cascading operation on short circuit faults. In many systems, however, full coordination is not practicable without using equipment that could be prohibitively costly or undesirable for other reasons. Primary consideration also should be given to prevent overloading of equipment by limiting the possibilities of large current inrushes due to instantaneous reestablishment of connections to heavy loads.

A.6.5.3 See 9.6.3 of NFPA 20.

A.7.1.1 The performance of the EPS and the EPSS is dependent on many factors, one of which is correct initial installation, primarily as the installation relates to the location and environmental conditions. Although this standard is not intended to serve as a design standard for EPSS installation and environmental considerations, certain minimum standards are recognized as essential for successful startup and performance, safe operation, and utilization of the EPSS where required.

A.7.1.2 The environmental conditions to be considered in the EPSS design should include, but not be limited to, heating, ventilating, and air-conditioning systems; protection from floods, fire, vandalism, wind, earthquakes, lightning, and other similar or applicable environmental conditions common to geographic locations; and other factors affecting the location of the EPSS equipment.

The probability and frequency of power failures that do or can occur as a result of lightning, wind, and rain produced by

EPSS Maintenance Schedule

Component (as applicable)	Procedure					Frequency	
	Visual Inspection	Check	Change	Clean	Test	Level 1	Level 2
1. Fuel							
(a) Main supply tank level		X				W	M
(b) Day tank level	X	X				W	M
(c) Day tank float switch	X				X	W	Q
(d) Supply or transfer pump operation	X				X	W	Q
(e) Solenoid valve operation	X				X	W	Q
(f) Strainer, filter, dirt leg, or combination				X		Q	Q
(g) Water in system		X		X		W	Q
(h) Flexible hose and connectors	X		R			W	M
(i) Tank vents and overflow piping unobstructed		X			X	A	A
(j) Piping	X					A	A
(k) Gasoline in main tank (when used)			R			A	A
2. Lubrication System							
(a) Oil level	X	X				W	M
(b) Oil change			R			50 or A	50 or A
(c) Oil filters			R			50 or A	50 or A
(d) Lube oil heater		X				W	M
(e) Crankcase breather	X		R	X		Q	S
3. Cooling System							
(a) Level	X	X				W	M
(b) Antifreeze protection level					X	S	A
(c) Antifreeze			R			A	A
(d) Adequate cooling water to heat exchanger		X				W	M
(e) Rod out heat exchanger				X		A	A
(f) Adequate fresh air through radiator		X				W	M
(g) Clean exterior of radiator				X		A	A
(h) Fan and alternator belt	X	X				M	Q
(i) Water pumps	X					W	Q
(j) Condition of flexible hoses and connection	X	X				W	M
(k) Jacket water heater		X				W	M
(l) Inspect duct work, clean louvers	X	X		X		A	A
(m) Louver motors and controls	X			X	X	A	A
4. Exhaust System							
(a) Leakage	X	X				W	M
(b) Drain condensate trap		X				W	M

FIGURE A.8.5.1(a) Suggested Maintenance Schedule for Emergency Power Supply Systems (EPSSs).

EPSS Maintenance Schedule (continued)

Component (as applicable)	Procedure X — Action R — Replace, if needed					Frequency W — Weekly M — Monthly Q — Quarterly S — Semiannually A — Annually N/A — Indicate hours	
	Visual Inspection	Check	Change	Clean	Test	Level 1	Level 2
(c) Insulation and fire hazards	X					Q	Q
(d) Excessive backpressure					X	A	A
(e) Exhaust system hangers and supports	X					A	A
(f) Flexible exhaust section	X					S	S
5. Battery System							
(a) Electrolyte level		X				W	M
(b) Terminals clean and tight	X	X				Q	Q
(c) Remove corrosion, case exterior clean and dry	X			X		M	M
(d) Specific gravity or state of charge					X	M	M
(e) Charger and charge rate	X					M	M
(f) Equalize charge		X				M	M
6. Electrical System							
(a) General inspection	X					W	M
(b) Tighten control and power wiring connections		X				A	A
(c) Wire chafing when subject to movement	X	X				Q	S
(d) Operation of switches and alarms		X			X	S	S
(e) Boxes, panels, and cabinets				X		S	S
(f) Circuit breakers, fuses Note: Do not break manufacturer's seals or perform internal inspection on these devices.	X	X	R	X	X	M	A
(g) Transfer switch main contacts	X			X		A	A
(h) Calibration of voltage-sensing relay devices		X			X	A	A
(i) Wire insulation breakdown					X	500 ^a	3500 ^b
7. Prime Mover							
(a) General inspection	X					W	M
(b) Service air cleaner			R	X		S	S
(c) Governor oil level and linkage	X	X				M	M
(d) Governor oil			R			A	A
(e) Ignition system — plugs, points, coil, cap, rotor, secondary wire insulation	X	X	R	X	X	A	A
(f) Choke setting and carburetor adjustment		X				S	S
(g) Injector pump and injectors for flow rate pressure and/or spray pattern					X	A	A
(h) EPS at minimum of 30% nameplate rating					X	30 ^c	30 ^c

FIGURE A.8.3.1(a) Continued

EPSS Maintenance Schedule (continued)

Component (as applicable)	Procedure					Frequency	
	Visual Inspection	Check	Change	Clean	Test	Level 1	Level 2
(f) Valve clearance					X	3500 ^a	3500 ^b
(g) Torque bolts					X	3500 ^b	3500 ^b
8. Generator							
(a) Brush length, appearance, free to move in holder	X	X		X		S	S
(b) Commutator and slip rings	X			X		A	A
(c) Rotor and stator	X			X		A	A
(d) Bearings	X		R			A	A
(e) Bearing grease		X	R			A	A
(f) Exciter	X	X		X		A	A
(g) Voltage regulator	X	X		X		A	A
(h) Measure and record resistance readings of windings with insulation tester (Megger)					X	A	A
9. (a) General condition of EPSS, any unusual condition of vibration, leakage, noise, temperature, or deterioration	X			X		W	M
(b) Service room or housing house-keeping	X			X		W	M
10. Restore system to automatic operation condition	X					W	M

^a Every 3 years or 500 hours

^b Every 3 years or 500 hours

^c Every 3 years or 4 hours

© 2015 National Fire Protection Association

NFPA 110 (p. 3 of 3)

FIGURE A.8.3.1(a) Continued

Quarterly Inspections

- (1) Visually inspect the transfer switch control mechanism, control panel, harnesses, and cable connections for signs of moisture, corrosion, or heating.
- (2) Measure and record the following data and setpoints:
 - (a) Normal source voltage phase to phase, phase to ground, and phase to neutral
 - (b) Engine start time (from crank start to source available light or relay pickup)
 - (c) Emergency source voltage phase to phase, phase to ground, and phase to neutral
 - (d) Load current each phase
 - (e) Momentary override normal deviation where provided
 - (f) Transfer time delay where provided
 - (g) Return to normal source time delay where provided
 - (h) Engine cooldown where provided
- (3) If the connection is to a multiple-source EPS, verify the load priority of the ATS being tested and confirm this is correct given the criticality of the connected load.

- (4) Verify proper operation of all indicator lights and meters and controls.
- (5) Inspect cabinets for proper sealing. Open conduit knock-outs or other penetrations should be properly sealed to prevent the introduction of dust, moisture, or other alien matter. Enclosures installed outside should be inspected for proper seal and appropriate gasketing. Ensure that enclosure door securing devices are intact and properly secured.
- (6) Perform a load test using the test switch if permitted. Note: This will cause the emergency power source to start and the ATS to transfer. Be sure to gain permission from the facility management prior to performing this test.

A.8.3.5 Paralleling switchgear offers many advantages when testing and exercising. The system exercise period would be initiated by the automatic transfer switch (ATS) controls, and once operating, the system could be staged to establish appropriate loading of each EPS.

CODES: 41-281 Thayer & Warburton/Maintenance Material	\$1,500.00
42-281 McDermott/Maintenance Material	\$1,500.00
66-281 Building Maintenance/Maintenance Material	\$3,000.00

SECTION 56-10

Request permission to piggyback MPA #460

Bid2019-166 State of RI Ice Melt Products

Airwick Professional Products
135 Ocean Rd.
Narragansett, RI 02882

Contract Award: \$6,000.00

Contract Period: October 1, 2018 – September 30, 2019



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: October 2, 2018

Subj: MPA #460 – State bid – Ice Melt Products

The State of Rhode Island has awarded the above to Airwick Professional Products, Inc. for the purchase of bagged ice melt products. The Department of Public Works would like to do the same.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #460 for the above vendor. The recommended cap is \$6,000.00. This request serves all municipal City buildings, ice rinks and pool. The previous bid expired on September 30, 2018, however, the State did not post the bid award information until September 21, 2018. The new contract period will be October 1, 2018 to September 30, 2019, concurrent with the State award.

(41-281 - \$1,500)

(42-281 - \$1,500)

(66-281 - \$3,000)

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	AIRWICK PROFESSIONAL PRODUCTS OF RI INC 135 OCEAN RD NARRAGANSETT, RI 02882 United States
----------------------------	--

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
------------------------------------	---

ICE MELT PRODUCTS - MPA 460	
Award Number	3576003
Revision Number	0
Effective Period	01-OCT-2018 - 30-SEP-2019
Approved PO Date	19-SEP-2018
Vendor Number	140-iSupplier

Type of Requisition	*OTHER
Requisition Number	
Change Order Requisition Number	
Solicitation Number	7585493
Freight	Paid
Payment Terms	2%10 N30
Buyer	- Mosca, Gary
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CONTRACT PERIOD: 10/1/18 - 9/30/19
 With option to renew for one (1) twelve month period.

MASTER PRICE AGREEMENT #460 - ICE MELT PRODUCTS

DELIVERY AS REQUESTED:

All deliveries will be made to the agencies ordering the product on vehicles supplied by the vendor. The handling and delivery of all products shall be in accordance with all Federal, State and Local Government requirements. Any/All orders that are palletized shall be shrink wrapped prior to time of delivery. Tailgate delivery to be off-loaded by vendor.

Vendor shall assure sufficient stock of products as to provide "on time delivery" within a minimum of two (2) weeks of order time during the contract period. Cost submitted shall be total cost: product INCLUDING, but not limited to, fuel, freight charges, insurance, expenses, and/or overhead etc. (landed cost to agency per request). - No travel, no mileage, no miscellaneous charges, no portal to portal. Failure to deliver a shipment on-time constitutes default by the vendor and gives

INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT

Nancy R. McInbyre

authority to the State of Rhode Island to rescind the remainder of the contract from defaulted vendor.

If necessary, due to unforeseen harsh winter weather conditions the successful vendor(s) will make best efforts to delivery within 48 hours after receipt of order.

PRICING IN ACCORDANCE WITH SPECIFICATIONS AND DOCUMENTS OF PUBLIC BID #7585493

SUPPLIER CONTACT:

Mark Trenteseaux

401-438-6060

markt@gcspi.com

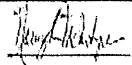
Line	Description	Unit	Unit Price (USD)
1	MPA-460 FY19-20 BAGGED ICE MELT 50LB BAGS - PRO GRADE FIRE CRYSTAL	Bag	7.49
2	MPA-460 FY19-20 BAGGED ICE MELT 1 PALLET (49, 50LB BAGS) - PRE GRADE FIRE CRYSTAL	Bulk	355.95
3	MPA-460 FY19-20 BAGGED ICE MELT 50LB BAGS - VAPORIZER NATURES WAY	Bag	7.15
4	MPA-460 FY19-20 BAGGED ICE MELT 1 PALLET (49, 50LB BAGS) - VAPORIZER NATURES WAY	Bulk	332.83
5	MPA-460 FY19-20 LIQUID ICE MELT - VAPORIZER LIQUID CALCIUM CHLORIDE	Gallon	9.81
6	MPA-460 FY19-20 LIQUID ICE MELT - VAPORIZER LIQUID CALCIUM CHLORIDE 1 PALLET (160 GALLON PER PALLET)	Bulk	1496.05

INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT


Nancy R. McIntyre