

Patricia A. Peshka

Purchasing Agent




Joseph J. Solomon

Mayor

**City of Warwick**  
Purchasing Division  
3275 Post Road  
Warwick, Rhode Island 02886  
Tel (401) 738-2013  
Fax (401) 737-2364

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: January 23, 2020

RE: Bids for the Finance Committee Monday, February 3, 2020

## CITY OF WARWICK

## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## RESOLUTION OF THE CITY COUNCIL

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_ MAYOR

DATE: \_\_\_\_\_

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 247	Neptune Cold Water Meters	<b><i>Ti-Sales, Inc.</i></b> 36 Hudson Rd. Sudbury, MA 01776	\$75,000.00	3/27/20 - 3/26/21	1	6 - 12
2020 - 019	Hydraulic Parts & Repairs	<b><i>Tri-Power Sales &amp; Service, Inc.</i></b> 64 Minnesota Ave. Warwick, RI 02886	\$15,000.00		2	6 - 12
2020 - 071	Pest Control Services	<b><i>Griggs &amp; Browne Co., Inc.</i></b> 175 Niantic Ave. Providence, RI 02907	<b><u>DPW ONLY</u></b> \$230.00		3	6 - 12
2020 - 206	Inspection of the Lincoln Avenue Transmission Main	<b><i>R.P. Iannuccillo &amp; Sons Construction Co.</i></b> 70 Calverly Street Providence, RI 02908	\$241,250.00			

Continued next page

**PCR-17-20**

<b>Bid #</b>	<b>Name</b>	<b>Vendor(s) Name/Address</b>	<b>Contract Award</b>	<b>Contract Period</b>	<b>Note</b>	<b>Code</b>
2020 - 249 <u>A</u>	City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel	<b><i>Dennis K. Burke, Inc.</i></b> 555 Constitution Dr. Taunton, MA 02780	<b><u>DPW</u></b> \$850,000.00	4/10/20 - 4/9/21		
2020 - 249 <u>B</u>	City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel	<b><i>Roberts Energy, LLC</i></b> 237 Albany St. Springfield, MA 01104	<b><u>POLICE</u></b> \$320,000.00	4/10/20 - 4/9/21		
2020 - 249 <u>C</u>	City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel	<b><i>Dennis K. Burke, Inc.</i></b> 555 Constitution Dr. Taunton, MA 02780	<b><u>FIRE</u></b> \$148,000.00	4/10/20 - 4/9/21		
2020 - 251	Healthcare Dependent Eligibility Audit	<b><i>Part D Advisors, Inc.</i></b> 17199 N Laurel Park Drive, Suite 400 Livonia, MI 48152	\$19,850.00	One year from date of award		

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase PCR-107-19 (Sub A) from \$235,000.00 to \$310,000.00 and extend from March 27, 2020 through March 26, 2021.
2. Request permission to increase PCR-62-19 from \$20,000.00 to \$35,000.00.
3. Request permission to increase PCR-123-19 from \$8,800.00 to \$9,030.00.

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

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### **CITY COUNCIL MEETING February 3, 2020**

<b><u>BID #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>DEPT</u></b>
2018-247	Neptune Cold Water Meters (Sec. 6-12)	1-14
2020-019	Hydraulic Parts & Repairs (Sec. 6-12)	15-21
2020-071	Pest Control Services (Sec. 6-12)	22-31
2020-206	Inspection of the Lincoln Avenue Transmission Main	32-40
2020-249 <u>A</u>	City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel	41-44
2020-249 <u>B</u>	City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel	45-48
2020-249 <u>C</u>	City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel	49-52
2020-251	Healthcare Dependent Eligibility Audit	53-58

**SECTION 6-12**

Request permission to increase PCR-107-19 (Sub A)  
from \$235,000.00 to \$310,000.00 and extend from March 27, 2020 through March 26, 2021

**Bid2018-247 Neptune Cold Water Meters**

Ti-Sales, Inc.  
36 Hudson Rd.  
Sudbury, MA 01776

**LAST ACTION TAKEN**

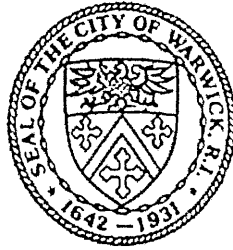
**Section 6-12:** PCR-107-19 (Sub A) approved September 6, 2019 in the amount of \$75,000.00. No change in contract period.

Contract Increase Requested	\$ 75,000.00
Current Contract Award	\$235,000.00
Contract Period Requested	March 27, 2020 – March 26, 2021
Current Contract Period	March 27, 2018 – March 26, 2020

DANIEL P. O'ROURKE  
DIVISION CHIEF


MICHAEL S. ST. PIERRE  
BUSINESS MANAGER/  
FINANCIAL ANALYST

JOSEPH J. SOLOMON  
MAYOR



**CITY OF WARWICK**  
**DEPARTMENT OF PUBLIC WORKS**  
**DIVISION OF WATER**  
935 SANDY LANE • WARWICK, RHODE ISLAND 02889  
Tel (401) 738-2008 • Fax (401) 732-0616

January 15, 2020

To: Patricia Peshka, Purchasing Agent  
From: Daniel O'Rourke, Chief of Water Division   
Subject: Neptune Cold Water Meters (Section #6-12), Ti Sales  
Bid# 2018-247 (Contract Period 3/27/18 – 3/26/20)

As you are aware, the Water Division has an existing contract with Ti Sales for the purchase of cold water meters. The current two year contract is set to expire on March 26, 2020. The contract provides for the purchase of deduct meters, replacement of malfunctioning meters, and upgrading of existing accounts to a radio remote reading capability. Over the course of the two year contract, the City Council has authorized a total expenditure of \$235,000.

A clause in the bid specifications states that "term contracts may be extended for one additional term upon mutual agreement unless otherwise stated". Attached is a letter from Ti Sales Inc. stating that they are willing to extend their current pricing for all line items in the existing contract for one (1) additional year. This would represent no increase in pricing for a minimum of three years. Ti Sales is the exclusive distributor for Neptune products in the entire region.

Therefore, in light of this pricing commitment agreed upon between the Water Division and Ti Sales Inc., I am seeking permission under Section #6-12, Alteration to Existing Contract of the Warwick Code of Ordinances to extend the contract for one (1) additional year with Ti Sales Inc. Coupled with the extension, I am requesting the City Council authorize an additional \$75,000 for the aforementioned products. If this increase is approved, the new total contract award will total \$310,000. Funding for this increase will originate from budget code # 84-799.

If you have any questions or need additional clarification, please contact me at extension 9734.

Cc: Mathew Solitro – Director of Public Works  
Terry Dipetrillo – Water Division Program Manager  
Michael St. Pierre – Water Division Business Manager  
Richard Moniz – Lead Meter Service Person



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**WATER and WASTEWATER SUPPLIES**

36 Hudson Road  
Sudbury, MA 01776-2039  
P: 800-225-4616  
F: 978-443-7600  
www.tisales.com

City of Warwick  
Purchasing Division  
3275 Post Road  
Warwick, RI 02886

January 15, 2020

Attention: Dan O'Rourke

RE: 1-Year Price Extension, Bid 2018-247 Neptune Cold Water Meters

Dear Mr. O'Rourke

I am pleased to inform you that Ti-SALES is able to extend the current pricing, based on Bid 2018-247, for another year. According to our records this extension will begin on March 27, 2020 and expire at the close of business on March 26, 2021.

Thank you for the opportunity, and please let me know if you have any questions.

Best regards,

A handwritten signature in black ink, appearing to be "LS" followed by a long horizontal stroke.

Louis Schoolcraft II  
Vice President

***FAMOUS FOR FAST SERVICE***

## CITY OF WARWICK

## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## RESOLUTION OF THE CITY COUNCIL

R-19-102

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_

MAYOR

DATE: \_\_\_\_\_

September 6, 2019

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 247	Neptune Cold Water Meter	<i>Ti-Sales, Inc.</i> 36 Hudson Rd. Sudbury, MA 01776	\$75,000.00		1	6 - 12
2019 - 032	Spring Repairs & Related Work	<i>Palmer Spring</i> One Althea St. Providence, RI 02907	\$7,362.31		2	6 - 12
2020 - 052	Quarterly Fire Alarm Panel Inspections & Testing	<i>Precision Alarm Corp.</i> 14 Wakefield St. West Warwick, RI 02893	\$6,780.00	7/12/19 - 7/11/20	3	

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**COPY****PCR-107-19 (Sub A)**

<b>Bid #</b>	<b>Name</b>	<b>Vendor(s) Name/Address</b>	<b>Contract Award</b>	<b>Contract Period</b>	<b>Note</b>	<b>Code</b>
2020 - 058	Asphalt Concrete Hot Mixes & Cold Patch	<i>D'Ambra Construction Co., Inc.</i> <u>Coventry, RI 02816</u> <i>Johnston Asphalt, LLC</i> <u>Johnston, RI 02919</u> <i>Lynch Corp.</i> <u>Cumberland, RI 02864</u> <i>Cardi Corp.</i> <u>Warwick, RI 02888</u> <i>PJ Keating Co.</i> Lunenburg, MA 01462	As Needed Basis	9/15/19 - 9/14/20		
2020 - 067	Service & Maintenance Agreement for Stryker EMS Equipment	<i>Stryker Sales Corporation</i> 11811 Willows Rd. Redmond, WA 98052	\$4,700.25	8/25/19 - 8/24/20		
2020 - 033	Mental Health Clinician	<i>The Providence Center</i> 10 Orms St. Providence, RI 02901	\$40,000.00	7/1/19 - 6/30/20		56 - 6
2020 - 072	Assessor CAMA Application Maintenance & Web Hosting	<i>Vision Government Solutions</i> 1 Cabot Rd. Suite 100 Hudson, MA 01749	\$20,308.00	7/1/19 - 6/30/20		56 - 6
2020 - 076	Purchase Used Police Cruisers	<i>Town of Barrington Police Department</i> 100 Federal Rd. Barrington, RI 02806	\$4,700.00			56 - 6
2020 - 077	Municipal Court Software Maintenance & Upgrades	<i>Curia Systems</i> PO Box 2031 E. Greenwich, RI 02818	\$5,938.00	9/1/19 - 8/31/20		56 - 6

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## PCR-107-19 (Sub A)

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2020 - 073	State of RI Computer Hardware, Computer Products	<i>Whalley Computer Associates, Inc.</i> One Whalley Way Southwick, MA 01077	\$1,252.39		4	56 - 10

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase PCR-41-19 (Sub A) from \$160,000.00 to \$235,000.00.
2. Request permission to increase PCR-101-18 (Sub A) from \$25,000.00 to \$32,362.31.
3. DPW: \$4,000.00. P & R: \$600.00. Fire: \$1,800.00. Police: \$200.00. Animal Shelter: \$180.00.
4. Request permission to piggyback MPA #345.

### Actions Taken:

**Bid2019-060 HVAC Maintenance & Repair  
Thayer/Warburton Arena**

**PCR-110-19  
Withdrawn per department**

**Bid2020-053 Security System Monitoring & Maintenance**

**PCR-111-19 (Sub A)  
Amend total award from  
\$11,394.60 to \$11,594.60.  
Amend DPW award from  
\$7,500.00 to \$8,000.00.**

**Bid2019-277B Fire Apparatus Repair (Additional Vendor)**

**PCR-112-19  
Hold until 8/19/19**

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

**SECTION 6-12**

Request permission to increase PCR-41-19 (Sub A)  
from \$160,000.00 to \$235,000.00.

**Bid2018-247 Neptune Cold Water Meters**

Ti-Sales, Inc.  
36 Hudson Rd.  
Sudbury, MA 01776

**LAST ACTION TAKEN**

**Section 6-12:** PCR-41-19 (Sub A) approved March 21, 2019 in the amount of \$35,000.00. No change in contract period.

Contract Increase Requested	\$ 75,000.00
Current Contract Award	\$160,000.00
Contract Period Requested	No change in term
Current Contract Period	March 27, 2018 – March 26, 2020

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JUN 27 2019

WARWICK  
WATER DIVISION

MEMO

To: Patricia Peshka, Purchasing Agent  
From: Daniel O'Rourke, Chief of Water Division  
Date: June 26, 2019  
Re: Section #6-12, Bid2018-247 Cold Water Meters

180

As you are aware, the Water Division has an existing contract, Bid#2018-247 for the purchase of Cold Water Meters with Ti-Sales which expires March 26, 2020. The contract provides for the purchase of deduct meters, replacement of malfunctioning meters, and upgrading of existing accounts to a radio remote reading system. Recently at the March 2019 Council meeting, the Finance Committee recommended an additional authorization of \$35,000 for the remainder of 2019 fiscal year. This recommendation and approval was awarded with the condition of seeking additional funding during the 2020 fiscal year.

Currently the Water Division has exhausted the supply of meters for the aforementioned reasons. Please be advised that this request is not to stockpile meters; rather it is to respond to urgent needs and new requests from customers for deduct meters. The breakdown of the contract as follows:

Original award- \$125,000 (2/18)  
Section #6-12 - \$35,000 (3/19)  
Request #6-12 - \$75,000 (7/19)

**TOTAL CONTRACT AWARD \$235,000**

Therefore, in light of the circumstances, the Water Division is requesting permission under Section #6-12 Alteration to Existing Contract of the Warwick Code of Ordinances to increase the contract by \$75,000 previously awarded to Ti-Sales. Funding for this purchase will originate from budget code #84-799.

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If you have any questions, or need additional information, please contact me at extension 9734.

Cc: Mike St. Pierre- Water Division  
Terry Dipetrillo- Water Division

**COPY**

PCR-41-19 (Sub A)

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-19-38

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_

MAYOR

DATE: \_\_\_\_\_

*MARCH 21, 2019*

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 247	Neptune Cold Water Meters	<i>Ti-Sales, Inc.</i> 36 Hudson Rd. Sudbury, MA 01776	\$35,000.00		1	6 - 12
2019 - 248	Playground Renovations at Salters Grove	<i>Green Acres Landscape &amp; Construction Co.</i> 21 Albion St. Lakeville, MA 02347	\$101,739.00	One Year from Date of Award		

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

- ★1. Request permission to increase PCR-37-18 (Sub A) from \$125,000.00 to \$160,000.00.

Continued next page

**ACTIONS TAKEN**

**Bid2019-246 Fire Apparatus Annual Pump Testing & Services**

**PCR-43-19  
Hold until 4/1/19**

**Bid2019-250 Turnkey Operation for Printing & Mailing of  
Water, Sewer & Tax Billing**

**PCR-44-19 (Sub A)  
Amend contract award  
from \$81,213.85 to  
\$40,112.10. Amend  
contract period from  
5/2/19-5/1/21 to  
5/2/19-5/1/20**

**Bid2019-252 Rescue Service Billing Administration**

**PCR-45-19 (Sub A)  
Amend contract award  
from \$315,000.00 to  
\$131,250.00. Amend  
contract period from  
4/1/19-3/31/22 to  
4/1/19-6/30/20**

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

**COPY**

CODE: 84-799 Water/Capital Improvement

**SECTION 6-12**

Request permission to increase PCR-37-18 (Sub A) from \$125,000.00 to \$160,000.00

**Bid2018-247 Neptune Cold Water Meters**

Ti-Sales, Inc.  
36 Hudson Rd.  
Sudbury, MA 01776

**LAST ACTION TAKEN**

**Award (Bid):** PCR-37-18 (Sub A) approved February 22, 2018. Contract period two years from date of award.

Contract Increase Requested	\$35,000.00
Current Contract Award	\$160,000.00

Contract Period Requested	No change in contract period
Current Contract Period	March 27, 2018 through March 26, 2020



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WARWICK  
WATER DIVISION

MEMO

To: Patricia A. Peshka, Purchasing Agent

From: Daniel O'Rourke, Chief of Water Division

Date: March 1, 2019

Subject: Bid #2018-247 Cold Water Meters

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As you are aware, the Water Division has an existing contract, Bid#2018-247 for the purchase of cold water meters with Ti-Sales Inc. which expires March 26, 2020. The contract primarily covers the provision of water meters for new and existing meters for customers wishing to purchase "deduct" meters. The City Council awarded a contract for \$125,000 at the February 2018 meeting which covered the remainder of the 2018 and a portion of the 2019 fiscal years. As of this writing, the Water Division has nearly depleted its inventory of meters and is in need of an additional authorization until the expiration of the current fiscal year:

Therefore, in light of the fact that we have depleted our inventory and the expected demand in the coming months for the purchase of deduct meters, I am asking permission to increase the existing contract from \$125,000 to \$160,000. This would represent an increase of \$35,000. In order to accomplish this, I am requesting permission under Section #6-12 Alteration to Existing Contract of the Warwick Code of Ordinances to increase the aforementioned contract previously awarded to Ti-Sales, Inc.

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Provided this request is approved by the City Council, purchases will originate from budget code #84-799. Please be advised that additional purchases under this contract will be requested during fiscal year 2020 subject to availability of funding approved by the Mayor and reviewed by the City Council.

If you have any questions or need additional information, please contact me at extension 9734.

CODE: 65-250 Automotive /Mechanical Parts	\$10,000.00
65-314 Automotive/Equipment Repair	\$5,000.00

### **SECTION 6-12**

Request permission to increase PCR-62-19  
from \$20,000.00 to \$35,000.00.

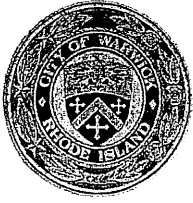
### **Bid2020-019 Hydraulic Parts & Repairs**

Tri-Power Sales & Service, Inc.  
64 Minnesota Ave.  
Warwick, RI 02886

### **LAST ACTION TAKEN**

**Award (Bid):** PCR-62-19 approved June 24, 2019 in the amount of \$20,000.00. Contract period July 1, 2019 – June 30, 2020.

Contract Increase Requested	\$15,000.00
Current Contract Award	\$20,000.00
Contract Period Requested	No change in term
Current Contract Period	July 1, 2019 – June 30, 2020



01 16 20  
CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02889  
TEL. 401-738-2003  
FAX 401-732-5208

JOSEPH J. SOLOMON  
MAYOR  
  
MATHEW J. SOLITRO  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: January 15, 2020

Re: Bid2020-019 Hydraulic Parts & Repairs

The above bid was awarded by the City Council in the amount of \$20,000 to Tri Power Sales & Service, Inc. for hydraulic parts and repairs for City vehicles and equipment. This department has nearly exhausted that amount and is requesting an increase on the bid cap. The majority of the vehicles and equipment that is serviced by the Automotive Division has miscellaneous hydraulic components on board that require repairs. This bid does not expire until June 30, 2020.

Please consider this memo a request for Sec. 6-12, alteration to contract, of the City Charter to increase the cap on the above bid in the amount of \$15,000, for a total cap of \$35,000.

(66-250 - \$10,000)

(65-314 - \$5,000)

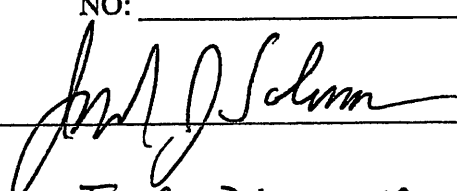
## CITY OF WARWICK

## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## RESOLUTION OF THE CITY COUNCIL

R-19-85

NO: \_\_\_\_\_

APPROVED:  MAYORDATE: June 24, 2019

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	Fiscal Year
2020 - 019	Hydraulic Parts & Repairs	<i>Tri-Power Sales &amp; Service, Inc.</i> 64 Minnesota Ave. Warwick, RI 02886	\$20,000.00	7/1/19 - 6/30/20			2020

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

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**Bid2020-019 Hydraulic Parts & Repairs**

***FY2020***

- 2 bids received

CODE: 65-314 Automotive/Equipment Repair

MANNER OF AWARD: \$20,000.00  
July 1, 2019 – June 30, 2020

RECOMMEND: Tri-Power Sales & Service, Inc.

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Tri-Power Sales & Service, Inc.  
64 Minnesota Ave.  
Warwick, RI 02886

Lawson Products, Inc.  
8770 W. Bryn Mawr Ave., Ste. 900  
Chicago, IL 60631

**Pricing as Follows**

**Continued next page**

**Bid2020-019 Hydraulic Parts & Repairs  
BID RESULTS**

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Item #	Description	TRI-POWER		LAWSON (see note 1)	
		Brand	Bid Price % off	Brand	Bid Price % off
1.	Hydraulic pump, Muncie or equivalent	Muncie	20-30	Enerpac	52
2.	Hydraulic or Air Valves, Muncie, Hydrastar, Parker or equivalent	Muncie, Hydrastar, Cross	20-30	Gates, Eaton	52
3.	Hydraulic Hoses and Fittings, Gates brand	Gates	50	Gates, Eaton	52
4.	Hydraulic Adapters, Gates or equivalent	Gates, Brennan, Dixon	50	Gates, Eaton, Brennan	52
5.	Cables and controls, Gates or equivalent	Buyers	20	No bid	No bid
6.	Electric/Hydraulic Pump, Monarch	Monarch	20	No bid	No bid
7.	Absorbent pads	No bid	No bid	Spilfyter	17
8.	Absorbent booms	No bid	No bid	Spilfyter	17
9.	Replacement parts for:				
	a. Muncie	Muncie	20	No bid	No bid
	b. Greson	Greson	20	No bid	No bid
	c. Commercial	Commercial	20	No bid	No bid
	d. Hydrastar	Hydrastar	20	No bid	No bid
	e. Vickers	Vickers	20	No bid	No bid
	f. Sundstrand	Sundstrand	20	No bid	No bid
10.	Central Grease/Auto Grease System Replacement Parts, Lincoln brand	Lincoln	20	No bid	No bid
	Labor Rates per hour/repairs	--	\$60.00	--	N/A
	Provide parts 24/7 when necessary in emergency situations	--	Yes	--	No

**Note**

1. **Deviations/Alternate Equivalents:** Lawson does not provide repairs to hydraulic pumps or valves. Lawson does have an Engineering Hotline. Lawson cannot supply parts 24/7, but can provide overnight-expedited shipping for an additional cost.

<b>Bid2020-019 Hydraulic Parts &amp; Repairs</b>									
<b>The following vendors were sent specifications</b>									
<b>VENDOR</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>EMAIL</b>				
Brookline Machine Company Dba/Cockcroft Company	90 Antwerp St.	Brighton	MA	02135					
Brookline Machine Company Dba/Cockcroft Company	333 Waterman Ave.	E. Providence	RI	02914	Gil_bmc@hotmail.com				
Devine Hydraulics, Inc.	179 Gallivan Lane	Uncasville	CT	06382	sales@dhict.com				
Hydroair Hughes	410 Harris Rd.	Smithfield	RI	02917					
Lawson Products, Inc.	8770 W. Bryn Mawr Ave., Ste. 900	Chicago	IL	60631	Carol.shea@lawsonproducts.com; imani.wouldard@lawsonproducts.com ; govsales@lawsonproducts.com				
Lift Works Corp.	41 Accord Park Dr.	Norwell	MA	02061	richard.maguire@sullivantire.com				
Michaleson Fluid Power	9 Rocky Hill Rd.	Smithfield	RI	02917	michaelson@micflu.com				
Tech Hydraulics	226 High St.	Randolph	MA	02368	mail@gorillahammers.com				
Tri-Power Sales & Service	64 Minnesota Ave.	Warwick	RI	02889	b.davis@tripowersales.com; djdavis@tripowersales.com				
Varitech Industries, Inc.	501 East Cliff Rd.	Burnsville	MN	55337					



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CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02889  
TEL. 401-738-2003  
FAX 401-732-5208

JOSEPH J. SOLOMON  
MAYOR

MATHEW J. SOLITRO  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works MS

Date: April 4, 2019

Re: Bid2020-019 Hydraulic Parts & Repairs

We have reviewed the two bids received on the above recommended award to Tri Power Sales and Service for the purchase of hydraulic parts and hydraulic repairs. The recommended cap is \$20,000.00 for the contract period. The current contract expires June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2020.

**DPW ONLY**

**SECTION 6-12**

Request permission to increase PCR-123-19  
from \$8,800.00 to \$9,030.00.

**Bid2020-071 Pest Control Services**

Griggs & Browne Co., Inc.  
175 Niantic Ave.  
Providence, RI 02907

**LAST ACTION TAKEN**

**Award (Bid):** PCR-123-19 approved September 6, 2019 in the amount of \$8,800.00, which included DPW (\$3,600.00), Parks & Rec. (\$1,200.00), and Fire (\$4,000) Contract period September 1, 2019 – August 31, 2020.

Contract Increase Requested	\$230.00
Current Contract Award	\$3,600.00 (DPW portion only)
Contract Period Requested	No change in term
Current Contract Period	September 1, 2019 – August 31, 2020

JAN 16 2020



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02889  
TEL. 401-738-2003  
FAX 401-732-5208

JOSEPH J. SOLOMON  
MAYOR

MATHEW J. SOLITRO  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *mb*

Date: January 16, 2020

Subj: Bid2020-071 Pest Control Services

The above bid was awarded by the City Council in the amount of \$3,600 for the Public Works portion. There is an additional building that requires services that was not known at the time that this bid was advertised. This department is requesting to add services for one additional building to the contract until its expiration of August 31, 2020. The vendor, Griggs and Browne, has agreed to service the building for \$28.75 per month.

Please consider this memo a request for Sec. 6-12, alteration to contract, of the City Charter to increase the cap on the above bid in the amount of \$230, for a total cap of \$3830.00 to service the occupied area of Holden School.

(66-340 - \$230)

## CITY OF WARWICK

## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## RESOLUTION OF THE CITY COUNCIL

R-19-112

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_

MAYOR

DATE: \_\_\_\_\_

*September 6, 2019*

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2020 - 071	Pest Controls Services	<i>Griggs &amp; Browne Co., Inc.</i> 175 Niantic Ave. Providence, RI 02907	\$8,800.00	9/1/2019 - 8/31/2020		

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**

**Bid2020-071 Pest Control Services**

**COPY**

- 3 bids received

CODE:	66-340 Building Maintenance/Service Contracts	\$3,600.00
	45-331 Parks & Recreations/Building Maintenance	\$1,200.00
	35-340 Fire/Service Contracts	\$4,000.00

MANNER OF AWARD: \$8,800.00  
September 1, 2019 – August 31, 2020

RECOMMEND: Griggs & Browne Co., Inc.

---

Griggs & Browne Co., Inc.  
175 Niantic Ave.  
Providence, RI 02907

Big Blue Bug Solutions  
161 O'Connell St.  
Providence, RI 02905

Citron Hygiene  
13 Linnell Circle  
Billerica, MA 01821

**Pricing as Follows**

**Continued next page**

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BID RESULTS									
ITEM #	LOCATION	ADDRESS	Griggs & Browne		Big Blue Bug		Citron Hygiene		
			MONTHLY	YEARLY	MONTHLY	YEARLY	MONTHLY	YEARLY	
Bill below locations to: Warwick Fire Department, 111 Veterans Memorial Dr., Warwick, RI 02886									
1	Station 1	111 Veterans Memorial Dr. (Including	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 163.00	\$ 1,956.00	
2	Station 2	771 Post Rd.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 150.00	\$ 1,800.00	
3	Station 3	2373 W. Shore Rd.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 105.00	\$ 1,260.00	
4	Station 4	1501 W. Shore Rd.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 105.00	\$ 1,260.00	
5	Station 5	450 Cowesett Rd.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 105.00	\$ 1,260.00	
6	Station 6	456 W. Shore Rd.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 105.00	\$ 1,260.00	
7	Station 8	1651 Post Rd.	\$ 28.75	\$ 345.00	\$ 55.00	\$ 660.00	\$ 115.00	\$ 1,380.00	
8	Station 9	314 Commonwealth Ave.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 100.00	\$ 1,200.00	
9	Station 10	225 Potowomut Ave.	\$ 28.75	\$ 345.00	\$ 45.00	\$ 540.00	\$ 100.00	\$ 1,200.00	
10	Fire Alarm	915 Sandy Lane	\$ 18.75	\$ 225.00	\$ 45.00	\$ 540.00	\$ 105.00	\$ 1,260.00	
		TOTAL YEARLY/FIRE DEPT.	ITEMS 1-10	\$ 3,450.00	ITEMS 1-10	\$ 5,880.00	ITEMS 1-10	\$ 13,836.00	
Bill below locations to: Public Works, 925 Sandy Lane, Warwick, RI 02889									
ITEM #	LOCATION	ADDRESS	MONTHLY	YEARLY	MONTHLY	YEARLY	MONTHLY	YEARLY	
11	DPW	925 Sandy Lane	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 150.00	\$ 1,800.00	
12	Water Dept.	935 Sandy Lane	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 158.00	\$ 1,896.00	
13	Police Dept.	99 Veterans Memorial Dr.	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 170.00	\$ 2,040.00	
14	City Hall	3275 Post Rd.	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 105.00	\$ 1,260.00	
15	City Hall Annex Rear	3275 Post Rd.	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 105.00	\$ 1,260.00	
16	Pilgrim Senior Ctr.	27 Pilgrim Pkwy.	\$ 38.75	\$ 465.00	\$ 85.00	\$ 1,020.00	\$ 163.00	\$ 1,956.00	
17	Buttonwoods Center	3027 West Shore Rd.	\$ 38.75	\$ 465.00	\$ 75.00	\$ 900.00	\$ 150.00	\$ 1,800.00	
18	Highway Office	190 Range Rd.	\$ 28.75	\$ 345.00	\$ 20.00	\$ 240.00	\$ 85.00	\$ 1,020.00	
		TOTAL YEARLY/DPW	ITEMS 11-18	\$ 3,600.00	ITEMS 11-18	\$ 6,660.00	ITEMS 11-18	\$ 13,032.00	
	continued next page								

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Bill below location to: Recreation Department, 885 Sandy Lane, Warwick, RI 02889									
			Griggs & Browne		Big Blue Bug		Citron Hygiene		
ITEM #	LOCATION	ADDRESS	MONTHLY	YEARLY	MONTHLY	YEARLY	MONTHLY	YEARLY	
19	Cooper Building	885 Sandy Lane	\$ 48.75	\$ 585.00	\$ 75.00	\$ 900.00	\$ 135.00	\$ 1,620.00	
		TOTAL YEARLY/RECREATION	ITEM 19	\$ 585.00	ITEM 19	\$ 900.00	ITEM 19	\$ 1,620.00	
		TOTAL YEARLY/FIRE-DPW-RECREATION	ITEMS 1-19	\$ 7,635.00	ITEMS 1-19	\$ 13,440.00	ITEMS 1-19	\$ 28,488.00	
Bill below location to: Recreation Department, 885 Sandy Lane, Warwick, RI 02889									
ITEM #	LOCATION	ADDRESS	MONTHLY	YEARLY	MONTHLY	YEARLY	MONTHLY	YEARLY	
20	Thayer Arena & McDermott Pool <i>on an as needed basis</i>	975 Sandy Lane	\$ 48.75	\$ 585.00	\$ 100.00	\$ 1,200.00	\$ 183.00	\$ 2,196.00	
	Price/sq. ft. add'l locations			\$ 0.175		\$ 0.25	Note 2	\$	
	Overtime Rate/Hour			\$ 225.00	\$200.00/hour	N/A	Note 3	\$	
	Additional fees			\$ 150.00		N/A	Note 4	\$	
			Exterior tamper-resistant bait stations per each (if needed)	\$ 20.00					
			Termit control with Sentricon bait system-per linear foot	\$ 6.00					
*	Should there be any mathematical errors, the unit price shall prevail								
Notes:									
1	Griggs & Browne Co., Inc. offers bedbug control as additional service only								
2	Price Per Square Foot: It's not possible to quantify this without additional detail								
3	Overtime Rate/Hour Pricing: \$140, based on a makred-up standard price of \$100 used in the bid.								
4	Additional fees per job: For all non-covered pests - \$150 per hour, minimum charge of \$150								

-28-



**COPY**

**JUL 19 2019**



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02889  
TEL. 401-738-2003  
FAX 401-732-5208

JOSEPH J. SOLOMON  
MAYOR

MATHEW J. SOLITRO  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: July 17, 2019

Subj: Bid2020-071 Pest Control Services

We have reviewed the three bids submitted and recommend award to Griggs and Browne Co., Inc. as the overall lowest responsible bidder with a recommended cap of \$3600.00 for pest control. The current bid expires on August 31, 2019. The new contract period is September 1, 2019 to August 31, 2020. The recommendation is for Public Works portion only.

James E. Scott  
DIRECTOR OF PARKS &  
RECREATION




**COPY**

JOSEPH J. SOLOMON  
MAYOR

CITY OF WARWICK  
DEPARTMENT OF PARKS AND RECREATION  
885 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 921-9623 • FAX (401) 732-5208

To: Pat Peshka, Purchasing Agent

From: James Scott, Director of Parks and Recreation 

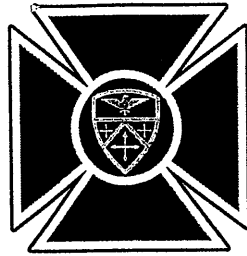
Date: 1 August 2019

Re: Bid 2020-071 Pest Control Services

We have reviewed the three bids submitted and recommend awarding the bid to Griggs and Brown, the lowest bidder, for pest control services in City buildings in the Parks and Recreation Department. The current bid expires on August 31, 2019. The new contract period will be September 1, 2019 to August 31, 2020. The recommended cap is \$1200.00.



Jason Umbenhauer  
Assistant Chief



Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

JUL 23 2019

Office: (401) 468-4044  
Fax: (401) 468-4043

**COPY**

July 22, 2019

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *Pest Control Services*, Bid#2020-071 has been carefully reviewed by the Fire Department.

Three (3) vendors submitted bids, and after evaluating pricing the following vendor has met all the specifications outlined in our request and have proposed the lowest price. Therefore, I recommend the bid be awarded to the following vendor:

**Griggs & Brown, Providence, RI**

The Fire Department has 10 buildings that require monthly pest control. The proposed yearly total for monthly treatments of all 10 buildings from this vendor was \$3,450 per year. The Fire Department also is requesting an additional \$550 as a contingency for as-needed treatment for pests that may not be covered by this monthly service.

Funding for this service will be from budget code 35-340 Service Contracts.

The current bid expires on 8/31/19 and, if approved, the new bid will have an effective date of 9/1/2019 through 8/31/2020, for an amount not to exceed \$4,000.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief

**Bid2020-206 Inspection of the Lincoln Avenue Transmission Main**

- 2 bids received

CODE: 84-799 Water Department/Capital Improvement

MANNER OF AWARD: \$241,250.00  
One time purchase

RECOMMEND: R.P. Iannuccillo & Sons Construction Co.

---

R.P. Iannuccillo & Sons Construction Co.  
70 Calverly Street  
Providence, RI 02908

Dewcon Inc.  
PO Box 439  
Basking Ridge, NJ 07920

**Pricing as follows**

**PLEASE COMPLETE THIS PAGE SUBMIT WITH YOUR BID**

**Bid2020-206 Inspection of the Lincoln Avenue Transmission Main  
SCHEDULE OF PRICING**

ITEM NO.	ITEMS OF WORK	UNITS	ESTIMATED QUANTITIES	R.P. Iannuccillo & Sons Construction Co.		
				UNIT PRICES BID		
				WORDS**	FIGURES	AMOUNTS*
1	Televising of Lincoln Avenue	LF	2250	Ninety Four Dollars	\$94.00	\$211,500.00
2	Traffic Control and Barriers	LS	1	Four Thousand Five Hundred Dollars	\$4,500.00	\$4,500.00
3	Police Allowance	LS	1	Two Thousand Five Hundred and 00/100 Dollars	\$2,500.00	\$2,500.00
4	Testing Allowance	LS	1	Five Thousand and 00/100 Dollars	\$5,000.00	\$5,000.00
5	Earth Excavation Below Grade	CY	10	Twenty Five Dollars	\$25.00	\$250.00
6	Gravel Borrow	CY	10	Fifty Dollars	\$50.00	\$500.00
7	Crushed Stone	CY	10	Fifty Dollars	\$50.00	\$500.00
8	Rock Excavation	CY	10	One Hundred and Fifty Dollars	\$150.00	\$1,500.00
9	Exploratory Excavation	EA	6	Two Thousand Five Hundred and 00/100 Dollars	\$2,500.00	\$15,000.00
	<b>ESTIMATED TOTAL BID PRICE</b>			<b>Two Hundred Forty One Thousand</b>		<b>\$241,250.00</b>

Continued next page

**PLEASE COMPLETE THIS PAGE SUBMIT WITH YOUR BID**

**Bid2020-206 Inspection of the Lincoln Avenue Transmission Main  
SCHEDULE OF PRICING**

DEDUCT BID ALTERNATES				R.P. Iannuccillo & Sons Construction Co.		
ITEM NO.	ITEMS OF WORK	UNITS	ESTIMATED QUANTITIES	UNIT PRICES BID		
				WORDS**	FIGURES	AMOUNTS*
A	Estimated Total Bid Price (from prior page)	LS	1	Two Hundred Forty One Thousand Two Hundred and Fifty Dollars	\$241,250.00	\$241,250.00
B	Reduction of Televising	LF	300	One Hundred Thirty Dollars	\$130.00	\$39,000.00
C	Reduction of Exploratory Excavation	EA	3	Two Thousand Dollars	\$2,000.00	\$6,000.00
D	Removal of Testing Allowance	LS	1	Five Thousand and 00/100 Dollars	\$5,000.00	\$5,000.00
<b>TOTAL BID PRICE MINUS ALL ALTERNATIVES</b>				One Hundred Ninety One Thousand Two Hundred Fifty Dollars		

\* The Bidder is requested to fill in computed "Amounts" in Figures - In case of a discrepancy between Unit Prices Bid written in Words and the Unit Prices Bid written in Figures, the Unit Prices Bid written in Words will govern. In case of a discrepancy between the Unit Prices Bid and Amounts, the Unit Prices Bid will govern.

\*\* Write in Words the lump sum bid unit price in the column provided for Unit Prices Bid in Words, and write in Figures the calculated bid in the column headed "Amounts".

**IMPORTANT:**

The Contractor agrees that he will start work no later than ten (10) calendar days after date of executing contract. All work shall be completed within 120 calendar days from date of Notice to Proceed.

Bidders are to fill out all bid alternates, refer to Section 01025 for description of the alternates. If the Total Bid Price form this page is higher than the funds available for the work, alternates shall be deducted in the order presented above until a contract amount is reached that is at or below the funds available for the work.

Bidders are notified that there is a non-mandatory pre-bid meeting to be held on **Friday, October 25, 2019, 11:00 AM** at the Warwick City Hall, 3275 Post Road, Warwick, RI. Site visits to each site will commence immediately following the meeting. Site visits will also show access to several of the sites. No other site visits will occur during bidding.

**PLEASE COMPLETE THIS PAGE SUBMIT WITH YOUR BID**

**Bid2020-206 Inspection of the Lincoln Avenue Transmission Main  
SCHEDULE OF PRICING**

ITEM NO.	ITEMS OF WORK	UNITS	ESTIMATED QUANTITIES	Dewcon Inc.		
				UNIT PRICES BID		
				WORDS**	FIGURES	AMOUNTS*
1	Televising of Lincoln Avenue	LF	2250	One Hundred Thirty One Dollars	\$131.00	\$294,750.00
2	Traffic Control and Barriers	LS	1	One Thousand Dollars	\$1,000.00	\$1,000.00
3	Police Allowance	LS	1	Two Thousand Five Hundred and 00/100 Dollars	\$2,500.00	\$2,500.00
4	Testing Allowance	LS	1	Five Thousand and 00/100 Dollars	\$5,000.00	\$5,000.00
5	Earth Excavation Below Grade	CY	10	One Hundred Dollars	\$100.00	\$1,000.00
6	Gravel Borrow	CY	10	Forty Dollars	\$40.00	\$400.00
7	Crushed Stone	CY	10	Forty Dollars	\$40.00	\$400.00
8	Rock Excavation	CY	10	One Dollar	\$1.00	\$10.00
9	Exploratory Excavation	EA	6	Thirteen Thousand Dollars	\$13,000.00	\$78,000.00
	<b>ESTIMATED TOTAL BID PRICE</b>			Three Hundred Eighty-Three Thousand Sixty dollars		
						\$383,060.00

**Continued next page**

**PLEASE COMPLETE THIS PAGE SUBMIT WITH YOUR BID**

**Bid2020-206 Inspection of the Lincoln Avenue Transmission Main  
SCHEDULE OF PRICING**

DEDUCT BID ALTERNATES			Dewcon Inc.		
ITEM NO.	ITEMS OF WORK	UNITS	ESTIMATED QUANTITIES	UNIT PRICES BID	
				WORDS**	FIGURES
A	Estimated Total Bid Price (from prior page)	LS	1	Three Hundred Eighty-Three Thousand Sixty dollars	\$383,060.00
B	Reduction of Televising	LF	300	Forty-Three Dollars and Seventy-Five Cents	\$13,125.00
C	Reduction of Exploratory Excavation	EA	3	Thirteen Thousand Dollars	\$39,000.00
D	Removal of Testing Allowance	LS	1	Five Thousand and 00/100 Dollars	\$5,000.00
<b>TOTAL BID PRICE MINUS ALL ALTERNATIVES</b>			Three Hundred Twenty Five Thousand Nine Hundred Thirty Five Dollars		\$325,935.00

\* The Bidder is requested to fill in computed "Amounts" in Figures - In case of a discrepancy between Unit Prices Bid written in Words and the Unit Prices Bid written in Figures, the Unit Prices Bid written in Words will govern. In case of a discrepancy between the Unit Prices Bid and Amounts, the Unit Prices Bid will govern.

\*\* Write in Words the lump sum bid unit price in the column provided for Unit Prices Bid in Words, and write in Figures the calculated bid in the column headed "Amounts".

**IMPORTANT:**

The Contractor agrees that he will start work no later than ten (10) calendar days after date of executing contract. All work shall be completed within 120 calendar days from date of Notice to Proceed.

Bidders are to fill out all bid alternates, refer to Section 01025 for description of the alternates. If the Total Bid Price form this page is higher than the funds available for the work, alternates shall be deducted in the order presented above until a contract amount is reached that is at or below the funds available for the work.

Bidders are notified that there is a non-mandatory pre-bid meeting to be held on **Friday, October 25, 2019, 11:00 AM** at the Warwick City Hall, 3275 Post Road, Warwick, RI. Site visits to each site will commence immediately following the meeting. Site visits will also show access to several of the sites. No other site visits will occur during bidding.



Bid2020-206 Inspection of the Lincoln Avenue Transmission Main						
The following vendors were sent specifications.						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Biszko Contracting Corp	20 Development St.	Fall River	MA	02721	jdiamond@biskocorp.com	
Boyle & Fogarty	2 Industrial Dr. South Unit 1	Smithfield	RI	02917	john@boyleandfogarty.com	
BSI Overland Engineering	66 Pleasant St.	Pembroke	MA	02359	jnoone@bsieng.com	
Cardi Corp	400 Lincoln Ave.	Warwick	RI	02888	wclarke@cardi.com	
CB Utility Co.	99 Tupelo St.	Bristol	RI	02809	info@cb-utility.com	
D'Ambra Construction	80 Centre of New England Blvd.	Coventry	RI	02816	info@d-ambra.com	
Dewcon, Inc.	PO Box 439	Basking Ridge	NJ	07920	dewconinc@yahoo.com	
Equality Construction Works, Inc.	37F Lark Industrial Pkwy.	Greenville	RI	02828	karen@equalityconstructionworks.co	
John Rocchio Corp.	20 Lark Industrial Dr.	Greenville	RI	02828	m	
Parkside Utility Construction	123 King Philip St.	Providence	RI	02909	msarrasin@johnrochio.com	
Pure Technologies					msimas@parksidetail.com	
R.P/ Iannucillo & Sons	25 Arline St.	Providence	RI	02908	jeffrey.zdrojewski@puretechltd.com	
RT Nunes and Sons	41 Industrial Lane Unit 1	West Warwick	RI	02893	brian@rpiannucillo.com	
Zoppo Construction	160 Old Maple St.	Stoughton	MA	02072	jared@rtnunes.com	
					dzoppo@zoppo.com.	
					ldolan@zoppo.com	

**DANIEL P. O'ROURKE**  
DIVISION CHIEF


**MICHAEL S. ST. PIERRE**  
BUSINESS MANAGER/  
FINANCIAL ANALYST



**JOSEPH J. SOLOMON**  
MAYOR

**CITY OF WARWICK**  
**DEPARTMENT OF PUBLIC WORKS**  
**DIVISION OF WATER**  
935 SANDY LANE • WARWICK, RHODE ISLAND 02889  
Tel (401) 738-2008 • Fax (401) 732-0616

January 13, 2020

To: Patricia Peshka, Purchasing Agent  
From: Daniel O'Rourke, Chief of Water Division   
Subject: Bid # 2020 – 206 Inspection of Lincoln Avenue Transmission Line

As you are aware, the Water Division went out to bid for the inspection on one of our major transmission mains in the past few months. The purpose of this work is to provide a comprehensive condition assessment of approximately 2,250 feet of 24 and 30-inch cast iron pipe (CIP) and ductile iron pipe (DIP) transmission main utilizing what is known as the SAHARA PLATFORM. This technology detects acoustic activity associated with leaks or pockets of trapped air and potential structural defects via CCTV in pressurized water pipelines of all types of construction types and materials.

What makes this unique from other systems? The system is inserted into a live pipeline through a series of live "taps" with a minimum diameter of 2-inches using the insertion assembly. The sensor is propelled by the water flow using a "drag chute" that carries the sensor head through the pipe for distances up to 6,000 feet per insertion as the data cable is unrolled from the cable drum. Leaks can be detected as small as 0.01 gallons per minute under pressure conditions.

In order to accomplish this goal, the Water Division is seeking to hire a general contractor who will provide the required excavation and water work on the transmission main and utilizing the specified SAHARA PLATFORM. Bid specifications were mailed and/or emailed to twelve contractors seeking bid proposals. Only two contractors responded to this request. Bid prices ranged from \$241,250.00 to \$383,080.00. In addition, depending on whether the Water division would recommend the deduct alternatives, the bid prices would be reduced to a range of \$191,250.00 to 325,395.00.

The Water Division retained our engineering consultant Stantec Consulting Services, Inc. to prepare bid specifications and review the proposals received through a competitive bid process. It is the collective opinion of our consultant our staff that RP Iannucillo and Sons Construction Company has submitted a properly executed low bid pursuant to the bid specifications. For your information, this company has been in business for over 35 years and is in good standing. They are known for their work in underground utilities, specifically rehabilitation and construction of water and wastewater infrastructure.

In addition, a check of some local references revealed that they have successfully performed various water and sewer projects, including such specific services as live large water main tapping, televising of water mains and deep sensitive excavations. In fact, the Providence Water Supply Board and the Warwick Sewer Authority have recently utilized this company and have deemed them highly competent, reliable, and professional on similar projects.

I have attached a bid tabulation completed by our engineering consultant detailing the various work items and specific pricing. As you will observe, there are various bid alternatives which we included, which depending on the status of the 102" line either being in service will allow us to eliminate some of the exploratory excavation and televising. In short, if the transmission main has normal flow and pressure, it would allow us to eliminate a portion of the full scope of work. As of this writing, the lower portion of the 102" Providence Water Supply Board aqueduct will not be restored until mid-March, thus necessitating the need for all entry points into the live water main.

Therefore, in light of our extensive review of the proposals, I am recommending the bid be awarded to RP Iannuccillo and Sons Construction Company for an amount not to exceed \$241,250.00. This is a one-time purchase which will originate from budget code #84-799.

If you have any questions or need additional clarification, please contact me at extension 9734.

Cc: Mathew Solitro – Director of Public Works  
Terry Dipetrillo – Water Division Program Manager  
Michael St. Pierre – Water Division Business Manager

BID 2020-206 Inspection of the Lincoln Avenue Transmission Main  
City of Warwick  
BID TABULATION  
BID OPENING: November 8, 2019 AT 11:00 AM

			Engineer's Estimate		R.P. Iannuccillo & Sons Construction Co. 70 Calverly St. Providence, RI 02908 401-640-9443		Dewcon Inc. PO Box 439 Basking Ridge, NH 07920 908-835-5710	
No.	Item of Work	Qty Units	\$ Per Unit	Total	\$ Per Unit	Total	\$ Per Unit	Total
1	Televising of Lincoln Avenue	2250 LF	\$ 43.00	\$ 96,750.00	\$ 94.00	\$ 211,500.00	\$ 131.00	\$ 294,750.00
2	Traffic Control and Barriers	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 1,000.00	\$ 1,000.00
3	Police Allowance	1 LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
4	Testing Allowance	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
5	Earth Excavation Below Grade	10 CY	\$ 50.00	\$ 500.00	\$ 25.00	\$ 250.00	\$ 100.00	\$ 1,000.00
6	Gravel Borrow	10 CY	\$ 45.00	\$ 450.00	\$ 50.00	\$ 500.00	\$ 40.00	\$ 400.00
7	Crushed Stone	10 CY	\$ 40.00	\$ 400.00	\$ 50.00	\$ 500.00	\$ 40.00	\$ 400.00
8	Rock Excavation	10 CY	\$ 100.00	\$ 1,000.00	\$ 150.00	\$ 1,500.00	\$ 1.00	\$ 10.00
9	Exploratory Excavation	6 EA	\$ 9,750.00	\$ 58,500.00	\$ 2,500.00	\$ 15,000.00	\$ 13,000.00	\$ 78,000.00
<b>A. ESTIMATED TOTAL BID PRICE</b>				<b>\$ 170,100.00</b>		<b>\$ 241,250.00</b>		<b>\$ 383,060.00</b>
B.	Reduction of Televising	300 LF	\$ 34.00	\$ 10,200.00	\$ 130.00	\$ 39,000.00	\$ 43.75	\$ 13,125.00
C.	Reduction of Exploratory Excavation	3 EA	\$ 8,500.00	\$ 25,500.00	\$ 2,000.00	\$ 6,000.00	\$ 13,000.00	\$ 39,000.00
D.	Removal of Testing Allowance	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>TOTAL BID PRICE MINUS ALTERNATIVES</b>				<b>\$ 129,400.00</b>		<b>\$ 191,250.00</b>		<b>\$ 325,935.00</b>

**Bid2020-249A City of Warwick (District 6) Gasoline, Low Sulfur Diesel  
& Ultra Low Sulfur Diesel Fuel**

- 4 bids received

**DPW ONLY**

CODE: 65-220 Automotive—Gasoline

MANNER OF AWARD: \$850,000.00  
April 10, 2020 – April 9, 2021

RECOMMEND: Dennis K. Burke, Inc.

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Roberts Energy, LLC  
237 Albany St.  
Springfield, MA 01104

Dennis K. Burke, Inc.  
555 Constitution Dr.  
Taunton, MA 02780

Sprague Operating Resources, LLC  
185 International Dr.  
Portsmouth, NH 03801

Santa Buckley Energy, Inc.  
154 Admiral St.  
Bridgeport, CT 06605

**Pricing as follows**

Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur Diesel Ultra Low Sulfur Diesel Fuel  
RESULTS

ITEM #	DESCRIPTION	Roberts Energy, LLC	Dennis K. Burke, Inc.	Sprague Operating Resources, LLC	Santa Buckley Energy, Inc.
<b>1</b>	<b>Unleaded</b>				
	FIRE				
	POLICE				
	DPW	0.04	0.0372	0.0894	0.1545
	SEWER	0.24	0.2092		
<b>2</b>	<b>Plus Unleaded</b>				
	FIRE				
	POLICE	0.035	0.0692	0.0509	0.125
	DPW				
	SEWER				
<b>3</b>	<b>Winter Diesel</b>				
	FIRE		0.1492		
	POLICE				
	DPW		0.0372	0.0399	
	SEWER		0.2392		
<b>4</b>	<b>New Ultra Diesel</b>				
	FIRE	0.24	0.1492		
	POLICE				
	DPW	0.04	0.0372	0.0654	0.1175
	SEWER		0.2392		

Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur & Ultra Low Sulfur Diesel Fuel					
The following vendors were sent specifications					
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS
Dennis K. Burke, Inc.	284 Eastern Ave.	Chelsea	MA	02150	joe.cote@burkeoil.com; mark.pszeniczny@burkeoil.com; pricingdesk@burkeoil.com; bids@burkeoil.com
Diesel Direct, Inc.	74 Maple St.	Stoughton	MA	02072	ken.whalley@dieseldirect.com; info@dieseldirect.com
Direct Energy Business Marketing LLC	194 Wood Ave South 2nd Floor	Iselin	NJ	08830	deborah.justin@directenergy.com
East River Energy	401 Soundview Rd./PO Box 388	Guilford	CT	06457	jmh@eastriverenergy.com;
Ginger's Oil	110 Oak St., PO Box 1427	Westerly	RI	02891	gingersoil@verizon.net
Global Montello Group, LLC	800 South St.	Waltham	MA	02454	kyoung@globalp.com; bids@globalp.com
Mansfield Energy CO	1025 Airport Pkwy. SW	Gainesville	GA	30501	bross@mansfieldoil.com; mocbids@mansfieldoil.com; bhammond@mansfieldoil.com; jtittle@mansfieldoil.com; info@mansfieldoil.com
Peterson's Oil Service, Inc.	75 Crescent St.	Worcester	MA	01605	wrenzi@petersonoil.com
Petroleum Traders Corp.	7120 Pointe Inverness Way	Ft. Wayne	IN	46804	karnold@petroleumtraders.com
Robert's Energy LLC	237 Albany ST.	Springfield	MA	01105	mdusseault@robertsNRG.com; RALger@robertsNRG.com
Santa Buckley Energy, Inc.	154 Admiral St./PO Box 1141	Bridgeport	CT	06601	johanson@santaenergy.com; oconnorb@santaenergy.com; petowd@santaenergy.com; kellys@santaenergy.com
Santoro Oil	101 Corliss St	Providence	RI	02904	info@santoroil.com
Sprague Operating Resources	185 International Dr.	Portsmouth	NH	03801	contractngmt@spragueenergy.com comfuelnet@aol.com;
Superior Plus Energy	31 Hylestead St.	Providence	RI	02905	aodell@superiorplusenergy.com; dawn_lapierre@superiorplusenergy.com; Mike_ORourke@superiorplusenerg y.com
Superior Plus Energy Services	1870 S. Winton Rd., Ste. 200	Rochester	NY	14618	pwelker@superiorpropane.com

JAN 15 2020



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02889  
TEL. 401-738-2003  
FAX 401-732-5208

JOSEPH J. SOLOMON  
MAYOR

MATHEW J. SOLITRO  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Public Works Director *ms*

Date: January 15, 2020

Subj: Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur Diesel, Ultra Low Sulfur Diesel Fuel

We have reviewed the four bids submitted for the above and recommend award to Dennis K. Burke, Inc. for the delivery of unleaded and diesel fuel for the Public Works Department. This vendor offered the lowest increment over the daily posted price, making them the lowest bidder. This request is only for the Department of Public Works.

The current bid expires on April 9, 2020. The new contract period will be April 10, 2020 to April 9, 2021. The recommended cap is \$850,000.00 for a one-year period.

(Code 65-220 - \$850,000)



**Bid2020-249B City of Warwick (District 6) Gasoline, Low Sulfur Diesel  
& Ultra Low Sulfur Diesel Fuel**

- 4 bids received

**POLICE ONLY**

CODE: 30-220 Police Department–Gasoline

MANNER OF AWARD: \$320,000.00  
April 10, 2020 – April 9, 2021

RECOMMEND: Roberts Energy, LLC

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Roberts Energy, LLC  
237 Albany St.  
Springfield, MA 01104

Dennis K. Burke, Inc.  
555 Constitution Dr.  
Taunton, MA 02780

Sprague Operating Resources, LLC  
185 International Dr.  
Portsmouth, NH 03801

Santa Buckley Energy, Inc.  
154 Admiral St.  
Bridgeport, CT 06605

**Pricing as follows**

Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur Diesel Ultra Low Sulfur Diesel Fuel  
RESULTS

ITEM #	DESCRIPTION	Roberts Energy, LLC	Dennis K. Burke, Inc.	Sprague Operating Resources, LLC	Santa Buckley Energy, Inc.
<b>1</b>	<b>Unleaded</b>				
	FIRE				
	POLICE				
	DPW	0.04	0.0372	0.0894	0.1545
	SEWER	0.24	0.2092		
<b>2</b>	<b>Plus Unleaded</b>				
	FIRE				
	POLICE	0.035	0.0692	0.0509	0.125
	DPW				
	SEWER				
<b>3</b>	<b>Winter Diesel</b>				
	FIRE		0.1492		
	POLICE				
	DPW		0.0372	0.0399	
	SEWER		0.2392		
<b>4</b>	<b>New Ultra Diesel</b>				
	FIRE	0.24	0.1492		
	POLICE				
	DPW	0.04	0.0372	0.0654	0.1175
	SEWER		0.2392		

Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur & Ultra Low Sulfur Diesel Fuel						
The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Dennis K. Burke, Inc.	284 Eastern Ave.	Chelsea	MA	02150	joe.cote@burkeoil.com; mark.pszeniczy@burkeoil.com; pricingdesk@burkeoil.com; bids@burkeoil.com	
Diesel Direct, Inc.	74 Maple St.	Stoughton	MA	02072	ken.whalley@dieseldirect.com; info@dieseldirect.com	
Direct Energy Business Marketing LLC	194 Wood Ave South 2nd Floor	Iselin	NJ	08830	deborah.justin@directenergy.com	
East River Energy	401 Soundview Rd./PO Box 388	Guilford	CT	06457	jmh@eastriverenergy.com;	
Ginger's Oil	110 Oak St., PO Box 1427	Westerly	RI	02891	gingersoil@verizon.net	
Global Montello Group, LLC	800 South St.	Waltham	MA	02454	kyoung@globalp.com; bids@globalp.com	
Mansfield Energy 47 -	1025 Airport Pkwy. SW	Gainesville	GA	30501	bross@mansfieldoil.com; mcbids@mansfieldoil.com; bhammond@mansfieldoil.com; jittle@mansfieldoil.com; info@mansfieldoil.com	
Peterson's Oil Service, Inc.	75 Crescent St.	Worcester	MA	01605	wrenzi@petersonoil.com	
Petroleum Traders Corp.	7120 Pointe Inverness Way	Ft. Wayne	IN	46804	karnold@petroleumtraders.com	
Robert's Energy LLC	237 Albany ST.	Springfield	MA	01105	mdusseault@robertsNRG.com; RALger@robertsNRG.com	
Santa Buckley Energy, Inc.	154 Admiral St./PO Box 1141				johnsonl@santaenergy.com; oconnorb@santaenergy.com; petowd@santaenergy.com; kellys@santaenergy.com	
Santoro Oil	101 Corliss St	Providence	RI	02904	info@santoroil.com	
Sprague Operating Resources	185 International Dr.	Portsmouth	NH	03801	contractmgmt@spragueenergy.com comfuelnet@aol.com;	
Superior Plus Energy	31 Hylestead St.				aodell@superiorplusenergy.com; dawn_lapierre@superiorplusenergy.com;	
Superior Plus Energy Services	1870 S. Winton Rd., Ste. 200	Providence	RI	02905	Mike_ORourke@superiorplusenergy.com	
		Rochester	NY	14618	pwelker@superiorpropane.com	

CITY OF WARWICK

Colonel Rick J. Rathbun  
Chief of Police

Joseph J. Solomon  
Mayor



JAN 16 2020

Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

January 16, 2020

Mrs. Patricia A. Peshka, Purchasing Agent  
Warwick City Hall  
3275 Post Road  
Warwick, RI 02886

Re: Bid # 2020-249 Gasoline and Low Sulfur Diesel Fuel

Dear Mrs. Peshka,

The department has reviewed the four (4) bids received for Bid # 2020-249 Gasoline.

Per the recommended octane requirements for our police vehicle fleet as established by the Ford Motor Vehicle Company, the police department's bids are for unleaded-plus gasoline only.

The vendors who submitted qualified bid responses for the police department included:

Robert's Energy LLC, 237 Albany Street, Springfield, MA 01105  
Sprague Operating Resources LLC, 185 International Drive, Portsmouth, NH 03801  
Santa Buckley Energy Inc. 154 Admiral Street, Bridgeport, CT 06604  
Dennis K. Burke, Inc., 284 Eastern Avenue, Chelsea, MA 02150

Based on the bids submitted, the Department recommends awarding the bid to the lowest qualified bidder which is Roberts Energy, LLC of Springfield, MA who bid at plus .035 cents per gallon calculated from the lowest daily terminal unbranded gasoline low rack price with nonexempt taxes included prior to their added markup.

The current contract in place expires on April 9, 2020.

Funding for purchases under this bid would be allocated from the department's current operating budget, code #30-220 "Gasoline."

The department requests authorization to expend funds not to exceed \$320,000.00 during the term of contract, which is for one (1) year from April 10, 2020 thru April 9, 2021.

Respectfully,

  
Major Lori Michailides  
Administrative Bureau Commander

**Bid2020-249C City of Warwick (District 6) Gasoline, Low Sulfur Diesel  
& Ultra Low Sulfur Diesel Fuel**

- 4 bids received

**FIRE ONLY**

CODE: 35-221 Fire Department–Diesel Fuel

MANNER OF AWARD: \$148,000.00  
April 10, 2020 – April 9, 2021

RECOMMEND: Dennis K. Burke, Inc.

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Roberts Energy, LLC  
237 Albany St.  
Springfield, MA 01104

Dennis K. Burke, Inc.  
555 Constitution Dr.  
Taunton, MA 02780

Sprague Operating Resources, LLC  
185 International Dr.  
Portsmouth, NH 03801

Santa Buckley Energy, Inc.  
154 Admiral St.  
Bridgeport, CT 06605

**Pricing as follows**

Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur Diesel Ultra Low Sulfur Diesel Fuel  
RESULTS

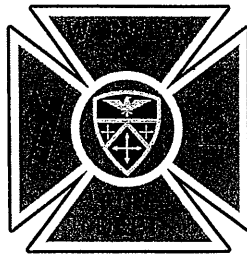
ITEM #	DESCRIPTION	Roberts Energy, LLC	Dennis K. Burke, Inc.	Sprague Operating Resources, LLC	Santa Buckley Energy, Inc.
<b>1</b>	<b>Unleaded</b>				
	FIRE				
	POLICE				
	DPW	0.04	0.0372	0.0894	0.1545
	SEWER	0.24	0.2092		
<b>2</b>	<b>Plus Unleaded</b>				
	FIRE				
	POLICE	0.035	0.0692	0.0509	0.125
	DPW				
	SEWER				
<b>3</b>	<b>Winter Diesel</b>				
	FIRE		0.1492		
	POLICE				
	DPW		0.0372	0.0399	
	SEWER		0.2392		
<b>4</b>	<b>New Ultra Diesel</b>				
	FIRE	0.24	0.1492		
	POLICE				
	DPW	0.04	0.0372	0.0654	0.1175
	SEWER		0.2392		

VENDORS Fuel

Bid2020-249 City of Warwick (District 6) Gasoline, Low Sulfur & Ultra Low Sulfur Diesel Fuel						
The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Dennis K. Burke, Inc.	284 Eastern Ave.	Chelsea	MA	02150	joe.cote@burkeoil.com; mark.pszeniczny@burkeoil.com; pricingdesk@burkeoil.com; bids@burkeoil.com	
Diesel Direct, Inc.	74 Maple St.	Stoughton	MA	02072	ken.whalley@dieseldirect.com; info@dieseldirect.com	
Direct Energy Business Marketing LLC	194 Wood Ave South 2nd Floor	Iselin	NJ	08830	deborah.justin@directenergy.com	
East River Energy	401 Soundview Rd./PO Box 388	Guilford	CT	06457	jmh@eastriverenergy.com;	
Ginger's Oil	110 Oak St., PO Box 1427	Westerly	RI	02891	gingersoil@verizon.net	
Global Montello Group, LLC	800 South St.	Waltham	MA	02454	kyoung@globalp.com; bids@globalp.com	
Mansfield Energy	1025 Airport Pkwy. SW	Gainesville	GA	30501	bross@mansfieldoil.com; mobids@mansfieldoil.com; bhammond@mansfieldoil.com; jittle@mansfieldoil.com; info@mansfieldoil.com	
Peterson's Oil Service, Inc.	75 Crescent St.	Worcester	MA	01605	wrenzi@petersonoil.com	
Petroleum Traders Corp.	7120 Pointe Inverness Way	Ft. Wayne	IN	46804	karnold@petroleumtraders.com	
Robert's Energy LLC	237 Albany ST.	Springfield	MA	01105	mdusseault@robertsNRG.com; RALger@robertsnrg.com	
Santa Buckley Energy, Inc.	154 Admiral St./PO Box 1141				johsonl@santaenergy.com; oconnorb@santaenergy.com; petowd@santaenergy.com; kellys@santaenergy.com	
Santoro Oil	101 Corliss St	Bridgeport	CT	06601	info@santoroil.com	
Sprague Operating Resources	185 International Dr.	Providence	RI	02904	contractmgmt@spragueenergy.com	
Superior Plus Energy	31 Hylestead St.	Portsmouth	NH	03801	comfuelnet@aol.com; aodell@superiorplusenergy.com; dawn_lapierre@superiorplusenergy.com;	
Superior Plus Energy Services	1870 S. Winton Rd., Ste. 200	Providence	RI	02905	Mike_ORourke@superiorplusenerg y.com	
		Rochester	NY	14618	pweiker@superiorpropane.com	



Jason Umbenhauer  
Assistant Chief



Office: (401) 468-4044  
Fax: (401) 468-4043

JAN 16 2020

Warwick Fire Department  
111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

January 16, 2020

Patricia Peshka  
Purchasing Agent  
City of Warwick

The bid for *City of Warwick (District 6) Gasoline, Low Sulfur Diesel & Ultra Low Sulfur Diesel Fuel, Bid#2020-249* has been carefully reviewed by the Fire Department.

Four (4) vendors submitted bids, with only two (2) of the vendors submitting bids for Ultra Low Sulfur Diesel for the Fire Department. After evaluating pricing, the following vendor has met all the specifications outlined in our request and have proposed the lowest price. Therefore, I recommend the bid be awarded to the following vendor for Item #4 fire Department Only.

**Dennis K. Burke, Taunton MA**

Dennis K. Burke submitted a bid price of \$0.1492 increment over the daily unbranded low rack price, based on the Oil Price Daily provided by Oil Price Information Service (OPIS) Port of Providence. Funding for this service will be from budget code 35-221 Diesel Fuel.

The current bid expires on 4/9/2020 and, if approved, the new bid will have an effective date of 4/10/2020 through 4/9/2021, for an amount not to exceed \$148,000. Of these budgeted funds, \$37,00 will come from FY20 and \$111,000 will come from FY21 based on previous years usage.

Please contact me should you have any questions.

Jason Umbenhauer  
Assistant Chief



**Bid2020-251 Healthcare Dependent Eligibility Audit**

- 2 bids received

CODE: 18-400 Finance Administration–Contingency

MANNER OF AWARD: \$19,850.00  
One year from date of award

RECOMMEND: Part D Advisors, Inc.

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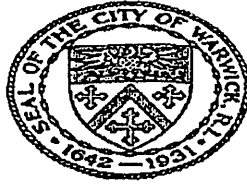
Mercer  
99 High Street  
Boston, MA 02110

Part D Advisors, Inc.  
17199 N Laurel Park Drive, Suite 400  
Livonia, MI 48152

	Mercer	Part D Advisors, Inc.
Cost for this services as outlined in this RFP Lump Sum Amount for Audit	\$22,000.00	\$19,850.00
Any Additional Costs	None	None
Total Cost	\$22,000.00	\$19,850.00

RFP2020-251 Healthcare Dependent Eligibility Audit						
The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAILS	
Advantage Benefits	78 Pleasant St.	Worcester	MA	01609	bill@advantagebenefits.com	
Cook & Company	1025 Plain St./PO Box 1068	Marshfield	MA	02050	pkenney@cookandcompany.com ; rmcnamee@cookandcompany.com	
Cranston Insurance Associates, Inc.	PO Box 20364	Cranston	RI	02920	bob@cranstoninsurance.com	
Arthur J. Gallagher & Co.	300 Centerville Rd., Ste. 100	Warwick	RI	02886		
Group Benefits Strategies	11 Midstate Dr., Ste. 200	Auburn	MA	01501	ksharry@gbs-consult.com	
The Hilb Group of NE d/b/a Cornerstone Group	931 Jefferson Blvd., Ste. 3001	Warwick	RI	02886	rcalise@hilbgroup.com	
Legacy Benefit Advisors	275 Natick Rd., Ste. 900	Warwick	RI	02886	kdemty@lbari.com ; rdumais@lbari.com	
LifePlus Insurance Agency	475 School St. Ste. 5	Marshfield	MA	02050	peter@lpins.com	
Marsh & McLennan Agency, LLC	50 Park Row West, Ste. 102	Providence	RI	02903	steve.moran@marshmma.com	
Mercer	99 High Street	Boston	MA	02110	matthew.c.pukel@mercer.com	
Milliman, Inc.	80 Lamberton Rd.	Windsor	CT	06095	Bill.thompson@milliman.com	
Part D Advisors, Inc.	17199 N. Laurel Park Drive Suite 400	Livonia	MI			
Starkweather & Shepley Insurance Brokerage d/b/a Claim Strategies	60 Catamore Blvd.	E. Providence	RI	02914	jarnold@claimstrategies.com	
Stop Loss Insurance Services	100 Front Street, Suite 610	Worcester	MA	01608	mford@americanstoploss.com ; krosati@americanstoploss.com	
Sylvia Group	500 Faunce Corner Rd., Bldg. 100, Ste. 120	Dartmouth	MA	02747	jbesse@sylviaigroup.com	
The Segal Co.	116 Huntington Ave.	Boston	MA	02116	rghazarian@segaladvisors.com ; jtimin@segalco.com	
USI Insurance Services, LLC	5700 Post Rd./PO Box 1158	E. Greenwich	RI	02818	Samuel.slade@usi.biz	
USI Insurance Services, LLC	475 Kilvert Ste. Ste. B205	Warwick	RI	02886	david.glade@usi.com	

JAN 10 2020



Jean Bouchard  
Personnel Director

Joseph J. Solomon  
Mayor

CITY OF WARWICK  
DIVISION OF PERSONNEL  
3275 POST ROAD - WARWICK, RHODE ISLAND 02886  
Tel (401) 738-2011 – Fax (401) 732-7636  
T.D.D. (401) 739-9150

**TO:** Honorable City Council  
**FROM:** Jean Bouchard, Director of Personnel  
**DATE:** January 11, 2020  
**SUBJECT:** Healthcare Dependent Eligibility Audit Bid 2020-251

As you are aware, the City recently went out to bid for a Healthcare Dependent Eligibility Audit. This is a new bid and the RFP is to contract a Health Care Consultant to perform an audit on all employees and retiree's to obtain information about any ineligible dependent participants on the City's Health Care plan. The original bid 2020-184 had to be re-bid because after the bid was opened and reviewed it was determined that none of the bidders met the specifications. Therefore those bids were rejected and the RFP was revised and resent to purchasing to advertise with the new specifications.

The Healthcare Dependent Eligibility Audit will verify the eligibility of all employee and retiree dependents covered by the City's healthcare plans. The consultant will provide all necessary notices to employees, document verification, and a live call center available to provide assistance to employees in the verification process. The average eligibility audit achieve a minimum 2% of ineligible dependents which should produce savings to the City that exceeds the cost of this contract. As shown below, the City received two (2) proposals for the RFP 2020-251 Healthcare Dependent Eligibility Audit and their bids are listed below along with the Scope of the consulting services.

Bidders	Part D Advisors, Livonia, Michigan	Mercer Health & Benefits LLC, Boston, MA. Primary Service Center located in Urbandale, Iowa, Back office Support Gurgaon, India or Noida, India.
Cost of Services	\$19,850 – All-inclusive fee includes postage and printing costs	\$22,000 – This is not an-inclusive fee, Additional costs will be charged.

JAN 10 2020



Jean Bouchard  
Personnel Director

Joseph J. Solomon  
Mayor

The two bidders that responded include Part D Advisors, and Mercer Health & Benefits LLC, both submitted responsive, competitive offers to provide the level of services that the City requires to obtain dependent eligibility audit of active and retired employees.

Both bids were reviewed by William DePasquale, Chief of Staff, Brian Silvia, Finance Director and Jean Bouchard, Personnel Director. After reviewing the qualifications of the two proposals for the Healthcare Dependent Eligibility Audit Consultant the recommendation of the review committee is to award the contract to Part D Advisors, of Livonia, Michigan, for \$19,850 because they were the lowest qualified bidder based on the evaluation scoring. Part D Advisors submitted a bid which is all-inclusive of all costs and they have over 27 years of experience in health benefits verification. They have conducted healthcare dependent eligibility audits since 1993 to many municipalities throughout the country. Part D Advisors team consists of thirty staffers in their Livonia, MI office and they do not use subcontractors in the verification process. All audit activity takes place in their corporate office in Livonia, Michigan. Our reference check indicated exceptional services working with their clients in completing the verification process with excellent reviews for their professionalism, and accomplishing the audit.

Both bidders may adjust fees for a change in the number of dependents to be audited if the number of family plans varies by more than their allowable overage percentage. Part D Advisors will charge additional for a change in the dependents to be audited if the number varies by 5%. If the overage is under 5% then there are no additional charges. The cost for over the 5% is \$24.00 for each plan over the 818. Mercer will adjust fees as necessary for the number of dependents to be audited if it varies by more than 10% but did not disclose the cost. We do not anticipate the number of plans to change by 5%. As of January 1, 2020 we have 819 family plans for active and retired. So we do not anticipate any additional fees.

Mercer Health & Benefits LLC cost is not all-inclusive. In their bid they list many additional pass through costs over and above their quoted base bid amount of \$22,000. Some additional costs that stand out that are substantial include the cost of postage for the mailing which is not part of their base contract cost. Mercer will charge for the postage used throughout the project on a monthly basis. Additional communications and/or increase frequency may be accommodated at an additional cost of \$1.50/letter plus postage. They can also charge additional fees for any need of corrections of data, or need for other communications. Mercer's hourly charge is \$200.00 an hour. If data is not in a specific electronic format additional fees will be charged on a pass-through basis for eligibility files that require manipulation. Although they have done work locally in Rhode Island for both the City of Providence and the Town of Coventry School System their back office support such as document review and data processing will occur in Mercer offices in Gurgaon, India or Noida, India. The Bid did not include estimates of the additional costs.

JAN 10 2020



Jean Bouchard  
Personnel Director

Joseph J. Solomon  
Mayor

The minimum qualifications the Bidders should have based of the RFP for experience of the Firm and Consultants are listed in the table below:

Bidder	Firm should have a minimum 10 Years' experience in health consulting	Firm should have at least 5 years of experience in consulting for a minimum of 3 municipalities in the regions of R. I., MA, & CT tristate area	Consultant should have a minimum with a minimum of ten years' experience in health consulting	Consultant should have a minimum of 5 years' experience as a health consulting with resumes of principal consultants & list of engagement where services were provided
Part D Advisors	yes	no	yes	yes
Mercer Health & Benefits LLC	yes	yes with two R. I. municipalities' with City of Providence and Town of Coventry Schools.	yes	yes

The evaluation for each responder was ranked on five evaluation components which are the Cost, Experience of the Principal, Project Understanding and Technical Approach, Stability of the firm, Other Qualifications/Live call center. The percentage weights of the evaluation are listed in the table below based on their reasoning above:

Bidder	Cost 30%	Experience of Principals 20%	Project Understanding & Technical Approach 20%	Stability of the Firm 15%	Other Qualifications/ Live Call Center 15%	Totals
Part D Advisors	30%	15%	20%	15%	15%	95%
Mercer Health & Benefits LLC	20%*	20%	20%	15%	15%	90%

\*Note: Extra Fee structure

Based the evaluation criteria, and the weight of the components the lowest qualified bidder that meets the needs of the City being recommended is Part D Advisors for a one year contract in the amount of \$19,850. The term contract will begin at the time of award up to the selection and final

JAN 10 2020



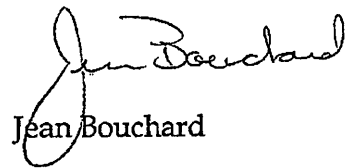
Jean Bouchard  
Personnel Director

Joseph J. Solomon  
Mayor

approval of the Healthcare Dependent Eligibility Audit Consultants by the City Council until completion of the audit and all required work required in the proposal is performed and the project and the reports are finalized. The term of the contract is one year.

The current amount budgeted for this cost in F/Y 20 is \$30,000 and the budget code is 18-400: Finance Administration/Contingency 18-400. If you have any questions, please call or email me ([jean.m.bouchard@warwickri.com](mailto:jean.m.bouchard@warwickri.com)).

Respectfully Submitted,



Jean Bouchard