


Patricia A. Peshka
Purchasing Agent



Joseph J. Solomon
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

TO: Members of the Finance Committee
FROM: Patricia A. Peshka, Purchasing Agent 
DATE: February 26, 2020
RE: Bids for the Finance Committee Monday, March 9, 2020

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: _____

APPROVED: _____ MAYOR

DATE: _____

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 194	Advertising & Design Services	<i>Darren Marinelli d/b/a Summit Wed Adventures, Inc. 48 Reservoir Ave. Johnston, RI 02919</i>	No monies requested	3/22/20 - 3/21/21	1	6 - 12
2019 - 250	Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing	<i>D3 Logic 89 Commercial Way East Providence, RI 02914</i>	\$40,112.10	5/2/20 - 5/1/21	2	6 - 12
2020 - 257	Automotive Wet Batteries	<i>Raps Auto Supply 3666 West Shore Rd. Warwick, RI 02886</i>	\$34,000.00	5/28/20 - 5/27/22		
2020 - 301	Repairs to H103	<i>Milton CAT 100 Quarry Road Milford, MA 01757</i>	\$16,000.00			56 - 6

Continued next page

PCR-33-20

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2020 - 302	Extended Warranty 938M & 950M	<i>Milton CAT</i> 100 Quarry Road Milford, MA 01757	\$21,360.00			56 - 6

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to extend PCR-24-18 (Sub A) from March 22, 2020 through March 21, 2021.
2. Request permission to increase PCR-44-19 (Sub A) from \$40,112.10 to \$80,224.20 and extend from May 2, 2020 through May 1, 2021.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

TABLE OF CONTENTS

CITY COUNCIL MEETING March 9, 2020

<u>BID #</u>	<u>DESCRIPTION</u>	<u>DEPT</u>
2018-194	Advertising & Design Services (Sec. 6-12)	1-11
2019-250	Turnkey Operation for Printing & Mailing of Water, Sewer, & Tax Bills (Sec. 6-12)	12-24
2020-257	Automotive Wet Batteries	25-29
2020-301	Repairs to H103 (Sec. 56-6)	30-36
2020-302	Extended Warranty 938M & 950M (Sec. 56-6)	37-42

CODE: 61-355 Tourism/Programs
61-353 Tourism/Economic Development Programs

SECTION 6-12

Request permission to extend PCR-24-18 (Sub A)
from March 22, 2020 through March 21, 2021.

Bid2018-194 Advertising & Design Services

Darren Marinelli d/b/a Summit Wed Adventures, Inc.
48 Reservoir Ave.
Johnston, RI 02919

LAST ACTION TAKEN

Award (Bid): PCR-24-18 (Sub A) approved February 22, 2018 in the amount of \$125,000.00.
Contract period March 22, 2018 through March 21, 2020.

Contract Increase Requested
Current Contract Award

No monies requested
\$125,000.00

Contract Period Requested
Current Contract Period

March 22, 2020 – March 21, 2021
March 22, 2018 – March 21, 2020



RHODE ISLAND

Department of Tourism, Culture and Development
3275 Post Road • Warwick, RI 02886
(401) 738-2014 • Fax(401) 732-7662
www.visitwarwickri.com • www.movetowarwickri.com

FEB 25 2020

Russell Moore
Coordinator

Joseph J. Solomon
Mayor

To: Patricia Peshka

From: Russell Moore, Tourism, Culture & Economic Development Coordinator

Date: February 25, 2020

RE: Bid 2018-194 Advertising & Design Services

The Tourism, Culture & Economic department went out to bid for an Advertising & Design services contract in November of 2017. The Warwick City Council awarded the contract to Summit Web Adventures, the low bidder, for a period of two years. The terms of that contract expire on March 22, of this year.

In the fall of last year, the Tourism, Culture & Economic department experienced significant turnover in its leadership positions. The department's Director went out on medical leave in December of 2019, and to this date hasn't returned. Furthermore, the administration was notified in early February that the director remains on leave.

Similarly, the department's former coordinator abruptly retired in November of 2019.

The department, under Mayor Joseph Solomon's guidance and direction, fully intends to solicit bids for a new advertising and design services contract that will support us in our marketing, advertising, media buying, research, data analysis, website design and hosting, as well as our public relations efforts.

However, the unusual level of turnover in the office, coupled with my recent start date in this office, makes it impossible to solicit and award a new bid prior to the current expiration date.

As you are aware, the bidding and award process is a time consuming process. For instance, the department plans to revise the bid's current specifications. This will ensure that we receive the best value and quality on behalf of our taxpayers. We will then advertise and aggressively solicit new bids. The department will then judiciously decipher those bids and objectively select which company best fits Warwick's needs. Then we will appear before the city council with our findings and recommend an award. This would have been impossible in just one month's time period.

At the same time, it's important that we have some level of assistance and continuity in the department as we adjust to new leadership, particularly as we enter the busy spring and summer tourism season.

Fortunately, the current contract contains a clause that allows for the contract to be extended for "one additional year, same term and conditions, renewal option among mutual agreement..." Therefore, please accept this letter as a request for a 6-12 pursuant to our city charter, to allow the department time to seek new bids, while maintaining some level of continuity while we move forward with our marketing efforts.

Sincerely,

[Handwritten signature of Russell J. Moore]

Russell J. Moore



City of Warwick Contract Extension

February 25, 2020

For Russell Moore
By Darren Venturi

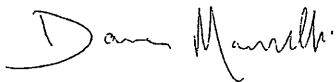


401.481.6578
darren@summitweb.us

Dear Russell Moore,

Thank you for an update on the current contract between The City of Warwick and Summit Web Adventures. Summit Web Adventures agrees to extend the contract from March 2020 to March 2021. With the remaining budget from 2019-2020, Summit Web Adventures agrees to conduct advertising, print, web, email marketing, digital advertising, SEO, SEM and any other forms of marketing to help promote the Department of Tourism, Culture and Development for the City of Warwick.

Best Regards,



Darren Marinelli
Creative Strategist & Principal
Summit Web Adventures

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: R-18-26



APPROVED: _____ MAYOR

DATE: 2/22/18

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 194	Advertising & Design Services	<i>Darren Marinelli d/b/a Summit Web Adventures, Inc. 48 Reservoir Ave. Johnston, RI 02919</i>	\$125,000.00	3/22/18 - 3/21/20	1	

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Amend vendor from Katie Schibler & Assocs., LLC d/b/a KSA Marketing & Partnerships to Darren Marinelli d/b/a Summit Web Adventures, Inc.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

Bid2018-194 Advertising & Design Services

- 9 bids submitted*
- 8 qualified bids

(1 bid disqualified; Advertising Ventures, Inc. d/b/a (add)ventures)

CODES: 61-355 Tourism Programs \$100,000.00
 61-353 Tourism/Economic Development Programs \$ 25,000.00

MANNER OF AWARD: \$125,000.00
 March 22, 2018 – March 21, 2020

RECOMMEND: Katie Schibler & Assocs., LLC d/b/a KSA Marketing & Partnerships

Darren Marinelli d/b/a Summit Web Adventures, Inc.	48 Reservoir Ave.	Johnston, RI 02919
Katie Schibler & Assocs., LLC d/b/a KSA Marketing & Partnerships	3351 Post Rd.	Warwick, RI 02886
Stacey C. Liakos d/b/a DDL Advertising, LLC	200 Midway Rd., Ste. 168	Cranston, RI 02920
Megan McGuinness d/b/a McGuinness Media & Mktg, LLC	2346 Post Rd., Ste. 202	Warwick, RI 02886
Glad Works	545 Pawtucket Ave., Ste. C208	Pawtucket, RI 02860
Pita Communications, LLC d/b/a The Pita Group	40 Cold Spring Rd.	Rocky Hill, CT 06067
Nail Communications	63 Eddy St.	Providence, RI 02903
KT Communications d/b/a DK Communications, LLC	86 Weybosset St.	Providence, RI 02903

Pricing as Follows

continued next page

Bid2018-194 Advertising/Design Services
 BID RESULTS

Item	Description/Prices based Hourly	Darren Marinelli d/b/a Summit Web Adventures	Katie Schibler & Assocs., LLC d/b/a KSA Marketing + Partnerships	Stacey C. Liakos d/b/a DDL Advertising, LLC	Megan McGuinness d/b/a McGuinness Media & Marketing, LLC	Glad Works
1	Concept Development	\$ 50.00	\$ 65.00	\$ 75.00	\$ 75.00	\$ 90.00
2	Research	\$ 50.00	\$ 75.00	\$ 40.00	\$ 50.00	\$ 65.00
3	Writing	\$ 50.00	\$ 65.00	\$ 55.00	\$ 75.00	\$ 75.00
4	Design	\$ 50.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 90.00
5	Photography	\$ 50.00	\$65.00 in-house photographer	\$ 95.00	\$ 75.00	\$ 160.00
6	Video production	\$ 50.00	<i>See note 1</i>	\$ 95.00	\$ 150.00	\$ 130.00
7	Web Design & Coordination	\$ 50.00	\$65.00 design/coordination \$125.00 programming	\$ 105.00	\$ 75.00	\$ 100.00
8	Illustration/Map Making	\$ 50.00	\$ 100.00	\$ 95.00	\$ 75.00	\$ 90.00
9	Social Media Supervision	\$ 50.00	\$ 65.00	\$ 55.00	\$ 50.00	\$ 65.00
10	Layout/Mechanical	\$ 50.00	\$ 65.00	\$ 55.00	\$ 65.00	\$ 90.00
11	Print Supervision	\$ 50.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
12	Overall Project Management	\$ 50.00	\$ 65.00	\$ 85.00	\$ 50.00	\$ 65.00
13	Attendance at meetings and/or events	\$ 50.00	\$ 65.00	\$ 85.00	<i>See note 2</i>	\$ 65.00
14	Agency Fee	10%	<i>See note 1</i>	0%	15%	N/A
15	Include any other fees	N/A	Travel	-0-	\$65.00 public relations	<i>See note 3</i>
	continued next page					

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Bid2018-194 Advertising/Design Services
 BID RESULTS

Item	Description/Prices based Hourly	Pita Comm. d/b/a The Pita Group	Nail Comm.	KT Comm. d/b/a DK Comm., LLC
1	Concept Development	\$ 115.00	\$ 165.00	\$150.00-\$200.00
2	Research	\$ 115.00	\$ 200.00	<i>See note 4</i>
3	Writing	\$ 115.00	\$ 165.00	\$50.00-\$150.00
4	Design	\$ 115.00	\$ 155.00	\$80.00-\$200.00
5	Photography	\$ 115.00	\$ 165.00	\$75.00-\$100.00
6	Video production	\$ 115.00	\$ 165.00	<i>See note 4</i>
7	Web Design & Coordination	\$ 115.00	\$ 165.00	\$150.00-\$200.00
8	Illustration/Map Making	\$ 115.00	\$ 155.00	\$150.00-\$200.00
9	Social Media Supervision	\$ 115.00	\$ 150.00	\$ 80.00
10	Layout/Mechanical	\$ 100.00	\$ 145.00	\$ 150.00
11	Print Supervision	No charge	\$ 150.00	\$ 60.00
112	Overall Project Management	No charge	\$ 185.00	\$ 200.00
113	Attendance at meetings and/or events	No charge	\$ 155.00	\$ 100.00
14	Agency Fee	12%	0% on 3rd party costs	on media buy: 12%
15	Include any other fees	No additional fees		
Notes				
1	Item 6: \$65.00 simple filming production ("run and gun" social content). High quality (broadcast, documentary style, etc.) video production ranges from \$2,000-\$5,000+ per edited/finished minute of content. High quality video production is outsourced and triple bid.			
	Item 14: 7% mark-up on subcontracted services (production, printing, etc.).			
2	Item 13: No fee for 6 hrs./month, after that \$50.00/hr.			
3	Item 15: Third party costs such as web hosting, email services, printing & stock photography are not included in price.			
4	Item 2: \$75.00-\$200.00 depends on type. Interviews, focus groups, polls. Item 6: \$50.00-\$100.00 depends on type. Social media, TV commercial, documentary.			

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Bid2018-194 Advertising & Design Services					
The following vendors were sent specifications.					
VENDOR	ADDRESS	CITY	STATE	ZIP	
Addventures	117 Chapman Street	Providence	RI	02903	
Basics Group	5 Steeple Street	Providence	RI	02903	
Bold Worldwide Inc.	609 Greenwich Street, 6th Floor	New York	NY	10014	
Bolger & Battle Marketing Communications	247 Shoreline Drive	Westerly	RI	02896	
Brave River Solutions	875 Centerville Rd., Bldg. 3	Warwick	RI	02886	
Brookslacayo Advertising	7563 Philips Hwy., Ste. 601	Jacksonville	FL	32256	
CASE Solutions	P.O. Box 1153	Myrtle Beach	SC	29578	
Caster	155 Main Street	Wakefield	RI	02879	
Cote & D'Ambrosio	30 Brown St.	Wickford	RI	02852	
Cramer	425 University Ave.	Norwood	MA	02062	
DDL Advertising, LLC	200 Midway Rd., Ste. 168	Cranston	RI	02920	
DofWeb	Five Division St.	Warwick	RI	02818	
Duffy & Shanley	222 Richmond St.	Providence	RI	02903	
Englund Studio	4474 Post Rd.	Warwick	RI	02886	
Falcone	336 Columbia Street	Wakefield	RI	02879	
Fish	378 Main Street	East Greenwich	RI	02818	
Fixel, Inc.	405 Kilvert St.	Warwick	RI	02886	
Fleming + Co., Inc.	31 America's Cup Ave.	Newport	RI	02840	
Glad Works	545 Pawtucket Ave., Studio C208	Pawtucket	RI	02860	
Graphic Solutions for Business	2181 Post Rd.	Warwick	RI	02886	
Janelle Tarnopolski	775 Williamsburg Circle	Warwick	RI	02886	
Jenn Lee Design	42 Ladd St. Ste. 311	Warwick	RI	02818	
JzDesignsz	10 Autumn Drive	Johnston	RI	02919	
Lawrence & Brooks, Inc.	12 Sheldon St.	Providence	RI	02906	
Litos Strategic Communications	684 Warren Ave.	E. Providence	RI	02914	
Marketing & Media Services	175 Metro Center Blvd.	Warwick	RI	02886	
McGuiness Media & Marketing	2346 Post Road Suite 202	Warwick	RI	02886	
Nail	63 Eddy Street	Providence	RI	02905	
North Star Marketing	1130 Ten Rod Rd., Ste. D208	N. Kingstown	RI	02852	

Pirata Media	450 hope St.	Bristol	RI	02809
Precision Web Marketing	One Thurber St.	Warwick	RI	02886
Primedia	1775 Bald Hill Road	Warwick	RI	02886
RDW Group	125 Holden St.	Providence	RI	02908
Royal Bruce Ink, LLC	1431 Cooneyms Swamp Rd./PO Bo	Block Island	RI	02807
Silver Cloud Design, Inc.	3 Kibbe Point Rd.	S. Hero	VT	05846
Stauch Vetromile & Mitchell	Two Charles St. Fl. N	Providence	RI	02904
Tara Biek Creative	214 SW Ocean Blvd.	Stuart	FL	34994
The AngelVision Team	7320 SW Hunziker St.	Portland	OR	97223
Tribal Vision	2346 Post Road Suite 200	Warwick	RI	02886

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Karen Jedson
Director

Scott Avedisian
Mayor

Department of Tourism, Culture and Development
3275 Post Road • Warwick, RI 02886
(401) 738-2014 • Fax(401) 732-7662
www.visitwarwickri.com www.movetowarwickri.com

MEMORANDUM

TO: Pat Peshka, Purchasing Agent
FROM: Karen Jedson, Director *KAD*
Department of Tourism Culture and Development
DATE: January 8, 2018
RE: Recommendation for award of Bid #2018-194 Advertising & Design Services

Please accept this memorandum as the Department of Tourism Culture and Development's recommendation that Bid #2018-194 Advertising and Design Services be awarded to KSA of Warwick, Rhode Island.

We received 9 proposals, of which 8 met the specifications of the bid. (Add) ventures was disqualified based on their pricing which did not follow the bid request.

A committee comprised of (3) Warwick hoteliers was formed to review, research and evaluate the proposals received. See attached sheet for averaged recommendations by the committee members. After evaluation, the scoring results showed that KSA received the highest scoring, and therefore this is the reason for our recommendation.

Although Summit Web Adventures was the lowest bidder in regard to pricing, when other factors were considered through the evaluation process, KSA scored highest.

The funding utilized to pay for services related to this contract come solely from hotel tax dollars, and is earmarked for the Department of Tourism Culture and Development to further promote the City of Warwick as a viable place to not only live, but to stay, play and do business in.

Although the bid amount is for \$125,000, the services requested by the agency are on an as needed basis.

This contract period for this award would be from March 22, 2018 through March 21, 2020.

Feel free to contact me at 921-9713 should you have additional questions.

CODE:	22-202 City Collector/Print, Bind, & Reproduce	\$16,758.00
	84-202 Water/Print, Bind & Reproduce	\$18,716.25
	80-202 Sewer/Print, Bind & Reproduce	\$4,637.85

SECTION 6-12

Request permission to increase PCR-44-19 (Sub A)
from \$40,112.10 to \$80,224.20 and extend from May 2, 2020 through May 1, 2021

Bid2019-250 Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing

D3 Logic
89 Commercial Way
East Providence, RI 02914

LAST ACTION TAKEN

Award (Bid): PCR-44-19 (Sub A) approved March 21, 2019 in the amount of \$40,112.10. Contract period May 2, 2019 through May 1, 2020.

Contract Increase Requested	\$40,112.10
Current Contract Award	\$40,112.10
Contract Period Requested	May 2, 2020– May 1, 2021
Current Contract Period	May 2, 2019 – May 1, 2020

FEB 24 2020



Kyla A. Jones
Tax Collector

Joseph Solomon
Mayor

CITY OF WARWICK
TAX COLLECTOR'S OFFICE
3027 WEST SHORE RD
WARWICK, RHODE ISLAND 02886
(401) 738-2002

February 24, 2020

Mrs. Patricia Peshka
3275 Post Rd
Warwick, RI 02886

RE: Bid #2019-250 Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing

The Tax Collector, Tax Assessor, Water Department and Sewer Authority is requesting a 6-12 alteration of contract for Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing for an additional 1 year term from May 2, 2020 through May 1, 2021. The City's previous contract was awarded to D3 Inc. D3 Inc. is willing to extend the existing contract for an additional year under the same terms.

D3 Logic has worked previously with the City of Warwick for at least 12 non-concurrent years. D3 Logic is familiar with the intricate needs of the City and have always provided successful results in the past.

The City of Warwick is looking for this extension so that if there are any changes needed to be made to the current billing invoice, program or vendor that it does not take place during the annual Real Estate, Motor Vehicle and Personal Property tax billing cycle.

This process will be funded by 3 accounts based upon the department that correlates with the billing. Below lists the original contract pricing.

Tax Collector's	22-202	\$ 16,758.00
Water	84-202	\$18,716.25
Sewer	80-202	\$ 4,637.85
Total		\$40,112.10

Respectfully Submitted,


Kyla A. Jones



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401.435.4300 // 844.385.5388 // D3-inc.com social media icons for LinkedIn, Facebook, and Twitter.

City of Warwick
Purchasing Department
3275 Post Road
Warwick, RI 02886

To all concerned,

This letter will serve as official notification that D3 is willing to extend the contract dated May 2, 2019, through May 1, 2020 for another one- year term under the original contract terms and conditions.

It is and has always been our pleasure to serve the City of Warwick with all its transactional document printing.

Thank you,

A handwritten signature in cursive script, appearing to read 'R. V. Marotto'.

Raymond Marotto
Vice President/Document Services

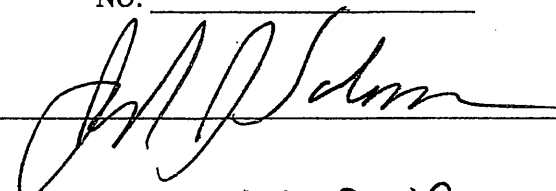
CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-19-39

NO: _____

APPROVED:  MAYOR

DATE: MARCH 21, 2019

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2019 - 250	Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing	<i>D3 Logic</i> 89 Commercial Way East Providence, RI 02914	\$40,112.10	5/2/19 - 5/1/20	1	

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Amend contract award from \$81,213.85 to \$40,112.10. Amend contract period from 5/2/19-5/1/21 to 5/2/19-5/1/20.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

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Bid2019-250 Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing

- 1 bid submitted

CODE:	22-202 City Collector/Print, Bind, & Reproduce	\$33,736.50
	84-202 Water/Print, Bind & Reproduce	\$38,036.25
	80-202 Sewer/Print, Bind & Reproduce	\$9,441.10

MANNER OF AWARD: \$81,213.85
May 2, 2019 – May 1, 2021

RECOMMEND: D3 Logic

D3 Logic
89 Commercial Way
East Providence, RI 02914

Pricing as Follows

Continued next page

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Pricing for Services (Utility Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
108,000	Mail processing for full service automation	\$0.01	\$1,080.00	\$0.01	\$1,080.00
108,000	Laser printing	\$0.032	\$3,456.00	\$0.032	\$3,456.00
108,000	Folding	\$0.01	\$1,080.00	\$0.01	\$1,080.00
108,000	Inserting	\$0.025	\$3,240.00	\$0.025	\$3,240.00
108,000	Additional Inserts (as needed)	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$8,856.00		\$8,856.00
Pricing for Services (Delinquent Utility Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
7,000	Mail processing for full service automation	\$0.01	\$70.00	\$0.01	\$70.00
7,000	Laser Printing	\$0.032	\$224.00	\$0.032	\$224.00
7,000	Folding	\$0.01	\$70.00	\$0.01	\$70.00
7,000	Inserting	\$0.025	\$210.00	\$0.025	\$210.00
7,000	Additional Inserts (as needed)	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$574.00		\$574.00
Pricing for Consumables (Utility Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
108,000	8 1/2 x 11 24 lb. white paper, black print; 1 horizontal perf.	\$0.017	\$1,836.00	\$0.019	\$2,052.00
108,000	#10 standard window envelope; 24 WW; 1 color front	\$0.030	\$3,240.00	\$0.032	\$3,456.00
108,000	#9 courtesy reply envelope; 24 WW; 1 color front	\$0.026	\$2,808.00	\$0.027	\$2,916.00
36,000	Additional inserts (as needed)	\$0.025		\$0.025	
	Total Consumables		\$7,884.00		\$8,424.00
Continued Next Page					

Pricing for Consumables (Delinquent Utility Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
7,000	8 1/2 x 11 24 lb. white paper, black print; 1 horizontal perf.	\$0.017	\$119.00	\$0.019	\$133.00
7,000	#10 standard window envelope; 24 WW; 1 color front	\$0.030	\$210.00	\$0.032	\$224.00
7,000	#9 courtesy reply envelope; 24 WW; 1 color front	\$0.026	\$182.00	\$0.027	\$189.00
2,333	Additional inserts (as needed)	\$0.025		\$0.025	
	Total Consumables		\$511.00		\$546.00
	Total Utility Bills		\$17,825.00		\$18,400.00
Pricing for Services (Sewer Usage)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
9,000	Mail processing for full service automation	\$0.01	\$90.00	\$0.01	\$90.00
9,000	Laser printing	\$0.032	\$288.00	\$0.032	\$288.00
9,000	Folding	\$0.01	\$90.00	\$0.01	\$90.00
9,000	Inserting	\$0.03	\$270.00	\$0.03	\$270.00
9,000	Additional Inserts (as needed)	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$738.00		\$738.00
Pricing for Services (Delinquent Sewer Usage)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
1,100	Mail processing for full service automation	\$0.01	\$11.00	\$0.01	\$11.00
1,100	Laser printing	\$0.032	\$35.20	\$0.032	\$35.20
1,100	Folding	\$0.01	\$11.00	\$0.01	\$11.00
1,100	Inserting	\$0.03	\$33.00	\$0.03	\$33.00
1,100	Additional Inserts (as needed)	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$90.20		\$90.20
Continued Next Page					

Pricing for Consumables (Sewer Usage)		BID RESULTS			
		D3 LOGIC			
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
9,000	8 1/2 x 11 24 lb. white paper, black print; 1 horizontal perf.	\$0.017	\$153.000	\$0.019	\$171.00
9,000	#10 standard window envelope; 24 WW; 1 color front	\$0.030	\$270.000	\$0.032	\$288.00
9,000	#9 courtesy reply envelope; 24 WW; 1 color front	\$0.026	\$234.000	\$0.027	\$243.00
3,000	Additional inserts (as needed)	\$0.025		\$0.025	
	Total Consumables		\$657.000		\$702.00
Pricing for Consumables (Delinquent Sewer Usage)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
1,100	8 1/2 x 11 24 lb. white paper, black print; 1 horizontal perf.	\$0.017	\$18.70	\$0.019	\$20.90
1,100	#10 standard window envelope; 24 WW; 1 color front	\$0.030	\$33.00	\$0.032	\$35.20
1,100	#9 courtesy reply envelope; 24 WW; 1 color front	\$0.026	\$28.60	\$0.027	\$29.70
367	Additional inserts (as needed)	\$0.025		\$0.025	
	Total Consumables		\$80.30		\$85.80
	Total Sewer Usage Bills		\$1,565.50		\$1,616.00
Pricing for Services (Sewer Assessment Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
11,500	Processing for barcode, Zip + 4	\$0.01	\$115.00	\$0.01	\$115.00
11,500	Laser Printing	\$0.032	\$368.00	\$0.032	\$368.00
11,500	Folding	\$0.01	\$115.00	\$0.01	\$115.00
11,500	Inserting	\$0.03	\$345.00	\$0.03	\$345.00
11,500	Additional Inserts	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$943.00		\$943.00

Continued Next Page

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Pricing for Services (Delinquent Sewer Assessment Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
3,000	Processing for barcode, Zip + 4	\$0.01	\$30.00	\$0.01	\$30.00
3,000	Laser Printing	\$0.032	\$96.00	\$0.032	\$96.00
3,000	Folding	\$0.01	\$30.00	\$0.01	\$30.00
3,000	Inserting	\$0.03	\$90.00	\$0.03	\$90.00
3,000	Additional Inserts	\$0.025		\$0.025	
Per Hour	Programing/Setup	\$150.00		\$150.00	
	Total Services		\$246.00		\$246.00
Pricing for Consumables (Sewer Assessment Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
11,500	8 1/2 x 14 24 lb. white paper, color text, 4 horizontal perfs	\$0.045	\$517.50	\$0.045	\$552.00
11,500	Outgoing envelope 6" x 9 1/2"; window, 24 WW; 1 color font	\$0.080	\$920.00	\$0.085	\$977.50
3,833	Additional inserts (as needed) (3 per page)	\$0.025		\$0.025	
	Total Consumables		\$1,437.50		\$1,529.50
Pricing for Consumables (Delinquent Sewer Assessment Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
3,000	8 1/2 x 14 24 lb. white paper, color text, 4 horizontal perfs	\$0.045	\$135.00	\$0.048	\$144.00
3,000	#10 Standard Window Envelope; 24 WW; 1 color font	\$0.030	\$90.00	\$0.032	\$96.00
1,000	Additional inserts (as needed) (3 per page)	\$0.025		\$0.025	
	Total Consumables		\$225.00		\$240.00
	Total Sewer Assessment		\$2,851.50		\$2,958.50
Continued Next Page					

Pricing for Services (Tax Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
85,000	Processing for Barcode, ZIP + 4	\$0.01	\$850.00	\$0.01	\$850.00
85,000	Laser Printing	\$0.03	\$2,550.00	\$0.03	\$2,550.00
85,000	Folding	\$0.01	\$850.00	\$0.01	\$850.00
85,000	Inserting	\$0.03	\$2,550.00	\$0.03	\$2,550.00
85,000	Additional Inserts (cut to 1/3 letter size, color paper, black text)	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$6,800.00		\$6,800.00
Pricing for Services (Deliquent Tax Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
20,000	Processing for Barcode, ZIP + 4	\$0.01	\$200.00	\$0.01	\$200.00
20,000	Laser Printing	\$0.03	\$600.00	\$0.03	\$600.00
20,000	Folding	\$0.01	\$200.00	\$0.01	\$200.00
20,000	Inserting	\$0.03	\$600.00	\$0.03	\$600.00
20,000	Additional Inserts (cut to 1/3 letter size, color paper, black text)	\$0.025		\$0.025	
Per Hour	Programming/Setup	\$150.00		\$150.00	
	Total Services		\$1,600.00		\$1,600.00
Pricing for Consumables (Tax Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
85,000	8 1/2 x 14, 24lb. White paper, color text, 3 horizontal perfs, 2 vertical perfs.	\$0.042	\$3,570.00	\$0.042	\$3,570.00
85,000	Outgoing envelope, 6"x9 1/2"; window. 24 WW; 1 color font	\$0.030	\$2,550.00	\$0.032	\$2,550.00
28,333	Additional inserts (as needed) (3 per page)	\$0.025		\$0.025	
	Total Consumables		\$6,120.00		\$6,120.00
Continued Next Page					

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Pricing for Consumables (Delinquent Tax Bills)					
Quantity	Description	Price-Year 1	Total-Year 1	Price-Year 2	Total-Year 2
20,000	8 1/2 x 14 24 lb. white paper, color text, 4 horizontal perfs	\$0.042	\$840.00	\$0.042	\$840.00
20,000	#10 Standard Window Envelope; 24 WW; 1 color font	\$0.030	\$600.00	\$0.032	\$600.00
28,333	Additional inserts (as needed) (3 per page)	\$0.025		\$0.025	
	Total Consumables		\$1,440.00		\$1,480.00
	Total Tax Bills		\$15,960.00		\$16,170.00
	Total Complete Bid		\$38,202.00		\$39,054.30
Note	Total Complete Bid Price does not include inserts or programming fees (if necessary) or postage				

Bid2019-250 Turnkey Operation for Printing & Mailing of Water, Sewer, & Tax Bills						
These were the vendors sent specifications for this bid.						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL	
Acumen Printing, LLC	2905 Post Rd., Ste. 11	Warwick	RI	02886	Kristin@acumenprinting.necoxmail.com	
Alcom Printing Group, Inc.	140 Christopher Lane	Harleysville	PA	19438	popp@alcomprinting.com	
Cash Cycle Solutions	3035-R Horseshoe Lane	Charlotte	NC	28208		
Color Q	540 Richard St.	Miamisburg	OH	45342		
Copy World Printers	1728 Warwick Ave.	Warwick	RI	02889	angelo@copyworldri.com	
Corporate Mailing Services	8 Forest Parkway	Shelton	CT	06484	lvitrella@corporatemailingservices.com	
Crosstown Press	829 Park Ave.	Cranston	RI	02910	info@crosstownpress.com	
D3Logic	89 Commercial Way	E. Providence	RI	02914	Thomas.berard@d3logic.com; Ray.marotto@d3logic.com	
DLM & Associates, Inc.	234 Brooks St.	Worcester	MA	01606	dean@dlmprints.com	
e-LYNXX Corp.	PO Box W	Chambersburg	PA	17201	Marlene.college@e-lynxx.com	
Graphic Image	561 Boston Post Rd.	Milford	CT	06460	jose@graphicimage.net; leigh@graphicimage.net	
Grossman Marketing Group	30 Cobble Hill Rd.	Somerville	MA	02143	jhicks@grossmanmarketing.com	
J.B. Foley Printing Company	999 Chalkstone Ave.	Providence	RI	02908	info@jbofoley.com	
Jane Lee Design					jane@janeleedesign.com	
Lawrence & Brooks, Inc.	12 Sheldon St.	Providence	RI	02906	striedman@lawrenceandbrooks.com	
Mailways, Inc.	PO Box 4926	Manchester	NH	03108	jim@mailways.net	
Mark Altman & Associates	428 Main St.	Hudson	MA	01749	procurement@markaltman.com	
Meridian Printing	1538 S. County Trail	E. Greenwich	RI	02818	pterreri@meridianprinting.com	
New England Office Supplies	135 Lundquist Dr., Ste. 2	Braintree	MA	02184	randyb@neousa.com	
Omnicolor Printing/Village Press, Inc.	331 North Broadway	East Providence	RI	02916	jim@omnicolorprinting.com	
Paul & Partners	43670 Trade Center Pl. #150	Dulles	VA	20166	Ellen@paulandpartners.net	
Pinnacle Data Sys	350 Automation Way	Birmingham	AL	35210	Mitch.anderson@pinnacledatasystems.com	
Premier Graphics	860 Honeyspot Rd.	Stratford	CT	06614	info@premieruplink.com; shuban@premieruplink.com	
Regine Printing Co.	208 Laurel Hill Ave.	Providence	RI	02909	info@regineprinting.com	
Sourcelink	3303 Westtech Rd.	Miamisburg	OH	45342	agradoiph@sourcelink.com	
SunGard Output Solutions / A Division on SunGard Business Sys	350 Automation Way	Birmingham	AL	35210	John.gendrich@sungard.com	
The Field Companies, Inc.	385 Pleasant St.	Watertown	MA	02471	kevinm@fieldcompanies.com; joem@fieldcompanies.com	



COPY

Kyla A. Jones
Tax Collector

Joseph Solomon
Mayor

CITY OF WARWICK
TAX COLLECTOR'S OFFICE
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
(401) 738-2002

March 4, 2019

Mrs. Patricia Peshka
3275 Post Rd
Warwick, RI 02886

RE: Bid #2019-250 Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing

The City of Warwick is seeking a company for Turnkey Operation for Printing & Mailing of Water, Sewer & Tax Billing for a 2 year term from May 2, 2019 through May 1, 2021. The City's previous contract was awarded under bid# 2017-259 with terms of May 2, 2017 through May 1, 2019. Bid 2019-250 was opened on February 20, 2019 with one vendor submitting a bid which was D3 Logic.

D3 Logic is the recommended vendor, they have over 25 years of experience and over 40 municipalities' bill printing bids. D3 Logic has worked previously with the City of Warwick for at least 12 non-concurrent years. D3 Logic is familiar with the intricate needs of the City and have always provided successful results in the past. Please note that postage is not part of the bid price as it is paid directly by the City of Warwick at the applicable rate at the time of the mailings.

This process will be funded by 3 accounts based upon the department that correlates with the billing.

The total bid price for the 2 year contract is as follows:

		Year 1	Year 2	Grand Total
Tax Collector's	22-202	\$ 16,758.00	\$16,978.50	\$33,736.50
Water	84-202	\$18,716.25	\$19,320.00	\$38,036.25
Sewer	80-202	\$ 4,637.85	\$4,803.25	\$9,441.10
Total		\$40,112.10	\$41,101.75	\$ 81,213.85

These figures represent a 5% increase in the totals which is due to fluctuation in bills being printed.

Respectfully Submitted,

Kyla A. Jones

Bid2020-257 Automotive Wet Batteries

- 4 bids submitted

CODE: 65-213 Automotive/Batteries

MANNER OF AWARD: \$34,000.00
May 28, 2020 – May 27, 2022

RECOMMEND: Raps Auto Supply

Action Auto Parts, Inc.
795 North Main St.
Providence, RI 02904

A-1 Battery & Electric, Inc.
20 Nash Ave
Quincy, MA 02169

Raps Auto Supply
3666 West Shore Rd.
Warwick, RI 02886

O'Reilly Automotive Stores, Inc.
d/b/a O'Reilly Auto Parts
2680 West Shore Rd. Unit D
Warwick, RI 02889

Pricing as Follows

Continued next page

**Bid2020-257 Automotive Wet Batteries
BID RESULTS**

Item #	Group #	Est. Qty.	Cranking Performance Amps at 0	Reserve Capacity Minutes at 0	Action Auto		A-1 Battery		Raps		
					Unit Cost	Warranty in Months	Unit Cost	Warranty in Months	Unit Cost	Warranty in Months	
1	8D	10	1100	430	\$178.25	36	\$182.00	36	\$157.90	30	
2	22	6	460	65	\$9.70	72	\$42.65	36	7.72	65	
3	22F	6	460	65	\$21.25	72	\$42.65	36	\$22.50	65	
4	24	15	500	85	\$41.27	72	\$61.00	36	\$46.50	75	
5	24F	20	500	85	\$55.46	72	\$61.00	36	\$52.46	75	
6	27F	24	620	95	\$62.36	84	\$64.23	36	\$60.36	75	
7	27	6	620	95	\$79.80	84	\$64.23	36	\$77.80	75	
8	27-DCM	10	520	165	\$82.50	36	\$78.75	36	\$73.25	36	
9	31T	6	950	220	\$89.96	36	\$97.91	36	\$75.73	36	
10	31S	6	950	220	\$92.25	36	\$97.91	36	\$75.73	36	
11	55	5	500	80	\$16.25	84	\$129.00	36	\$13.59	75	
12	58R	24	600	90	\$49.04	84	\$57.65	36	\$57.20	75	
13	65	16	900	520	\$85.02	84	\$70.78	36	\$83.02	75	
14	75	6	630	90	\$34.84	84	\$31.00	36	\$40.18	75	
15	4D	10	1000	390	\$154.32	36	\$152.58	36	\$132.90	30	
16	9L-300 TRACTOR	10	300	40	\$39.74	36	\$49.00	36	\$34.50	12	
17	78	6	630	100	\$57.36	75	\$42.56	36	\$67.56	75	
18	48	10	730	120	\$90.22	84	\$79.20	36	\$81.87	75	
19	MTP486	10	625	120	\$109.25	60	\$67.26	36	\$77.27	75	
20	548	10	625	120	\$90.22	84	\$79.20	36	\$9.99	65	
					Delivery Monday-Saturday Same Day 30 Minute	Delivery 1 calendar days ARO					

**Bid2020-257 Automotive Wet Batteries
BID RESULTS**

Item #	Group #	Est. Qty.	Cranking Performance Amps at 0	Reserve Capacity Minutes at 0	Unit Cost	Warranty in Months	O'Reilly
1	8D2	10	1100	325	\$184.04	12	
2	22NF	6	360	58	\$84.03	3	
3	22NF	6	360	58	\$84.03	3	
4	24ECO	15	550	90	\$103.85	12	
5	24RECO	20	550	90	\$104.28	12	
6	27RPRM	24	710	120	\$86.04	24	
7	27PRM	6	840	140	\$87.06	24	
8	27-DCM	10	490	610	\$85.13	12	
9	31-5T	6	950	175	\$93.05	18	
10	31-5	6	950	175	\$93.05	18	
11	55 62PRM	5	540	75	\$62.56	24	
12	58RPRM	24	580	85	\$68.22	24	
13	65EXT	16	850	150	\$87.86	36	
14	75PRM	6	650	90	\$72.52	24	
15	4d3	10	1050	290	\$157.46	12	
16	U1LUH	10	350		\$45.35	3	
17	78PRM	6	690	110	\$76.50	24	
18	48EXT	10	730	120	\$98.04	36	
19	48PRM	10	680	120	\$104.08	24	
20	48ECO	10	615	95	\$104.28	12	
Alternate bid on item #'s 1-20							Delivery 1-2 calendar days ARO

Bid2020-257 Automotive Wet Batteries						
These were the vendors sent specifications for this bid.						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL1	
Action Auto Parts	795 N. Main St.	Providence	RI	02904	fredp@actionautoparts.com	
Advance Stores Co., Inc. d/b/a Advance Auto Parts & Carquest Auto Parts	5008 Airport Rd.	Roanoke	VA	24012	phillip.stgermain@advance-auto.com	
Auto Zone, Inc.	2720 Post Rd.	Warwick	RI	02886	scott.lubin@autozone.com	
O'Reilly Auto Enterprises LLC d/b/a O'Reilly Auto Parts	233 S. Patterson	Springfield	MO	65802	probirds@oreillyauto.com	
Raps Auto Parts Supply, Inc.	1925 Pawtucket Ave.	E. Providence	RI	02914	paulraps@rapsonline.com	

FEB 24 2020

MATHEW SOLITRO
DIRECTOR OF PUBLIC WORKS



JOSEPH J SOLOMON
MAYOR

CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE • WARWICK, RHODE ISLAND 02889
TEL (401) 738-2003 • FAX (401) 732-5208
T.D.D. (401) 739-9150

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: February 21, 2020

Subj: Bid2020-257 Automotive Wet Batteries

This department has reviewed the four bids submitted for the purchase of automotive batteries for City vehicles and equipment and recommends award to Raps Auto Supply as the lowest overall responsible bidder. The current bid expires May 27, 2020. The new contract period will be May 28, 2020 through May 27, 2022. The recommended cap for this bid is \$34,000 for a two-year period.

(65-213 - \$34,000)

CODE: 65-314 Automotive/Equipment Repair

SECTION 56-6

Bid2020-301 Repairs to H103

Milton CAT
100 Quarry Road
Milford, MA 01757

Contract Award: \$16,000.00

Contract Period: One-Time Purchase



FEB 26 2020

MATHEW SOLITRO
DIRECTOR OF PUBLIC WORKS

JOSEPH J SOLOMON
MAYOR

CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE • WARWICK, RHODE ISLAND 02889
TEL (401) 738-2003 • FAX (401) 732-5208
T.D.D. (401) 739-9150

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: February 21, 2020

Subj: H-103

The above vehicle is a front end loader that's primary function is for moving materials daily by the Highway division at the compost facility. When necessary, it is also used for snow plowing and other operations as required. This machine is a 2002 Caterpillar 966G front loader.

It requires repairs to replace the articulating pins, bushings, bearings, and weld and bore the hitch. While there are several thousand dollars in parts necessary, this job is more labor intensive, requiring the machine to be split apart at the center hitch. The Automotive Division cannot complete these repairs because they do not have the proper tools required to make a repair of this magnitude. It is not advantageous for the City to bid these repairs because it is Milton CAT manufactured machine and needs to be repaired at their facility, as they are the only vendor that can do so. While an older machine, it still has useful life with this repair.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Milton CAT not to exceed \$16,000. The quote is presented at \$13,070.67, however, there is a chance that there may be some additional work that might be necessary once the machine is apart. In an effort to not delay the repairs, this department is requesting an amount above the quote for that reason. No additional work will be performed without prior authorization by the City.

(65-314 - \$16,000)



Brewer, ME (207) 989-1890
 Cranston, RI (401) 946-6450
 Richmond, VT (802) 434-4228
 Scarborough, ME (207) 883-9586
 Wareham, MA (508) 291-1200
 Milford, MA (508) 634-3400

Batavia, NY (585) 815-6200
 Binghamton, NY (607) 772-6500
 Clifton Park, NY (518) 877-8000
 Syracuse, NY (315) 476-9981
 Londonderry, NH (603) 665-4500

SERVICE ESTIMATE

ESTIMATE NUMBER: SCQT084785
ESTIMATE DATE: 2/20/2020
ESTIMATE EXPIRES: 4/20/2020

BILL TO

City of Warwick DPW
 925 Sandy Lane
 Warwick, RI 02889
 USA

SHIP TO

City of Warwick DPW
 330 East Main St
 Milford, MA 01757
 USA

SERVICE CALL	DATE	INVOICE ACCOUNT	ORDER ACCOUNT	LOCATION	DIVISION	PAGE
CSR0487015	02/20/2020	7136850	7136850	Milford	General Line	1 of 5
SALES REP	CUSTOMER CONTACT NAME	CUSTOMER CONTACT PHONE	TERMS			
Roy, Jeremy						
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT ID	MILTON CAT EQID	SMU	
AA	966G	3ZS00751		S032405	18320	
DESCRIPTION				UNIT PRICE	EXTENDED PRICE	

00 STEAM CLEAN - MACHINE

Clean machine based upon service requirements provided by the customer for the necessary service to be performed.

Miscellaneous

1	Environmental Services	25.91	25.91
		Total Segment Parts	0.00
		Total Segment Labor	632.00
		Total Segment Miscellaneous	25.91
		Segment Total	657.91

01 PERFORM - COURTESY WALK AROUND INSP

Perform courtesy Pre-Work inspection on equipment. Identify all safety related items including seat belt, back up alarm, ladders or steps, E-stops, etc. Check for any leaks, worn GET, damaged or inoperable components. Once completed provide Supervisor with the completed inspection form so it can be reviewed with the customer and documented on segment.

Miscellaneous

1		0.00	0.00
		Total Segment Parts	0.00
		Total Segment Labor	0.00
		Total Segment Miscellaneous	0.00
		Segment Total	0.00

CONTINUED

CUSTOMER INITIALS

DATE

Milton



Brewer, ME (207) 989-1890
 Cranston, RI (401) 946-6450
 Richmond, VT (802) 434-4228
 Scarborough, ME (207) 883-9586
 Wareham, MA (508) 291-1200
 Milford, MA (508) 634-3400

Batavia, NY (585) 815-6200
 Binghamton, NY (607) 772-6500
 Clifton Park, NY (518) 877-8000
 Syracuse, NY (315) 476-9981
 Londonderry, NH (603) 665-4500

SERVICE ESTIMATE

ESTIMATE NUMBER: SCQT084785
ESTIMATE DATE: 2/20/2020
ESTIMATE EXPIRES: 4/20/2020

BILL TO

City of Warwick DPW
 925 Sandy Lane
 Warwick, RI 02889
 USA

SHIP TO

City of Warwick DPW
 330 East Main St
 Milford, MA 01757
 USA

SERVICE CALL	DATE	INVOICE ACCOUNT	ORDER ACCOUNT	LOCATION	DIVISION	PAGE
CSR0487015	02/20/2020	7136850	7136850	Milford	General Line	2 of 5
SALES REP	CUSTOMER CONTACT NAME	CUSTOMER CONTACT PHONE	TERMS			
Roy, Jeremy						
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT ID	MILTON CAT EQID	SMU	
AA	966G	3ZS00751		S032405	18320	
DESCRIPTION				UNIT PRICE	EXTENDED PRICE	

02 CHECK - PRODUCT LINK SYSTEM

If machine is equipped with Product Link, verify current reporting and connectivity by checking Vision Link. The reporting validation process should include review of current installed flash files and firmware to make sure they are the latest available, perform updates as needed if they are not current. If Product Link is not reporting and repairs are required, notify supervisor for follow up. Segment notes should be updated accordingly.

Miscellaneous

1

0.00

0.00

Total Segment Parts	0.00
Total Segment Labor	0.00
Total Segment Miscellaneous	0.00
Segment Total	0.00

03 REBEARING AND RESEAL - HITCH 119-4401

SPLIT MACHINE AT CENTER HITCH , REPLACE PINS,BEARINHGS AND SEALS ,SET BEARING PRELOADS, REJOIN MACHINE INCLUDES 3 GALLONS TOP OFF HYDRAULIC OIL

Parts

1	Flat Rate Parts	2,911.00
1	Pin A	
1	Shim-Pack	
1	Plate	
1	Pin	
1	Cap	
1	Shim	
1	Cap	
2	Cup	
1	Shim Pack	

CONTINUED

CUSTOMER INITIALS

DATE



Brewer, ME (207) 989-1890
 Cranston, RI (401) 946-6450
 Richmond, VT (802) 434-4228
 Scarborough, ME (207) 883-9586
 Wareham, MA (508) 291-1200
 Milford, MA (508) 634-3400

Batavia, NY (585) 815-6200
 Binghamton, NY (607) 772-6500
 Clifton Park, NY (518) 877-8000
 Syracuse, NY (315) 476-9981
 Londonderry, NH (603) 665-4500

SERVICE ESTIMATE

ESTIMATE NUMBER: SCQT084785
ESTIMATE DATE: 2/20/2020
ESTIMATE EXPIRES: 4/20/2020

BILL TO

City of Warwick DPW
 925 Sandy Lane
 Warwick, RI 02889
 USA

SHIP TO

City of Warwick DPW
 330 East Main St
 Milford, MA 01757
 USA

SERVICE CALL	DATE	INVOICE ACCOUNT	ORDER ACCOUNT	LOCATION	DIVISION	PAGE
CSR0487015	02/20/2020	7136850	7136850	Milford	General Line	3 of 5
SALES REP	CUSTOMER CONTACT NAME	CUSTOMER CONTACT PHONE	TERMS			
Roy, Jeremy						
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT ID	MILTON CAT EQID	SMU	
AA	966G	3ZS00751		S032405	18320	
DESCRIPTION				UNIT PRICE	EXTENDED PRICE	

6	Bolt
2	Bolt-Hex Hea
2	Fitting
2	Cone
1	Spacer
1	Seal
1	Seal
2	Bearing
2	Seal-Oil
2	Cone-Big
2	Cup Bearing
1	Spacer
6	Bolt
2	Washer
1	Bolt
20	Washer
8	Bolt
3	Use HYDO Advanced 10

Labor

Flat Rate Labor 5,372.00

Miscellaneous

Flat Rate Miscellaneous 25.00

0

Total Segment Parts 2,911.00
 Total Segment Labor 5,372.00
 Total Segment Miscellaneous 25.00

Segment Total 8,308.00

CONTINUED

CUSTOMER INITIALS

DATE

Milton



Brewer, ME (207) 989-1890
 Cranston, RI (401) 946-6450
 Richmond, VT (802) 434-4228
 Scarborough, ME (207) 883-9586
 Wareham, MA (508) 291-1200
 Milford, MA (508) 634-3400

Batavia, NY (585) 815-6200
 Binghamton, NY (607) 772-6500
 Clifton Park, NY (518) 877-8000
 Syracuse, NY (315) 476-9981
 Londonderry, NH (603) 665-4500

SERVICE ESTIMATE

ESTIMATE NUMBER: SCQT084785
ESTIMATE DATE: 2/20/2020
ESTIMATE EXPIRES: 4/20/2020

BILL TO

City of Warwick DPW
 925 Sandy Lane
 Warwick, RI 02889
 USA

SHIP TO

City of Warwick DPW
 330 East Main St
 Milford, MA 01757
 USA

SERVICE CALL	DATE	INVOICE ACCOUNT	ORDER ACCOUNT	LOCATION	DIVISION	PAGE
CSR0487015	02/20/2020	7136850	7136850	Milford	General Line	4 of 5
SALES REP	CUSTOMER CONTACT NAME	CUSTOMER CONTACT PHONE	TERMS			
Roy, Jeremy						
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT ID	MILTON CAT EQID	SMU	
AA	966G	3ZS00751		S032405	18320	
DESCRIPTION				UNIT PRICE	EXTENDED PRICE	

04 COSTS ABOVE FLAT RATE - HITCH

Parts

2	Fitting	1.60	3.20
1	Spider Gp	146.02	146.02

Labor

Total Labor	474.00
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Miscellaneous

1	Environmental Services	19.43	19.43
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Total Segment Parts	149.22
Total Segment Labor	474.00
Total Segment Miscellaneous	19.43
Segment Total	642.65

05 WELD AND BORE - HITCH

WELD & BORE HITCH

*** ONCE DISASSEMBLED & INSPECTED, IF ANY OTHER WELD & BORE IS NEEDED, A QUOTE WILL BE GENERATED & THE CUSTOMER WILL BE ADVISED***

CONTINUED

 CUSTOMER INITIALS

 DATE

Milton



Brewer, ME (207) 989-1890
 Cranston, RI (401) 946-6450
 Richmond, VT (802) 434-4228
 Scarborough, ME (207) 883-9586
 Wareham, MA (508) 291-1200
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 Milford, MA 01757
 USA

SERVICE CALL	DATE	INVOICE ACCOUNT	ORDER ACCOUNT	LOCATION	DIVISION	PAGE
CSR0487015	02/20/2020	7136850	7136850	Milford	General Line	5 of 5
SALES REP	CUSTOMER CONTACT NAME	CUSTOMER CONTACT PHONE	TERMS			
Roy, Jeremy						
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT ID	MILTON CAT EQID	SMU	
AA	966G	3ZS00751		S032405	18320	
DESCRIPTION				UNIT PRICE	EXTENDED PRICE	

Miscellaneous

1	Service Quote Misc.	100.00	100.00
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Total Segment Parts	0.00
Total Segment Labor	3,168.00
Total Segment Miscellaneous	100.00
Segment Total	3,268.00

Massachusetts Sales Tax	194.11
Total Invoice Parts	3,060.22
Total Invoice Labor	9,646.00
Total Invoice Miscellaneous	170.34

The estimate provided to you is based on what can be reasonably observed by a Milton CAT Product Support Representative. If, during actual repairs, additional worn or failed components are discovered, you will be contacted with an updated estimate that will include a breakdown of additional parts and/or labor. No additional repairs will be made without the customer's approval.

Any steam cleaning necessary to complete this service will be additional to this estimate.

This estimate is contingent on all remanufactured parts being acceptable for full core credit.

Transportation, freight, tax, miscellaneous supplies and environmental charges are not included unless otherwise noted.

We greatly appreciate the opportunity to estimate this repair for you, and look forward to providing you the best service in the industry.

Estimate Amount	13,070.67
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Terms are n/30 with approved credit

 CUSTOMER PURCHASE ORDER

 CUSTOMER PRINTED NAME

 CUSTOMER SIGNATURE

 DATE

CODE: 65-314 Automotive/Equipment Repair

SECTION 56-6

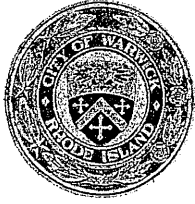
Bid2020-302 Extended Warranty 938M & 950M

Milton CAT
100 Quarry Road
Milford, MA 01757

Contract Award: \$21,360.00

Contract Period: One-Time Purchase

FEB 26 2020



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: February 14, 2020

Subj: Milton CAT

The City of Warwick, with Council approval, purchased two front loaders from the above in 2015. In September of 2017, this department requested and received approval to purchase extended warranties for both machines for three years. These equipment warranties will be expiring. Due to the complexity of the electrical and mechanical systems, as well as the exorbitant expense that can be incurred should either machine require such a repair, this department has secured the pricing to purchase an additional extended warranty for both machines. It is the opinion of this department that it would be in the City's best interest to purchase the warranties for those reasons. As well, a warranty cannot be purchased from any other vendor for these loaders making the bid process moot.

It should be noted that the previous warranty has more than paid for itself. The larger of the two machines, the 950M, experienced a transmission failure that, had the machine not been covered under warranty, would have cost the City in excess of \$25,000 to repair.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Milton CAT in the amount of \$21,360 to purchase warranty coverage for both Milton CAT loaders. The coverage period is 36 months or 3000 hours.

(65-314 - \$21,360)



Extended Coverage Quote Confirmation

Quote Number :

Customer Quote

Extended Coverage Quote Provider : Caterpillar

Quote Status : Draft-NOT ACCEPTED

Quote Date : 01/21/2020

Price Expiration Date :

Customer Information :

CITY OF WARWICK DPW
925 SANDY LN
WARWICK
RHODE ISLAND
02889-8068
UNITED STATES

Dealer Information :

MILTON CAT
100 QUARRY DR
MILFORD
MASSACHUSETTS
01757-1729
UNITED STATES
cris_wylie@miltoncat.com

Product Information :

Model : 938M
Serial# : J3R01142
Type : Published
Emissions Control Indicator : AFTERTREATMENT
AND IRON CHANGE
Original Delivery Date : 10/14/2015
Product Status : Trade In/Other
Current Usage : 5,208 Hours

Coverage	P/L	Duration	Usage	Deductible	Amount
POWERTRAIN	PARTS AND LABOR	24 Months	2000 Hours	0.00	2,150.00
POWERTRAIN	PARTS AND LABOR	36 Months	3000 Hours	0.00	3,730.00
POWERTRAIN + HYDRAULICS	PARTS AND LABOR	24 Months	2000 Hours	0.00	4,600.00
POWERTRAIN + HYDRAULICS	PARTS AND LABOR	36 Months	3000 Hours	0.00	7,930.00

Other:

Administration Fee

Late Fee

Tax

Total Customer Amount 0.00

Currency USD

Additional Comments :



Extended Coverage Quote Confirmation

Customer Quote

Quote Number: _____

Notes:

1. This quote is a non-binding price indication.
2. Dealers may refer to Equipment Protection Plan Administrative Manual or Engine Extended ESC coverage for covered component details.
3. Late Fees may apply to Engine Extended Coverage Cost(s) at the time of Enrollment.
4. All deductibles displayed in USD.
5. GST Not Included
6. Caterpillar branded machine product quotes do not include Year 1 – Labor Only coverage within the Year 2 & Beyond coverages (except for limited EPP programs, which include both Year 1 – Labor Only and Year 2 & Beyond coverage)

Customer Signature

Date

Dealer Signature

Date

Thank you for your business!

2120 West End Avenue, Nashville, TN 37203
Toll Free: 1(800) 248-4228



Extended Coverage Quote Confirmation

Customer Quote

Quote Number :

Extended Coverage Quote Provider : Caterpillar

Quote Status : Draft-NOT ACCEPTED

Quote Date : 01/21/2020

Price Expiration Date :

Customer Information :

CITY OF WARWICK DPW
925 SANDY LN
WARWICK
RHODE ISLAND
02889-8068
UNITED STATES

Dealer Information :

MILTON CAT
100 QUARRY DR
MILFORD
MASSACHUSETTS
01757-1729
UNITED STATES
cris_wylie@miltoncat.com

Product Information :

Model : 950M
Serial# : EMB01213
Type : Published
Emissions Control Indicator : AFTERTREATMENT
AND IRON CHANGE
Original Delivery Date : 10/14/2015
Product Status : Trade In/Other
Current Usage : 5,456 Hours

Coverage	P/L	Duration	Usage	Deductible	Amount
POWERTRAIN	PARTS AND LABOR	24 Months	2000 Hours	0.00	6,350.00
POWERTRAIN	PARTS AND LABOR	36 Months	3000 Hours	0.00	10,560.00
POWERTRAIN + HYDRAULICS	PARTS AND LABOR	24 Months	2000 Hours	0.00	8,060.00
POWERTRAIN + HYDRAULICS	PARTS AND LABOR	36 Months	3000 Hours	0.00	13,430.00

Other:

Administration Fee

Late Fee

Tax

Total Customer Amount 0.00

Currency USD

Additional Comments :



Extended Coverage Quote Confirmation

Customer Quote

Quote Number :

Notes:

1. This quote is a non-binding price indication.
2. Dealers may refer to Equipment Protection Plan Administrative Manual or Engine Extended ESC coverage for covered component details.
3. Late Fees may apply to Engine Extended Coverage Cost(s) at the time of Enrollment.
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Date

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