


Patricia A. Peshka  
Purchasing Agent



Joseph J. Solomon  
Mayor

**City of Warwick**  
Purchasing Division  
3275 Post Road  
Warwick, Rhode Island 02886  
Tel (401) 738-2013  
Fax (401) 737-2364

TO: Members of the Finance Committee  
FROM: Patricia A. Peshka, Purchasing Agent   
DATE: September 25, 2020  
RE: Bids for the Finance Committee Monday, October 5, 2020

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

10/5/20

MEETING DATE: \_\_\_\_\_

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_ MAYOR

DATE: \_\_\_\_\_

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2019 - 111	State of RI Fire Extinguisher Maintenance & Repair	<i>Keane Fire &amp; Safety Equipment Co., Inc.</i> 2112 Elmwood Ave. Warwick, RI 02888	\$5,000.00		1	6 - 12
2020 - 089	HVAC Maintenance & Repairs for City-Owned Buildings	<i>D. Larsen &amp; Sons, Inc.</i> Two Huckleberry Ct. Warwick, RI 02888	\$2,003.00 <b>DPW</b>		2	6 - 12
2021 - 095	Security System Monitoring & Maintenance	<i>Electronic Alarms</i> 2525 W Shore Rd Warwick, RI 02889	\$2,000.00 <b>P&amp;R</b>		3	6 - 12

Continued next page

PCR-92-20

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2021 - 046	Disaster Recovery Administrative Services	<b>GZA GeoEnvironmental, Inc.</b> 188 Valley St. Suite 300 Providence, RI 02909	\$65,000.00	One year from date of award		
2021 - 112	Purchase Unmarked Ford Police Interceptor	<b>Tasca Ford</b> 250 Webster Square Road Berlin, CT 06037	\$53,093.00			
2021 - 127	Maintenance & Service Contract for Fire Generators	<b>Ocean State Generator</b> 10 Cote Ct. Coventry, RI 02816	\$20,000.00	10/29/20 - 10/28/22		
2021 - 128	Aerial & Ground Ladder Testing & Inspection	<b>NETS, Inc</b> 148 West River Providence, RI 02909	\$12,000.00	10/25/20 - 10/24/22		
2021 - 130	Police Breast-Hat Badges, Insignias, Name Plates & Mourning Bands	<b>Central Equipment, LLC</b> P.O. Box 781 Mattapoisett, MA 02739	\$7,500.00	10/25/20 - 10/24/21		
2021 - 160	City Web Hosting & Maintenance	<b>Civic Plus</b> 302 South 4 <sup>th</sup> Street Suite 500 Manhattan, KS 66502	\$4,725.00	10/1/20 - 9/30/21		56 - 6
2021 - 161	Assessor CAMA Software & Web Hosting	<b>Vision Government Solutions, Inc.</b> 1 Cabot Road Suite 100 Hudson, MA01749	\$14,911.00	Date of award - 6/30/21		56 - 6

Continued next page

**PCR-92-20**

<b>Bid #</b>	<b>Name</b>	<b>Vendor(s) Name/Address</b>	<b>Contract Award</b>	<b>Contract Period</b>	<b>Note</b>	<b>Code</b>
2021 - 162	Engineering Services for Lincoln Ave Transmission Line	<i>Stantec Consulting Services, Inc.</i> 5 Burlington Woods Burlington, MA 01830	\$30,000.00			56 - 6
2021 - 171	State of RI Software Support Services	<i>SHI International</i> 290 Davidson Ave Somerset, NJ 08873	\$3,630.00	Date of award - 12/31/20	4	56 - 10
2021 - 172	State of RI Ice Melt Products	<i>Airwick Professional Products</i> 14 High Street Plainville, MA 02762	\$4,000.00	10/1/20 - 9/30/21	5	56 - 10

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase PCR-136-18 (Sub A) from \$2,500.00 to \$7,500.00 MPA#138.
2. Request permission to increase Bid2020-089 from \$32,000.00 to \$34,003.00.
3. Request permission to increase PCR-82-20 from \$15,364.00 to \$17,364.00.
4. Request permission to piggyback State MPA#227
5. Request permission to piggyback State MPA#460

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

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**CITY COUNCIL MEETING OCTOBER 5, 2020**

<b><u>BID #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>DEPT</u></b>
2019-111	State of RI Fire Extinguisher Maintenance & Repair (Sec. 6-12)	1-8
2020-089	HVAC Maintenance & Repairs for City-Owned Buildings (Sec. 6-12)	9-15
2021-095	Security System Monitoring & Maintenance (Sec. 6-12)	16-25
2021-046	Disaster Recovery Administrative Services	26-33
2021-112	Purchase Unmarked Ford Police Interceptor	34-46
2021-127	Maintenance & Service Contract for Fire Generators	47-49
2021-128	Aerial & Ground Ladder Testing & Inspection	50-53
2021-130	Police Breast/Hat Badges, Insignias, Name Plates & Mourning Bands	54-61
2021-160	City Web Hosting & Maintenance (Sec. 56-6)	62-69
2021-161	Assessor CAMA Software & Web Hosting (Sec. 56-6)	70-73
2021-162	Engineering Services for Lincoln Ave Transmission Line (Sec. 56-6)	74-82
2021-171	State of RI Software Support Services (Sec. 56-10)	83-86
2021-172	State of RI Ice Melt Products (Sec. 56-10)	87-91

**SECTION 6-12**

Request permission to increase PCR-136-18 (Sub A) from \$2,500.00 to \$7,500.00 MPA#138

**Bid 2019-111 State of RI Fire Extinguisher Maintenance & Repair**

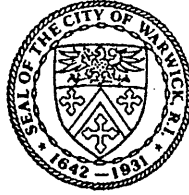
Keane Fire & Safety Equipment Co., Inc.  
2112 Elmwood Ave.  
Warwick, RI 02888

**LAST ACTION TAKEN**

**Award (56-10):** PCR-138-18 (Sub A) approved September 10, 2018 in the amount of \$2,500.00.  
Contract period date of award through June 30, 2021

Contract Increase Requested: \$5,000.00  
Current Contract Award: \$2,500.00

Contract Period Requested: No change in term  
Current Contract Period: September 10, 2018 – June 30, 2021



SEP 16 2020

MATHEW SOLITRO  
DIRECTOR OF PUBLIC WORKS

JOSEPH J SOLOMON  
MAYOR

CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208  
T.D.D. (401) 739-9150

To: Patricia Peshka Purchasing Agent

From: Mathew Solitro, Director of Public Works MS

Date: September 16, 2020

Subj: MPA #138 Bid2019-111 – State bid – Fire Extinguisher Maintenance & Repair

The above was awarded by the City Council to Keane Fire & Safety Equipment for the inspection and repair of fire extinguishers in City buildings. The Department of Public Works requires and is due for the annual inspections to be completed and it is necessary to increase the cap on this award.

Please accept this memo as a request for Sec. 6-12, Alteration to Contract, of the City Charter to increase the cap on this award from \$2,500.00 to \$7,500.00, an increase of \$5,000.00. The current contract period does not expire until June 30, 2021.

(66-340 -\$5,000)

CITY OF WARWICK

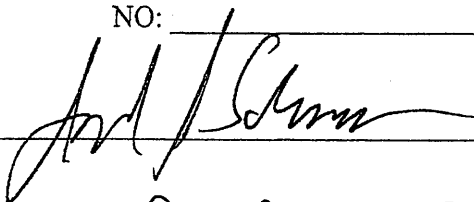
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-18-108

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_



MAYOR

DATE: \_\_\_\_\_

9-10-2018

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2017 - 045	Rescue Service Billing Administrator	<b>Comstar</b> Eight Turcotte Mem. Dr. Rowley, MA 01969	\$22,500.00	10/1/18 - 12/31/18	1	6 - 12
2019 - 039A	GASB 75 OPEB Actuarial Valuation & Consulting Services	<b>Jefferson Solutions, Inc.</b> 12 Brittany Oaks Clifton Park, NY 12065		<b>Rescind</b>	2	6 - 12
2019 - 039B	GASB 75 OPEB Actuarial Valuation & Consulting Services	<b>Danziger &amp; Markhoff, LLP</b> 1133 Westchester Ave. White Plains, NY 10604	\$11,800.00	<b>Award</b>	3	6 - 12

Continued next page



PCR-136-18 (Sub A)

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2019 - 079	Miscellaneous Police Gear & Equipment	<i>Jurek Brothers, Inc.</i> 59 School St. <u>Greenfield, MA 01301</u> <i>Lawmen's Shooters' Supply, Inc.</i> 7750 9 <sup>th</sup> St. S.W. Vero Beach, FL 32968	\$14,000.00	10/25/18 - 10/24/19		
2019 - 084	Police Breast-Hat Badges, Insignias, Name Plates & Mourning Bands	<i>RI Uniforms &amp; Supply</i> 1395 Atwood Ave. Ste. 109 Johnston, RI 02919	\$7,500.00	10/25/18 - 10/24/19		
2019 - 114	Municipal City Annual Software Maintenance	<i>Curia Systems, Inc.</i> PO Box 2031 E. Greenwich, RI 02818	\$5,938.00	9/1/18 - 8/31/19		56 - 6
2019 - 115	Police Undercover Operations	<i>Various Vendors</i>	\$20,000.00	11/1/18 - 10/31/19		56 - 6
2019 - 117	Replace Harness H126	<i>Terex USA, LLC</i> 22 Whittier St. Newton, NH 03858	\$21,651.44			56 - 6
2019 - 111	State of RI Fire Extinguisher Maintenance & Repair	<i>Keane Fire &amp; Safety Equipment Co., Inc.</i> 2112 Elmwood Ave. Warwick, RI 02888	\$2,500.00	Date of award - 6/30/21	4	56 - 10

Continued next page

## PCR-136-18 (Sub A)

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase and extend PCR-104-18 (Sub A) from \$22,500.00 to \$45,000.00 and extend from October 1, 2018 – December 31, 2018.
2. Request permission to rescind PCR-104-18 (Sub A) award to Jefferson Solutions, Inc.
3. Request permission to award PCR-104-18 (Sub A) Danziger & Markoff, LLP.
4. Request permission to piggyback MPA #138.

### ACTIONS TAKEN

<b>Bid2018-078 Overhead Door Repairs and/or Replacement</b>	<b>PCR-139-18 Hold until 9/17/18</b>
<b>Bid2018-231 Frames, Grates &amp; Covers</b>	<b>PCR-140-18</b>
<b>Bid2019-076 Stalker Dual DSL Single-Zone Directional Radar</b>	<b>PCR-141-18 (Sub A) Amended contract award from \$25,230.00 to \$24,270.00</b>
<b>Bid2019-085 Motor Oil, Hydraulic &amp; Transmission Fluids, Chassis Grease &amp; Gear Lube</b>	<b>PCR-142A-18 (Sub A) Amended to remove DPW Awarded only Police &amp; Fire Amended contract award from \$50,500.00 to \$8,500.00 Removed Industrial Oil &amp; Supply Co. as vendor</b>  <b>PCR-142B-18 (Sub A) Hold until 9/17/18 Amended to remove Police &amp; Fire and award DPW only. Amended contract award from \$50,500.00 to \$42,000.00 Amended award of items 7 and 15 from Industrial Oil &amp; Supply Co. to Safety-Kleen Removed Industrial Oil &amp; Supply Co. as vendor</b>

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

**SECTION 56-10**

Request permission to piggyback MPA #138

**Bid2019-111 State of RI Fire Extinguisher Maintenance & Repair**

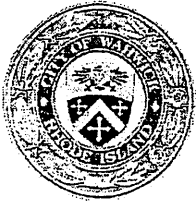
Keane Fire & Safety Equipment Co., Inc.  
2112 Elmwood Ave.  
Warwick, RI 02888

Contract Award: \$2,500.00

Contract Period: Date of award – June 30, 2021

JUL 30 2018

**COPY**



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02889  
TEL. 401-738-2003  
FAX 401-732-5208

JOSEPH J. SOLOMON  
MAYOR

RICHARD CRENCIA  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Richard Crenca, Director of Public Works

Date: June 29, 2018 Bid 2019-111

Re: MPA #138 – State bid – Fire Extinguisher Maintenance and Repair

*Bid 2019-111  
Sec 5-10  
date of award 6/30/21*

The State of Rhode Island has awarded the above bid to Keane Fire & Safety Equipment. The Department of Public Works and would like to do the same.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #138 for the above named vendor. The requested cap is \$2,500.00 fire extinguisher service. The last bid in place expired June 30, 2018 and this department was waiting for the State to post the most recent information. This request is for three years, to expire on June 30, 2021.

**COPY**

**Notice of Blanket Purchase Agreement**



State Of Rhode Island and Providence Plantations  
Department of Administration  
Division of Purchases  
One Capitol Hill  
Providence, RI 02908-5860

V E N D O R	KEANE FIRE & SAFETY EQUIPMENT CO INC 2112 ELMWOOD AVE WARWICK, RI 02888 United States
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<b>MPA# 138 - Fire Extinguisher Maintenance and Repairs</b>	
Award Number:	3573376
Revision Number:	0
Effective Period:	01-JUL-2018 - 30-JUN-2021
Approved PO Date:	22-JUN-2018
Vendor Number:	50235

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition:	*OTHER
Requisition Number:	N/A
Change Order Requisition Number:	
Solicitation Number:	7592644
Freight:	Paid
Payment Terms:	2%25 N30
Buyer:	Righter, Maxwell
Requester Name:	
Work Telephone:	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

BLANKET REQUIREMENTS:  
7/1/2018 - 6/30/2021

MPA #138 - FIRE EXTINGUISHER MAINTENANCE AND REPAIRS

SUPPLIER CONTACT:  
DAVE GAGNE  
401-941-1616

PER SPECIFICATIONS, TERMS AND CONDITIONS OF PUBLIC BID #7592644 AND VENDOR RESPONSE.

**INVOICE TO**

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

**STATE PURCHASING AGENT**

Nancy R. McIntyre

***DPW ONLY***

**SECTION 6-12**

Request permission to increase Bid2020-089 from \$32,000.00 to \$34,003.00.

**Bid2020-089 HVAC Maintenance & Repairs for City-Owned Buildings**

D. Larsen & Sons, Inc.  
Two Huckleberry Ct.  
Warwick, RI 02888

**LAST ACTION TAKEN**

**Section 6-12:** Section 3-3 approved May 21, 2020 in the amount of \$12,000.00. No change in term.

Contract Increase Requested:	\$ 2,003.00
Current Contract Award:	\$32,000.00 (DPW Only)
Contract Period Requested:	No change in term
Current Contract Period:	August 30, 2019 – August 29, 2020



MATHEW SOLITRO  
DIRECTOR OF PUBLIC WORKS

SEP 15 2020

JOSEPH J SOLOMON  
MAYOR

CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208  
T.D.D. (401) 739-9150

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: September 15, 2020

Subj: Bid2020-089 HVAC Maintenance & Repair Services for City Buildings

The above was awarded by the City Council for service and repairs on HVAC systems in City buildings. This department was awarded a cap of \$32,000 and has nearly expended that amount. This request to alter the contract is for the contract period that ended on August 29, 2020 to pay the final invoices.

Please consider this memo a request for Sec. 6-12, alteration to contract, of the City Charter increase the cap to \$34,003, an increase of \$2,003, to pay two remaining outstanding invoices.

(66-340 - \$2,003)

# D Larsen & Sons

2 Huckleberry Court  
 Warwick, RI 02888  
 Tele: (401) 463-6318

AUG 27 2020

## Invoice

DATE	INVOICE #
8/25/2020	21274

BILL TO

Purchasing Division  
 Warwick City Hall  
 3275 Post Rd  
 Warwick RI 02886

PO

P.O. NO.	TERMS	REP	PROJECT

QTY	ITEM	DESCRIPTION	PRICE EACH	AMOUNT
		<b>Warwick Police. Check the 2nd floor, work out room, locker room. Found tripped low voltage transformer, compressor contact. Reset checked unit . Found weight room iced up due to bad tstat. Locker room iced up, turned off will return. Replaced drier work out room. Rewired unit 2nd stage</b>		
7	refrigent			280.00T
	misc	drier	40.	46.00T
	misc	t stat		270.00T
	misc	recovering cylinder		45.00T
8.5	Labor - Cit...			782.00T
		Out-of-state sale, exempt from sales tax		0.00
			<b>Total</b>	<b>\$1,423.00</b>



# D Larsen & Sons

SEP 10 2020

## Invoice

2 Huckleberry Court  
 Warwick, RI 02888  
 Tele: (401) 463-6318

DATE	INVOICE #
9/7/2020	21131

BILL TO

**Purchasing Division  
 Warwick City Hall  
 3275 Post Rd  
 Warwick RI 02886**

P.O. NO.	TERMS	REP	PROJECT

QTY	ITEM	DESCRIPTION	PRICE EACH	AMOUNT
		<b>Warwick Senior Center. Found that the chiller had tripped the compressors. Reset stages 3 and 4 bad control fuse. Returned and replaced the fuses, cleaned the coil.</b>		
	misc	coil cleaner		45.00T
	misc	fuses		2.00T
6	Labor - Cit...			552.00T
		Out-of-state sale, exempt from sales tax		0.00
			<b>Total</b>	<b>\$599.00</b>



CITY OF WARWICK

JOSEPH J. SOLOMON  
MAYOR

To: Lynne Prodger, Treasurer and Acting Finance Director  
Patricia Peshka, Purchasing Agent  
From: Mayor Joseph J. Solomon  
Date: May 21, 2020  
Subject: Section 3-3 State of Emergency Purchases – Citywide  
Requests for Bid Extensions, Increases, Awards, and Addition of Vendors

*3-3. - Powers and duties.*

*6) In the event of a disaster, catastrophe or other similar event the mayor shall have the power and authority to declare a municipal emergency and to take whatever action he deems necessary to protect the health, safety and security of the city and its inhabitants.*

As you are aware, the State of Rhode Island and the City of Warwick are in a state of emergency due to the COVID-19/coronavirus, which has been declared a pandemic by the World Health Organization.

On March 13, 2020, I issued Executive Order 2020-02 declaring a state of emergency and a municipal state of emergency in the City of Warwick. In accordance with these declarations, and following the guidance of the Governor's Office and the state Department of Health, several municipal facilities have been closed, and some employees continue to work remotely from home, or on an alternating in-office schedule in line with social distancing and other public health safety guidelines.

Accordingly, there has been, and will continue to be, necessary and unexpected costs associated with this situation, as well as a need for other services, supplies, and equipment throughout municipal departments as we work to protect the safety and well-being of all who live and work in and visit the City, and continue to ensure that municipal operations continue uninterrupted as we strive to contain the COVID-19 virus.

A number of bid items had been prepared for consideration by the City Council at its March 23, 2020 meeting; however, due to the state of emergency, the Council was unable to meet, and, as of this writing, it has not been determined when regular City Council meetings will resume. Many of these bid items are of a time-sensitive nature and/or are essential to ensuring the continued safety and well-being of all in the community.

Given the ongoing pandemic, the uncertainty of when the City Council will be able to meet to consider these matters, and that these items are of importance to the safety and operations of our community, I am hereby authorizing the Purchasing Agent, in accordance with the City Charter Section 3-3, to proceed with the following bid-related matters (details of which are attached to this memo):

1. Extension of PCR-69-19 (Sub A), "East Greenwich Yard Waste Program," from May 27, 2020 to May 26, 2021.
2. Award of Bid 2020-290, "Traffic Signs, Channel Posts, & Materials," which allows the Highway Division to make and install signs, particularly related to traffic controls, but also any sign that may be necessary at City buildings and properties. Award to Traffic Signs & Safety, Inc., of Bristol, Rhode Island, in an amount of \$18,000.
3. Award of Bid 2020-291, "Fire Apparatus Repairs," to New England Fire Equipment & Apparatus Corporation, of North Haven, Connecticut, in the amount of \$50,000, to allow for outside vendor repairs on fire apparatus when they cannot be effected in house to return a vehicle to service as quickly as possible.
4. There is also a 56-6 Associated with Bid 2020-291, known as Bid 2020-291B, which allows for four additional vendors to be utilized, should the awarded vendor be unable to complete repairs in a timely fashion.
5. Award of Bid 2020-257, "Automotive/Batteries," awarded to Raps Auto Supply, of Warwick, Rhode Island, in the amount of \$34,000, in order to allow the Automotive Division to continue to purchase batteries, uninterrupted, for all departments in the entire fleet, with the exception of police vehicles.
6. Increase of PCR-90-19 (Sub A), "Spring Repairs & Related Work," from \$25,000 to \$35,000, due to the fact that the department has nearly expended the cap on the bid of \$25,000. This is necessary in order to keep public-safety related vehicles, particularly sanitation and fire apparatus, in service.
7. Increase of PCR-117-19 (Sub A), "HVAC Maintenance & Repairs for City-Owned Buildings," from \$30,000 to \$42,000. This will enable the Building Maintenance Division to ensure that heating and cooling repairs at municipal facilities can be made in a timely fashion, particularly during the upcoming summer months.
8. Award of Bid 2020-293A, "Janitorial & Cleaning Supplies," in the amount of \$30,000, to Banner Systems of Brockton, Massachusetts, and W.B. Mason Co., Inc, of Cranston, Rhode Island. This allows the Department to purchase cleaning supplies and paper goods, which is particularly important given the ongoing pandemic.
9. Addition of vendors added to a bid under 2020-231C. These vendors are dealers for parts for street sweepers and the horizontal grinder, for example. These additional vendors are under the current awarded cap of \$573,000 and expiration of February 17, 2021.

**COPY**

PATRICIA A. PESHKA

PURCHASING AGENT




JOSEPH J. SOLOMON

MAYOR

**CITY OF WARWICK**

PURCHASING DIVISION  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
TEL (401) 738-2013  
FAX (401) 737-2364

To: William DePasquale, Chief of Staff

From: Patricia A. Peshka, Purchasing Agent 

Re: Docket items requesting Mayors 3-3

Date: May 20, 2020

The attached nine items have been prepared for the docket for City Council approval. As you are aware the council meetings have been postponed and as of today none are scheduled. As requested in a conversation we had several weeks ago, I have attached a written request from the director for a Mayors 3-3 and also the documents that were to be sent to the council for your review. These are the items pertaining to DPW. I am still reviewing other items with other departments that I will send on separate cover if needed. Below is a quick summary of the items. Details will be found in the attachments.

	<b>Vendor</b>	<b>Brief description of request</b>
1	East Greenwich Yard Waste Program (revenue)	Extend existing contract for 1 year
2	Traffic Signs & Safety Inc	Award new bid, 1 year \$18,000
3	New England Fire Equipment	Award new bid, 1 year \$50,000
4	Costal International Trucks	Add additional vendor to above bid
5	Raps Auto Supply	Award new bid, 2 year \$34,000
6	Palmer Spring	Increase current bid \$10,000
7	D Larson & Son	Increase current bid \$12,000
8	Banner and WB Mason	Award new bid, 1 year \$30,000
9	All 7 vendors	Add additional vendors to an existing bid

***P&R ONLY***

**SECTION 6-12**

Request permission to increase PCR-82-20 from \$15,364.00 to \$17,364.00

**Bid2021-095 Security System Monitoring & Maintenance**

Electronic Alarms  
2525 W Shore Rd  
Warwick, RI 02889

**LAST ACTION TAKEN**

**Award (bid):** PCR-82-20 approved by Council September 21, 2020 in the amount of \$15,364.00.  
Contract period October 13, 2020– October 12, 2021.

Contract Increase Requested: \$ 2,000.00 (P&R)  
Current Contract Award: \$15,364.00

Contract Period Requested: No change in term  
Current Contract Period: October 13, 2020– October 12, 2021

SEP 21 2020

JAMES E. SCOTT  
DIRECTOR OF PARKS &  
RECREATION



JOSEPH J. SOLOMON  
MAYOR

CITY OF WARWICK  
DEPARTMENT OF PARKS AND RECREATION  
885 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 921-9623 • FAX (401) 732-5208

To: Patricia Peshka, Purchasing Agent

From: James E Scott, Director of Parks & Recreation 

Date: 9/11/2020

Subj: Bid 2021-095 Security System Monitoring and Maintenance

The above is to be awarded by the City Council in the amount \$15,364.00 to Electronic Alarms.

Please consider this memo a request for Sec. 6-12, alteration to contract of the City Charter to ad P&R to this bid. The bid expires 10/12/21. The cap will be \$2,000.00

(45-332)

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

MEETING DATE: \_\_\_\_\_

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_ MAYOR

DATE: \_\_\_\_\_

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2017 - 136	Barracuda Backup Server Bundle & Email Message Archiver Bundle	<i>The Business Network Group</i> 500 Boston Post Road Milford, CT 06460	\$32,770.92	11/1/20 - 10/31/21	1	6 - 12
2020 - 109	Traffic, Street & Pole Light Maintenance & Repair	<i>AM Electric</i> 385 Lincoln Ave. Warwick, RI 02888	\$18,028.00 <b>DPW</b>		2	6 - 12
2020 - 110	Elevator Maintenance & Repairs	<i>OTIS Elevator Co.</i> 9 Rocky Hill Rd. Smithfield, RI 02917	\$1,805.68 <b>DPW</b>		3	6 - 12

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2020 - 291	Fire Apparatus Repairs	<p><i>New England Fire Equipment &amp; Apparatus Corporation</i> 10 Stillman Rd. North Haven, CT 06473</p> <p><i>NE Detriot</i> 1 Southern Industrial Dr. Cranston, RI 02921</p> <p><i>Five Star Fire</i> 45 Brainard Rd. Hartford, CT 06114</p> <p><i>Minuteman Trucks</i> 2181 Providence Hwy. Walpole, MA 02081</p> <p><i>Coastal International</i> 17 O'Kefe Ln. Warwick, RI 02888</p>	\$30,000.00		4	6 - 12
2021 - 057	Traffic Street & Pole Light Maintenance	<p><i>AM Electric, LLC</i> 385 Lincoln Ave Warwick, RI 02888</p>	\$3,000.00 P&R		5	6 - 12
2021 - 058	Elevator Maintenance & Repairs	<p><i>Atlantic Elevator South Co., Inc.</i> 1900 Fall River Ave. Seekonk, MA 02771</p>	\$2,000.00 P&R		6	6 - 12
2021 - 087	Oakland Beach Boardwalk Improvements	<p><i>Mill City Construction</i> 7 Old Great Rd, Lincoln, RI 02865</p>	\$140,738.00			
2021 - 088	Planting & Landscaping Improvements Conimicut Village	<p><i>Yard Works Inc.</i> 1309 Warwick Ave Warwick, RI 02888</p>	\$6,000.00			

Continued next page



PCR-82-20

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
* 2021 - 095A	Security System Monitoring & Maintenance	<i>Electronic Alarms</i> 2525 W Shore Rd Warwick, RI 02889	\$9,500.00 <b>DPW</b>	10/13/20 - 10/12/21		
* 2021 - 095B	Security System Monitoring & Maintenance	<i>Electronic Alarms</i> 2525 W Shore Rd Warwick, RI 02889	\$5,000.00 <b>WATER</b>	10/13/20 - 10/12/21		
* 2021 - 095C	Security System Monitoring & Maintenance	<i>Electronic Alarms</i> 2525 W Shore Rd Warwick, RI 02889	\$432.00 <b>AS</b>	10/13/20 - 10/12/21		
* 2021 - 095D	Security System Monitoring & Maintenance	<i>Electronic Alarms</i> 2525 W Shore Rd Warwick, RI 02889	\$432.00 <b>POLICE</b>	10/13/20 - 10/12/21		
2021 - 099	Reversible Snow Plows 8', 9', 10', 11' & 12'	<i>Viking Cives</i> 14331 Mill Street Harrisville, NY 13648 <i>Hartford Truck Equipment</i> 95 John Fitch Blvd. South Windsor, CT 06074	\$30,000.00	10/30/20 - 10/29/21		
2021 - 100	Underwater Search & Recovery Team Equipment	<i>West Marine Pro</i> 500 Westridge Dr. Watsonville, CA 95076	\$8,000.00	One year from date of award		
2021 - 105	Quick Pro Dry or Equal	<i>SiteOne Landscape Supply</i> 40 Illinois Ave. Warwick, RI 02888	\$3,000.00	One year from date of award		

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2021 - 136	OpenGov Cloud Service Contract	<i>OpenGov Inc.</i> 955 Charter Street Redwood City, CA 94063	\$23,184.00	6/1/20 - 5/31/21		56 - 6
2021 - 137	DIMS Software & Hardware	<i>Linear System Inc.</i> 8403 Maple Place Rancho Cucamonga, CA 91730	\$7,000.00	11/1/20 - 10/31/21		56 - 6
2021 - 138	Purchase LUCAS 3 Chest Compression Systems	<i>Stryker Medical</i> PO Box 93308 Chicago, IL 60673	\$47,491.96	One year from date of award		56 - 6
2021 - 139	Municipal Court Software & Support	<i>Curia Systems, Inc.</i> PO Box 2031 East Greenwich, RI 02818	\$6,220.00	9/1/20 - 8/31/21		56 - 6

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase PCR-160-19 (Sub A) from \$117,043.09 to \$149,814.01 and extend from November 1, 2020 – October 31, 2021.
2. Request permission to increase PCR-1-20 (Sub A) which included DPW (\$30,000.00) and Parks & Rec. (\$3,000.00) from \$33,000.00 to \$51,028.00.
3. Request permission to increase PCR-133-19 (Sub A) which included DPW (\$10,000.00) and Parks & Rec. (\$2,200.00) from \$12,200.00 to \$14,005.68.
4. Request permission to increase Bid2020-291 & Bid2020-291B from \$50,000.00 to \$80,000.00.
5. Request permission to increase PCR-71-20 (Sub A) from \$15,000.00 to \$18,000.00.
6. Request permission to increase PCR-71-20 (Sub A) from \$15,000.00 to \$17,000.00.

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

**BID RESULTS**

Items	LOCATION	Sonitrol Security		Electronic Alarms	
		MONTH	YEARLY	MONTH	YEARLY
		<u>MONITOR</u>	<u>MONITOR</u>	<u>MONITOR</u>	<u>MONITOR</u>
A.	<b>SECTION A: Invoice directly to Department of Public Works, 925 Sandy Lane, Warwick RI 02889</b>				
	<b>ATTENTION: CHRISTY MORETTI</b>				
1	<b>925 Sandy Lane</b>				
	Automotive Stock Room/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Automotive Rear Garage	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Highway Office/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Department of Public Works Office/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Sanitation Office/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
2	<b>111 Range Road/Compost Building/Radio</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
3	<b>190 Range Road/Dispatch Office/Digital</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
4	<b>3027 West Shore Road</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Buttonwoods Community Center				
	Administration Side-Main System/Digital				
5	<b>27 Pilgrim Pkwy.</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Pilgrim Senior Center/Digital				
6	<b>145 Greenwich Ave.</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Pontiac Village Community Center				
	Digital & Radio				
7	<b>City Hall</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Main Entrance/Main System				
	Council Chambers/City Clerk's Office				
	Digital				
8	<b>Randall Holden School, 61 Hoxsie Ave.</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
9	<b>John Wickes School, 50 Child Lane</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
10	<b>Admin Building, 1849 Warwick Ave</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
11	<b>Aldrich Jr High School, 789 Post Rd.</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
12	<b>Storage Building (blue), 111 Gallaway St</b>	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00

**BID RESULTS**

**COPY**

<u>Items</u>	<u>LOCATION</u>	<u>MONTH MONITOR</u>	<u>YEARLY MONITOR</u>	<u>MONTH MONITOR</u>	<u>YEARLY MONITOR</u>
<b>B.</b>	<b>SECTION B: Invoice directly to Department of Recreation, 925 Sandy Lane, Warwick RI 02889</b>				
	<b>ATTENTION: JAMES SCOTT</b>				
1	975 Sandy Lane				
	McDermott Pool/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Warburton Arena/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Thayer Arena/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Compressor Room (Thayer Arena)/Digital	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
<b>C.</b>	<b>SECTION C: Invoice directly to Water Division, 935 Sandy Lane, Warwick RI 02889</b>				
	<b>ATTENTION: TERRY DIPETRILLO</b>				
1	935 Sandy Lane				
	Main Building/Digital System & Radio	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Stock Room	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
2	836 Warwick Neck Ave.	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Water Tower/Radio				
3	1245-1300 Bald Hill Road	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Water Tower/Radio				
4	Pettaconsett Ave.	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Pumping Station/Radio				
5	Corner of State St. & Oakside St.	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Pumping Station/Radio				
6	Natick Ave. – Pole No. 43	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	Pumping Station/Radio				
7	Bald Hill Rd (tank) - Apex Camera System	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00

BID RESULTS

<u>Items</u>	<u>LOCATION</u>	<u>MONTH MONITOR</u>	<u>YEARLY MONITOR</u>	<u>MONTH MONITOR</u>	<u>YEARLY MONITOR</u>
<b>D.</b>	<b>SECTION D: Invoice directly to 99 Veterans Memorial Dr., Warwick, RI 02886</b>				
	<b>ATTENTION: GINA CARRUOLO</b>				
1	131 Range Road Police Range/Digital System & Radio	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
<b>E.</b>	<b>SECTION E: Invoice directly to Warwick 101 Arthur Devine Blvd., Warwick, RI 02888</b>				
	<b>ATTENTION: ANN CORVIN</b>				
1	101 Arthur Devine Blvd. Animal Shelter/Digital System & Radio	\$ 38.00	\$ 456.00	\$ 36.00	\$ 432.00
	<i>Sub-total Page 1-2</i>		\$ 12,768.00		\$ 12,096.00
	<b>TOTAL COST MONITORING PAGES 1-3</b>		\$ 13,680.00		\$ 12,960.00
	Hourly rate for repairs to security systems	\$ 140/hour		\$114 1st 1/2hour \$89 ea. Add'l 1/2hour	
		\$ 210/hour	(after hours)	\$ 339/hour 1st hour (after hours) \$ 160ea. Add'l 1/2hour (after hours)	
	Mark up over vendor cost for replacement parts		28%		10%
			<b>Note 1</b>		
	<b>Note 1:</b> Upgrades to all existing systems and all building there will be a charge for required parts & labor.				

Security System Monitoring VENDOR LIST

<b>Security System Monitoring &amp; Maintenance</b>								
<b>These were the vendors sent specifications for this bid.</b>								
<b>VENDOR</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>EMAIL</b>			
Advanced Alarm Systems	300 Post Rd.	Warwick	RJ	02888	info@advancedalarmsystems.com			
AFA Protective Sys., Inc.	240 Chestnut St.	Warwick	RJ	02888	cculpan@afap.com			
American Alarms	575 Park Ave.	Cranston	RJ	02910	kmurphy@americanalarm.com			
Clarion Fire Protection	500 Lincoln Street	Allston	MA	02134	djones@clarionfire.com			
Cyber Com, Inc.	90 Colorado Ave.	Warwick	RJ	02888	bsalvatore@cybercomminc.com; chainley@cybercomminc.com			
Dane Tech Inc	39 Greenville Ave Unit 4	Johnston	RJ	02919	torben@danetechinc.com			
Deo Electric Service Corp.	948 Pontiac Ave.	Cranston	RJ	02920	Kenn@elcoelectric.biz			
Electronic Alarm Systems	2525 West Shore Rd				henryjr@electronicalarms.com; cmitchell@electronicalarms.com; bimondi@electronicalarms.com; hguzeika@electronicalarms.com			
Honeywell International	500 Narragansett Pk. Dr.	Pawtucket	RJ	02861	William.place@honeywell.com			
Island Tech Svcs	70 Horseblock Rd	Yaphank	NY	11980	robert@islandtechservices.com			
National Security Fire Alarm	65 Newport Ave.	E. Providence	RJ	02916	Chris.morra@nationalalarm.com			
Schneider Electric	300 Brick Stone Dr Ste 101	Andover	MA	01810	Karl.lennon@schneider-electric.com			
Seaport Communications Co.	304 Pt. Judith Rd.	Narragansett	RJ	02882	Seaportcom12@aol.com			
Shanix Inc.	40 Worthington Rd.	Cranston	RJ	02920	Mustapha@shanix.com; ken@shanix.com			
Simplex Grinnell	690 Narragansett Pk. Dr.	Pawtucket	RJ	02860	mpanarello@simplexgrinnell.com; pcorse@simplexgrinnell.com			

**COPY**

**RFP2021-046 Disaster Recovery Administrative Services**

- 2 bids received

CODE: 34-354 Warwick Emergency Management/Emergency Operations

MANNER OF AWARD: \$65,000.00  
One year from date of award

RECOMMEND: GZA GeoEnvironmental, Inc.

---

GZA GeoEnvironmental, Inc.  
188 Valley St. Suite 300  
Providence, RI 02909

Integrated Solutions Consulting, Inc.  
100 Church St. 8<sup>th</sup> Floor  
New York, NY 10007

**Pricing as follows**

RFP2021-046 Disaster Recovery Administrative Services

		<u>GZA</u>	<u>Integrated Solutions</u>
Item #	Description	Hourly Rates	Hourly Rates
1	Project Executive	\$210.00	\$219.68
2	Project Manager	\$185.00	\$205.02
3	Senior Damage Assessment Estimator	\$128.00	\$183.83
4	Damage Assessment Estimator	\$115.00	\$165.92
5	Senior Grant Management Specialist	\$140.00	\$172.63
6	Grant Management Specialist	\$120.00	\$160.07
7	Senior Engineer/Planner/Analyst	\$141.00	\$172.63
8	Engineer/Planner/Analyst	\$120.00	\$165.97
9	Administrative Assistant	\$70.00	\$116.10

Other Required Positions

		<u>GZA</u>
Item #	Description	Hourly Rates
10	Associate Project Manager	\$154.00
11	Senior Project Writer	\$128.00
12	Project Writer	\$115.00
13	Administrative Support	\$80.00

GZA GeoEnvironmental, Inc.

Descriptions for additional roles are as follows:

- Associate Project Manager: 10+ years of experience in post disaster recovery programs and leadership roles.
- Senior Project Writer: 5+ years of experience with post disaster recovery and multiple disasters worked.
- Project Writer: 5+ years of experience with a background in disaster recovery, emergency services, and/or grant writing.
- Administrative Specialist: Experienced with filing, organization, and office management.

Other Positions may be added at the request of the GZA-iParametrics Team or the City of Warwick upon negotiation per the terms and conditions of a mutually acceptable contract.

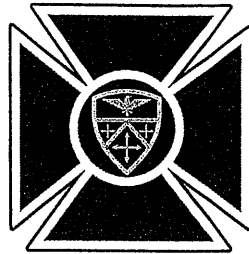




SEP 23 2020



*Peter K. McMichael*  
*Chief of Department*



*Office: (401) 468-4049*  
*Fax: (401) 468-4043*

*Warwick Fire Department*  
*111 Veterans Memorial Drive*  
*Warwick, Rhode Island 02886*

September 21, 2020

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *Disaster Recovery Administrative Services, Bid#2021-046* has been carefully reviewed by the Fire Department.

Two (2) vendors submitted bids, and after a thorough assessment of both bidders, the Department recommends the bid be awarded to the following vendor:

**GZA GeoEnvironmental, Inc. of Providence**

On March 13<sup>th</sup>, 2020, Mayor Joseph Solomon declared a State of Emergency in the City of Warwick with an Executive Order due to the COVID Pandemic. Additionally, on March 13<sup>th</sup> a National Declaration of Disaster was declared. We have never had a nationwide natural disaster nor one that has expanded with time as this pandemic has. This has been a uniquely challenging disaster in terms of its costs and national scale, really, an unprecedented situation in which every state, territory, county and municipality is experiencing a Presidentially declared disaster, and all at the same time.

Among the growing list of challenges all city agencies are facing is navigating the FEMA reimbursement process. Under the COVID-19 Emergency Declaration, FEMA may provide assistance for emergency protective measures that municipalities must initiate to reduce the immediate threat to public safety and health. Municipalities may be able to recover 75% reimbursement for eligible emergency protective measures and pandemic response costs under FEMA's Public Assistance program.

Compiling and documenting the vast amount of information related to the pandemic response can be daunting and requires expertise that few municipalities have access to within its workforce. There are basic items such as purchase orders or materials and proof of payment, payroll records detailing how municipal employees spent regular, overtime, and detail shifts working on COVID-19 issues and their duties and tasks accomplished, and other related records. Even records of donations of equipment, meals and labor received can be applied to offset a municipalities 25% cost share. The federal reimbursement for such a disaster can be measured in the millions of dollars. The services of a disaster recovery firm are 95% recoverable from FEMA, leaving the city to pay for just 5% of the cost. To ensure that the City receives every

*Email: [peter.k.mcmichael@warwickri.com](mailto:peter.k.mcmichael@warwickri.com)*

possible dollar as a result of our FEMA submission, I propose that we utilize the services of a disaster recovery firm that specializes in managing our COVID-19 reimbursement request.

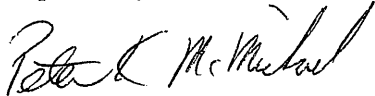
Many municipalities have elected to hire a disaster recovery firm. Providence and Cranston have utilized the services as such a firm, as well as other towns in the State. In June, the City solicited requests for proposals in RFP 2021-046 for Disaster Recovery Administrative Services. Two firms submitted proposals to the City, Integrated Solutions Consulting, Inc, of New York City, and GZA GeoEnvironmental, Inc, of Providence.

In comparing the two firms using the weighted criteria for selection, GZA received a higher score compared to Integrated Solutions. The city of Providence and Cranston are currently using GZA to provide disaster recovery administrative services. In discussions with my counterparts in those municipalities, they have reported that GZA is both highly responsive and extremely knowledgeable regarding FEMA regulations. GZA has staff that have experience working locally with RIEMA and the Rhode Island Department of Health. I have attached the details of the scoring assessment that was performed when evaluating the proposed vendors.

The Department is requesting a one (1) year award, for a total amount not to exceed \$65,000. Funding for this award will be from budget code 34-354 EMA Emergency Operations.

Please contact me should you have any questions.

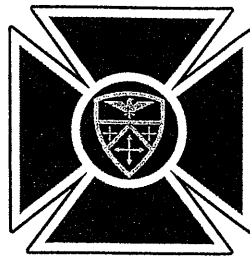
Respectfully,



Peter K McMichael  
Chief of Department  
Emergency Management Director



*Peter K. McMichael  
Chief of Department*



*Office: (401) 468-4049  
Fax: (401) 468-4043*

*Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886*

Please see the information below regarding the bid for *Disaster Recovery Administrative Services, Bid#2021-046*. To maximize the reimbursement for COVID related expenses, I am recommend awarding the bid to GZA for the reasons stated below. Utilizing this firm will provide the greatest opportunity for FEMA reimbursement.

### **Selection criterion for disaster recovery contractor**

#### Firm Scope and Capacity. 20 Points

Both firms have extensive qualities and capabilities in dealing with local, state, and county governments in disaster recovery services.

**TEAM ISC, 20 points**

**GZA, 20 points**

#### Firm qualifications on similar projects including references. 20 points

Both firms have reported working on COVID related recovery services. GZA has listed local Rhode Island communities as clients. Of these communities is Cranston, Providence, and Cumberland. Additionally, GZA has experience working with the Rhode Island Emergency Management Agency and the Rhode Island Department of Health.

**TEAM ISC 5 points**

**GZA 20 pts.**

#### Staff Qualifications and Experience. 20 points

Each firm has extensive staff with vast experience and industry experts. The GZA staff has worked extensively on Covid recovery services in local Rhode Island municipalities. GZA has coordinated with state and federal agencies on Providence's and Cranston's behalf.

Additionally, GZA maintains an office in Providence. ISC's office is in New York.

**TEAM ISC, 5 points**

**GZA, 20 points**

#### Project Understanding and approach. 20 points

GZA reports extensive knowledge and experience with FEMA's new online document management system called Grants Portal. The GZA-Iparametrics team will routinely monitor Grants Portal on a daily basis to ensure the City does not miss any deadlines or potential loss of reimbursement.

**TEAM ISC, 5 points**

**GZA, 20 points**

Knowledge of and past work experience for the state and local resources. 10 points

Both firms have past work experience in Rhode Island working with various state and federal agencies.

**TEAM ISC, 10 points**

**GZA, 10 points**

Cost proposal. 10 points

Hourly costs for required positions were provided as seen below. Up to 95% of project administration costs may be reimbursable from FEMA. See rates below.

GZA hourly rates were less than Team ISC for all positions. A hypothetical task order was provided to both firms. ISC assigned three individuals to the task order and GZA assigned five individuals to the task order. The cost to the city for the task order for GZA was higher than ISC.

**TEAM ISC 10 points**

**GZA, 5 points**

Total Score

**Team ISC, 55 points**

**GZA, 95 points**

After carefully considering the selection criteria for both firms, Team ISC was scored at 55 points and GZA was scored at 95 points. Both firms' hourly rates, including allowable reimbursable amount from FEMA, and City's portion are listed below. Emergency management officials in Providence and Cranston highly recommended GZA. They reported GZA as being highly responsive and extremely knowledgeable regarding FEMA regulations. I recommend GZA be awarded a bid for providing disaster recovery services.

Please see the firm positions and rates listed below:

**GZA GeoEnvironmental, Inc.**

<u>Firm Position</u>	<u>Hourly Rate</u>	<u>FEMA Reimbursable</u>	<u>City's Portion</u>
Project Executive	\$210.00	\$199.50	\$10.50
Project Manager	\$185.00	\$175.75	\$9.25
Senior Damage Assessment Estimator	\$128.00	\$121.60	\$6.40
Damage Assessment Estimator	\$115.00	\$109.25	\$5.75
Senior Grant Management Specialist	\$140.00	\$133.00	\$7.00
Grant Management Specialist	\$120.00	\$114.00	\$6.00
Senior Engineer/Planner/Analyst	\$141.00	\$133.95	\$7.05
Engineer/Planner/Analyst	\$120.00	\$114.00	\$6.00
Administrative Assistant	\$70.00	\$66.50	\$3.50
Hourly Total	\$1,229.00	\$1,167.55	\$61.45

**Team ISC**

<u>Firm Position</u>	<u>Hourly Rate</u>	<u>FEMA Reimbursable</u>	<u>City's Portion</u>
Project Executive	\$219.68	\$208.70	\$10.98
Project Manager	\$205.02	\$194.77	\$10.25
Senior Damage Assessment Estimator	\$183.83	\$174.64	\$9.19
Damage Assessment Estimator	\$165.92	\$157.62	\$8.30
Senior Grant Management Specialist	\$172.63	\$164.00	\$8.63
Grant Management Specialist	\$160.07	\$152.07	\$8.00
Senior Engineer/Planner/Analyst	\$172.63	\$164.00	\$8.63
Engineer/Planner/Analyst	\$165.97	\$157.67	\$8.30
Administrative Assistant	\$116.10	\$110.30	\$5.81
Hourly Total	\$1,561.85	\$1,483.76	\$78.09

Respectfully,



Peter K. McMichael  
Chief of Department  
Emergency Management Director

**Bid2021-112 Purchase Unmarked Ford Police Interceptor**

- 2 bids received

CODE: 32-227 Alcohol & Highway Safety Enforcement/ Supplies-Traffic Safety

MANNER OF AWARD: \$53,093.00  
One time purchase

RECOMMEND: Tasca Ford

Colonial Municipal Group  
61 Camelot Drive  
Plymouth, MA 02360

Tasca Ford  
250 Webster Square Road  
Berlin, CT 06037

Item #	Description	Colonial Municipal Group	Tasca Ford
	Ford Police Interceptor Utility Vehicle		
	MAKE:	Ford	Ford
	MODEL:	Utility PI (K&A)	Utility Interceptor
	YEAR:	2021	2021
	WARRANTY:	3 year 36k Bumper to Bumper 5 year 100k Engine & Transmission	3 year 36k Bumper to Bumper 5 year 100k Engine & Transmission
<b>1a</b>	Contract price for one (1) vehicle, per bid specifications—to include all emergency equipment ( <b>DOES NOT INCLUDE DELIVERY</b> ):	\$51,675.00	\$53,093.00
<b>1b</b>	Contract price for one (1) vehicle, per bid specifications—to include all emergency equipment, <b>delivered to:</b> Warwick Police Headquarters, 99 Veterans Memorial Drive, Warwick, RI.	\$51,675.00	\$53,093.00

The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL	
Ashley Ford Sales	395 Mt. Pleasant St.	New Bedford	MA	02746	<a href="mailto:torres@buyempireautogroup.com">torres@buyempireautogroup.com</a>	
Balise Ford, Inc.	90 High School Rd. Ext	Hyannis	MA	02601	<a href="mailto:fordbids@aol.com">fordbids@aol.com</a>	
Central Chrysler Jeep Dodge of Raynham	191 New State Hwy.	Raynham	MA	02767	<a href="mailto:dstefanik@central.us">dstefanik@central.us</a>	
Colonial Ford	147 Samoset St.	Plymouth	MA	02360	<a href="mailto:pking@buycmg.com">pking@buycmg.com</a>	
First Ford	292 William S. Canning Blvd.	Fall River	MA	02721	<a href="mailto:rrocha@firstfordma.com">rrocha@firstfordma.com</a>	
Flood Ford Lincoln Mercury	21 Woodruff Ave.	Narragansett	RI	02882	<a href="mailto:gcollet@floodauto.com">gcollet@floodauto.com</a>	
Ford of EG	2545 S. County Trail	E. Greenwich	RI	02818	<a href="mailto:egparts@floodauto.com">egparts@floodauto.com</a>	
Gbrdon Chevrolet d/b/a Colonial Ford	171 Great Rd.	Acton	MA	01720	<a href="mailto:ericu@colonialautomotive.com">ericu@colonialautomotive.com</a>	
Howard P. Fairfield	373 SW Cutoff	Worcester	MA	01604	<a href="mailto:franbousquet@hpfairfield.com">franbousquet@hpfairfield.com</a>	
Hurd Auto Mall	1705 Hartford Avenue	Johnston	RI	02919	<a href="mailto:ron.mandeville@hurdautomall.com">ron.mandeville@hurdautomall.com</a>	
Island Tech Services	337 Market St.	Warren	RI	02885	<a href="mailto:pleon@itsg.us.com">pleon@itsg.us.com</a>	
Liberty Chevrolet	90 Bay State Rd.	Wakefield	MA	01880	<a href="mailto:wmwjlh@aol.com">wmwjlh@aol.com</a>	
Minuteman Trucks, Inc.	2181 Providence Hwy.	Walpole	MA	02081	<a href="mailto:bbarlow@minutemantrucks.com">bbarlow@minutemantrucks.com</a>	
Mirak Chevrolet	1125 Mass Ave.	Arlington	MA	02476	<a href="mailto:bretjuliano@mirak.com">bretjuliano@mirak.com</a>	
MHQ MUNICIPAL HEADQUARTERS	401 Elm St.	Marlboro	MA	01752	<a href="mailto:jmartin@mhq.com">jmartin@mhq.com</a>	
Place Motor Inc.	19 Thompson Rd.	Webster	MA	01570	<a href="mailto:splace@fordplace.com">splace@fordplace.com</a>	
Rodman Ford	45 Washington St.	Foxboro	MA	02035	<a href="mailto:Jayv1@rodmanford.com">Jayv1@rodmanford.com</a>	
Stoneham Motor Co., Inc.	185 Main St	Stoneham	MA	02180	<a href="mailto:joewilson@stonehamford.com">joewilson@stonehamford.com</a>	
Tasca Ford	1300 Pontiac Ave.	Cranston	RI	02920	<a href="mailto:msaroka@tasca.com">msaroka@tasca.com</a>	
Zee Ford, Inc. d/b/a Ford of Branford	301 E. Main St.	Branford	CT	06405	<a href="mailto:cprevosk@zeeauto.com">cprevosk@zeeauto.com</a>	



CITY OF WARWICK

Colonel Rick J. Rathbun  
Chief of Police

Joseph J. Solomon  
Mayor



SEP 21 2020

Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

September 21, 2020

Ms. Patricia Peshka, Purchasing Agent  
Warwick City Hall  
3275 Post Road  
Warwick, RI 02886

Re: Request for Purchase Authorization – Police Vehicles  
Bid 2021-112 2020 Purchase Unmarked Police Interceptor  
Funding Source: RIDOT Grant, 32-227

Dear Ms. Peshka:

The Police Department went out to bid for one (1) new unmarked police Interceptor under bid# 2021-112. We received two (2) bids from the following companies:

Tasca Ford, 250 Webster Square Road, Berlin, CT 06037.....\$53,093.00  
Colonial Ford Incorporated, 61 Camelot Drive, Plymouth, MA 02360.....\$51,675.00

Based on a review of these bids, the Police Department is recommending that the bid be awarded to **Tasca Ford**, as the lowest qualified overall bidder. Tasca’s bid followed the bid specs exactly, specifically outfitting the vehicle with Whelan lighting equipment—the same equipment we have on the newly ordered cruisers. Colonial Ford bid on Federal Signal lighting, and deviated from the bid specifications.

Tasca is a Cranston, RI based company that the City of Warwick has conducted business with in the past. Currently, we have a contract with Tasca for OEM, and we have been satisfied with their products and customer service.

The police department was awarded a grant for \$60,000.00 from the RIDOT in order to purchase a dedicated DUI enforcement vehicle. As part of the grant requirements, the vehicle will have a specified paint scheme and be clearly marked ‘Impaired Driving Task Force’ on the sides and rear of the vehicle. The vehicle will only be used for DUI enforcement. This is a one-time purchase.

The total amount, if approved, would be **\$53,093.00** and would be funded by utilizing RIDOT grant funding, 32-227.

Please feel free to contact me should you require any further information.

Sincerely,

*Lori Michailides*  
Lori Michailides  
Administrative Bureau Commander

## Notice of Contract Purchase Agreement



**State Of Rhode Island and Providence Plantations**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

V E N D O R	WARWICK CITY OF PURCHASE ORDER CITY HALL 3275 POST RD WARWICK, RI 02886 United States
----------------------------	--

DOT FFY20 NHTSA GRANTS 10/01/2019-09/30/20 (SPEED ENFORCEMENT, SEAT BELTS, ALCOHOL, DISTRACTED DRIVING, CHILD PASSENGER SEATS, PEDESTRIAN/BIKE ENFORCEMENT, SFST TRAINING/RECET, SPEED MEASURING TOOLS)	
Award Number	3649872
Revision Number	1
Effective Period	01-OCT-2019 - 31-MAR-2021
Approved PO Date	04-JUN-2020
Vendor Number	2694-iSupplier


S H I P  T O	DOT OFFICE ON HIGHWAY SAFETY TWO CAPITOL HILL, RM 150 PROVIDENCE, RI 02903 United States
--------------------------------	---

Type of Requisition	GRANTS
Requisition Number	1630358
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Buyer	Hill, Lisa
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

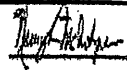
CHANGE TO PO #3649872

INCREASE IN CONTROL VALUE:  
 ORIGINAL AMOUNT: \$118,278.14  
 INCREASE: \$60,000.00  
 REVISED AMOUNT: \$178,278.14

<b>INVOICE TO</b>  DOT ACCOUNTS PAYABLE TWO CAPITOL HILL, RM 230 SMITH ST PROVIDENCE, RI 02903 United States	<b>STATE PURCHASING AGENT</b>   Nancy R. McIntyre
--	---

REASON/JUSTIFICATION:  
CONTROL VALUE INCREASE PER REVISED HS-1 FORM

Reference Documents: 3649872 DOT-FY20-211  
5-28-20.pdf

<b>INVOICE TO</b>	<b>STATE PURCHASING AGENT</b>
DOT ACCOUNTS PAYABLE TWO CAPITOL HILL, RM 230 SMITH ST PROVIDENCE, RI 02903 United States	 Nancy R. McIntyre



**RI-FANS CHANGE ORDER FORM**

**EMAIL CHANGE ORDERS TO: doa.purchangeorders@purchasing.ri.gov**

*This form is to be used for:*

- Supplier Name Changes
- Cancellations to Blanket/Contract Purchase Agreements and Standard Purchase Orders.
- Line item changes, date changes and agreed amount changes to Blanket/Contract Purchase Agreements.
- Adding a line item or increasing a quantity on a Standard Purchase Order over \$5000.00. (A change order requisition should be created and submitted for this type of change).
- Releases (Blanket/Contract) Should be processed as an electronic change order through RIFANS.

**(ONLY 1 PURCHASE ORDER PER CHANGE ORDER FORM)**

TYPE IN HERE		TYPE IN HERE	
DATE	26-MAY-2020	MPA NUMBER	
PURCHASE ORDER NUMBER	3649872	SOLE SOURCE (YES/NO)	NO
BID NUMBER	N/A	DELEGATED (YES/NO)	NO
BUYER NAME (as it appears on the purchase order)	Hill, Lisa	GRANT (YES/NO)	YES
AGENCY DOC I.D. NUMBER	DOT-FY20-211	GRANT/ DELEGATED PO END DATE	31-MAR-2021
SUPPLIER NAME	WARWICK CITY OF		

TYPE OF CHANGE TO BE MADE	FROM	TO
SUPPLIER NAME (include W-9 FORM and letters from companies advising of the name change)	Click or tap here to enter text.	Click or tap here to enter text.
AGREED AMOUNT CHANGE (BLANKET/CONTRACT)	\$118,278.14	\$178,278.14
DATE CHANGE (BLANKET/CONTRACT)		
CANCEL ENTIRE PURCHASE ORDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (Standard, Blanket/Contract Purchase Agreements) (Give justification/reason below)		

**LINE ITEM CHANGE FOR BLANKET PURCHASE AGREEMENTS:**

CODES: (A) Add Line (D) Delete Line (DC) Description Change (PC) Price Change

Code	Line #	Description	Price from	Price to
		Click or tap here to enter text.		
		Click or tap here to enter text.		
		Click or tap here to enter text.		

**REASON/JUSTIFICATION: CONTROL VALUE INCREASE PER REVISED HS-1 FORM**

CONTACT PERSON:

PHONE NUMBER:

AUTHORIZED AGENT:

SIGNATURE

**FOR DOA PURCHASES ONLY SECTION**

BUYER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INTERDEPARTMENTAL PROJECT MANAGER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

DEPUTY/PURCHASING AGENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FFY 2020

LAW ENFORCEMENT HS-1

INITIAL  REVISED  SUPPLEMENTAL

Date:



Rhode Island Department of Transportation  
Office on Highway Safety  
Two Capitol Hill, Suite 150 A  
Providence, Rhode Island 02903  
401-222-3024 ext. 4490  
Email to: DOT.OHSGrant@dot.ri.gov

CONTACT INFORMATION

Name of City/Town: Warwick  
 Address: 99 Veterans Memorial Dr  
 Town/City/State/Zip: Warwick, RI 02886  
 Applicant Name: Officer Brian Chianese  
 Phone Number: 401-468-4344

PROGRAM FUNDS APPLYING FOR:

PROGRAM	DETAIL HOURS	RATE	BUDGET

TOTAL PERSONNEL SERVICES \$0.00

TOTAL CONTRACTUAL SERVICES:

COMMODITIES / EQUIPMENT	QTY	UNIT COST	AMOUNT
Ford Police Interceptor Utility	1		\$60,000.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
TOTAL COMMODITIES / EQUIPMENT			\$60,000.00
Total Project Amount			\$60,000.00

SIGNATURES

X *Brian Chianese* #344 5/11/20 X *Rick J. Rathbun*  
 Project/Grant Manager Signature Date Police Chief Signature Date  
 Print Name: Officer Brian Chianese Print Name: Colonel Rick J. Rathbun

*Gabrielle M. Abbate* 05-15-2020  
 Gabrielle Abbate, Chief of Highway Safety Signature Date:

**FFY 2020 LAW ENFORCEMENT PROJECT SUMMARY**

**1. Project Identification DATA with project description to include the following:**

- a) **WHY** should this program be funded (DATA)?
- b) **WHAT** emphasis area is being targeted?
- c) **WHO** is the targeted audience?
- d) **HOW** will project be implemented? **STRATEGIES** employed (see example in guideline sheet).

Please type here: (this space will expand if more room is needed)

A). The Warwick Police Department is requesting funding to obtain a dedicated DUI enforcement vehicle. Based upon data we feel that an alcohol impaired driving issue clearly exists in our community and we would like to support the Rhode Island Impaired Driving Task Force in addressing this identified problem with a vehicle which will be used exclusively for Alcohol Impaired Driving Enforcement.

In calendar year 2018 the Warwick Police Department has identified 56 crashes which occurred in the City of Warwick which appeared to be attributed to impaired driving. Additionally, the Warwick Police Department made 259 DUI arrests.

In calendar year 2019 the Warwick police Department has identified 56 crashes which appear to be attributed to impaired driving and the Warwick Police Department made 239 DUI arrests.

In calendar year 2020 the Warwick Police Department has identified 14 crashes which appear to be attributed to impaired driving and the Warwick Police Department made 53 DUI arrests.

B). The emphasis area being targeted is Alcohol impaired driving (Section 164 AL).

C). The targeted audience is repeat intoxicated driver offenders.

D). The project shall be implemented by engaging in sustained, high visibility enforcement. The Warwick police department shall utilize data to target alcohol impaired operators at times and locations supported by the data. The Warwick police department shall abide by the signed and executed Memorandum of Understanding.

E). The Warwick Police Department recognizes that the purpose of this vehicle is for high visibility enforcement and to be a step towards revitalizing the Rhode Island Impaired Driving Task Force. The Warwick Police Department will team up with neighboring agencies and agree to host, or be involved with, at least one BATMobile deployment per year. The Warwick Police Department will also agree to have the vehicle and a representative from the agency attend Impaired Driving press events at various times throughout the state.

2. Extended detailed project plan and projected outcomes to include the following:
- a) WHO is the targeted audience?
  - b) WHAT emphasis area is being targeted?
  - c) List STRATEGIES and PARTNERSHIP(s) which will be utilized:

Please type here: See Section 1 above

3. Specific evaluation plan to include the following:

Include ALL evaluation tools, methods, approaches and how outcome and goals will be measured.

Please type here:

This project will be evaluated on a monthly basis and will provide a post project yearly report measuring the effectiveness of the project. It is expected that DUI arrests will increase with the implementation of this project.



















4. Evidence of effectiveness:

Review and choose supported National Highway Traffic Safety Administration (NHTSA) countermeasures from "Countermeasures that work": <http://www.nhtsa.gov/staticfiles/nti/pdf/812202-CountermeasuresThatWork&th.pdf>.

Please type here:

Based upon the four "Strategies to Reduce Impaired Driving" on page 21 of NHTSA's "Countermeasures that work" these vehicles will help Rhode Island in 2 of the 4 categories. *Deterrence* and *Communications and outreach* (The other two strategies are Prevention and Alcohol treatment).



ATC #	Description	Benefit
<b>03</b> Realign Atwells BR-4 and Change Bridge Type      	<ul style="list-style-type: none"> <li>» Realigns Atwells Avenue Ramp BR-4 south of existing alignment</li> <li>» Eliminates temporary bridge</li> <li>» Reduces deck area and provides simplified structure</li> </ul>	<ul style="list-style-type: none"> <li>» Improves motorist safety</li> <li>» Increases lane capacity</li> <li>» Reduces impacts during construction</li> <li>» Reduces project risk</li> <li>» Reduces future maintenance requirements and life-cycle costs</li> <li>» Provides more sustainable solution</li> </ul>
<b>07</b> Alternative Retaining Wall/ Abutment Types    	<ul style="list-style-type: none"> <li>» Use of alternative wall designs and materials at various locations</li> </ul>	<ul style="list-style-type: none"> <li>» Expedites construction schedule</li> <li>» Enhances work zone safety</li> <li>» Eliminates temporary work which reduces traffic impacts</li> <li>» Reduces utility impacts</li> <li>» Reduces project risk</li> <li>» Reduces project cost</li> </ul>
<b>08</b> Alternative Ground Improvements for Retaining Walls and Embankments    	<ul style="list-style-type: none"> <li>» Column Supported Embankment (CSE) utilizing driven timber piles</li> <li>» Two-stage Mechanically Stabilized Earth (MSE) retaining walls with wick drains</li> <li>» Ultra-lightweight Foamed Glass Aggregate (FGA) backfill material</li> </ul>	<ul style="list-style-type: none"> <li>» Expedites construction</li> <li>» Provides more sustainable solution</li> <li>» Simplifies construction</li> <li>» Reduces community impacts</li> </ul>
<b>09</b> Foundation Reuse, General Projectwide    	<ul style="list-style-type: none"> <li>» Reuse existing pile foundations or substructures of existing bridges, where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>» Reduces construction duration</li> <li>» Reduces project cost</li> <li>» Reduces impacts during construction</li> <li>» Provides more sustainable solution</li> </ul>

The Lane Team's roadway design will follow the BTC plans as provided. Our design will meet all project requirements and will adhere to all applicable AASHTO and RIDOT Highway Design standards except as noted in the Design Criteria presented in Appendix B of the RFP. This includes the use of 12-foot travel lanes and 4-foot minimum shoulders along the mainline and interstate ramps, as well as the applicable criteria for design speed, horizontal and vertical curvature, sight distance, and superelevation.

The Lane Team has and will continue to refine our design to recommend additional enhancements that will bring more safety and operational benefits to RIDOT. Our design of Atwells Avenue Ramp BR-4 realigns the final structure, eliminates the temporary bridge and provides safety and capacity improvements. Major elements of work are described in more detail in the following sections. Detailed plans, elevations and typical sections are presented in the Appendix to this Technical Proposal (see roll plans sheet 2).



**MEMORANDUM OF AGREEMENT BY AND BETWEEN  
THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION,  
OFFICE OF HIGHWAY SAFETY  
AND  
WARWICK POLICE DEPARTMENT**

This is a Memorandum of Agreement ("Agreement") between the Rhode Island Department of Transportation's Office on Highway Safety (hereinafter the State) and the Warwick Police Department (hereinafter the Agency)

WHEREAS, the State is the recipient of a grant from National Highway Traffic Safety Administration

WHEREAS, the grant is being used to fund a Ford Police Interceptor Utility Vehicle;

WHEREAS, the vehicle's intended use is strictly for the implementation of alcohol enforcement DUI patrols and will be utilized to address the stated problem in the agency's HS-1 grant application. Failure to perform strong performance measures in relation to DUI patrols, and /or unauthorized usage of the vehicle may result in revocation of the grant;

WHEREAS, the vehicle will have a specified paint scheme and be clearly marked Impaired Driving Task Force on the sides and the rear of the vehicle. Any intended alterations to the vehicle will be submitted to the Office of Highway Safety for consideration thirty (30) days prior to any changes to be made;

WHEREAS, the vehicle's intended usage is strictly for the enforcement of alcohol enforcement DUI patrols. Since the grant is intended for such, failure to provide strong performance measures in relation to DUI patrols, and/or unauthorized usage of the vehicle may result in revocation of the grant;

WHEREAS, if there is an intent to utilize the vehicle for any other initiative other than alcohol enforcement/DUI patrols, the Agency will submit a written request for approval to the Office on Highway Safety outlining the request ten (10) days prior to the intended usage;

WHEREAS, the Agency will assume all service and maintenance costs associated with the vehicle. The vehicle will be kept in good working order at all times. The vehicle must be registered and insured;

WHEREAS, the Agency will agree to continue to participate in local and national impaired driving mobilizations and engage in sustained enforcement;

NOW THEREFORE, in consideration of the foregoing premises and obligations contained herein, the State and the Agency agree as follows:

1. That this agreement will remain in full force and effect for the duration that the vehicle is possessed by the agency.
2. This agreement can be terminated, without cause, by either party. A ten (10) day written notice will be required if termination is requested.
3. In the event of termination of the grant, the vehicle and any and all equipment purchased under the grant will be repossessed and the Agency will be required to reimburse for any expenses associated with the repossession.
4. The Parties agree that all press releases and media coverage will reference the Rhode Island Department of Transportation's Office on Highway Safety as the sponsor.
5. All records pertaining to the project grant must be retained and the subject to inspection for a period not less than three (3) years from commencement of the grant.
6. A vehicle mileage log will be provided by the Office on Highway Safety. The Agency shall keep an accurate mileage log and provide monthly reporting on usage to the Office on Highway Safety. Unauthorized usage can result in termination of the grant and revocation of the vehicle.
7. No Party may assign any of its rights or delegate any of its obligations under this Agreement.
8. The terms and provisions contained herein constitute the entire agreement between the Parties with respect to the matters addressed in this Agreement and may not be modified or amended except in writing signed by each of the Parties.

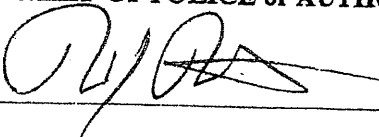
**Signatures on following page.**

IN WITNESS WHEREOF, this Memorandum of Understanding is executed as of this \_\_\_\_\_  
day of \_\_\_\_\_, 2019.  
05-15-2020

**THE RHODE ISLAND DEPARTMENT OF TRANSPORTATION OFFICE ON  
HIGHWAY SAFETY**

By: *Gabrielle M. Abbate*  
Gabrielle Abbate  
Chief of Highway Safety

**THE CHIEF OF POLICE or AUTHORIZED DESIGNEE**

By: 

**Bid2021-127 Maintenance & Service Contract for Fire Generators**

- 3 bids received

CODE: 35-340 Fire Department/Service Contracts

MANNER OF AWARD: \$20,000.00  
October 29, 2020 – October 28, 2022

RECOMMEND: Ocean State Generator

Ocean State Generator  
10 Cote Ct.  
Coventry, RI 02816

South Shore Generator Svc. Inc.  
P.O. Box 567  
E. Wareham, MA 02538

FM Generator, Inc.  
35 Pequit St.  
Canton, MA 02021

Item #	Description	Ocean State Generator		South Shore Generator		FM Generator, Inc.	
		1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
1	Semi-Annual Preventative Maintenance Service on all twelve (12) listed Generators	\$4,450.00	\$4,450.00	\$5,700.00	\$5,700.00	\$4,525.00	\$4,525.00
2	Service - Normal Business Hourly Rate	\$99.00 per/hour	\$99.00 per/hour	\$130.00 per/hour	\$130.00 per/hour	\$115.00 per/hour	\$115.00 per/hour
3	Service - Weekend and Holiday Hourly Rate	\$125.00 per/hour	\$125.00 per/hour	\$195.00 per/hour	\$195.00 per/hour	\$172.50 per/hour	\$172.50 per/hour
4	Part Cost (% off List Price)	0 % off list price	0 % off list price	0 % off list price	0 % off list price	0 % off list price	0 % off list price
5	Additional Fees not listed	N/A		<i>Note 1</i>		N/A	
6	Vendors Normal Business Hours	7:00AM-3:30PM Monday-Friday		8:00AM-4:30PM Monday-Friday		7:30AM-3:30PM Monday-Friday	

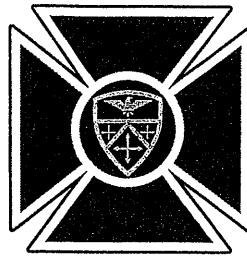
**Note 1:** Service quotes are subject to shop supplies charge

VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL1	EMAIL2	EMAIL3	EMAIL4
Aeme Electric, Inc.	1800 Mineral Spring Ave., Ste. 215	Providence	RI	02904	johr@acmeelectricinc.com			
Airhart Electric	595 Read School Rd.	Coventry	RI	02816				
Aladdin Electric	1206 Hartford Ave.	Johnston	RI	02919	henryaladdin@gmail.com			
ATS Equipment	51 Fall River Ave.	Rehoboth	MA	02769	kaylee@atsequipment.com	ijmorse@atsequipment.com		
Brigham Industries, Inc.	15 Brigham Rd.	Paxton	MA	01612	cbagdis@brighaminindustries.com	jbagdis@brighaminindustries.com		
Calson Construction Corp.	34 Oakdale Ave.	Johnston	RI	02919	info@calsoncorp.com			
Cox Electric	322 S. Pier Rd.	Naragansett	RI	02882	coxelectricri@gmail.com			
D & D Electric	1580 Pontiac Ave.	Cranston	RI	02920	dbartlow@damddelectric.net			
D & S Generator Services	110 Saxony Dr.	Warwick	RI	02886	Smartin459@verizon.net			
Delta Electric Power	215 Niantic Ave.	Cranston	RI	02907				
E. W. Audet & Sons, Inc.	169 Bay St.	Providence	RI	02905	kate@ewaudet.com			
Eleo Electric Service Corp.	948 Pontiac Ave.	Cranston	RI	02920	Kenn@elcoelectric.biz			
Energy Electric	40 Quaker Hwy.	Uxbridge	MA	01569				
FM Generator, Inc.	35 Pequit St.	Canton	MA	02021	jhoude@fmgenerator.com	bking@fmgenerator.com		
Generator's M.D. Sales & Service	14 Circlewood Dr.	Coventry	RI	02816	generatorsmd@gmail.com			
Izzo Electric	22 Minnesota Ave.	Warwick	RI	02888				
K Electric, Inc.	2646 Warwick Ave.	Warwick	RI	02889	julie_kelectric@verizon.net	davekelectric@aol.com	j.therten@kelectricinc.com	
Louis Electric & Son	33 Cathedral Ave.	Providence	RI	02908	louismanfred@gmail.com			
Milton CAT, Inc.	100 Quarry Dr.	Milford	MA	01757	Rob_grant@miltoncat.com	Lori_kupstas@miltoncat.com	Bill_griffin@miltoncat.com	Gary_rudman@miltoncat.com
Nolin Electric, Inc.	62A Danielson Pike	N. Scituate	RI	02857	joe@nolinelectric.net			
Norfolk Power Equipment, Inc.	846 Broncos Way Hwy Ste. 1	Mapleville	RI	02839	sales@norfolkpower.com	davee@norfolkpower.com		
Ocean State Generator	10 Cote Ct	Coventry	RI	02816	johnk@oceanstategenerator.com			
Paul Manfredo Electric, Inc.	58 Wilde Field Dr.	Warwick	RI	02889	paulmanfredoelectric@gmail.com			
Power Equipment Co.	Seven Franklin McKay Dr.	Attleboro	MA	02703	ddoiron@powerequipmentco.com			
Razee Motorcycle Center	730 Tower Hill Rd.	N. Kingstown	RI	02852	info@razeemotorcycle.com			
Rossi Electric Co.	65 Western Indus. Dr.	Cranston	RI	02921	dprincipe@rossieletric.com	jciacciarelli@rossieletric.com		
Schwan Electric	100 Minnesota Ave.	Warwick	RI	02887				
Scherbon Consolidated, Inc.	40 Haverhill Rd.	Amesbury	MA	01913	terri@scherbon.com			

SEP 21 2020



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

September 21, 2020

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *Maintenance & Service Contract for Fire Generators, Bid#2021-127* has been carefully reviewed by the Fire Department.

Three (3) vendors submitted bids, and after evaluating pricing the following vendor has met all the specifications outlined in our request and have proposed the lowest price. Therefore, I recommend the bid be awarded to the following vendor:

**Ocean State Generator, Coventry RI**

This bid is to perform routine maintenance and repair on the nine (9) fixed site fire station emergency generators and three (3) vehicle mounted generators.

The current bid expires on 10/28/2020 and the Department is requesting a two (2) year award, for a total amount not to exceed \$20,000. Funding for this award will be from budget code 35-340 Service Contracts.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief

Email: [Jason.Umbenhauer@warwickri.com](mailto:Jason.Umbenhauer@warwickri.com)

## Bid2021-128 Aerial & Ground Ladder Testing & Inspection

- 3 bids received

CODE: 35-340 Fire Department/Service Contracts

MANNER OF AWARD: \$12,000.00  
October 25, 2020 – October 24, 2022

RECOMMEND: NETS, Inc

Diversified Inspections / Industrial Inspectional & Analysis  
7777 N. Black Canyon Fwy.  
Phoenix, AZ 85021

NETS, Inc  
148 West River  
Providence, RI 02909

American Test Center Inc  
P.O. Box 408  
2773 Prairie Dr.  
River Falls, WI 54022

Item #	Description	Diversified Inspections		NETS, Inc		American Test Center Inc	
		1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
1	<b>Aerial Performance Test</b> 1994 Simon/Duplex 105' Aerial	\$675.00	\$675.00	\$695.00	\$695.00	\$555.00	\$555.00
2	<b>Aerial Performance Test</b> 2010 E-One 137' Aerial	\$675.00	\$675.00	\$695.00	\$695.00	\$555.00	\$555.00
3	<b>Aerial Performance Test</b> 2014 E-One 100' Aerial	\$675.00	\$675.00	\$695.00	\$695.00	\$555.00	\$555.00
4	<b>Ground Ladder Service Test</b> Pricing per Foot of ground ladders	\$2.00 per/foot	\$2.00 per/foot	\$1.85 per/foot	\$1.85 per/foot	\$1.70 per/foot	\$1.70 per/foot
5	<b>Heat Sensing Labels (each)</b>	\$2.00	\$2.00	No Charge	No Charge	\$2.50	\$2.50
6	<b>Danger Angle Labels (each)</b>	\$2.00	\$2.00	No Charge	No Charge	\$6 per pair	\$6 per pair
7	<b>Additional Fees not listed</b>			<i>Note 1</i>		<i>Note 2</i>	

**Note 1:** Heat sensors & labels are free to fire departments from ladder manufacturer duo-safety.

**Note 2:** Items 1-3: Annual prices on the aerial fire trucks. **Item 7:** \$1,000.00 for the five (5) year NDT inspection on your aerial devices.

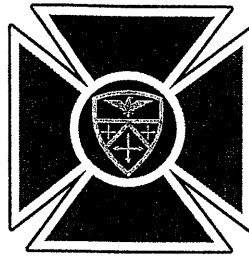




SEP 21 2020



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

September 21, 2020

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *Aerial & Ground Ladder Testing & Inspection, Bid#2021-128* has been carefully reviewed by the Fire Department.

Three (3) vendors submitted bids, and after evaluating pricing the following vendor has met all the specifications outlined in our request and have proposed the lowest price. Therefore, I recommend the bid be awarded to the following vendor:

**NETS, Inc., Providence RI**

This bid is for NFPA required annual testing and inspection on our three (3) ladder trucks and approximately 1500 feet of ground ladders.

When comparing the 3 bids we received, we determined that NETS, Inc. provided the lowest overall price based on the following pricing analysis:

NETS, Inc.

- 3 Aerial Performance Test @ \$695 per year = \$2,085
- 1500' Ground Ladder Service Test @ \$1.85 per foot/year = \$2,775
- Total Cost Annually = \$4,860

Diversified Inspections/ITL.

- 3 Aerial Performance Test @ \$675 per year = \$2,025
- 1500' Ground Ladder Service Test @ \$2.00 per foot/year = \$3,000
- Total Cost Annually = \$5,025

American Test Center, Inc.

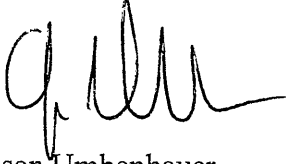
- 3 Aerial Performance Test @ \$555 per year = \$1,665
- 3 Non-Destructive Tests (NDT) per year @ \$1,000 = \$3,000 \* Not included in price above \*
- 1500' Ground Ladder Service Test @ \$1.70 per foot/year = \$2,550
- Total Cost Annually = \$7,215

Email: Jason.Umbenhauer@warwickri.com

The department did contact the vendors and confirmed that both NETS and Diversified Inspection did include the Non-Destructive (NDT) test in their performance test pricing. This test necessitates an additional charge by American Test Center.

The current bid expires on 10/24/2020 and the Department is requesting a two (2) year award, for a total amount not to exceed \$12,000. Funding for this award will be from budget code 35-340 Service Contracts.

Please contact me should you have any questions.

A handwritten signature in black ink, appearing to read 'J. Umbenhauer', with a stylized, cursive script.

Jason Umbenhauer  
Assistant Chief

**Bid2021-130 Police Breast-Hat Badges, Insignias, Name Plates & Mourning Bands**

- 5 bids received

CODE: 30-262 Police Department/Badges

MANNER OF AWARD: \$7,500.00  
October 25, 2020 – October 24, 2021

RECOMMEND: Central Equipment, LLC

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American Fire Gear LLC  
117 Canna St.  
Warwick, RI 02888

Stillman Uniforms 271  
Post Road E-1  
Westerly, RI 02891

Neptune Uniforms & Equipment, Inc.  
360 Washington St.  
Haverhill, MA 01832

Capital Uniform & Supply  
118 Cross Rd.  
Waterford, CT 06385

Central Equipment, LLC  
P.O. Box 781  
Mattapoisett, MA 02739

**Pricing as Follows**

**Bid2021-130 Police Breast-Hat Badges, Insignias, Name Plates & Mourning Bands**

<b>Item #</b>	<b>Description</b>	<b>American Fire Gear</b>	<b>Stillman Uniforms</b>	<b>Neptune Uniforms</b>	<b>Capital Uniform</b>	<b>Central Equipment</b>
		<i>Note 1</i>			<i>Note 2</i>	<i>Note 3</i>
<b>1</b>	<b><u>Breast Badge</u></b>					
	Sergeants & Above	\$60.45	\$74.40	\$66.00	\$62.50	\$45.60
	Officers	\$57.85	\$71.20	\$64.00	\$60.50	\$41.78
<b>2</b>	<b><u>Hat Badge</u></b>					
	Sergeants & Above	\$54.50	\$67.20	\$60.00	\$58.00	\$59.28
	Officers	\$52.95	\$65.20	\$58.00	\$56.75	\$54.64
<b>3</b>	<b><u>Collar Insignia</u></b>					
	Officer ID Number	\$8.75 (2) characters \$10.00 (3) characters	\$12.40	\$12.00	Attached	VHB-2-5 \$16.14/pr VHB-3-5 \$13.62/pr.
	WPD	\$12.00	\$12.40	\$12.00	\$10.85	#A733 Rhodium \$7.98/pr.
<b>4</b>	<b><u>Name Plates</u></b>					
	Sergeants & Above	\$25.00	\$16.00 Hookfast QS-6 w/flag	\$23.00	\$22.40	\$11.52
<b>5</b>	<b><u>Breast Badge Mourning Band</u></b>	\$1.50 each \$15.00 per 10 pack	\$0.88 each \$10.00 per dozen	No Bid	\$0.89 each	\$75.00 100 pack
	<b><u>Delivery in Calendar Days</u></b>	30 days	30 days	4-5 Weeks	<b>Items (#1-4)</b> 4-6 Weeks <b>Item (#5)</b> 5 business days	N/A

**Note 1:** Bulk pricing attachment #1

**Note 2:** Bulk pricing attachment #2

**Note 3:** *Alternate Bid* V.H Blackington Badges, **Item 1:**#B587 Gold Plate **Item 2:**#B625 Gold Plate

**Item 4:** #J2 with A7211 RHod or GP

**Item 5:** GaRel # KMB



American Fire Gear LLC  
 117 Canna Street  
 Warwick, RI 02888

City of Warwick, Bid2021-130 Police Breast-Hat Badges, Insignias, Name Plates, & Mourning Badges

Note: Images are generic Smith and Warren images for reference only. Finish, text, and custom options will all be met for the bid.



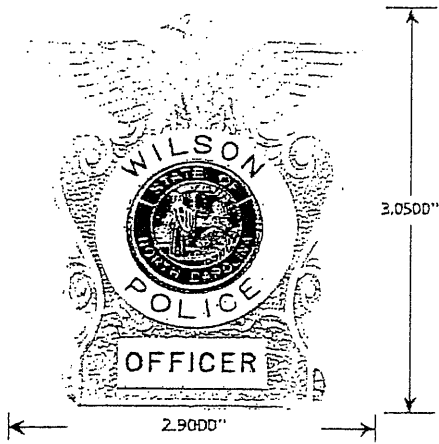
Style S220  
 Smith and Warren  
 Gold Plate

1-15 QTY	\$60.45
16-39 QTY	\$57.40
40-59 QTY	\$54.40
60-99 QTY	\$51.40
100+ QTY	\$48.35



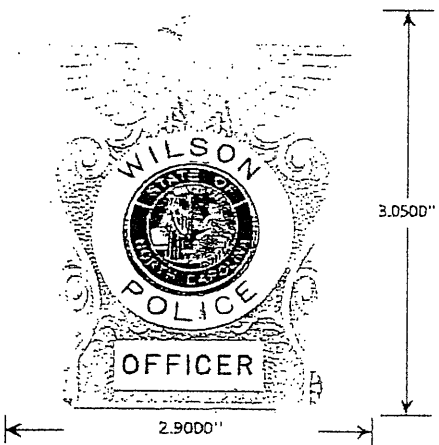
Style S220  
 Smith and Warren  
 Rhodium

1-15 QTY	\$57.85
16-39 QTY	\$54.95
40-59 QTY	\$52.00
60-99 QTY	\$49.15
100+ QTY	\$46.25



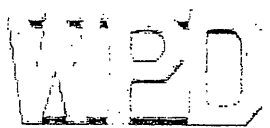
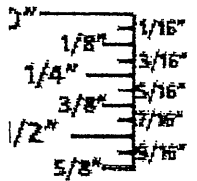
Style S44 Hat Badge  
Smith and Warren  
Gold Plate

1-15 QTY	\$54.50
16-39 QTY	\$51.85
40-59 QTY	\$50.00
60-99 QTY	\$46.40
100+ QTY	\$43.65



Style S44 Hat Badge  
Smith and Warren  
Rhodium

1-15 QTY	\$52.95
16-39 QTY	\$50.30
40-59 QTY	\$47.68
60-99 QTY	\$45.00
100+ QTY	\$42.35



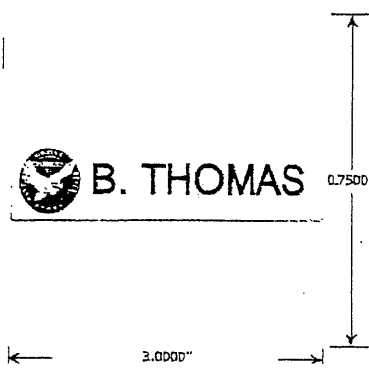
Model C501M Collar Insignia

**WPD Text**

\$12.00 per piece (not pair)

**ID Numbers**

- 1 Character: \$6.50 per piece (not pair)
- 2 Character: \$8.75 per piece (not pair)
- 3 Character: \$10.00 per piece (not pair)
- 4 Character: \$11.75 per piece (not pair)
- 5 Character: \$13.25 per piece (not pair)



C603S Name Plates

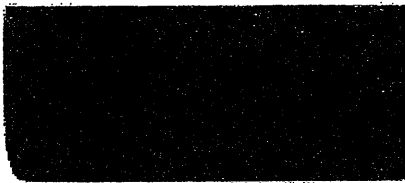
Gold Plated

\$25.00

American Fire Gear, LLC.

ATTACHMENT 1  
3 of 3

Bid 2021-30



Breast Badge Mourning Band  
Note: Specs for this band are 3/4" high  
Pack of 10  
\$15.00 each (\$1.50 per band)

ATTACHMENT 2

VENDOR: CAPITOL UNIFORM & SUPPLY, LLC

ITEM#	DESCRIPTION	UNIT PRICE
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ITEM # 1: BREAST BADGES

S220	SERGEANTS & ABOVE - GOLD PLATE	1-15 BADGES - \$62.50 EACH
		16-39 BADGES - \$60.18 EACH
		40 -59 BADGES - \$57.85 EACH
		60-99 BADGES - \$55.53 EACH

S220	OFFICERS - RHODIUM PLATE	1-15 BADGES - \$60.50 EACH
		16-39 BADGES - \$58.28 EACH
		40 -59 BADGES - \$56.05 EACH
		60-99 BADGES - \$53.83 EACH

ITEM #2: HAT BADGES

S44	SERGEANTS & ABOVE - GOLD PLATE	1-15 BADGES - \$58.00 EACH
		16-39 BADGES - \$55.90 EACH
		40 -59 BADGES - \$53.80 EACH
		60-99 BADGES - \$51.70 EACH

S44	OFFICERS - RHODIUM PLATE	1-15 BADGES - \$56.75 EACH
		16-39 BADGES - \$54.71 EACH
		40 -59 BADGES - \$52.68 EACH
		60-99 BADGES - \$50.64 EACH

ITEM #3: COLLAR INSIGNIA

C501M	OFFICER ID NUMBER - 1/2"	1 CHARACTER - \$7.00 PER PIECE (NOT PER PAIR)
		2 CHARACTERS - \$9.45 PER PIECE (NOT PER PAIR)
		3 CHARACTERS - \$10.85 PER PIECE (NOT PER PAIR)
		4 CHARACTERS - \$12.60 PER PIECE (NOT PER PAIR)

C501M	WPD	\$10.85 PER PIECE (NOT PER PAIR)
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ITEM #4: NAME PLATES

C604S	SERGEANTS & ABOVE	\$22.40 EACH
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ITEM #5: BREAST BADGE MOURNING BAND

9062	3/4 " HIGH STRECH BLUE LINE BAND	\$0.89 EACH
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DELIVERY IN CALNDER DAYS

	ITEMS #1-4	4 TO 6 WEEKS
	ITEMS #5	5 BUSINESS DAYS



Bid2020-114 Police Breast-Hat Badges, Insignias & Mourning Bands						
The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Andrea's Police Supply, Inc.	20 Bellows Rd.	Raynham	MA	02767	sales@andreaspolicesupply.com; krystalb@andreaspolicesupply.com; contracts@andreaspolicesupply.com	
Aramco	PO Box 29	Thorofare	NJ	08086	dmcquade@aramco.com	
Central Equipment LLC	PO Box 781 34 Barstow Street	Mattapoisett	MA	02739	jeanc@central-equipment.net	
Edward Deutch Aka Leaders Uniforms	365 Broadway	Providence	RI	02909	leaderuniform@verizon.net	
Emblem Enterprises, Inc.	PO Box 10033	Van Nuys	CA	91410	service@emblems.org	
Galls LLC	1340 Russell Cave Rd.	Lexington	KY	40505	graham-lexus@galls.com	
GT Distributors, Inc.	2545 Brockton Dr., Ste. 100	Austin	TX	78758	txbids@gtlist.com	
Hook-Fast Specialties, Inc.	63 Seymour St.	Providence	RI	02905	customerservice@hookfast.com	
Lawmen's & Shooters' Supply	7750 9 <sup>th</sup> St. SW	Vero Beach	FL	32968	bids@lawmens.net	
Metis, Inc.	1822 Coventry Lane	Oklahoma City	OK	73120	asmith@metisinc.com	
Miké and Wayne's, Inc.	163 Huttleston Ave.	Fairhaven	MA	02719	sales@mikeandwaynes.com	
MT&B Recognition	3405 SE 29 <sup>th</sup> St.	Oklahoma City	OK	73115	Ernann1@mtmrecognition.com	
National Emblem & Badge Co. Div of OGS Technologies	1855 Peck Lane	Cheshire	CT	06410	hmarrero@ogstech.com	
NY Supply, Inc.	1460 Ridge Rd. East	Rochester	NY	14621	nyppres@frontiernet.net	
Platinum Recognition, LLC	862 Charles St.	N. Providence	RI	02904	dinna@platinumrecognition.com	
Professional Uniform Image d/b/a Berry Uniform Co.	105 Blackstone Ave.	Pawtucket	RI	02860	Rcamp274@yahoo.com	
Red the Uniform Tailor	475 Oberlin Avenue S	Lakewood	NJ	08701	bruce.klein@rtut.com	
RI Uniform	1395 Atwood Ave., Suite 109	Johnston	RI	02919	Riuniform@Cox.Net; Alan@Riuniform.Com	
Standard Law Enforcement Supply Co.	4920 East 34 <sup>th</sup> St.	Willoughby	OH	44094	marty@stdlaw.net	
SymbolArts	6083 S 1550 E.	Ogden	UT	84405	ehartle@symbolarts.com; scott@symbolarts.com	

CITY OF WARWICK

SEP 21 2020

Colonel Rick J. Rathbun  
Chief of Police

Joseph J. Solomon  
Mayor



Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

September 21, 2020

Mrs. Patricia Peshka, Purchasing Agent  
Warwick City Hall  
3275 Post Road  
Warwick, RI 02886

RE: Bid 2021-130 Police Breast/Hat Badges & Insignias  
Funding Source: 30-262

Dear Ms. Peshka:

The Warwick Police Department has received and reviewed the five (5) bids from the vendors below for Bid 2021-130, "Police Breast/Hat Badges & Insignias".

1. Central Equipment Ltd. 34 Barstow St. Mattapoisett, MA 02793
2. Capitol Uniform & Supply, LLC, 118 Cross Rd., Waterford CT 06385
3. Neptune Uniforms and Equipment, Inc., 360 Washington Street, Haverhill, MA 01832
4. American Fire Gear LLC, 117 Canna Street, Warwick RI 02888
5. Stillman Uniforms, 271 Post Road E-1, Westerly, RI 02891

Based on a review of the pricing reflected in the bid responses, the Police Department is recommending awarding this bid to **Central Equipment Ltd.**, as the lowest overall bidder.

Funding for this expense, if approved, will come from the Police Department Operating Budget, Budget Code #30-262, Badges, for a total not to exceed **\$7,500.00**

The contract will run from 10-25-20 thru 10-24-21. The current contract expires 10-24-20.

Sincerely,

A handwritten signature in cursive script that reads "Lori Michailides".

Lori Michailides  
Major  
Administrative Bureau Commander

**SECTION 56-6**

**Bid2021-160 City Web Hosting & Maintenance**

Civic Plus  
302 South 4<sup>th</sup> Street  
Suite 500  
Manhattan, KS 66502

Contract Award: \$4,725.00

Contract Period: October 1, 2020 –September 30, 2021

SEP 14 2020



CITY OF WARWICK  
DIVISION OF MANAGEMENT INFORMATION SERVICES  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
TEL 401-738-2017

JOSEPH SOLOMON  
MAYOR

Philip Carlucci  
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent  
From: Philip F. Carlucci – MIS Director *PTC*  
Date: Monday, September 14, 2020  
Re: 56-6 – CIVIC PLUS

This is a request under City Ordinance 56-6 to award the Web Hosting and site maintenance of the www.warwickri.gov website to CIVIC PLUS in the amount of \$4,725.

This request will insure the continued availability and required updating of the City's website and related on-line services. CIVIC PLUS, 302 S 4<sup>th</sup> Street, Suite 500, Manhattan, KS 66502, is the current hosting facility for our website and as such, is the only available service provider to The City of Warwick.

The reason the request is late getting before the City Council is that CIVIC PLUS sent an updated contract to us on September 11<sup>th</sup>. We reviewed the contract with our counselor to insure that it was in line with what had been the agreement from the beginning of the service.

This will be paid for out of Budget Code 25-360.

The current contract will expire on September 30, 2020.

This request, if approved, will run from October 1, 2020 through September 30, 2021.

Cc: Lynne Prodger - Acting Finance Director and Treasurer



**CIVICPLUS**

September 1, 2020

To: CivicCMS Clients  
From: Millard Rose  
Subject: 2020 Transition to CivicPlus Annual Services Agreements

For contracting consistency among all our clients, we are transitioning former VTHH clients to CivicPlus annual services agreements during their next renewal cycle; your agreement is attached. Please mail a signed copy back to: Attention: Contracts, CivicPlus, 1300 Massachusetts Avenue, Suite 100, Boxborough, MA 01719 or [saraceno@civicplus.com](mailto:saraceno@civicplus.com)

I'd also like to take the opportunity to update you about the number of milestones we've achieved since joining the CivicPlus family in May 2018 and the even bigger plans we have to benefit you in the future:

- CivicPlus took a major step forward in its commitment to Drupal (the CMS platform purchased as part of the VTS acquisition and what your website is built on). Late last year we signed a 5 year agreement with Acquia, Drupal's "home base" (Drupal creator Dries Buytaert is Acquia's CTO), and we expect our strategic partnership to add significant value to our clients through a variety of collaboration efforts in the years ahead.
- During 2019 our CivicCMS Division grew 40+% and is now in 18 new states. Our division team has grown by 1/3 since the acquisition and will grow again by at least that much in 2020 – including our entry into the remaining 15 states CivicCMS is not currently in.
- Part of this growth has been the expansion of our Technical Services Team which has ambitious plans for further functionality development. We will be distributing a formal Development Road Map in the coming months. This will include being in a position to more tightly integrate with the broad menu of products CivicPlus provides; more information will be forthcoming. It is important to note that all clients will benefit from the core functionality enhancements as part of their annual services contract Annual Technology Fee.
- Client Support Services were enhanced, and we will be further expanding our Online Support Center, and topics for monthly, live tutorials later this year.

Please keep your eye out for more correspondence about our upcoming plans. We thank you once again for your ongoing support.

We appreciate your business!

Regards,

*Millard Rose*

Millard Rose  
VP/General Manager, CivicCMS  
CivicPlus, LLC

CivicPlus • [www.CivicPlus.com](http://www.CivicPlus.com)  
302 S. 4<sup>th</sup> Street, Suite 500 • Manhattan, KS 66502  
1300 Massachusetts Avenue, Suite 100 • Boxborough, MA 01719  
Toll Free 888-228-2233 • Accounting Ext. 291 • Support 978-461-5888



## License and Service Agreement

**Date: September 1, 2020**

**Client: City of Warwick, RI**

**Client Address: 3275 Post Road, Warwick, RI 02886**

**Phone: (401) 738-2000**

This License and Service Agreement ("Agreement") sets forth the agreed upon terms and conditions under which CivicPlus, LLC ("CivicPlus") will provide the Services, as outlined and defined in the attached Exhibit A – Statement of Work ("SOW").

### Recitals

Whereas, CivicPlus is the current primary website service provider for Client;

Whereas, the Client is currently under contract with CivicPlus, as an assignee of all Virtual Towns and Schools (dba Virtual Town Hall Holdings, LLC) customer contracts, for the website hosting services as set forth in the original License & Service Agreement signed November 17, 2014; and

Whereas, CivicPlus and Client wish to renew the License and Services terms of Agreement as set forth in Agreement;

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

### Term and Termination

1. This agreement shall be for a one-year period, starting at the Client's current annual renewal term (October 1, 2020), and shall automatically renew, year-to-year, unless terminated by either party.
2. Either party may terminate the Services by providing the other party with at least 60 days written notice prior to the renewal date.
3. Client may terminate this Agreement at any time if CivicPlus is found in default of any obligation defined within this Agreement which has not been cured within thirty days after receipt of written notice of such default.
4. Notwithstanding the above, in the event this Agreement and the Services are terminated, any outstanding invoices for Services performed shall become due in full and any outstanding fees for annual services shall be prorated from the beginning of the renewal term to the date of termination.

### Intellectual Property & Ownership

5. This Agreement is not a sale of CivicCMS Content Management System (the "CMS") and its associated applications and modules or any other intellectual property of any software or other original works created by or licensed to CivicPlus prior to the



execution of this Agreement ("CivicPlus Property"). CivicPlus provides a right of use to the Client during the period of this Agreement. Rights are non-transferable.

6. The Client will own the graphic designs and web content that are incorporated into the CMS; ownership assumes all invoices for development have been paid by the Client. Client assumes full responsibility of the content maintenance and administration. Client, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Client Content.
7. Regarding the CMS, Client may not: a) license, sublicense or in any way commercially exploit or make it available to any third party, b) make derivative works based upon it, c) reverse engineer or access it in order to build a similar product, copy features or functions, or share it with third parties, or d) copy any ideas, features, functions or graphics.
8. The CivicPlus name, the CivicPlus and CivicCMS logo, and the products and modules associated with these services provided are trademarks of CivicPlus, and no right or license is granted to use them.

#### **Billing & Payment Terms**

9. Renewal Term Annual Services, as set forth on Exhibit A, shall be invoiced in advance of each renewal term. Annual services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual Technology Fee increase.
10. The Client shall only pay those expenses which are specifically defined in this Agreement or defined in writing and approved as an addendum to this Agreement.
11. If the Client's account exceeds 90 days past due, the web service may be temporarily removed from service until the Client's account is made current. Client will be given 30 days' notice prior to any removal of the website for non-payment.
12. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

#### **Taxes**

13. It is CivicPlus' policy to pass through sales tax in those jurisdictions where such tax is required. If the Client is tax-exempt, the Client must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and this Agreement will not be taxed. If the Client's state taxation laws change, the Client will begin to be charged sales tax in accordance with their jurisdiction's tax requirements and CivicPlus has the right to collect payment from the Client for past due taxes

#### **Marketing**

14. Client allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of their web pages and CivicPlus logo on the left of the URL / Website Address block.



15. Client agrees to allow CivicPlus to include a reference(s) to the Client's website on the CivicPlus corporate website. This may include a mention of the Client, a picture of the Client's home page, and/or a case study of the Client's project.

### **Liability**

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier or other service provider whose facilities or services are used in furnishing any portion of the service received by the Client.
17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Client or any entity employed/contracted on the Client's behalf.
18. Client agrees that it is solely responsible for any solicitation, collection, storage, or other use of end-users' Personal Data on any website or online service provided by CivicPlus. Client further agrees that CivicPlus has no responsibility for the use or storage of end-users' personal data in connection with the website or the consequences of the solicitation, collection, storage, or other use by Client or by any third party of Personal Data.
19. To the extent it may apply to any service or deliverable of any SOW, user logins are for designated individuals chosen by Client ("Users") and cannot be shared or used by more than one User. Client will be responsible for the confidentiality and use of User's passwords and user names. Client will also be responsible for all Electronic Communications, including those containing business information, account registration, account holder information, financial information, Client Data, and all other data of any kind contained within emails or otherwise entered electronically through any CivicPlus Property or under Client's account. CivicPlus will act as though Client will have sent any Electronic Communications it receives under Client's passwords, user name, and/or account number. Client shall use commercially reasonable efforts to prevent unauthorized access to or use of any CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of any CivicPlus Property and any loss or theft or unauthorized use of any User's password or name and/or user personal information.
20. Client shall comply with all applicable local, federal, and state laws, treaties, regulations, and conventions in connection with its use of any CivicPlus Property.

### **Indemnification**

21. To the extent allowed by law, CivicPlus agrees to indemnify and hold Client harmless from any and all claims for bodily injury, death, personal injury and property damage and for any other expenses (including attorney's fees) which arise out of the negligent actions or omissions of CivicPlus during the performance of this Agreements.

### **Force Majeure**

22. Neither party will be liable to the other for any failure or delay in rendering performance arising out of causes beyond its control and without its fault or negligence. Such causes may include, but not be limited to, acts of God or the public





enemy, freight embargoes, power outages, and unusually severe weather; but the failure or delay must be beyond its control and without its fault or negligence and shall only be for the period causing the delay.

**Miscellaneous**

- 23. At all times and for all purposes hereunder, CivicPlus is an independent contractor and not an employee of the Client.
- 24. Any and all modifications of the services and/or terms of this agreement, shall be accomplished by an amendment, which must be approved in writing by both parties.
- 25. The invalidity, in whole or in part, of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 26. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

**Acceptance**

We, the undersigned, agreeing to the conditions specified in this document, understand and consent to the terms & conditions of this Agreement.

Client	CivicPlus
By: _____	By: _____
Name: _____	Name: Millard Rose
Title: _____	Title: VP/General Manager, CivicCMS
Date: _____	Date: _____



## **CivicPlus Website Services – Exhibit A Annual Services**

### **Hosting**

- **Secure Hosting in domestic data center**
- **Shared Web/SQL Server**
- **Redundant ISP**
- **24/7 Monitored facility**
- **Redundant Power supplies with back-up generator**
- **Daily backups off-site**
- **99.9% Uptime**
- **Intrusion Detection & Prevention**

### **Support**

- **24/7 Emergency Support**
- **Up to Fifteen (15) Designated Support Users**
- **Unlimited User Support, 9am to 5pm, Monday – Friday**
- **Personnel dedicated solely to User Support**
- **Same day response (24 Hour Window)**
- **Online Training & Support Documentation**
- **Monthly User Tutorials**

### **CMS Application & Modules**

- **Annual CMS Usage License**
- **Periodic CMS Upgrades**
- **Core Drupal Upgrades, as Applicable**
- **Periodic Module Upgrades**
- **Install Service Patches, as Applicable**

**Total Annual Cost**

**\$4,725.00**

Annual cost may be pro-rated to match fiscal year, if desired. Additional supported users may be added at an annual cost of \$200 per user.

**Included in your website package:**

<b>Robust Search Functionality</b> <b>Google Analytics for Traffic Statistics</b> <b>E-Subscriber Mail Lists</b> <b>Online Web Forms</b>	<b>Online Monthly User Webinars</b> <b>Social Media Integration</b> <b>No Limit as to the Number of Pages You Can Add Over Time</b>
---	---

CODE: 25-334 MIS/ Software Maintenance

**SECTION 56-6**

**Bid2021-161 Assessor CAMA Software & Web Hosting**

Vision Government Solutions, Inc.  
1 Cabot Road  
Suite 100  
Hudson, MA01749

Contract Award: \$14,911.00

Contract Period: Date of award – June 30, 2021

SEP 14 2020



CITY OF WARWICK  
DIVISION OF MANAGEMENT INFORMATION SERVICES  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
TEL 401-738-2017

JOSEPH SOLOMON  
MAYOR

Philip Carlucci  
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent  
From: Philip F. Carlucci – MIS Director *PFC*  
Date: Monday, September 14, 2020  
Re: 56-6 – VISION Government Solutions

This is a request under City Ordinance 56-6 to award VISION Government Solutions the Web Hosting maintenance and technical support in the amount of \$5,280 and the CAMA software maintenance in the amount of \$9,631. The total expense is \$14,911.

The current contract expired on June 30, 2020. This bid will allow the Accessor's Office to receive software upgrades and technical support for their application suite and related Website Hosting; making this information accessible to the general public.

As has been the case in the past, obtaining an invoice for the annual subscription of all items usually takes a number of attempts. The Department Director has notified them again that the quotes for maintenance must be received 60 – 90 days prior to the renewal date. This year, one of the three was received slightly passed the renewal date while the other came in Mid-September. We will continue to work with the Vendor to improve timeliness.

VISION Government Solutions, 1 Cabot Road, Suite 100, Hudson, MA 01749, is the sole source for these services and as such, offers no alternative for The City of Warwick to obtain the required support.

This will be paid for out of Budget Code 25-334 and will expire on June 30, 2021.

Cc: Lynne Prodger, Acting - Finance Director and Treasurer

Vision Government Solutions, Inc.  
1 Cabot Rd - Suite 100  
Hudson, MA, 01749  
Email: AR@vgsi.com



# INVOICE

BILL TO:  
Warwick  
MIS Department  
3275 Post Road  
Warwick RI 02886  
Attn: Phil Carlucci

Invoice Nbr.: IN004308  
Date: 01-Jul-2020  
Due Date: 31-Jul-2020  
Terms: Net 30 Days

DATE	ACTIVITY	QTY.	RATE	AMOUNT
7/1/2020	Web Hosting: 7/1/2020 - 6/30/2021	1.00	5,280.00	5,280.00

BALANCE DUE (USD): **\$5,280.00**

Thank you for your business!

Vision Government Solutions, Inc.  
1 Cabot Rd - Suite 100  
Hudson, MA, 01749  
Email: AR@vgsi.com



# INVOICE

BILL TO:  
Warwick  
MIS Department  
3275 Post Road  
Warwick RI 02886  
Attn: Phil Carlucci

Invoice Nbr.: IN004619  
Date: 01-Jul-2020  
Due Date: 31-Jul-2020  
Terms: Net 30 Days

DATE	ACTIVITY	QTY.	RATE	AMOUNT
7/1/2020	CAMA Maintenance: 7/1/2020 - 6/30/2021	1.00	9,631.00	9,631.00

**BALANCE DUE (USD): \$9,631.00**

Thank you for your business!

**SECTION 56-6**

**Bid2021-162 Engineering Services for Lincoln Ave Transmission Line**

Stantec Consulting Services, Inc.  
5 Burlington Woods  
Burlington, MA 01830

Contract Award: \$30,000.00

Contract Period: One time purchase

TERRY DIPETRILLO  
DIVISION CHIEF

MICHAEL S. ST. PIERRE  
BUSINESS MANAGER/  
FINANCIAL ANALYST



SEP 14 2020 JOSEPH J. SOLOMON  
MAYOR

**CITY OF WARWICK**  
**DEPARTMENT OF PUBLIC WORKS**  
**DIVISION OF WATER**  
935 SANDY LANE • WARWICK, RHODE ISLAND 02889  
Tel (401) 738-2008 • Fax (401) 732-0616

To: Patricia Peshka, Purchasing Agent

From: Terry DiPetrillo, Water Division Chief

Date: September 9, 2020

Subj: Stantec Consulting Services, Inc.

The Warwick Water Department maintains a 30" water transmission line that runs under Routes 95 & 37, and is one of the two main feeders into the City for water distribution. This line experienced a water break and failed in December 2018. Due to the line being located less than 100 feet from Route 95, the water transmission was rerouted to the alternate bypass line that runs parallel to the main line. This department requested a CCTV inspection of the main line in February 2019 to determine the integrity, however that proved to be inconclusive.

In March 2019, services were requested of Stantec Consulting Services, Inc. to prepare a proposal for engineering services to provide a technical memorandum that outlines the course of action to repair the 30" main line. At the time, the agreement should have been presented to the City Council for approval. As it has come to the attention of this office that most invoices received to date for this service were paid on a purchase order intended for another project that was also, incidentally, for a bid with Stantec that had since expired. It is the intention of this department to correct this error and move forward with the proper authorization in place for the balance of this project. In an effort to be transparent, this department has paid three invoices totaling \$16,898.14 and there are two pending payments upon approval of this request in the amount of \$1,232.50. The available balance for service, once approved, will be \$11,869.36.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Stantec Consulting Services, Inc. in an amount not to exceed \$30,000 for services rendered as outlined above. This contract will be a one-time expense until completion of the project.

(84-799 - \$30,000)





Stantec Consulting Services Inc.  
5 Burlington Woods, Burlington, MA 01803

March 4, 2019

File: Warwick Water Route 95 Lincoln Ave

**Attention:** **Mr. Daniel O'Rourke**  
City of Warwick Water Division  
935 Sandy Lane  
Warwick, RI 02886

**Reference:** **Warwick Water Division – Route 95/Lincoln Ave Pipe Repair**

Dear Mr. O'Rourke,

Stantec is pleased to present this proposal for engineering services to provide a technical memorandum (memo) outlining the course of action for repairs to the 30-inch cast and ductile iron water mains that are located under Route 95 between the Pettaconsett Meter and Lincoln Avenue. This water main is one of two main feeds of water into the City of Warwick's water system and has recently been experiencing breaks. The most recent set of breaks prompted the City to televise the lines and take them off line. The line must be back in service no later than May 15, 2019; and the City needs to make repairs before that time.

#### MEMO

1. Review the report including televised inspection of the existing 30" cast iron and ductile iron water mains as prepared by Inland Water and provided by the Warwick Water Division (WWD).
2. Prepare a draft technical memo that:
  - Describes the problems identified with the cast iron water main and with the ductile iron water main.
  - Describe the feasible repair option(s) for the primary water main, and the redundant water main.
  - Provide plan view figure showing the recommended repair(s) for each water main.
  - Provide opinion of probable construction cost (OPCC) for the proposed option(s), including a 30% contingency.
  - Provide a list of local manufacturers/contractors qualified to perform the proposed solution (name, website/email and phone numbers).
  - Provide a summary outline of the recommended technical specification sections for the proposed method (Slip-lining, Spray-In-Place-Pipe (SIPP) lining, or cleaning and lining, etc).
3. Provide draft technical memo to the WWD. Provide two (2) hard copies and one (1) PDF of the draft technical memo .
4. Meet with the WWD to review the draft technical memo and discuss comments.
5. Finalize the technical memo and provide four (4) hard copies and one (1) PDF of the final technical memo.

Design with community in mind

March 4, 2019  
Mr. Daniel O'Rourke  
Page 2 of 2

**Reference: Warwick Water Division – Route 95/Lincoln Ave Pipe Repair**

#### **ASSUMPTIONS**

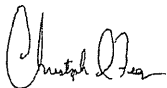
6. The conceptual level design in this technical memo is intended to convey the recommended repair and supplemental information needed to support the design.
7. Stantec shall provide a draft technical memo no later than March 20, 2019, and a final technical memo no later than March 29, 2019.
8. It is anticipated that there will be a total of one (1) meeting, with the Project Engineer, Project Technical Lead and Project Manager present.

Stantec proposes to complete these Engineering Services for a not to exceed price of \$30,000, inclusive of all expenses. The rates used for the various staff classifications will be in accordance with our on-call engineering services agreement. This work will be completed under PO 2403491-00, which was issued to Stantec previously.

Stantec will commence work immediately upon your approval of this proposal. If you have any questions, please do not hesitate to call.

Regards,

Stantec Consulting Services Inc.



Christopher Feeney, PE  
Senior Associate  
Phone: (401) 214-1738  
Christopher.feeney@stantec.com



Gina A. Britton, PE  
Senior Associate  
Phone: (781) 221-1266  
Gina.Britton@stantec.com

ed v:\1951\promotion\warwick water infrastructure plan\proposal letter infrastructure.docx



INVOICE

**Invoice Number** 1509211  
**Invoice Date** May 14, 2019  
**Purchase Order** 2403491-00  
**Customer Number** 135493  
**Project Number** 195150561

**Bill To**

City of Warwick, RI  
 Accounts Payable  
 Department of Public Works  
 925 Sandy Lane  
 Warwick RI 02886  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

**Project Provide Lincoln Avenue Pipeline Replacement Assistance**

Project Manager	Britton, Gina A	Contract Upset	30,000.00
Current Invoice Total (USD)	6,443.14	Amount Billed to Date	14,850.64
		For Period Ending	<b>May 3, 2019</b>

Professional Services

Discipline		Current Hours	Rate	Current Amount
Civil Engineer	Hug, Derek L	1.00	203.00	203.00
Civil Engineer - EIT	Appiah, Varouna K	0.75	152.00	114.00
Design Coordinator	DuBois, Elise M	19.00	125.00	2,375.00
Senior Associate	Britton, Gina A	9.00	170.00	1,530.00
Senior Civil Engineer	Amato, John J	11.00	170.00	1,870.00
	<b>Subtotal Professional Services</b>	<u>40.75</u>		<u>6,092.00</u>

**Disbursements**

Direct - Vehicle (mileage)	351.14
<b>Subtotal Disbursements</b>	<u>351.14</u>

<b>Total Fees &amp; Disbursements</b>	<u>6,443.14</u>
<b>INVOICE TOTAL (USD)</b>	<b>6,443.14</b>

Due upon receipt or in accordance with terms of the contract

CNK#326399

5/31/19



INVOICE

**Invoice Number** 1522018  
**Invoice Date** June 13, 2019  
**Purchase Order** 2403491-00  
**Customer Number** 135493  
**Project Number** 195150561

**Bill To**

City of Warwick, RI  
 Accounts Payable  
 Department of Public Works  
 925 Sandy Lane  
 Warwick RI 02886  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Provide Lincoln Avenue Pipeline Replacement Assistance</b>		
Project Manager	Britton, Gina A	Contract Upset	30,000.00
Current Invoice Total (USD)	9,970.00	Amount Billed to Date	24,820.64
		For Period Ending	<b>May 31, 2019</b>

Professional Services

Discipline		Current Hours	Rate	Current Amount
Design Coordinator	DuBois, Elise M	5.00	125.00	625.00
Senior Associate	Britton, Gina A	4.50	170.00	765.00
<b>Subtotal Professional Services</b>		<u>9.50</u>		<u>1,390.00</u>

**Subconsultants**

	CorrTech, Inc.	8,580.00
<b>Subtotal Subconsultants</b>		<u>8,580.00</u>

<b>Total Fees &amp; Disbursements</b>	<u>9,970.00</u>
<b>INVOICE TOTAL (USD)</b>	<b>9,970.00</b>

Due upon receipt or in accordance with terms of the contract

CHK# 326973  
 6/28/19



INVOICE

**Invoice Number** 1532932  
**Invoice Date** July 10, 2019  
**Purchase Order** 2403491-00  
**Customer Number** 135493  
**Project Number** 195150561

**Bill To**

City of Warwick, RI  
 Accounts Payable  
 Department of Public Works  
 925 Sandy Lane  
 Warwick RI 02886  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Provide Lincoln Avenue Pipeline Replacement Assistance</b>		
Project Manager	Britton, Gina A	Contract Upset	30,000.00
Current Invoice Total (USD)	485.00	Amount Billed to Date	25,305.64
		For Period Ending	<b>June 28, 2019</b>

Professional Services

Discipline		Current Hours	Rate	Current Amount
Design Coordinator	DuBois, Elise M	1.50	125.00	187.50
Senior Associate	Britton, Gina A	1.75	170.00	297.50
<b>Subtotal Professional Services</b>		<u>3.25</u>		<u>485.00</u>

**Total Fees & Disbursements** 485.00  
**INVOICE TOTAL (USD)** 485.00

Due upon receipt or in accordance with terms of the contract

CHK# 327490

7/26/19



INVOICE

Invoice Number	1689185
Invoice Date	August 11, 2020
Purchase Order	2403491-00
Customer Number	135493
Project Number	195150561

**Bill To**

City of Warwick, RI  
 Accounts Payable  
 Department of Public Works  
 925 Sandy Lane  
 Warwick RI 02886  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Provide Lincoln Avenue Pipeline Replacement Assistance</b>		
Project Manager	Britton, Gina A	Contract Upset	30,000.00
Current Invoice Total (USD)	625.00	Amount Billed to Date For Period Ending	25,930.64 <b>July 31, 2020</b>

**Professional Services**

Discipline		Current Hours	Rate	Current Amount
Design Coordinator	DuBois, Elise M	5.00	125.00	625.00
<b>Subtotal Professional Services</b>		<u>5.00</u>		<u>625.00</u>

<b>Total Fees &amp; Disbursements</b>	<u>625.00</u>
<b>INVOICE TOTAL (USD)</b>	<b>625.00</b>

Due upon receipt or in accordance with terms of the contract

Unpaid



INVOICE

Invoice Number 1699554  
 Invoice Date September 9, 2020  
 Purchase Order 2403491-00  
 Customer Number 135493  
 Project Number 195150561

**Bill To**

City of Warwick, RI  
 Accounts Payable  
 Department of Public Works  
 925 Sandy Lane  
 Warwick RI 02886  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Provide Lincoln Avenue Pipeline Replacement Assistance</b>		
Project Manager	Britton, Gina A	Contract Upset	30,000.00
Current Invoice Total (USD)	607.50	Amount Billed to Date	26,538.14
		For Period Ending	<b>August 28, 2020</b>

Professional Services

Discipline		Current Hours	Rate	Current Amount
Design Coordinator	DuBois, Elise M	3.50	125.00	437.50
Senior Associate	Britton, Gina A	1.00	170.00	170.00
<b>Subtotal Professional Services</b>		<u>4.50</u>		<u>607.50</u>

Total Fees & Disbursements 607.50  
**INVOICE TOTAL (USD) 607.50**

Due upon receipt or in accordance with terms of the contract

unpaid

**SECTION 56-10**

Request permission to piggyback State MPA#227

**Bid2021-171 State of RI Software Support Services**

SHI International  
290 Davidson Ave  
Somerset, NJ 08873

Contract Award: \$3,630.00

Contract Period: Date of award – December 31, 2020



SEP 23 2020



CITY OF WARWICK  
DIVISION OF MANAGEMENT INFORMATION SERVICES  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
TEL 401-738-2017

JOSEPH SOLOMON  
MAYOR

Philip Carlucci  
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent  
From: Philip F. Carlucci – MIS Director *PFC*  
Date: Friday, September 18, 2020  
Re: 56-10 – Piggyback on State Bid – SHI International Corp

This is a 56-10 request to piggyback on the State of Rhode Island Bid for Software Support Services and award the ManageEngine Software Service Contract to SHI in the amount of \$3,630.00. ManageEngine provides the City's MIS Division with two critical utilities; ManageEngine ADManager and ManageEngine ADAudit. Together, these two System Administration Tools allow us to maintain and support the City's Active Directory which controls Network Access as well as Email registration. The state Master Price Agreement (MPA) Number is 227 and has an effective through date of December 31, 2020 which will be the end date of this BID. While the coverage period runs past the Through Date of the MPA, all invoices listed in this request would be processed prior to that date.

The vendor to be utilized for this request will be SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873.

This Support & Maintenance agreement for ManageEngine products will run for one year; from 10/26/20 – 10/25/21. The budget code to cover this will be 25-334.

Cc: Lynne Prodger, Acting Finance Director and Treasurer



Pricing Proposal  
 Quotation #: 19397926  
 Created On: Sep-10-2020  
 Valid Until: Oct-09-2020

**City of Warwick**

**Christopher Cate**

61 Hoxsie Ave  
 Warwick  
 RI  
 02889  
 Phone: 401-921-9664  
 Fax:  
 Email: christopher.k.cate@warwickri.com

**Inside Account Manager**

**Karen Drake**

290 Davidson Ave  
 Somerset, NJ, 08873  
 Phone: 732-868-5808  
 Fax: 732-868-5908  
 Email: Karen\_Drake@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Annual subscription fee for ManageEngine ADManager Plus Professional Edition - Subscription Model 1 Domain (Unrestricted Objects) with 2 help desk Technician ZOHO Corporation - Part#: 87026.6S Contract Name: Software Reseller Contract #: ITS58 Coverage Term: Oct-26-2020 – Oct-25-2021 <b>Note:</b> Subscription	1	\$1,815.00	\$1,815.00
2 Annual subscription fee for ManageEngine ADAudit Plus Professional Edition- Subscription Model 5 Domain Controllers ZOHO Corporation - Part#: 88005.0SD2 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: Oct-26-2020 – Oct-25-2021 <b>Note:</b> Subscription	1	\$1,815.00	\$1,815.00
		<b>Total</b>	<b>\$3,630.00</b>

**Additional Comments**

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

# Notice of Contract Purchase Agreement



**State Of Rhode Island and Providence Plantations**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

V E N D O R	SHI INTERNATIONAL CORP 290 DAVIDSON AVE SOMERSET, NJ 08873-4145 United States
----------------------------	--

SOFTWARE: GOVERNMENT PROCUREMENT AGREEMENT (MPA-227)	
Award Number	<b>3434347</b>
Revision Number	<b>10</b>
Effective Period	<b>01-SEP-2015 - 31-DEC-2020</b>
Approved PO Date	<b>19-JUN-2020</b>
Vendor Number	<b>1577-iSupplier</b>

S H I P	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
T O	

Type of Requisition	<b>IT PURCHASE</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>ITS58</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	<b>Yattaw, Sharon</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

CHANGE ORDER TO PO# 3434347

INCREASE TO CONTROL VALUE

EFFECTIVE TERM

FROM: 09/01/2015 - 06/30/2020

TO: 09/01/2015 - 12/31/2020

DATE CHANGE TO REFLECT COMMBUYS EXTENSION

### INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

**STATE PURCHASING AGENT**

Nancy R. McIntyre

**SECTION 56-10**

Request permission to piggyback State MPA#460

**Bid2021-172 State of RI Ice Melt Products**

Airwick Professional Products  
14 High Street  
Plainville, MA 02762

Contract Award: \$4,000.00

Contract Period: October 1, 2020 – September 30, 2021

SEP 16 2020

MATHEW SOLITRO  
DIRECTOR OF PUBLIC WORKS



JOSEPH J SOLOMON  
MAYOR

CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208  
T.D.D. (401) 739-9150

To: Patricia Peshka Purchasing Agent

From: Mathew Solitro, Director of Public Works MS

Date: September 16, 2020

Subj: MPA #460 – State bid – Ice Melt Products

The State of Rhode Island has awarded the above to Airwick Professional Products, Inc. for the purchase of bagged ice melt products. The Department of Public Works would like to do the same.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #460 for the above vendor. The recommended cap is \$4,000.00. This request serves all municipal City buildings under the purview of the Public Works Department. The previous bid expires on September 30, 2020, however, the State did not post the bid award information until September 4, 2020. The new contract period will be October 1, 2020 to September 30, 2021, concurrent with the State award.

(66-281 -\$4,000)

## Notice of Blanket Purchase Agreement



**State Of Rhode Island and Providence Plantations**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

V E N D O R	<b>GLOVE CLEANERS &amp; SAFETY PRODUCTS                  INC                  DBA AIRWICK PROFESSIONAL PRODUCTS                  OF RI                  14 HIGH ST                  PLAINVILLE, MA 02762                  United States</b>
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ICE MELT PRODUCTS - MPA 460	
Award Number	<b>3682677</b>
Revision Number	<b>0</b>
Effective Period	<b>01-OCT-2020 - 30-SEP-2021</b>
Approved PO Date	<b>20-AUG-2020</b>
Vendor Number	<b>23912-iSupplier</b>

S H I P  T O	<b>MASTER PRICE AGREEMENT                  SEE BELOW                  RELEASE AGAINST, RI MPA                  United States</b>
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Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>7606789</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	- <b>Mosca, Gary</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

**CONTRACT PERIOD: 10/1/2020 - 9/30/2021**  
 With option to renew for one (1) twelve month period.

**MASTER PRICE AGREEMENT #460 - ICE MELT PRODUCTS**

**DELIVERY AS REQUESTED:**

All deliveries will be made to the agencies ordering the product on vehicles supplied by the vendor. The handling and delivery of all products shall be in accordance with all Federal, State and Local Government requirements. Any/All orders that are palletized shall be shrink wrapped prior to time of delivery. Tailgate delivery to be off-loaded by vendor.

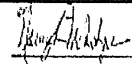
Vendor shall assure sufficient stock of products as to provide "on time delivery" within a minimum of two (2) weeks of order time during the contract period. Cost submitted shall be total cost: product INCLUDING, but not limited to, fuel, freight charges, insurance, expenses, and/or overhead etc. (landed cost to agency per request). - No travel, no mileage, no

**INVOICE TO**

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

**STATE PURCHASING AGENT**

  
**Nancy R. McIntyre**

miscellaneous charges, no portal to portal. Failure to deliver a shipment on-time constitutes default by the vendor and gives authority to the State of Rhode Island to rescind the remainder of the contract from defaulted vendor.

If necessary, due to unforeseen harsh winter weather conditions the successful vendor(s) will make best efforts to delivery within 48 hours after receipt of order.

PRICING IN ACCORDANCE WITH SPECIFICATIONS AND DOCUMENTS OF PUBLIC BID #7606789

**SUPPLIER CONTACT:**

Mark or David Trenteseaux  
 800-723-3894  
 markt@gcspi.com  
 davet@gcspi.com

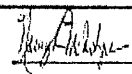
Line	Description	Unit	Unit Price (USD)
1	MPA-460 FY21-22 BAGGED ICE MELT 50LB BAGS - PRO GRADE FIRE CRYSTAL	Bag	9.22
2	MPA-460 FY21-22 BAGGED ICE MELT 1 PALLET (49, 50LB BAGS) - PRO GRADE FIRE CRYSTAL	Bulk	434
3	MPA-460 FY21-22 BAGGED ICE MELT 50LB BAGS - VAPORIZER NATURES WAY	Bag	7.95
4	MPA-460 FY21-22 BAGGED ICE MELT 1 PALLET (49, 50LB BAGS) - VAPORIZER NATURES WAY	Bulk	341.2

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**STATE PURCHASING AGENT**  
  
 Nancy R. McIntyre



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**CONTRACT USER GUIDE  
ICE MELT  
MASTER PRICE AGREEMENT (“MPA”) #460  
BID SOLICITATION # 7606789  
CONTRACT TERM 10/1/2020 – 9/30/2021  
WITH 1, ONE YEAR RENEWAL OPTION**

**BACKGROUND:**

MPA #460 provides agencies with adequate distribution and supply of ice melt products for unpredictable weather conditions. It provides a variety of product selections to accommodate various ground surface type needs. The solicitation requested quotes multiple types of ice melt product, each line item providing minimum product specifications. This is awarded to multiple vendors. The award summary is attached; each line item number is sorted and vendor pricing attached.

**WHO CAN USE THIS CONTRACT:**

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

**STATE AGENCY REQUIREMENTS:**

- Select the product which best serves the desire of user agency.
- Always consider price when making product selection. If the same product is offered from multiple suppliers always select the lowest cost vendor first. You may take delivery into account when making selection.

**AGENCIES SHOULD BE AWARE OF THE FOLLOWING CONDITIONS  
CONTAINED IN THE ORIGINAL SOLICITATION:**

Supplier must provide the products quoted for the duration of the contract. Approved substitutions for the convenience of the supplier will not be accepted, and will be cause for termination of the bid agreement, with the exception of products discontinued by the manufacturer, supplanted by improved formulations, or in tight supply due to market conditions. Vendor shall accommodate and stand behind any damaged product and accept returns at no extra cost. Vendor is not required to accept returns due to agency overstock or product appearance such as color tint. Ice melt will be ordered by the pallet, or bag depending on agencies request. Prices quoted must remain firm and fixed for the period covered by this contract. Prices quoted shall include delivery coast and charges. Price adjustments are requested for the renewal option year pursuant to the terms of the contract.