


Patricia A. Peshka
Purchasing Agent



Joseph J. Solomon
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: April 26, 2019

RE: Bids for the Finance Committee Monday, May 6, 2019

TABLE OF CONTENTS

CITY COUNCIL MEETING MAY 6, 2019

| <u>BID #</u> | <u>DESCRIPTION</u> | <u>PAGES</u> |
|---------------------------|---|---------------------|
| 2009-280 | E. Greenwich Yard Waste Program (Sec. 6-12) | 1 - 5 |
| 2016-171 | State of RI Soft. Government Procurement Agree. (Sec. 6-12) | 6 - 17 |
| 2019-186 | State RI Computer Equip., Peripherals Related Supplies (Sect. 6-12) | 18 - 25 |
| 2019-259 | Gaspee Days Fireworks Display | 26 - 28 |
| 2020-034 <i>(FY20)</i> | Independence Day Fireworks Display-Additional Date Options | 29 - 32 |
| 2020-007 <i>(FY20)</i> | National Night Out Fireworks Display | 33 - 35 |
| 2020-008 <i>(FY20)</i> | City of Warwick & Warwick Public Schools Medical, Pharmacy & Dental Insurance Benefits (City Portion Only) | 36 - 41 |
| 2020-010 <i>(FY20)</i> | Collection Services for Taxes & Rescue Fees | 42 - 46 |
| 2020-013 <i>(FY20)</i> | Zamboni Blade Sharpening | 47 - 49 |
| 2020-016 <i>(FY20)</i> | Food Service Products | 50 - 55 |
| 2020-022 <i>(FY20)</i> | Paper Products | 56 - 60 |
| 2020-025 <i>(FY20)</i> | Sand, Grit, Gravel, Loam, and Stone | 61 - 64 |

Continued next page

| <u>BID #</u> | <u>DESCRIPTION</u> | <u>PAGES</u> |
|---------------------------|--|---------------------|
| 2019-306 | Repair RS43 (Sec. 56-6) | 65 - 69 |
| 2019-308 | Purchase Simon Duplex Fire Truck from Westerly (Sec. 56-6) | 70 - 72 |
| 2020-032 <i>(FY20)</i> | Document Management System (Sec. 56-6) | 73 - 74 |
| 2020-036 <i>(FY20)</i> | Disposal of Solid Waste & Recyclables (Sec. 56-6) | 75 - 84 |
| 2020-039 <i>(FY20)</i> | MUNIS Software Maintenance (Sec. 56-6) | 85 - 87 |

CODE: 64-999 Sanitation/Miscellaneous Dept. Credits

Revenue

SECTION 6-12

Request permission to extend PCR-75-18 (Sub A)
from May 27, 2019 - May 26, 2020

Bid2009-280 E. Greenwich Yard Waste Program

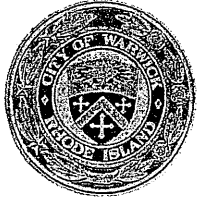
City of Warwick
3275 Post Rd.
Warwick, RI 02886

LAST ACTION TAKEN

Section 6-12: approved May 14, 2018. Contract period May 27, 2018 –May 26, 2019.

| | |
|-----------------------------|----------------------------|
| Contract Increase Requested | Revenue |
| Current Contract Award | Revenue |
| Contract Period Requested | May 27, 2019 –May 26, 2020 |
| Current Contract Period | May 27, 2018 –May 26, 2019 |

APR 16 2019



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: April 15, 2019

Re: Bid #2009-280 East Greenwich Yard Waste Program

The above agreement expires May 26, 2019. With this agreement, the City accepts up to 600 ton of yard waste from the Town of East Greenwich at \$12.50 per ton. The Town of East Greenwich has agreed to an extension of the contract as the program is working well and benefits both communities, pending approval from the City Council.

Please accept this memo as a request for Sec. 6-12 of the City Charter to change the contract dates for this agreement to May 27, 2019 to May 26, 2020. This is a revenue generated contract for the City.

YARD WASTE SERVICES AGREEMENT

Between the

CITY OF WARWICK

And the

TOWN OF EAST GREENWICH

WHEREAS, the City of Warwick (the "City") and the Town of East Greenwich (the "Town") (collectively hereinafter the "Parties") are municipal corporations that provide residential waste collection services under the auspices of the RI Resource Recovery Corporation ("Resource Recovery") and the RI Department of Environmental Management ("DEM") (collectively hereinafter the "State"); and

WHEREAS, the State has set forth recycling objectives and municipal solid waste disposal limits on the Parties; and

WHEREAS, the Parties have independently established yard waste collection programs to reduce solid waste generation and increase recycling; and

WHEREAS, the Town has exceeded its capability process the amount of yard waste generated by its residents and the City has the capability to accept additional yard waste for processing; and

WHEREAS, the Parties acknowledge and agree that establishing an agreement to allow the Town to deposit their excess yard waste with the City is economically and environmentally responsible; and

WHEREAS, the State has consented to the proposed arrangement for the City to accept the excess yard waste if the Town.

NOW, THEREFORE, the Parties enter into this agreement for the City to accept the excess yard waste of the Town as an example of a spirit of cooperation and cost savings through a mutually beneficial consolidation of services and pursuant to the terms and conditions set forth herein (the "Agreement"). In consideration of the following premises, the Parties do hereby agree as follows:

- **TERM:** The effective date of this Agreement shall commence on the date of the duly executed signatures, which are located at the end of this Agreement, and shall terminate on May 26, 2020.
- **ACCEPTANCE OF YARD WASTE:** The City agrees to accept yard waste from the Town when delivered to the City's Municipal Composting Facility located at 111 Range Road, Warwick, RI during its normal hours of operation.
- **AMOUNT OF YARD WASTE:** The City agrees to accept up to 600 tons of yard waste per fiscal year, i.e.: July 1 through June 30.
- **FEES:** The Town agrees to pay the City a fee of \$12.50 per ton of yard waste delivered by the Town and accepted by the City.
- **BILLING AND PAYMENT:** The City shall bill the Town monthly for the amount of yard waste accepted for processing. The Town shall pay all sums due within thirty (30) days of invoice date.
- **DELIVERY OF YARD WASTE:** Logistical details for the delivery of yard waste including, but not limited to time of operation, schedule of deliveries, calculation of tons of yard waste shall be agreed upon between the Directors of Public Works for the City and the Town, respectively, or their respective designee.
- **REJECTION OF LOADS:** The City shall have the right to inspect any delivery of yard waste offered by the Town for conformity to the State regulations for yard waste. The City shall have the unilateral right to reject any load of yard waste offered by the Town due to actual or suspected non-conformity to the State standards for yard waste. The Town shall be responsible to either remove or reimburse the costs incurred by the City should an accepted load of yard waste from the Town be later determined non-conforming with State regulations for yard waste.
- **CANCELLATION OF AGREEMENT:** This Agreement may be cancelled by either party upon written notice to the other party. This Agreement shall terminate upon non-compliance with the terms by either party and/or for violation of State law or regulation by either party.

Yard Waste Services Agreement between the
City of Warwick and Town of East Greenwich

The following duly authorized signatures shall cause this Agreement to be executed
between the parties.

FOR THE CITY OF WARWICK:

BY: _____
(Signature) (Duly Authorized)

DATED: _____

(Name Printed or Typed)

(Title)

FOR THE TOWN OF EAST GREENWICH:

BY: _____
(Signature) (Duly Authorized)

DATED: _____

(Name Printed or Typed)

(Title)

CODE: 25-334 MIS/Software Maintenance

SECTION 6-12

Request permission to increase PCR-19-19 (Sub A)
from \$276,329.80 to \$379,080.80
MPA #227

Bid2016-171 State of RI Software Government Procurement Agreement

SHI International Corp.
33 Knightsbridge Rd.
Piscataway, NJ 08854

LAST ACTION TAKEN

Section 6-12: PCR-19-19 (Sub A) approved January 28, 2019 in the amount of \$24,000.00. No change in contract period.

| | |
|------------------------------|----------------------------------|
| Contract Increase Requested: | \$102,751.00 |
| Current Contract Award: | \$276,329.80 |
| Contract Period Requested: | No change in contract period |
| Current Contract Period: | November 3, 2015 – June 30, 2020 |



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

JOSEPH SOLOMON
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Friday, April 5, 2019
Re: 6-12 – Increase to existing Bid – SHI International Corp

This is a request to increase the monetary award of Bid # 2016-171 by \$102,751 for a new authorized total of \$379,080.80. This authorized total represents a four year expense total.

The City of Warwick purchases software at State Bid Prices. The Master Price Agreement (MPA) Number is 227 with award numbers: 3434343, 3434344, 3434345, 3434346, & 3434347. The effective through date of this MPA is June 30, 2020.

The vendor to be utilized for this request will be SHI International Corp., 33 Knightsbridge Road, Piscataway, NJ 08854.

This increase is to cover the expense charges for the following software products:

| | | |
|-------------------------------------|-------------------|-----------|
| Power PDF – PDF Processing Software | through 6/29/20 | \$ 330 |
| Exchange – Email System City-wide | 3 yrs from DoP | \$ 59,330 |
| SolarWinds – Adl’ Polling Engine | through 5/30/2020 | \$ 17,087 |
| SolarWinds – Technical Support | through 5/30/2020 | \$ 663 |
| Sophos – Email Security Appliance | perpetual | \$ 25,341 |

This bid is currently in effect and will expire on June 30, 2020.

The budget code to cover this will be 25-334.

Cc: Brian Silvia, Finance Director



Pricing Proposal
 Quotation #: 16776021
 Created On: 3/5/2019
 Valid Until: 5/10/2019

City of Warwick

Inside Account Manager

Raymond McKay

3275 Post Road
 Warwick, RI 02886
 United States
 Phone: (401) 738-2000 X6323
 Fax:
 Email: raymond.t.mckay@warwickri.com

Kelly O'Halpin

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-868-5808
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|---|-----|-------------|--------------------|
| 1 SolarWinds Additional Polling Engine f/SolarWinds Unlimited License (Standard Polling Throughput) - License with 1st-Year Maintenance SolarWinds - Part#: 1248 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 4/25/2019 – 4/25/2020 Note: maintenance dates are from date of purchase* | 1 | \$17,087.00 | \$17,087.00 |
| 2 SolarWinds Additional Polling Engine for SolarWinds Unlimited Licenses (Standard Polling Throughput) - Annual Maintenance Renewal SolarWinds - Part#: 60231 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 4/25/2019 – 5/30/2020 Note: additional maintenance to co-term to rest of the licenses | 1 | \$664.00 | \$664.00 |
| Total | | | \$17,751.00 |

Additional Comments

Solarwinds has a no returns policy.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



Pricing Proposal
 Quotation #: 16769580
 Reference #: 2502696-00
 Created On: 3/5/2019
 Valid Until: 4/30/2019

City of Warwick

Inside Account Manager

Raymond McKay

3275 Post Road
 Warwick, RI 02886
 United States
 Phone: (401) 738-2000 X6323
 Fax:
 Email: raymond.t.mckay@warwickri.com

Kelly O'Halpin

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-868-5808
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|---|-----|------------|-------------|
| 1 EXCHG STD CAL 2019 ENG OLP NL GOVT USR CAL Microsoft - Part#: 381-04516 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 | 850 | \$69.80 | \$59,330.00 |
| | | Total | \$59,330.00 |

Additional Comments

EULA - <https://www.microsoft.com/useterms>

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



Pricing Proposal
 Quotation #: 16934637
 Created On: 4/4/2019
 Valid Until: 5/21/2019

City of Warwick

Inside Account Manager

Raymond McKay

3275 Post Road
 Warwick, RI 02886
 United States
 Phone: (401) 738-2000 X6323
 Fax:
 Email: raymond.t.mckay@warwickri.com

Kelly O'Halpin

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-868-5808
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|--|-----|------------|----------|
| 1 Power Pdf Low Volume Mnt And Sup Call For Quote Nuance Communications - Part#: MNT-RN-POWPDFLOWVOL Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 6/30/2019 – 6/29/2020 | 25 | \$13.20 | \$330.00 |
| | | Total | \$330.00 |

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

EULA -https://www.nuance.com/content/dam/nuance/en_us/terms-and-conditions/imaging/end-user-license-agreement/nd_0075081.pdf

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



Pricing Proposal
 Quotation #: 16832302
 Created On: 3/15/2019
 Valid Until: 5/23/2019

City of Warwick

Inside Account Manager

Raymond McKay

3275 Post Road
 Warwick, RI 02886
 United States
 Phone: (401) 738-2000 X6323
 Fax:
 Email: raymond.t.mckay@warwickri.com

Kelly O'Halpin

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-868-5808
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|---|-----|------------|--------------------|
| 1 Sophos Email Protection - Advanced - 500-999 Users - 36 Months - Government Sophos - Part#: MPAJ3GSAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 | 850 | \$23.60 | \$20,060.00 |
| 2 Sophos ES5000 Email Appliance Sophos - Part#: E5KZTCAAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 4/23/2019 – 4/22/2022 | 1 | \$4,941.00 | \$4,941.00 |
| 3 Sophos Sandstorm for Email Protection Advanced - 500-999 Users - 36 Months - Government Sophos - Part#: SMPJ3GSAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: MPA-227 Coverage Term: 4/23/2019 – 4/22/2022 | 850 | \$18.00 | \$15,300.00 |
| Total | | | \$40,301.00 |

Additional Comments

EULA - <https://www.sophos.com/en-us/legal/sophos-end-user-license-agreement.aspx>

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.

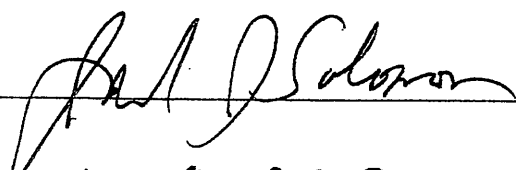
CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-19-11

NO: _____

APPROVED:  MAYOR

DATE: 1-29-2019

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|--------------|---|--|----------------|-----------------|------|--------|
| * 2016 - 171 | State of RI Software Government Procurement Agreement | <u>Dell Marketing LP</u> Round Rock TX 78682 <u>CDW</u> <u>Government, Inc.</u> Vernon Hills, IL 60061 <u>SHI International Corp.</u> Piscataway, NJ 08854 <u>PCMG, Inc.</u> Chantilly, VA 20151 <u>Insight Public Sector Inc.</u> Addison, IL 60101 | \$24,000.00 | | 1 | 6 - 12 |
| 2019 - 059 | HVAC Maintenance & Repair Contract for City-Owned Buildings | <u>CAM HVAC & Construction</u> 116 Lydia Ann Rd. Smithfield, RI 02917 | \$30,000.00 | | 2 | 6 - 12 |

Continued next page

PCR-19-19 (Sub A)

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|------------------|--|--|----------------|-------------------------|------|---------------|
| 2019 - 225 | Fire Sprinkler System Inspections and/or Repairs | <i>Pierce Fire Protection Services, Inc.</i> 24 Greco Lane Warwick, RI 02886 | \$15,000.00 | 2/23/19 - 2/22/20 | | |
| 2019 - 223 | Backhoe Repairs | <i>Northland JCB</i> Six Jonspin Rd. Wilmington, MA 01887 | \$4,161.69 | | | 56 - 6 |
| 2019 - 232 | Purchase Roll-Out Containers | <i>Rehrig Pacific Co.</i> 1738 W. 20 th St. Erie, PA 16502 | \$19,335.50 | | | 56 - 6 |
| 2019 - 234 | Rescue Support Software Maintenance | <i>ImageTrend, Inc.</i> 20855 Kensington Blvd. Lakeville, MN 55044 | \$14,534.33 | 1/1/19 - 12/31/19 | | 56 - 6 |
| 2019 - 233 | State of RI Tree Trimming/Shrub Removal | <i>Stanley Tree Service, Inc.</i> 662 Great Rd. N. Smithfield, RI 02896 <i>North Eastern Tree Service, Inc.</i> 1000 Pontiac Ave. Cranston, RI 02920 <i>Warwick Tree Acquisition Corp.</i> <i>d/b/a Warwick Tree Service, Inc.</i> 405 Arnold Rd. Coventry, RI 02816 | \$20,000.00 | 1/1/19 - 12/31/19 | 3 | 56 - 10 |

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

Continued next page

PCR-19-19 (Sub A)

- ✱ 1. Request permission to increase PCR-168-18 (Sub A) from \$252,329.80 to \$276,329.80. MPA #227.
2. Request permission to increase PCR-111-18 (Amended/Sub A) from \$60,000.00 to \$90,000.00.
3. Request permission to piggyback MPA #372.

Actions Taken:

Bid2019-190 Fire & EMS Learning Management System

**PCR-20-19
Amend recommendation
from TargetSolutions
Learning LLC in the
amount of \$15,990.00 to
Praetarian Digital – Fire
Rescue 1 Academy in the
amount of \$11,750.00**

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

CODES: 25-334 MIS/Software Maintenance

SECTION 6-12

Request permission to increase PCR-168-18 (Sub A)
from \$252,329.80 to \$276,329.80
MPA #227

Bid2016-171 State of RI Software Government Procurement Agreement

| | | |
|-----------------------------|-----------------------|------------------------|
| Dell Marketing LP | One Dell Way | Round Rock TX 78682 |
| CDW Government, Inc. | 230 N. Milwaukee Ave. | Vernon Hills, IL 60061 |
| SHI International Corp. | 33 Knightsbridge Rd. | Piscataway, NJ 08854 |
| PCMG, Inc. | 14120 Newbrook Dr. | Chantilly, VA 20151 |
| Insight Public Sector, Inc. | 2250 Pinehurst | Addison, IL 60101 |

LAST ACTION TAKEN

Section 6-12: PCR-168-18 (Sub A) approved October 22, 2018 in the amount of \$75,000.00.
No change in contract period.

Contract Increase Requested: \$ 24,000.00
Current Contract Award: \$252,329.80

Contract Period Requested: No change in contract period
Current Contract Period: November 3, 2015 – June 30, 2020



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

COPY
JOSEPH SOLOMON
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Friday, January 4, 2019
Re: 6-12 – Increase to existing Bid – Solar Winds

This is a request to increase the monetary award of Bid # 2016-171 by \$24,000 for a new authorized total of \$276,329.80. This authorized total represents a four year expense total.

The City of Warwick purchases software at State Bid Prices. The Master Price Agreement (MPA) Number is 227 with award numbers: 3434343, 3434344, 3434345, 3434346, & 3434347. The effective through date of this MPA is June 30, 2020.

Vendors to be utilized are as follows:

1. **DELL MARKETING LP**
ONE DELL WAY
MAILSTOP MSRR 8-07
ROUND ROCK, TX 78682
Roy_L_Ramirez@Dell.com
2. **CDW GOVERNMENT INC**
230 N MILWAUKEE AVE
VERNON HILLS, IL 60061
kelli.carter@cdw.com
3. **SHI INTERNATIONAL CORP**
33 KNIGHTSBRIDGE RD
PISCATAWAY, NJ 08854
Martin_Barrett@SHI.com
4. **PCMG INC**
14120 NEWBROOK DR
STE 100
CHANTILLY, VA 20151
danayet.gebremedhin@pcmg.com
5. **INSIGHT PUBLIC SECTOR INC**
2250 PINEHURST
STE 200
ADDISON, IL 60101
kriedel@insight.com

This increase is to cover the annual maintenance charges for the Solar Winds product suite covering desktop, server, and network monitoring as well as the MIS departments help desk software application. This software maintenance renewal will run from May 2019 through May 2020.

This bid is currently in effect and will expire on June 30, 2020.

The budget codes this will come from are:

- 25-334 - \$24,000.00
-

CODE: 25-231 MIS/Supplies-Computer

SECTION 6-12

Request permission to increase PCR-172-18 (Sub A)
from \$50,000.00 to \$103,130.00
MPA #345

Bid2019-186 State of RI Computer Equipment, Peripherals & Related Supplies

Hewlett Packard Enterprise Company
3000 Hanover St.
Palo Alto, CA 94304

Microsoft Corp.
One Microsoft Way
Redmond, WA 98052

Whalley Computer Associates Inc.
1 Whalley Way
Southwick, MA 01077

CDW Government LLC
300 N Milwaukee Ave.
Vernon Hills, IL 60061

LAST ACTION TAKEN

Award (Section 56-10): PCR-172-18 (Sub A) approved November 16, 2018 in the amount of \$50,000.00. Contract period November 16, 2018 - June 30, 2019.

| | |
|------------------------------|-----------------------------------|
| Contract Increase Requested: | \$53,130.00 |
| Current Contract Award: | \$50,000.00 |
| Contract Period Requested: | No change in contract period |
| Current Contract Period: | November 16, 2018 - June 30, 2019 |



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

JOSEPH SOLOMON
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Friday, April 5, 2019
Re: 6-12 – Increase to existing Bid #2019-186

This is a request to increase the monetary award of Bid # 2019-186 by \$53,130 for a new authorized total of \$103,130. This award would complete the budgeted hardware expenditures for the 2019 fiscal year.

The City of Warwick purchases hardware at State Bid Prices. The Master Price Agreement (MPA) Number is 345 with award numbers:
3447363 – Hewlett Packard Enterprise
3443146 – Microsoft Corporation
3520620 – Whalley Computer Associates, Inc.
3520384 – CDW Government, LLC

The effective through date of this MPA is March 31, 2020.

These purchases will be made from the MIS hardware budget code 25-231 as budgeted; with a spending limit not to exceed \$53,130.

In 2018, Microsoft announced they would be withdrawing support for their Windows 7 Operating System effective January 2020. This will render any computer still on that OS vulnerable to Cyber-attacks with no further security patches forthcoming from Microsoft.

Currently, approximately 77% of the City's personal computer base is running Windows 7. We have put together a refresh program that will achieve a total migration to Windows 10 by the end of this calendar year. There are two basic expenditures that we are using to accomplish this. First, those machines now running on Windows 7 that are capable of running Windows 10 by increasing the memory and/or data storage device, will be upgraded in that fashion. This saves over \$500 as compared to the purchase of a completely new computer. The second category covers those machines that are unable to be upgraded and must be replaced completely.

This request will cover the remainder of this fiscal year's scheduled upgrades and replacements. It should be noted that there are some ancillary expenditures, such as SQL licensing, that must be upgraded because of the move to Windows 10 and is included in this request.

This bid is currently in effect and will expire on June 30, 2019.

Cc: Brian Silvia, Finance Director

CITY OF WARWICK

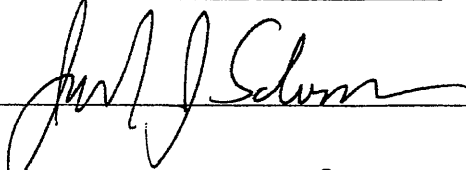
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-18-136

NO: _____

APPROVED: _____



MAYOR

DATE: _____

11-16-2018

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|------------------|---|---|----------------|--------------------------|------|--------------|
| 2013 - 215 | State of RI Janitorial Supplies | <i>Banner Systems</i> Brockton, MA 02302 <i>Casey Engineered Maintenance</i> Foxboro, MA 02035 <i>Eastern Bag & Paper Co.</i> <i>DBA EBP Supply Solutions</i> Milford, CT 06460 | \$10,000.00 | 10/1/18 - 12/31/18 | 1 | 6 - 12 |
| 2018 - 161 | Floor Mats, Dry & Wet Mops Rental | <i>Unifirst Corporation</i> 33 Lambert Lind Hwy. Warwick, RI 02886 | \$3,000.00 | | 2 | 6 - 12 |
| 2018 - 313 | Precast Items for Catch Basins & Manholes | <i>Anchor Concrete</i> 30 Budlong Rd. Cranston, RI 02920 | \$8,000.00 | | 3 | 6 - 12 |

Continued next page

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|-------------|--|---|-----------------------------------|---------------------------|------|---------------|
| 2019 - 127 | Elevator Maintenance & Repairs | <i>Otis Elevator Company</i> 9 Rocky Hill Rd. Smithfield, RI 02917 | \$15,000.00 | 11/18/18 - 11/17/19 | | |
| 2019 - 128 | Floor Mats, Dry & Wet Mop Rentals | <i>Unifirst Corporation</i> 33 Lambert Lind Hwy. Warwick, RI 02886 | \$10,000.00 | 1/1/19 - 12/31/19 | | |
| 2019 - 138B | Purchase of Various New Tires | <i>Sullivan Tire Company</i> 1199 Jefferson Blvd. Warwick, RI 02886 | <i>Police Only</i> \$24,000.00 | 1/1/19 - 12/31/19 | | |
| 2019 - 161C | Original Equipment Parts for Various Vehicles | <i>Tasca Wholesale Parts</i> 1300 Pontiac Ave. Cranston, RI 02920 | <i>Police Only</i> \$75,000.00 | 11/18/18 - 11/17/19 | | |
| 2019 - 187 | City of Warwick Website Hosting & Maintenance | <i>CIVIC PLUS</i> 302 S 4 th St. Suite 500 Manhattan, KS 66502 | \$4,500.00 | 10/1/18 - 9/30/19 | | 56 - 6 |
| 2019 - 188 | CAMA Application Maintenance & Web Hosting Services | <i>Vision Government Solutions</i> 1 Cabot Rd. Suite 100 Hudson, MA 01749 | \$13,300.00 | 7/1/18 - 6/30/19 | | 56 - 6 |
| 2019 - 179 | State of RI Commercial & Industrial Equipment & Supplies | <i>WW Grainger Inc.</i> Warwick, RI 02888 <i>MSC Industrial Supply Co.</i> Melville, NY 11747 <i>Fastenal Co.</i> Winona, MN 55987 | \$40,000.00 | 10/1/18 - 6/30/19 | 4 | 56 - 10 |

Continued next page



| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|-----------------------|--|--|----------------|-------------------------------|------|---------------|
| 2019 - 180 | State of RI Gas, Liquid & Propane | <i>Ferrell Gas</i> One Liberty Plaza Liberty, MO 64068 | \$8,000.00 | 10/1/18 - 9/30/21 | 5 | 56 - 10 |
| 2019 - 186 | State of RI Computer Equipment, Peripherals & Related Supplies | <i>Hewlett Packard Enterprise Company</i> <u>Palo Alto, CA 94304</u> <i>Whalley Computer Associates</i> <u>Southwick, MA 01077</u> <i>Microsoft Corp.</i> <u>Redmond, WA 98052</u> <i>CDW Government LLC</i> Vernon Hills, IL 60061 | \$50,000.00 | Date of award - 6/30/19 | 6 | 56 - 10 |

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase and extend PCR-125-18 (Sub A). Increase from \$170,000.00 to \$180,000.00 and extend from October 1, 2018 through December 31, 2018. MPA #352.
2. Request permission to increase PCR-182-17 (Sub A) from \$8,000.00 to \$11,000.00.
3. Request permission to increase PCR-80-18 from \$9,000.00 to \$17,000.00.
4. Request permission to piggyback MPA #348.
5. Request permission to piggyback MPA #166.
- ~~6. Request permission to piggyback MPA #345.~~

Continued next page

ACTIONS TAKEN

| | |
|---|---|
| Bid2013-008 Network Connectivity | PCR-174-18 Withdrawn By Department |
| Bid2019-138<u>A</u> Purchase of Various New Tires | PCR-175-18 Hold until 11/26/18 |
| Bid2019-150 Protective Structural Firefighting Jackets & Pants & Fire Retardant Carbon-Based Hoods | PCR-176-18 Hold until 12/3/18 |
| Bid2019-161<u>A</u> Original Equipment Parts for Various Vehicles | PCR-177<u>A</u>-18 (Sub A) Extend prior contract for 30 days, until 12/17/18 |
| Bid2019-161<u>A</u> Original Equipment Parts for Various Vehicles | PCR-177<u>B</u>-18 Hold until 11/26/18 |
| Bid2019-161<u>B</u> Original Equipment Parts for Various Vehicles | PCR-178<u>A</u>-18 (Sub A) Extend prior contract for 30 days, until 12/17/18 |
| Bid2019-161<u>B</u> Original Equipment Parts for Various Vehicles | PCR-178<u>B</u>-18 Hold until 11/26/18 |
| Bid2019-172 Frames, Grates & Covers | PCR-179-18 |

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

COPY

CODES: 25-231 MIS/Supplies-Computer

SECTION 56-10

Request permission to piggyback MPA #345

Bid2019-186 State of RI Computer Equipment, Peripherals & Related Supplies

Hewlett Packard Enterprise Company
3000 Hanover St.
Palo Alto, CA 94304

Whalley Computer Associates Inc.
1 Whalley Way
Southwick, MA 01077

Microsoft Corp.
One Microsoft Way
Redmond, WA 98052

CDW Government LLC
300 N Milwaukee Ave.
Vernon Hills, IL 60061

Contract Award: \$50,000.00

Contract Period: Date of Award – June 30, 2019



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

OCT 31 2018
COPY

JOSEPH SOLOMON
MAYOR

PHILIP CARLUCCI
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Tuesday, October 30, 2018
Re: Workstations, Laptops, Tablets, Printers, and Computer Peripherals – Hewlett Packard

This is a request to piggyback the State of Rhode Island Bid for Workstations, Laptops, Tablets, Printers, and Computer Peripherals. The Master Price Agreement (MPA) Number is 345 with Award Numbers as follow: 3447363 / 3443146 / 3520620 / 3520384. The effective through date of this State Bid is March 31, 2020.

Attached is a copy of the Rhode Island Master Price Agreement # 345.

These purchases will be made from the MIS hardware budget code 25-231 as budgeted; with a spending limit not to exceed \$50,000.00.

This request will support the replacement of various types of systems or peripherals throughout all City departments that either consistently fail, no longer are adequate for the service requirements, or are no longer supported by the manufacturer. In addition, to a smaller extent, there are several areas requiring additional equipment such as secondary monitors and area printers.

This will be funded through 25-231.

The effective through date of this City award is requested for June 30, 2019.

Cc: Brian Silvia, Finance Director

Bid2019-259 Gaspee Days Fireworks Display

- 1 Bid received

CODE: 61-355 Tourism Programs

MANNER OF AWARD: \$7,750.00
1 Time Purchase

RECOMMEND: Pyrotecnico Fireworks, Inc.

Pyrotecnico Fireworks, Inc.
PO Box 149
New Castle, PA 16103

June 1, 2019 Display \$7,750.00

June 2, 2019 Rain date \$7,750.00

| Bid2019-259 Gaspee Days Fireworks Display | | | | | | | | |
|--|-------------------------------|-------------|-------|-------|---|--|--|--|
| These were the vendors sent specifications for this bid. | | | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | | | |
| American Promotional Events, Inc/TNT Fireworks | 4511 Helton Dr. | Florence | AL | 35630 | info@intffireworks.com | | | |
| Atlas Pyro Vision Entertainment Group | 136 Old Sharon Rd./PO Box 498 | Jaffrey | NH | 03452 | sarah@atlaspyro.com; matt@atlaspyro.com | | | |
| Martin & Ware, Inc. / Central Maine Pyrotechnics | 165 Maple St. | Framingdale | ME | 04344 | info@cmpyro.com | | | |
| Ocean State Pyrotechnics, Inc. | 26A Wood Hill Rd. | Hope Valley | RI | 02832 | jrkaboom@aol.com | | | |
| Phantom Fireworks Eastern Region | 2445 Belmont Ave. | Youngstown | OH | 44505 | info@fireworks.com | | | |
| Pyro Engineering d/b/a Bay Fireworks | 400 Broadhallow Rd. Ste. 3 | Farmingdale | NY | 11735 | sig@bayfireworks.com; Charlie@bayfireworks.com | | | |
| S. Vitale Pyrotechnic Industries, Inc. d/b/a Pyrotecnico | 533 North St./PO Box 478 | Jaffrey | NH | 03452 | graynor@pyrotecnico.com; info@pyrotecnico.com | | | |
| Spectacular Fireworks | 1541 Oliver Rd | New Milford | PA | 18834 | joemonte@nep.net | | | |




APR 22 2019

Karen Jedson
Director

Joseph J. Solomon
Mayor

Department of Tourism, Culture and Development
3275 Post Road • Warwick, RI 02886
(401) 738-2014 • Fax(401) 732-7662
visitwarwickri.com • movetowarwickri.com

MEMORANDUM

TO: Pat Peshka, Purchasing Agent
FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development
DATE: April 22, 2019
RE: **Fireworks Bid # 2019-259 Gaspee Days Fireworks Display**

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2019-259 Gaspee Days Fireworks Display to the sole and lowest responsible bidder Pyrotecnico Fireworks Inc., of New Castle, PA.

Fireworks Display Gaspee Days #2019-259

| | Pyrotecnico |
|-------------------------------|--------------------|
| June 1, 2019 | \$7,750.00 |
| <i>Rain Date</i> June 2, 2019 | \$7,750.00 |

Please note that that there is no contract period for this bid as the event will take place on either June 1, 2019 or June 2, 2019, if the weather permits.

If you need additional information please feel free to contact me at 921-9713.

Bid2020-034 Independence Day Fireworks Display-Additional Date Options

- 2 Bids received

FY20

CODE: 61-355 Tourism Programs

MANNER OF AWARD: \$13,000.00
1 Time Purchase

RECOMMEND: Atlas PyroVision Entertainment Group, Inc.

Atlas PyroVision Entertainment Group, Inc.
PO Box 498
Jaffrey, NH 03452

Pyrotecnico Fireworks, Inc.
PO Box 149
New Castle, PA 16103

| | Atlas PyroVision | Pyrotecnico |
|----------------------|-------------------------|--------------------|
| July 3, 2019 display | <u>N/A</u> | <u>N/A</u> |
| July 4, 2019 display | <u>N/A</u> | <u>N/A</u> |
| July 5, 2019 display | <u>N/A</u> | <u>N/A</u> |
| July 6, 2019 display | <u>N/A</u> | <u>N/A</u> |
| July 7, 2019 display | <u>\$13,000.00</u> | <u>\$14,999.00</u> |
| Rain date: | | |
| July 12, 2019 | <u>\$13,000.00</u> | <u>\$14,999.00</u> |
| July 13, 2019 | <u>\$13,000.00</u> | <u>N/A</u> |

| Bid2020-034 Independence Day Fireworks Display-Additional Date Options | | | | | | |
|--|-------------------------------|-----------------|-------|-------|---|--|
| These were the vendors sent specifications for this bid. | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | |
| Atlas Pyro Vision Entertainment Group | 136 Old Sharon Rd./PO Box 498 | Jaffrey | NH | 03452 | sarah@atlaspyro.com;matt@atlaspyro.com | |
| Firefly Drone Shows | 8935 Gittens St. | Commerce | MI | 48382 | ryan@fireflydroneshow.com | |
| Northstar Fireworks | 2235 VT-Rte 14 S. | East Montpelier | VT | 05651 | info@northstarfireworks.com | |
| Ocean State Pyrotechnics, Inc. | 26A Wood Hill Rd. | Hope Valley | RI | 02832 | jrkaboom@aol.com | |
| Pyro Engineering d/b/a Bay Fireworks | 400 Broadhallow Rd. Ste. 3 | Farmingdale | NY | 11735 | sig@bayfireworks.com;Charlie@bayfireworks.com | |
| Pyrotecnico Fireworks, Inc. | PO Box 149 | New Castle | PA | 16103 | graynor@pyrotecnico.com;info@pyrotecnico.com | |
| Spectacular Fireworks | 1541 Oliver Rd | New Milford | PA | 18834 | joemonte@nep.net | |
| Zambelli Fireworks | 120 Marshall Drive | Warrendale | PA | 15086 | zambelli@zambellifireworks.com | |




APR 22 2019

Karen Jedson
Director

Joseph J. Solomon
Mayor

Department of Tourism, Culture and Development
3275 Post Road • Warwick, RI 02886
(401) 738-2014 • Fax(401) 732-7662
visitwarwickri.com • movetowarwickri.com

Memorandum:

TO: Pat Peshka, Purchasing Agent
FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development
DATE: April 22, 2019
RE: **Fireworks Bid # 2020 -034 Independence Day Fireworks Display
July 7, 2019 with a rain date of Friday July 12, 2019.**

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid #2020- 034 Independence Day Fireworks Display in the slated for Sunday July 7, 2019 , to the lowest responsible bidder, Atlas Pyrovision Entertainment of Jaffrey, NH for \$13,000.

The date change for this year's display comes after **no** bids were received for the date of July 3rd in our original request for proposals.

The original bid #2020-006 was emailed to 8 companies (total of 11 email addresses) and a hard copy of the specifications were mailed to S. Vitale Pyrotechnic Industries.

Due to the absence of bids for the Independence Day Display, calls were made to the potential vendors and the lack of Rhode Island certified technicians was the main reason for not bidding for the July 3rd date.

A second bid #2020-034 was emailed to 8 companies (total of 11 email addresses) and a hard copy of the specifications were mailed to all vendors.

The results of the second round of bidding is listed below.

Independence Day Fireworks Display Bid #2020-34

| | <u>Date</u> | <u>Atlas</u> | <u>Pyrotechnico</u> |
|------------------|---------------|--------------|---------------------|
| | July 3, 2019 | N/A | N/A |
| | July 4, 2019 | N/A | N/A |
| | July 5, 2019 | N/A | N/A |
| | July 6, 2019 | N/A | N/A |
| | July 7, 2019 | \$13000 | \$14,999 |
| <i>Rain date</i> | July 12, 2019 | \$13000 | \$14,999 |
| <i>Rain date</i> | July 13, 2019 | N/A | \$14,999 |

Please note that there is no contract period for this bid as the event will take place either July 7, 2019 or July 12, 2019, weather permitting.

If you need additional information please feel free to contact me at 921-9713.

Bid2020-007 National Night Out Fireworks Display

FY20

- 1 Bid received

CODE: 61-355 Tourism Programs

MANNER OF AWARD: \$7,999.00
1 Time Purchase

RECOMMEND: Pyrotecnico Fireworks, Inc.

Pyrotecnico Fireworks, Inc.
PO Box 149
New Castle, PA 16103

Total Cost: \$7,999.00

| Bid2020-007 National Night Out Fireworks Display | | | | | | | |
|--|-------------------------------|-------------|-------|-------|---|--|--|
| These were the vendors sent specifications for this bid. | | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | | |
| American Promotional Events, Inc/TNT Fireworks | 4511 Helton Dr. | Florence | AL | 35630 | info@tntfireworks.com | | |
| Atlas PyroVision Entertainment Group | 136 Old Sharon Rd./PO Box 498 | Jaffrey | NH | 03452 | sarah@atlaspyro.com; matt@atlaspyro.com | | |
| Martin & Ware, Inc. / Central Maine Pyrotechnics | 165 Maple St. | Framingdale | ME | 04344 | info@cmpyro.com | | |
| Ocean State Pyrotechnics, Inc. | 26A Wood Hill Rd. | Hope Valley | RJ | 02832 | jrkaboom@aol.com | | |
| Phantom Fireworks Eastern Region | 2445 Belmont Ave. | Youngstown | OH | 44505 | info@fireworks.com | | |
| Pyro Engineering d/b/a Bay Fireworks | 400 Broadhallow Rd. Ste. 3 | Farmingdale | NY | 11735 | sig@bayfireworks.com; Charlie@bayfireworks.com | | |
| S. Vitale Pyrotechnic Industries, Inc. d/b/a Pyrotecnico | 533 North St./PO Box 478 | Jaffrey | NH | 03452 | graynor@pyrotecnico.com; info@pyrotecnico.com | | |
| Spectacular Fireworks | 1541 Oliver Rd | New Milford | PA | 18834 | joemonte@nep.net | | |




APR 22 2019

Karen Jedson
Director

Joseph J. Solomon
Mayor

Department of Tourism, Culture and Development
3275 Post Road • Warwick, RI 02886
(401) 738-2014 • Fax(401) 732-7662
visitwarwickri.com • movetowarwickri.com

MEMORANDUM

TO: Pat Peshka, Purchasing Agent
FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development
DATE: April 22, 2019
RE: **Fireworks Bid # 2020-007 National Night Out Fireworks Display**

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2020-007 National Night Out Fireworks Display to the sole and lowest responsible bidder Pyrotecnico Inc., of New Castle, PA.

National Night Out Fireworks Display Bid # 2020-007

| | Pyrotecnico |
|----------------|--------------------|
| August 6, 2019 | \$7999 |

Please note that there is not contract period for this bid as the event should take place on August 6, 2019, if the weather permits.

If you need additional information please feel free to contact me at 921-9713.

RFP2020-008 City of Warwick & Warwick Public Schools Medical, Pharmacy & Dental Insurance Benefits

- 6 Bids submitted

***FY20
CITY PORTION ONLY***

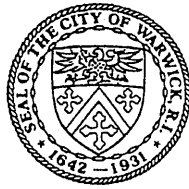
CODES: 75-158 Health Care/Municipal
75-160 Health Care/Police
75-162 Health Care/Fire
75-165 Dental/Police
75-167 Dental/Fire
75-169 Dental/Municipal
80-154 Sewer/Fringe Benefits
84-154 Water/Fringe Benefits

MANNER OF AWARD: \$22,493,106.00 (Medical \$21,454,218.00/Dental \$1,038,888.00)
July 1, 2019 – June 30, 2020

RECOMMEND: WB Community Health (both Medical & Dental)

| | | |
|---------------------------------|-----------------------------------|-------------------------|
| WB Community Health | 300 Jefferson Blvd. | Warwick, RI 02886 |
| Blue Cross & Blue Shield of RI | 500 Exchange St. | Providence, RI 02903 |
| Delta Dental of RI | 10 Charles St. | Providence, RI 02904 |
| Metropolitan Life Insurance Co. | 101 Arch St., 8 th Fl. | Boston, MA 02110 |
| RI Interlocal Risk Mgt. Trust | 501 Wampanaug Tr. | E. Providence, RI 02915 |
| United Healthcare | 475 Kilvert St., Bldg. B. | Warwick, RI 02886 |

| Bid2020-005 City of Warwick & Warwick Public Schools Medical, Pharmacy & Dental Insurance Benefits | | | | | | |
|---|---------------------------------------|-----------------|--------------|------------|--|--|
| The following vendors were sent specifications. | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | |
| Advanced Medicine Integration of RI, LLC | 473 Central Ave., Ste. 2 | Highland Park | IL | 60035 | | |
| Advantage Benefits | 78 Pleasant St. | Worcester | MA | 01609 | bill@advantagebenefits.com | |
| AmWINS Group Benefits c/o Carol Radzik | 16 International Way | Warwick | RI | 02886 | Henry.santos@amwins.com | |
| American Healthcare Administrative Svcs., Inc. | 3850 Atherton Rd. | Rocklin | CA | 95765 | b.katz@americanhealthcare.com; j.blackburn@americanhealthcare.com | |
| Blue Cross & Blue Shield of RI | | | | | Robert.Knowles@bcbsri.org; john.gilliland@bcbsri.org; Marc.gagnon@bcbsri.org; robert.wolfkiel@bcbsri.org; michele.lederberg@bcbsri.org | |
| Delta Dental of RI | 500 Exchange St. | Providence | RI | 02903 | apezzullo@deltadentalri.com; jperroni@deltadentalri.com | |
| eQHealth Solutions, Inc. | 10 Charles St. | Providence | RI | 02904 | busdev@eqhs.org | |
| Healthcare Strategic Solutions, LLC | 8591 United Plaza Blvd., Ste. 270 | Baton Rouge | LA | 70809 | | |
| Hopkins & Assocs. Healthcare Management Solutions, Inc. | 41 Alfred Drowne Rd. | Barrington | RI | 02806 | | |
| KEPRO Acquisitions, Inc. | 222 Buckeye Brook Rd. | Charlestown | RI | 02813 | | |
| Medrisk, LLC | 777 E. Park Dr. | Harrisburg | PA | 17111 | | |
| Metropolitan Life Insurance Co. | 2701 Renaissance Blvd., Ste. 200 | King of Prussia | PA | 19406 | | |
| Pharmaceutical Technologies, Inc. d/b/a National Pharm | One Financial Ctr. | Boston | MA | 02111 | kdonohue1@metlife.com | |
| QHR Intensive Resources, LLC | 13660 California St. | Omaha | NE | 68154 | schoening@pti-nps.com | |
| RI Dept. of Human Services, Div. Healthcare Quality | 1573 Mallory Lane, Ste. 100 | Brentwood | TN | 37027 | | |
| RI Interlocal Risk Management Trust | 50 Taft St. | Cranston | RI | 02905 | lynneharr1@hotmail.com | |
| RI Municipal Insurance Corp. | 501 Wamponaug Tr., Ste 301 | E. Providence | RI | 02915 | blavallee@ritrust.com; chamilton@ritrust.com | |
| SP Management Services, Inc. | 86 Weybossett St. | Providence | RI | 02903 | jward@lincolnri.org | |
| Stop Loss Insurance Brokers | 40 Burton Hills Blvd., Ste. 500 | Nashville | TN | 37215 | | |
| Stop Loss Insurance Services | 20 Park Plaza, Ste. 628 | Boston | MA | 02116 | ddoyle@stoplossins.com | |
| The Hilb Group of NE | 100 Front Street, Suite 610 | Worcester | MA | 01608 | mford@americanstoploss.com; krosati@americanstoploss.com; | |
| The Segal Co. | 931 Jefferson Blvd., Ste. 3001 | Warwick | RI | 02886 | john.cranshaw@amwins.com realise@hilbgroup.com | |
| Tufts Benefit Administrators | 116 Huntington Ave. | Boston | MA | 02116 | rghazarian@segaladvisors.com | |
| United Health Care | One Exchange Pl., 3 rd Fl. | Providence | RI | 02903 | Kim_Matthes@tufts-health.com; Dean_bushey@tufts-health.com | |
| W.B. Community Health | 475 Kilvert St. | Warwick | RI | 02886 | eric.c.swain@uhc.com; alord.wbch@gmail.com; | |
| | 300 Jefferson Blvd., Suite 205 | Warwick | RI | 02888 | alord@wbcommunityhealth.org | |



APR 19 2019

CITY OF WARWICK
DIVISION OF PERSONNEL
3275 POST ROAD – WARWICK, RHODE ISLAND 02886
TEL (401) 738-2011 · FAX (401) 732-7636
T.D.D (401)739-9150

TO: Honorable City Council
FROM: Brian Silvia, Finance Director
DATE: April 12, 2019
SUBJ: Medical Insurance Bid Award

In October 2018, the City Council awarded a consulting contract to the HilbGroup dba Cornerstone to develop a Request for Proposal for employee medical and dental insurance, evaluate bid responses, and provide a recommendation for selection of a health care provider. In response to the Request for Proposals, the City received offers from three health insurance providers, The RI Interlocal Risk Management Trust, West Bay Community Health (WBCH), and United Health. Two of the three bidders are health care collaborative providing medical insurance to municipalities and school departments under contract with Blue Cross Blue Shield of RI and were able to comply with all of the bid requirements. Additionally, United Health Care submitted a bid offering Medical, Pharmacy and Dental all under a self-insured arrangement which can't be considered because UHC did not submit a bid with stop loss insurance and the City received no stop loss bids from any insurers on a direct basis and therefore we could not utilize UHC without stop loss coverage.

Each of the collaborative is a nonprofit entity overseen by a member-only board of directors comprised of participating municipalities and school districts. Both collaboratives operate under different business models that give members varying degrees of risk protection.

In response to the RFP, the City received the following medical insurance proposals:

| Medical Insurance Provider | Insurance Model/Carrier | Current Year Cost | 2019-2020 Bid Price | Change Over Current Year | Percentage Change |
|----------------------------------|--|--|---------------------|--------------------------|-------------------|
| West Bay Community Health (WBCH) | Self-Insured/BCBSRI | \$20,352,514 | \$21,454,218 | \$1,101,704 | 5.41% |
| United Health Care | Self-Insured/United Health | Not Determined No Stop Loss Insurance | | | |
| RI Interlocal Trust | Guaranteed (Fully Insured) Premium/BCBSRI | | \$19,827,863 | -\$524,651 | -2.58% |

The Trust is offering a guaranteed premium (Fully Insured) that represents a significant savings to Warwick however their bid raised major concerns by the consultant. It is a purchasing collaborative that has a "health pool" that is owned by its members. As a member in the Trust's Health Pool, the City would participate in a risk sharing arrangement with the other communities that are members of the health pool. Additionally the contract with the Trust requires that the City stays in the Trust Health Pool for 36 months. The liquidation penalty for the City is approximately the cost of one month of premiums which is estimated to be over One Million Six Hundred Dollars. The consultant has indicated in the report that the liquidation costs would equate to

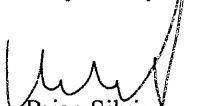
over \$3,500,000 based on the City's current enrollment if the City left the trust after 36 months. The City would forfeit 50% of the member equity balance which the City previously experienced in 2017 when the City left the Trust. The trust pricing represents a three year bid because of the withdrawal penalties to exit the Trust. Also the City would need to budget claims incurred but not reported which is estimated to be about \$853,827.

United Health Care is a self-insured model that the City would be responsible for paying claims weekly and paying fixed expenses (stop loss and ASO fees) on a monthly basis. Since the City received no separate stop loss bids and United Health Care did not submit a stop loss insurance their bid. In order to consider them we would need to negotiate a stop loss insurance with them or another third party stop loss insurance carrier to determine the total all-in cost of UHC. UHC is the highest cost bid of the three considered.

The City currently utilizes WB Community Health who contracts with Blue Cross Blue Shield of Rhode Island. WBCH is self-insured. WBCH develops "working rate" based on the claims of each entity plus fixed expenses and stop loss insurance. The participating entities are not responsible to pay more than the budgeted working rates each month for each covered employee. At the end of the plan year WBCH calculates the working rates (budget) to the actual expenses) or a deficit (budgeted revenue is less than actual expenses). If it is determined that there is a surplus, it can be used to offset the working rates in adverse claims year. If it is a deficit, the deficit will be added to the development of the working rates the following year. This arrangement allows for the lowest administrative costs and to "group purchase" stop-loss insurance. Of course the biggest advantage is the ability and security of a known, budgeted working rate and excessive claims that exceed budget are captured in the following year's working rates. The WBCH bid is a one year bid.

The consultant has conducted a detailed review of the rate development methodologies and calculations used by each provider. Based on this review, HILB has determined that contracting with WBCH is the most cost effective option available to the City for the purchase of employee medical insurance for FY2019-20. Our current contract with WBCH will expire June 30, 2019. The administration concurs with the consultant's recommendation and requests that the City Council award the bid for one year for the City's medical insurance coverage to West Bay Community Health consistent with the WBCH proposal dated March 20, 2019 in the amount of **\$21,454,218**.

Respectfully Submitted,


Brian Silvia
Finance Director

cc: Mayor Joseph J. Solomon
William DePasquale, Chief of Staff
Jean Bouchard, Personnel Director

BRIAN M. SILVIA
FINANCE DIRECTOR



JOSEPH J. SOLOMON
MAYOR

APR 19 2019

**CITY OF WARWICK
DIVISION OF PERSONNEL
3275 POST ROAD – WARWICK, RHODE ISLAND 02886
TEL (401) 738-2011 • FAX (401) 732-7636
T.D.D (401)739-9150**

TO: Honorable City Council

FROM: Brian Silvia, Finance Director

DATE: April 16, 2019

SUBJ: Dental Insurance Bid Award

In October 2018, the City Council awarded a consulting contract to the HilbGroup dba Cornerstone to develop a Request for Proposal for employee medical and dental insurance, evaluate bid responses, and to make a selection recommendation. The City received offers from six bidders. The dental bidders were WBCH/Delta Dental, The Trust/Delta Dental; Blue Cross Blue Shield of RI; Delta Dental of RI and United Health Care (UHC) and MetLife.

In response to the RFP, the City received the following medical insurance proposals:

| Medical Insurance Provider | Insurance Model/Carrier | Current Year Cost | 2019-2020 Bid Price | Change Over Current Year | Percentage Change |
|----------------------------------|-----------------------------|-------------------|---------------------|--------------------------|-------------------|
| West Bay Community Health (WBCH) | Self-Insured/Delta Dental * | \$1,035,792 | \$1,038,888 | \$3,096 | 0.03% |
| United Health Care | Self-Insured | | \$1,085,110 | \$49,318 | 4.80% |
| United Health Care | Self-Insured** | | \$1,078,993 | \$43,201 | 4.20% |
| Blue Cross | Self-Insured | | \$1,091,626 | \$55,834 | 5.40% |
| Blue Cross | Self-Insured** | | \$1,075,679 | \$39,977 | 3.90% |
| Blue Cross | Fully Insured | | \$1,156,083 | \$120,291 | 11.60% |
| Delta Dental | Self-Insured | | \$1,043,144 | \$7,352 | 0.07% |
| Met Life | Fully Insured | | \$1,030,195 | -\$5,597 | -0.05% |
| Met Life | Self-Insured** | | \$1,077,792 | \$42,000 | 4.10% |
| RI Interlocal Trust | Fully Insured | | \$1,027,316 | -\$8,476 | -0.08% |

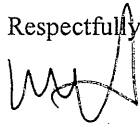
*WBCH, working rates are all inclusive of other administrative fees.

**Assumes that the City and Schools enter into a joint agreement to purchase

The consultant has conducted a detailed review of the development of the dental rates and calculations based on this review, HILB recommends that the City continues to contract with WBCH in partnership with Delta Dental. Although the consultant indicated that they would like to see the working rates renegotiated to be more in line with the current claims experience WBCH confirmed that their working rates were established using actual claim information through February 2019 in order to attempt to maintain stable rates for future fiscal years. WBCH also confirmed that their working rates are all inclusive and include any and all fees. The consultant confirms that contracting with WBCH is a cost effective option that will be less disruptive and gives the most certainty of services available to the City for the purchase of employee dental insurance for FY2019-20. The administration concurs with the consultant's recommendation and requests that the City Council award the bid for dental insurance coverage to West Bay Community Health consistent with the WBCH proposal dated March 20, 2019 for the following amount of \$1,038,888 which includes all fees. Their working rates were established using actual claim information through February 2019 in order to attempt to maintain stable rates for future fiscal years. Their bid is for one year.

Our current contract through WBCH for delta dental expires June 30, 2019.

Respectfully Submitted,



Brian Silvia
Finance Director

✓ = ok

cc: Mayor Joseph J. Solomon
William DePasquale, Chief of Staff
Jean Bouchard, Personnel Director

Bid2020-010 Collection Services for Taxes & Rescue Fees

FY2020

- 5 bids received

| | | |
|--------|---|--------------|
| CODES: | 22-360 City Collector/Professional Services | \$500,000.00 |
| | 304-0404 Rescue Services | \$150,000.00 |

MANNER OF AWARD: \$650,000.00
July 1, 2019 – June 30, 2021

RECOMMEND: Municipal Collection Agency, Inc.

Municipal Collection Agency, Inc.
10 Dorrance St., Ste. 620
Providence, RI 02903

Law Office of Janet J. Goldman, Inc.
Debt Collection Law Firm
51 Jefferson Blvd.
Warwick, RI 02888

Life Line Billing Systems, LLC
d/b/a LifeQuest Services
N2930 State Rd. 22
Wautoma, WI 54982

Rossi Law Offices, Ltd.
28 Thurber Blvd.
Smithfield, RI 02917

Quality Asset Recovery, LLC
7 Foster Ave., Ste. 101
Gibbsboro, NJ 08026

Pricing as Follows

Continued next page

Bid2020-010 Collection Services for Taxes Rescue Fees

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>MUNICIPAL COLLECTION</u> | <u>LAW OFFICE JANET GOLDMAN</u> | <u>LIFEQUEST</u> | <u>ROSSI LAW</u> | <u>QUALITY ASSET</u> |
|-------------|--|-----------------------------|---------------------------------|------------------|------------------|----------------------|
| A. | Cost to collect delinquent taxes held by Tax Collector | 12.00% | 14.25% | 21.00% | 14.50% | 14.50% |
| B. | Cost for subsequent litigation to collect delinquent taxes | 25.00% | 23.00% | 35.00% | 24.00% | 29.50% |
| C. | Cost to collect delinquent rescue billing fees | 12.00% | 24.00% | 21.00% | 25.00% | 14.50% |
| | Additional Fees (if necessary) | (see note 1) | (see note 2) | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| <u>NOTE</u> | | | | | | |
| 1 | Court costs, filing fees, sheriff/constable fees and real estate recording fees which will be assessed separately. | | | | | |
| 2 | Court costs, filing fees, constable fees. | | | | | |

VENDORS Collection Services

| RFP2020-010 Collection Services for Taxes & Rescue Fees | | | | | | |
|---|-------------------------------------|--------------|-------|-------|---|--|
| These vendors were sent specifications | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | |
| AB Data | 4057 N. Wilson Dr. | Milwaukee | WI | 53211 | jkreuger@abdata.com | |
| City National Capital Finance | 168 Wentworth St. | Charleston | NC | 29401 | michael.horkey@encapitalfinance.com | |
| Cyber Technical | 117 Metro Center Blvd. Ste. 2002 | Warwick | RI | 02886 | dcordeiro@cybertechnical.com | |
| Delta Management Assocs, Inc. | | | | | ikahn@delta-mgt.com | |
| Dynamic Recovery Solutions, LLC | 135 Interstate Blvd. Ste. 6 | Greenville | SC | 29615 | mikep@gotodrs.com | |
| Edward McCormick, III | 1319 Cranston St. | Cranston | RI | 02920 | ojca67@verizon.net; ed@ermlaw.necoxmail.com | |
| EOS CCA | 700 Longwater Dr. | Norwell | MA | 02061 | richard.marcellino@eos-cca.com | |
| Gila LLC d/b/a Municipal Svcs Bureau | 8325 Tuscan Way | Austin | TX | 78754 | michael.epstein@gilacorp.com | |
| HS Financial Group, LLC | 26561 Detroit Rd., Ste. 203 | Westlake | OH | 44145 | ken@hsfinancialgroup.net | |
| IC Systems | 444 E. Highway 96 East PO Box 64444 | St. Paul | MN | 55164 | tcook@icsystem.com | |
| Municipal Collection Agency, Ltd. | 10 Dorrance St. Ste. 620 | Providence | RI | 02904 | psitraka@citystatecomputer.com; contact@municipalcollections.com | |
| Municipal Service Bureau | 6505 Airport Blvd. Ste. 100 | Austin | TX | 78752 | tom.nestor@gilacorp.com; josh.lodolo@gilacorp.com; jordan.freytag@gilacorp.com; lee.rigby@gilacorp.com; beatriz.villanueva@gilacorp.com | |
| Net Gain Marketing, Inc. | PO Box 353 | Collingswood | NJ | 08108 | doc.mirino@mygovvwatch.com | |
| Pannone Lopes Devereaux & West LLC | 317 Iron Horse Way, Ste. 301 | Providence | RI | 02908 | bjl@pldwlaw.com | |
| Profit Search | 10 Portmore Land Ste. 501 | Framingham | MA | 01702 | mrttruppa@aol.com; dcostello@profitsearchinc.com | |
| Rossi Law Offices, Ltd. | 28 Thurber Blvd., Ste. 1 | Smithfield | RI | 02917 | rrossi@rossilaw.com; jennt@rossilaw.com | |
| The CCS Companies | Two Wells Ave. | Newton | MA | 02459 | gsullivan@ccusa.com | |
| The John Michaels Agency | 1643 Warwick Ave. PMB #179 | Warwick | RI | 02889 | | |
| TSI NE Customer Service | PO Box 587 | Chepachet | RI | 02814 | tsi.ne@cox.net | |
| Unifund | 26 Allen Dr. | Allentown | NJ | 08501 | james.scesney@unifund.com | |



Kyla A. Jones
Tax Collector

Joseph Solomon
Mayor

CITY OF WARWICK
TAX COLLECTOR'S OFFICE
3275 POST ROAD
WARWICK, RHODE ISLAND 02886

April 4, 2019

Mrs. Patricia Peshka
3275 Post Rd
Warwick, RI 02886

RE: Bid #2020-010 Collection Services for Taxes & Rescue Fees

The City of Warwick is seeking a company for Collection Services for Taxes & Rescue Fees for a 2 year term from July 1, 2019 through June 30, 2021. The City's previous contract was awarded under bid# 2016-4 with terms of July 1, 2017 through June 30, 2019. Bid 2020-010 was opened on March 27, 2019 with five vendors submitting a bid. The vendors were Municipal Collection Agency, Law Office of Janet J Goldman, Inc., Rossi Law Offices, LTD, Quality Asset Recovery, LLC and Lifequest Services.

Municipal Collection Agency (MCA) is the recommended vendor as the lowest qualified bidder for bid# 2020-010. MCA has been in business since 1992 and are currently the only RI Based vendor on the State of Rhode Island's Master Price Agreement (MPA 238). Municipal Collection Agency has experience with rescue billing and are currently working with Comstar. Comstar is currently under contract with the City of Warwick for Rescue Billing.

Please note that if legal fees are incurred they will be charged directly to the delinquent taxpayer by the awarded vendor and will not be charged to the City of Warwick.

This process will be funded by 2 accounts based upon the department that correlates with the billing.

The total bid price for the 2 year contract is as follows:

| | | |
|-----------------|----------|------------------|
| Tax Collector's | 22-360 | \$500,000 |
| Rescue Services | 304-0404 | \$150,000 |
| Total | | \$650,000 |

Respectfully Submitted,

Kyla Jones

PROPOSAL FOR COLLECTION SERVICES RFP-2020-010
 EVALUATIONS - Tax Collection

| | POSSIBLE POINTS | OUT OF 60 MILE RADIUS | | | | |
|--|--------------------|-----------------------|--------------------|---------------------|----------------------|---------------|
| | | MCA Providence | GOLDMAN Warwick | ROSSI Smithfield | LIFEQUEST WI & IN | QUALITY NJ |
| Collection Philosophy/ Techniques: | 10 | 10 | 10 | 10 | 10 | 10 |
| Demonstrated Ability to Administer: | 10 | 8 | 10 | 10 | 8 | 8 |
| Proposed Reporting of Collections: | 10 | 10 | 10 | 10 | 10 | 10 |
| Total % of Fees from Collection* | 15 | 15 | 9 | 6 | 3 | 12 |
| Municipal Experience: | 5 | 5 | 0 | 5 | 0 | 0 |
| Bonding/Indemnification: | 5 | 5 | 5 | 5 | 5 | 5 |
| Experience in RI Courts: | 10 | 10 | 10 | 10 | 0 | 0 |
| Ability to Collect Out of State Collections: | 5 | 5 | 5 | 5 | 5 | 5 |
| Communications with the City: | 10 | 10 | 10 | 10 | 8 | 8 |
| Rhode Island Company: | 10 | 10 | 10 | 10 | 0 | 0 |
| References: | 10 | 10 | 10 | 10 | 10 | 10 |
| TOTAL: | 100 | 98 | 89 | 91 | 59 | 68 |

* points given (15) divided by the # of vendors ranked in order

Bid2020-013 Zamboni Blade Sharpening

- 1 Bid received

FY20

CODE: 41-281 Thayer-Warburton/Maintenance Materials

MANNER OF AWARD: \$7,000.00
July 1, 2019 – June 30, 2021

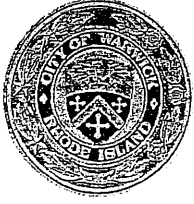
RECOMMEND: Accu Grind of New England

Accu Grind of New England
12 Industrial Park West
Oxford, MA 01540

| | <u>Year 1</u> | <u>Year 2</u> |
|----------------------|------------------|------------------|
| Price for Sharpening | \$ <u>30.00</u> | \$ <u>30.00</u> |
| Price of New Blades | \$ <u>275.00</u> | \$ <u>275.00</u> |

| Bid2020-013 Zamboni Blade Sharpening | | | | | | | | |
|---|----------------------------|-------------|--------------|------------|-------------------------------------|--|--|--|
| These were the vendors sent specifications for this bid. | | | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | | | |
| Accu-Grind | P.O. Box 703 | Oxford | MA | 01540 | Patl.accugrind@gmail.com; | | | |
| Aquidneck Sharpening Service | 83 Honeyman Ave. | Middletown | RI | 02842 | CParker@accugrindofne.com | | | |
| Burns Inc. | 350 Mariano S Bishop Blvd. | Fall River | MA | 02721 | zach@burnstools.com | | | |
| Franco Industrial Supplies Corp. | 1820 Broad St. | Cranston | RI | 02905 | franco-industrial@verizon.net | | | |
| Lemay's Sharpening | 206 Saint Barnabe Street | Woonsocket | RI | 02895 | jplshpr@msn.com | | | |
| Rhode Island Harvesting Company | 15 Extension 184 | Ashaway | RI | 02804 | dan.james@rhodeislandharvesting.com | | | |
| Thurston Manufacturing Company | 14 Thurber Blvd. | Smithfield | RI | 02917 | info@thurstonmfg.com | | | |

041819



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: April 18, 2019

Re: Bid2020-013 Zamboni Blade Sharpening

We have reviewed the only bid submitted on the above and recommend award to Accu-Grind of New England. Please note, this department reached out to possible vendors in the area inquiring if they were aware of the opportunity to bid. Zamboni blades are 77" in length. Most vendors contacted do not offer the service for sharpening Zamboni blades. The current bid expires June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2020. The recommended cap is \$7,000.00 for the two-year period.

Bid2020-016 Food Service Products

- 2 bids received

FY20

CODE: 362-0400 Senior Center/Purchases-Gift Shop

MANNER OF AWARD: \$4,500.00
July 1, 2019 – December 31, 2019

RECOMMEND: Thomsen Food Service

Thomsen Food Service
141 Narragansett Park Dr.
East Providence, RI 02916

Gordon Food Service
630 John Hancock Rd.
Taunton, MA 02780

Pricing as Follows

Continued next page

| Item # | Description | Pack Amt | Pack UOM | Number Purchased Annually | Gordon | Thomsen Food Service |
|----------------------------|--|----------|----------|---------------------------|-------------|----------------------|
| 1 | CREAMER HLF & HLF UHT 12-1QT RGNLBRND | 12 | FL OZ | 34 | \$35.73 | \$24.84 |
| 2 | WATER SPRNG 35-16.9FLZ CRYST GEYSER | 35 | EA | 33 | \$5.55 | \$6.30 |
| 3 | DANISH CHS LEM/RASPB 48-3Z DIMITRIA | 1 | EA | 6 | \$38.22 | \$45.60 |
| 4 | ROLL CINN ICED 4Z 4-12CT DAWN FDS | 4 | EA | 5 | \$43.97 | \$79.20 |
| 5 | MUFFIN BLUEB ULTR MOIST 75-6.25Z BJOY | 1 | EA | 5 | \$62.34 | \$66.00 |
| 6 | DANISH CHS FLD 3Z 6-8CT DIMITRIA | 1 | EA | 4 | \$40.84 | \$45.60 |
| 7 | MUFFIN CRAN ORNG NUT 75-6.25Z BJOY | 1 | EA | 4 | \$71.61 | \$65.25 |
| 8 | DANISH CHS ASST 48-3Z DIMITRIA | 1 | EA | 4 | \$42.21 | \$45.60 |
| 9 | PITCHER PLAS BOUNCR 48Z CLR 1EA | 1 | EA | 4 | \$7.93 | \$5.28 |
| 10 | CAKE COFF CINN WLNT 8-24Z | 8 | OZ | 4 | \$39.44 | \$32.88 |
| 11 | PASTRY FIG SQ 3Z 16-2CT L&M BKRY | 16 | EA | 4 | \$22.81 | No bid |
| 12 | CRACKER OYSTER IND 150-.5Z WESTMINS | 150 | EA | 4 | \$22.27 | \$147.90 |
| 13 | HOLDER POT PAN GRABBER 2CT KE | 1 | EA | 3 | \$19.83 | \$17.37 |
| 14 | CAKE COFF CINN MINI NO NUT IW 36CT | 1 | EA | 3 | \$45.01 | \$15.93 |
| 15 | CHIP VAR PACK LSSV 2-30CT FRITOL | 2 | EA | 3 | \$35.09 | \$31.20 |
| 16 | CREAMER LIQ CUP 360-3/8Z COFFM | 360 | EA | 2 | \$21.54 | \$14.40 |
| 17 | MUFFIN CRN ULTR MOIST 6.25Z 5-15CT | 5 | EA | 2 | \$60.16 | \$81.75 |
| 18 | BUTTER WHPD CUP 90CT/# AA 8# CABOT | 1 | EA | 2 | See Item 22 | \$28.80 |
| 19 | BREAD CINN RAISN 12-18Z JENNY LEE | 12 | OZ | 2 | \$42.59 | \$29.76 |
| 20 | BAR GRANOLA CHOC CHNK L/F 12-8 CT QUAK | 12 | EA | 2 | \$39.45 | \$33.60 |
| Continued Next Page | | | | | | |

| Item # | Description | Pack Amt | Pack UOM | Number Purchased Annually | Gordon | Thomsen Food Sevice |
|----------------------------|---------------------------------------|----------|----------|---------------------------|---------|---------------------|
| 21 | SUGAR PKT 1/11Z 3M GFS | 3000 | EA | 2 | \$21.75 | \$21.00 |
| 22 | BUTTER WHPD CUP 720-5GM 8# GFS | 720 | EA | 2 | \$44.39 | \$28.80 |
| 23 | CRACKER CHEEZ-IT 60-1.5Z SNSHN | 60 | EA | 2 | \$25.30 | \$25.20 |
| 24 | BREAD RYE LT SLCD 32Z 8-24CT LA MARCA | 8 | EA | 2 | \$48.30 | \$39.28 |
| 25 | CAKE SHEET LEM BURST HLF 24CUT 1-8# | 1 | EA | 2 | \$40.99 | \$39.36 |
| 26 | MUFFIN BAN NUT ULTR MOIST 75-6.25Z | 5 | EA | 2 | \$61.25 | \$66.75 |
| 27 | MUFFIN RAISN BRAN 75-6.25Z BJOY | 1 | EA | 2 | \$56.20 | \$64.10 |
| 28 | MUFFIN PUMPK SEASONAL 6.25Z 5-15CT | 1 | EA | 2 | \$63.86 | \$81.75 |
| 29 | ICE CREAM VAN PREM 3GAL | 1 | FL OZ | 2 | \$25.23 | \$34.00 |
| 30 | KETCHUP CAN 33% FCY 6-10 CRWNCOLL | 6 | OZ | 1 | \$34.65 | \$25.80 |
| 31 | RELISH SWT PKT 200-9GM GFS | 200 | EA | 1 | \$12.84 | \$10.00 |
| 32 | SAUCE TARTAR PKT 200-12GM GFS | 200 | EA | 1 | \$15.32 | \$18.00 |
| 33 | SUGAR SUB LO CAL PKT 2M EQUAL GFS | 2000 | EA | 1 | \$30.70 | \$40.00 |
| 34 | SPOON SRVG SLOTD 13" S/S 1CT | 1 | EA | 1 | \$3.27 | \$1.03 |
| 35 | ICE CREAM CHOC PREM 3GAL | 1 | FL OZ | 1 | \$25.23 | \$34.00 |
| 36 | MUFFIN ENGLISH 2Z 6-12CT THMAS | 6 | EA | 1 | \$29.20 | \$22.08 |
| 37 | BREAD CINN RAISN 12-19Z JENNY LEE | 12 | OZ | 1 | \$42.59 | \$28.80 |
| 38 | JELLY ASST #3 200-.5Z GFS | 200 | EA | 1 | \$16.50 | \$15.94 |
| 39 | BUN HOT DOG SLCD 5.75" 12-12CT GFS | 12 | EA | 1 | \$34.28 | \$49.44 |
| 40 | DRESSING ITAL FF PKT 200-12GM GFS | 200 | EA | 1 | \$19.86 | \$48.62 |
| Continued Next Page | | | | | | |

| Item # | Description | Pack Amt | Pack UOM | Number Purchased Annually | Gordon | Thomsen Food Service |
|--------|---------------------------------------|----------|----------|---------------------------|--------------|----------------------|
| 41 | DRESSING ITAL FF 60-1.5Z KENS | 60 | EA | 1 | \$15.76 | \$14.59 |
| 42 | CREAM WHIP REAL AERO 12-15Z REDDI WIP | 12 | OZ | 1 | \$32.98 | \$29.64 |
| 43 | SUGAR SUB PKT SLENDA 2M GFS | 2000 | EA | 1 | \$34.60 | \$37.80 |
| 44 | PEANUT BUTTER CUP 200-.75Z SMUCK | 200 | EA | 1 | \$51.82 | \$37.02 |
| 45 | THERMOMETER DIGITAL -40/302 1CT | 1 | EA | 1 | \$18.00 | \$2.29 |
| 46 | POPCORN WHT UNPOPPED 1-50# WEAVER | 1 | OZ | 1 | \$52.07 | \$32.50 |
| 47 | OIL POPPING NT 3-1GAL GFS | 3 | FL OZ | 1 | discontinued | \$9.96 |
| 48 | CHEESE PARM GRTD 1-5# MARANO SEL | 1 | OZ | 1 | \$20.01 | \$17.50 |
| 49 | CREAM WHPD AERO 12-14Z CABOT | 12 | OZ | 1 | \$32.98 | \$29.64 |
| 50 | DRESSING BALSM METRO 60-1.5Z KENS | 60 | EA | 1 | \$19.97 | \$16.89 |
| 51 | JUICE ORNG SEASONS BEST 24-10Z TRPCNA | 24 | EA | 1 | \$24.19 | \$23.74 |
| 52 | WIPES SANTZR SURF 6-100CT WIPES+ | 6 | EA | 1 | \$55.00 | \$40.98 |
| 53 | MAYONNAISE PKT 200-12GM GFS | 200 | EA | 1 | \$21.68 | \$11.00 |
| 54 | SUGAR SUB PKT SWEET'N LOW 2M GFS | 2000 | EA | 1 | \$27.02 | \$21.60 |
| 55 | CADDY SUGAR PKT WHT PLAS 12CT | 1 | EA | 1 | \$7.54 | \$2.00 |
| 56 | MUSTARD YELLOW PREP 4-1GAL CRWNCOLL | 4 | FL OZ | 1 | \$19.75 | \$16.60 |
| 57 | CHERRY MARASCH HLVS 6-.5GAL | 6 | FL OZ | 1 | \$51.95 | \$54.00 |
| 58 | CREAMER HLF & HLF 12-1QT GCHC | 12 | 1 QT | 20 | \$35.73 | \$24.84 |
| 59 | MUFFIN DBL CHOC 75-6.25Z BJOY | 75 | EA | 2 | \$65.35 | \$60.59 |
| 60 | DANISH ASST 1.6Z 120CT DIMITRIA | 120 | EA | 1 | \$52.46 | \$52.88 |

| Bid2020-016 Food Service Products | | | | | | |
|---|------------------------------|-----------------|--------------|------------|--|--|
| The following vendors were sent specifications | | | | | | |
| | | | | | | |
| | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | |
| All American Foods | One All American Way | N. Kingstown | RJ | 02852 | | |
| All American Poly | 40 Turner Pl. | Piscataway | NJ | 08854 | zeke@allampoly.com | |
| Allstate Food Services, Inc. | 49 Meredith Dr. | Coventry | RJ | 02816 | | |
| Banner Systems | 135 Elliot St. | Brockton | MA | 02302 | | |
| Canteen Refreshment Services | 26 Upton Dr. | Wilmington | MA | 01887 | tim.murphy@compass-usa.com | |
| Central Poly Corp. | 18 Donaldson Pl./PO Box 4097 | Linden | NJ | 07036 | bids@centralpoly.com | |
| Eastern Bag & Paper Co. | 200 Research Dr. | Milford | CT | 06460 | aschachter@easternbag.com | |
| Ecolab, Inc. | 370 Wabasha St. EUC/13 | St. Paul | MN | 55102 | Joe.birchhill@ecolab.com; Bid.sales@ecolab.com | |
| Gordon Food Service | 630 John Hancock Rd | Taunton | MA | 02780 | Arthur.canzone@gfs.com | |
| Interboro Packaging Corp. | 114 Bracken Rd. | Montgomery | NY | 12549 | interboro@frontiernet.net; blimy@interboropackaging.com | |
| Interstate Gourmet Coffee Roasters, Inc. | 43 Norfolk Ave. | S. Easton | MA | 02375 | cofroast@aol.com | |
| Mansfield Paper Co. | 380 Union St. | W. Springfield | MA | 01090 | purchasing@mansfieldpaper.com; st@mansfieldpaper.com | |
| Performance Food Service | One Performance Blvd. | Springfield | MA | 01104 | daniel.andrews@pfgc.com | |
| Providence Specialty Products, LLC | 33 Dearborn St. | Providence | RI | 02909 | | |
| Shur-Az | 871 High St. | Central Falls | RI | 02863 | pgarant@shuraz.com; tkennedy@shuraz.com; shuraz@shuraz.com | |
| Supreme Dairy Farms | 171 St. Augustin St. | Woonsocket | RI | 02895 | Jfox62@gmail.com | |
| Sysco Boston, LLC | 99 Spring St. | Plympton | MA | 02367 | Johnson.Karleen@boston.sysco.com | |
| Thomsen Food Service | 141 Narragansett Dr. | East Providence | RI | 02916 | | |
| Thurston Foods, Inc. | 30 Thurston Dr. | Wallingford | CT | 06492 | donna.boudreau@thurstonfoods.com | |
| Universal Gold, Inc. | 110 King Philip Rd. | E. Providence | RI | 02916 | jweitzner@ugoldinc.com | |

APR 22 2019

INTEROFFICE MEMORANDUM

TO: PAT PESHKA
FROM: MEG UNDERWOOD
SUBJECT: FOOD SERVICE PRODUCTS BID, #2020-016
DATE: APRIL 19, 2019
CC:

Dear Pat,

We have received two bids for Food Service Products for the Pilgrim Senior Center for the period of July 1, 2019 through December 30, 2019. The current six-month bid expires on June 30, 2019. Based on the estimated usage, I am recommending the bid be awarded to the lowest qualified bidder:

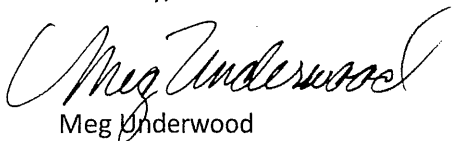
Thomsen Food Service

141 Narragansett Parkway

East Providence, RI 02916

The amount of the six month bid is \$4,500 and should be set up as a draw down account.
Thank you for your consideration

Sincerely,



Meg Underwood
Director of Senior Services

Bid2020-022 Paper Products

- 3 bids received

FY20

CODE: 47-209 Senior Services/Food & Nutrition

MANNER OF AWARD: \$2,900.00
July 1, 2019 – June 30, 2020

RECOMMEND: Glove Cleaners & Safety Products, Inc.

Mansfield Paper Co.
380 Union St.
West Springfield, MA 01090

Glove Cleaners & Safety Products, Inc.
14 High St.
Plainville, MA 02762

Thomsen Food Service
141 Narragansett Park Dr.
East Providence, RI 02916

Pricing as Follows

Continued next page

| Item # | Description | Pack Amt | Pack UOM | Number purchased annually | Mansfield Paper | Glove Cleaners | Thomsen Food |
|----------------------------|--|----------|----------|---------------------------|-----------------|----------------|--------------|
| 1 | Hot Cup Sleeve | 1200 | cs | 1 | \$56.79 | \$47.42 | \$37.44 |
| 2 | B6-5 A-1 Bleach | 6000 | cs | 3 | \$14.36 | \$14.37 | \$15.06 |
| 3 | C18-1160 6" square hinged container | 500 | cs | 1 | \$38.77 | \$41.02 | \$21.30 |
| 4 | FORKBLK Heavyweight black PS fork | 1000 | cs | 4 | \$21.00 | \$18.88 | \$31.80 |
| 5 | 16 oz White lock-back lid | 1000 | cs | 3 | \$23.30 | \$20.58 | \$38.50 |
| 6 | 10 oz White lock-back lid | 1000 | cs | 1 | \$23.30 | \$21.02 | \$38.50 |
| 7 | 8 oz White lock-back lid | 1000 | cs | 3 | \$23.30 | \$22.20 | \$38.50 |
| 8 | 16oz polypro clear deli container | 500 | cs | 3 | \$30.31 | \$31.65 | \$39.75 |
| 9 | Clear Polypro lid | 500 | cs | 3 | \$19.67 | \$20.48 | \$19.75 |
| 10 | 32 oz plastic spray bottle | 1 | ea | 1 | \$1.08 | \$0.71 | \$3.79 |
| 11 | 10 oz hot cup | 1000 | cs | 2 | \$47.19 | \$38.58 | \$39.50 |
| 12 | 16 oz Hot cup | 1000 | cs | 4 | \$65.00 | \$57.74 | \$56.00 |
| 13 | 8 oz Hot cup | 1000 | cs | 4 | \$45.75 | \$34.14 | \$39.50 |
| 14 | 9" Ultra Paper plate | 500 | cs | 4 | \$30.53 | \$62.98 | \$43.00 |
| 15 | Heavyweight PP Black teaspoon | 100 | cs | 4 | \$21.00 | \$19.15 | \$4.50 |
| 16 | 3x5 Ziplock bag (or comparable) | 1000 | cs | 1 | \$8.75 | \$8.33 | \$15.70 |
| 17 | 5x8 Ziplock bag (or comparable) | 1000 | cs | 1 | \$20.13 | \$18.00 | \$35.60 |
| 18 | 9x12 Ziplock bag (or comparable) | 1000 | cs | 1 | \$42.92 | \$46.11 | \$60.10 |
| 19 | 1/8 fold dinner napkin 15x17 white | 3000 | cs | 2 | \$35.31 | \$41.96 | \$36.90 |
| 20 | 1" Plain White dot labels | 1 | ea | 1 | \$4.43 | \$25.65 | No bid |
| 21 | Heavyweight PS black knife | 1000 | cs | 5 | \$21.00 | \$18.88 | \$31.00 |
| 22 | Heavyweight PS black soup spoon | 1000 | cs | 4 | \$21.00 | \$18.88 | \$29.21 |
| 23 | 82" round paper tablecover (white/colors) | 12 | cs | 4 | \$40.59 | \$15.38 | \$31.38 |
| 24 | Westminster oyster crackers-individual pks | 150 | cs | 3 | \$16.77 | N/A | \$14.79 |
| 25 | 2 oz portion container polypro | 2500 | cs | 1 | \$25.00 | \$34.61 | \$25.25 |
| Continued next page | | | | | | | |

| Item # | Description | Pack Amt | Pack UOM | Number purchased annually | Mansfield Paper | Glove Cleaners | Thomsen Food |
|--------|--------------------------------------|-----------|----------|---------------------------|-----------------|----------------|--------------|
| 26 | Unwrapped Jumbo straws | 4/500 ea | cs | 1 | \$18.68 | \$40.45 | \$20.30 |
| 27 | Universal Luncheon napkins | 6/1000 ea | cs | 4 | \$30.00 | \$27.33 | \$34.80 |
| 28 | 9 1/2" standard trigger Sprayer | 1 | ea | 2 | \$0.79 | \$0.56 | \$2.50 |
| 29 | Full size deep steamtable pan | 50 | cs | 1 | \$45.05 | \$13.32 | \$36.59 |
| 30 | 5 oz white plastic bowl | 1000 | cs | 5 | \$47.30 | \$13.10 | \$69.80 |
| 31 | 7 oz translucent cup | 2500 | cs | 8 | \$54.45 | \$49.75 | \$61.75 |
| 32 | Stainless steel sponge large | 72 | cs | 1 | \$30.87 | \$4.76 | \$72.00 |
| 33 | Trash bag liners | 100 | cs | 2 | \$16.50 | \$17.70 | \$13.94 |
| 34 | 16 oz translucent cups | 1000 | cs | 1 | \$46.89 | \$48.45 | \$58.00 |
| 35 | Regular Coffee Filter 12 Cup 1m/case | 1000 | cs | 1 | \$15.00 | \$11.81 | \$13.00 |

| Bid2020-022 Paper Products | | | | | | | | | |
|--|---------------------------------|-----------------|--------------|------------|--|--|--|--|--|
| The following vendors were sent specifications. | | | | | | | | | |
| VENDOR | | | | | | | | | |
| | ADDRESS | CITY | STATE | ZIP | EMAIL1 | | | | |
| All American Poly | 40 Turner Pl. | Piscataway | NJ | 08854 | zeke@allampoly.com | | | | |
| All Brand New England, LLC | 250 Canal St. | Lawrence | MA | 01840 | probbat@allbrandne.com | | | | |
| Arrow Paper Corporation | 228 Andover St. | Wilmington | MA | 01887 | info@arrowp.com | | | | |
| Banner Systems | 135 Elliot St. | Brockton | MA | 02302 | sales@bannersystems.net | | | | |
| Central Poly Corp. | 18 Donaldson Pl./PO Box 4097 | Linden | NJ | 07036 | bids@centralpoly.com | | | | |
| Eastern Bag & Paper Co. | 200 Research Dr. | Millford | CT | 06460 | aschachter@easternbag.com | | | | |
| Ecolab, Inc. | 370 Wabasha St. EUC/13 | St. Paul | MN | 55102 | Joe.birchhill@ecolab.com ; Bid.sales@ecolab.com | | | | |
| Georgia-Pacific Consumer Products | 133 Peachtree St. NE 43rd Floor | Atlanta | GA | 30303 | | | | | |
| Gordon Food Service | 630 John Hancock Rd | Taunton | MA | 02780 | Arthur.canzone@gfs.com | | | | |
| Imperial Bag & Paper | 111 Constitution Blvd. | Franklin | MA | 02038 | | | | | |
| Interboro Packaging Corp. | 114 Bracken Rd. | Montgomery | NY | 12549 | interboro@frontiernet.net; blimy@interboropackaging.com | | | | |
| Intercity Paper Company, Inc. | 1093 Elmwood Ave | Providence | RJ | 02907 | sales@intercitypaper.com; bsmith@intercitypaper.com | | | | |
| Interstate Gourmet Coffee Roasters, Inc. | 43 Norfolk Ave. | S. Easton | MA | 02375 | cofroast@aol.com | | | | |
| Maines Paper & Food Service-New England, Inc. | 101 Broome Corporate Pkwy. | Conklin | NY | 13748 | | | | | |
| Mansfield Paper Co. | 380 Union St. | W. Springfield | MA | 01090 | purchasing@mansfieldpaper.com; st@mansfieldpaper.com | | | | |
| Perkins Co. | 20 Bradford Rd. | Cranston | RJ | 02910 | acanzone@perkinsl.com | | | | |
| Shur-Az | 871 High St. | Central Falls | RJ | 02863 | pgarant@shuraz.com; tkennedy@shuraz.com; shuraz@shuraz.com | | | | |
| Supreme Dairy Farms | 171 St. Augustin St. | Woonsocket | RJ | 02895 | Jfox62@gmail.com | | | | |
| T.J. Russell Co. | 86 Tupelo St. | Bristol | RJ | 02809 | kevin@tjrsell.com | | | | |
| Thomsen Food Service | 141 Narragansett Park Dr. | East Providence | RJ | 02917 | alansousa@thomsenfoodservice.com | | | | |
| Universal Gold, Inc. | 110 King Philip Rd. | E. Providence | RJ | 02916 | jweitzner@ugoldinc.com | | | | |
| WB Mason | 99 Bald Hill Rd. | Cranston | RJ | 02920 | shaun.rogers@wbmason.com | | | | |

APR 22 2019

memo



To: Pat Peshka, Purchasing Agent
From: Meg Underwood
CC:
Date: April 19, 2019
Re: Paper Products Bid 2020-022

Comments: Dear Pat,


We received three bids for Paper Products for the Pilgrim Senior Center. After comparing the three bids, I am recommending that the bid in the amount of \$2,900 be awarded to the lowest bidder:

Glove Cleaners & Safety Products
14 High Street
Plainville, MA 02762

The current bid expires June 30, 2019. The bid period for bid 2020-022 is July 1, 2019 through June 30, 2020.

Thank you for your consideration in this matter.

Sincerely,


Meg Underwood
Director of Senior Services

Bid2020-025 Sand, Grit, Gravel, Loam, and Stone

- 5 bids submitted

FY20

| | | |
|--------|--|-------------|
| CODES: | 63-231 Highway/Gravel-Stone | \$50,000.00 |
| | 70-281 Field Maintenance/Maintenance Materials | \$15,000.00 |
| | 84-293 Water/Street Repairs | \$25,000.00 |

MANNER OF AWARD: \$90,000.00
July 1, 2019 – June 30, 2020

RECOMMEND: Richmond Sand & Stone, LLC
PJ Keating Company

J.R. Vinagro Corporation
2208 Plainfield Pike
Johnston, RI 02919

Richmond Sand & Stone, LLC
35 Stilson Rd.
Richmond, RI 02898

PJ Keating Company
998 Reservoir Rd.
Lunenburg, MA 01462

G. Lopes Construction, Inc.
490 Winthrop St.
Taunton, MA 02780

Rawson Materials
6 Kennedy Dr.
Putnam, CT 06260

Pricing as Follows

Bid2020-025 Sand, Grit, Gravel, Loam, and Stone

| Item # | Description | JR Vinagro | G. Lopes | Richmond | Rawson | PJ Keating |
|---------------|--|-------------------|-----------------|-----------------|---------------|-------------------|
| 1 | Screened Sand/ton | | | | | |
| | City Yard | No Bid | \$18.33 | \$18.00 | \$17.15 | \$26.00 |
| | Job Site | No Bid | \$18.33 | \$18.00 | \$18.00 | \$26.00 |
| 2 | Grit/ton | | | | | |
| | City Yard | No Bid | No Bid | \$17.95 | \$22.35 | \$15.75 |
| | Job Site | No Bid | No Bid | \$17.95 | \$24.65 | \$15.75 |
| 3 | Bank Run Gravel/cy | | | | | |
| | City Yard | \$15.30 | \$25.60 | \$17.50 | \$16.15 | No Bid |
| | Job Site | \$15.30 | \$25.60 | \$17.50 | \$17.00 | No Bid |
| 4 | Processed Gravel/ton | | | | | |
| | City Yard | \$16.12 | \$17.24 | \$17.50 | \$16.65 | \$15.75 |
| | Job Site | \$16.12 | \$17.24 | \$17.50 | \$17.50 | \$15.75 |
| 5 | Loam/cy | | | | | |
| | City Yard | \$22.56 | \$21.50 | \$21.00 | \$23.35 | No Bid |
| | Job Site | \$22.56 | \$21.50 | \$21.00 | \$25.65 | No Bid |
| 6 | Common Borrow/cy | | | | | |
| | City Yard | \$15.30 | \$13.96 | \$17.50 | \$12.35 | No Bid |
| | Job Site | \$15.30 | \$13.96 | \$17.50 | \$14.65 | No Bid |
| 7 | Stone 1 1/2"/ton | | | | | |
| | City Yard | \$16.20 | \$17.88 | \$16.95 | \$18.15 | \$19.00 |
| | Job Site | \$16.20 | \$17.88 | \$16.95 | \$19.00 | \$19.00 |
| 8 | Stone 3/4"/ton | | | | | |
| | City Yard | \$17.20 | \$18.24 | \$16.95 | \$17.15 | \$22.50 |
| | Job Site | \$17.20 | \$18.24 | \$16.95 | \$18.00 | \$22.50 |
| 9 | Stone 3/8"/ton | | | | | |
| | City Yard | \$19.62 | \$17.88 | \$16.95 | \$17.65 | \$25.25 |
| | Job Site | \$19.62 | \$17.88 | \$16.95 | \$18.50 | \$25.25 |
| 10 | Brick Sand/Mortar/Ton | | | | | |
| | City Yard | No Bid | \$20.98 | \$36.00 | \$21.35 | \$28.00 |
| | Job Site | No Bid | \$20.98 | \$36.00 | \$23.65 | \$28.00 |
| 11 | Rip Rap/Ton 6-12",12-18" and 18-24"/ton | | | | | |
| | City Yard | \$20.30 | \$26.30 | \$21.50 | \$22.15 | \$25.00 |
| | Job Site | \$20.30 | \$26.30 | \$21.50 | \$23.00 | \$25.00 |
| 12 | Mason Sand/Ton | | | | | |
| | City Yard | No Bid | \$20.98 | \$36.00 | \$21.35 | \$25.25 |
| | Job Site | No Bid | \$20.98 | \$36.00 | \$23.65 | \$25.25 |

| Bid2020-025 Sand, Grit, Gravel, Loam & Stone | | | | | | |
|---|-------------------------|---------------|--------------|------------|---|--|
| These were the vendors sent specifications for this bid. | | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | EMAIL | |
| Acme Aggregates | 2046 Main Rd. | Tiverton | RJ | 02878 | | |
| Airport Sand & Stone, Inc. | 75 Airport Rd. | Coventry | RJ | 02816 | | |
| Antonelli & Sons Construction Corp | 4 Susan Circle | Johnston | RJ | 02919 | dana@antsons.com; dean@antsons.com | |
| Cardi Corporation | 400 Lincoln Ave. | Warwick | RJ | 02888 | bknox@cardi.com; sacardi@cardi.com | |
| D'Ambra Construction Co., Inc. | 800 Jefferson Blvd. | Warwick | RJ | 02887 | joliver@d-ambra.com | |
| Dejana Truck Equip., Co. | 360 Farnum Pike | Smithfield | RJ | 02917 | lfarley@dejana.com; jtempone@dejana.com | |
| Dry Bridge Sand & Stone, Inc. | 471 Dry Bridge Rd. | N. Kingstown | RJ | 02852 | Drybridgesand170@msn.com | |
| G. Lopes Construction, Inc. | 490 Winthrop St. | Taunton | MA | 02780 | ddutra@glopesconst.com; ddutra@glopes.com | |
| Green Dream International, LLC | 2331 Mill Rd., Ste. 100 | Alexandria | VA | 22314 | info@greendreamgr.com | |
| International Paving Corp. | 1331 Main St. | W. Warwick | RJ | 02893 | jeff@internationalpaving.net | |
| J.R. Vinagro | 2208 Plainfield Pike | Johnston | RJ | 02919 | alex@jrvinagrocorp.com; karenh@jrvinagrocorp.com | |
| Material Sand & Stone Corp. | 618 Greenville Rd. | N. Smithfield | RJ | 02896 | ray@materialconcrete.com | |
| Narragansett Improvement Co. | 223 Allens Ave. | Providence | RJ | 02903 | wepavenico@nicori.com | |
| P.J. Keating Co. | 875 Phenix Ave. | Cranston | RJ | 02921 | lstjean@pjkeating.com; bwoodhouse@pjkeating.com | |
| Rawson Materials | Six Kennedy Dr. | Putnam | CT | 06260 | Jeff.rawson@rawsonmaterials.com | |
| Richmond Sand & Stone | 35 Stilson Rd. | Richmond | RJ | 02898 | mattrmix@aol.com; twalsh.rss@gmail.com; richmondsandstone@gmail.com | |
| Watson Mulch & Loam | 1500 S. County Rd. | E. Greenwich | RJ | 02818 | steve@watsonmulch.com | |
| We Lease It, Inc. | PO Box 7 | Peacedale | RJ | 02883 | Kevin@weleaseit.com | |



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MS*

Date: April 15, 2019

Subj: Bid2020-025 – Sand, Grit, Gravel, Loam and Stone

We have reviewed the five bids received on the above recommended award to PJ Keating and Richmond Sand and Gravel. Purchases will be based on price and availability. The current contract for these items expires on June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2020. The recommended cap is \$90,000.00 for the above materials for one year for Public Works and the Water Departments.

63-231 - \$50,000

70-281 - \$15,000

84-293 - \$25,000

CODE: 65-314 Automotive/Equipment Repair

SECTION 56-6

Bid2019-306 Repair RS43

Ballard Truck
280 Scituate Ave.
Johnston, RI 02919

Contract Award \$15,000.00

Contract Period 1 Time Purchase



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Mathew Solitro, Director of Public Works MS

Date: April 22, 2019

Subj: Ballard Truck Center

The Department of Public Works is requesting permission to have RS43, a 2008 Mack vehicle, repaired by Ballard Truck Center. This truck has an oil leak that is coming from the double gear idler and is currently unusable. Because this vehicle is a Mack truck, it is a sole source and requires a repair by the manufacturer. As well, the Sanitation Division is in need for this truck to be returned to service. This department has secured the enclosed quote from the dealer.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Ballard Truck Center in the amount not to exceed \$15,000 from budget code 65-314. There is a n air compressor that is not included in the quote because it cannot be determined until the vehicle is dismantled if that unit is viable, therefore the not to exceed request. Please note that this is a one-time expense.

BALLARD TRUCK CENTER
www.ballardtrucks.com

TRUCKS

Worcester, MA 01804-2717
Phone (508) 753-1403

West Springfield, MA 01090
Phone (413) 733-1136

Johnston, RI 02819
Phone (401) 821-4800

Avon, MA 02322
Phone (508) 559-0771



INVOICE



PAGE 1

SERVICE ADVISOR:

| | | | | | | |
|--------------|------------|-------------|----------|---------|----------------|---------|
| COLOR | YEAR | MAKE/MODEL | VIN | LICENSE | MILEAGE IN/OUT | FACT |
| | | MACK LEU613 | | 6 | | M00346 |
| DEL. DATE | PROD. DATE | WARR. EXP. | PROMISED | PO NO. | RATE | PAYMENT |
| DD | | | | | | CHG |
| R.O. OPENED: | READY | OPTIONS: | | | | |

| LINE | OPCODE | TECH | TYPE | HOURS | LIST | NET | TOTAL |
|------|--------|-----------------|-----------------------------|-------|---------|---------|---------|
| A | CK | FOR | DOUBLE | IDLER | GEAR | FAILURE | |
| | M | SEE | BELOW | | | | |
| | | 245 | C | | 7800.00 | 7800.00 | 7800.00 |
| | 1 | 85133799 | EGR VALVE | | 1833.48 | 1274.27 | 1274.27 |
| | | CORE CHARGE C | | | | 625.00 | 625.00 |
| | 1 | 121826609 | IDLER GEAR | | 1025.46 | 712.70 | 712.70 |
| | | CORE CHARGE C | | | | 250.00 | 250.00 |
| | 1 | 20850815 | GASKET | | 45.74 | 31.79 | 31.79 |
| | 2 | 21528673 | FLANGE SCREW | | 51.98 | 36.13 | 72.26 |
| | 2 | 21344806 | FLANGE SCREW | | 79.18 | 55.03 | 110.06 |
| | 1 | 85124530 | EGR COOLER KIT | | 62.40 | 43.37 | 43.37 |
| | 1 | 20755169 | CLAMP | | 50.00 | 34.75 | 34.75 |
| | 1 | 20841816 | GASKET | | 13.64 | 9.48 | 9.48 |
| | 1 | 21109300 | TUBE | | 125.46 | 87.19 | 87.19 |
| | 1 | 21997579 | TUBE | | 56.16 | 39.05 | 39.05 |
| | 6 | 20483919 | HEX SOCKET SCREW, M10*45, I | | 2.26 | 1.57 | 9.42 |
| | 1 | 20817742 | SEALING STRIP, TIMING GEA | | 28.50 | 19.81 | 19.81 |
| | 2 | 21185132 | SEALING | | 3.02 | 2.10 | 4.20 |
| | 1 | 23030732 | FLYWHEEL HOUSING | | 1462.74 | 1016.60 | 1016.60 |
| | 1 | 984865 | FLANGE SCREW | | 14.44 | 10.97 | 10.97 |
| | 4 | 984823 | FLANGE SCREW | | 17.78 | 13.51 | 54.04 |
| | 6 | 984823 | FLANGE SCREW | | 17.78 | 13.51 | 81.06 |
| | 1 | 22086413 | CRANKSHAFT SEAL | | 76.72 | 53.32 | 53.32 |
| | 1 | 1000*PAI16MKRD* | MACK ENGINE RED | | 10.36 | 6.40 | 6.40 |
| | 1 | 85148633 | SEALANT | | 80.18 | 55.73 | 55.73 |
| | 1 | 21197029 | HARNASS | | 406.86 | 282.78 | 282.78 |
| | 1 | 977030 | O-RING 129.5*3 | | 15.57 | 10.82 | 10.82 |
| | 1 | 948977 | O-RING | | 16.47 | 11.45 | 11.45 |
| | 1 | 21414908 | HOSE | | 75.00 | 52.15 | 52.15 |
| | 1 | 968007 | O-RING | | 3.00 | 2.09 | 2.09 |
| | 1 | 22374837 | SEALING RING | | 13.42 | 9.33 | 9.33 |
| | 1 | 21221642 | SEALING RING | | 4.56 | 3.17 | 3.17 |
| | 1 | 21532261 | SEALING RING | | 11.40 | 7.92 | 7.92 |
| | 2 | 8846*022312* | SLOTTED CLAMP 11/16 - 1-1 | | 1.03 | 0.61 | 1.22 |

www.ballardmack.com
BALLARD MACK SERVICE

"THANK YOU FOR YOUR PATRONAGE"

- Any claims on this invoice must be made within 30 days from date of delivery.
- Vehicles left 48 hours or longer after completion of work will be subject to a \$25.00 per day storage charge.
- TERM: NET 30 DAYS

DISCLAIMER OF WARRANTY: All warranties on these parts are the manufacturers. The Seller BALLARD MACK SALES & SERVICE OF RI, INC., hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and BALLARD MACK SALES & SERVICE OF RI, INC., neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of these parts. This disclaimer by the seller, BALLARD MACK SALES & SERVICE OF RI, INC., in no way affects the terms of the manufacturer's warranty. Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profit, or income, or any other incidental damages.

| DESCRIPTION | TOTALS |
|------------------------|--------|
| LABOR AMOUNT | |
| PARTS AMOUNT | |
| GAS, OIL, LUBE | |
| SUBLET AMOUNT | |
| MISCELLANEOUS | |
| TOTAL CHARGES | |
| LESS | |
| SALES TAX | |
| CUSTOMER SIGNATURE | |
| X | |
| PLEASE PAY THIS AMOUNT | |

BALLARD TRUCK CENTER
www.ballardtrucks.com

MACK TRUCKS

Worcester, MA 01804-2717
Phone (508) 753-1403

West Springfield, MA 01080
Phone (413) 733-1136

Johnston, RI 02919
Phone (401) 821-4800

Avon, MA 02322
Phone (508) 659-0771



INVOICE



PAGE 2

SERVICE ADVISOR:

| | | | | | | |
|--------------|-------------|-------------|-----------|----------|-----------------|----------|
| COLOR: | YEAR: | MAKE/MODEL: | VIN: | LICENSE: | MILEAGE IN/OUT: | TAG: |
| | | MACK LEU613 | | | | M00346 |
| DEL. DATE: | PROD. DATE: | WARR. EXP.: | PROMISED: | PO NO.: | RATE: | PAYMENT: |
| DD | | | | | | CHG |
| R.O. OPENED: | READY: | OPTIONS: | | | | |

| LINE | OPCODE | TECH | TYPE | HOURS | LIST | NET | TOTAL |
|------|----------------|---------------|-------------|--------------|--------|--------|---------|
| 12 | 983472 | CABLE | TIE | 35 | 0.61 | 0.43 | 5.16 |
| 1 | 29546229 | SEAL | FILL | TUBE | 9.94 | 6.46 | 6.46 |
| 1 | 25095595 | CLAMP | | | 10.25 | 7.12 | 7.12 |
| 1 | 25098806 | CLAMP | | | 10.64 | 7.40 | 7.40 |
| 1 | 20566175 | FITTING | | | 20.87 | 14.51 | 14.51 |
| 8 | 25085600 | SCREW | MACH | | 15.83 | 12.03 | 96.24 |
| 18 | 25173887 | NUT | | | 3.74 | 2.85 | 51.30 |
| 16 | 25088675 | WASHER | | | 3.29 | 2.28 | 36.48 |
| 4 | 20704704 | BOLT | | | 1.66 | 1.25 | 15.04 |
| 4 | 20760820 | NUT | | | 1.64 | 1.25 | 5.00 |
| 1 | 25037186 | BOLT | | | 49.94 | 37.95 | 37.95 |
| 1 | 21517690 | GASKET | | | 165.82 | 115.25 | 115.25 |
| 2 | 21707136 | OIL | FILTER | | 21.14 | 13.15 | 26.30 |
| 1 | 21707135 | OIL | FILTER | | 36.21 | 22.52 | 22.52 |
| 3 | 8846*017021* | STREET | ELBOW | 1/2 BRASS | 8.58 | 4.99 | 14.99 |
| 2 | 8846*016818* | NYLON | AIR BRAKE | MALE CONN | 12.88 | 7.66 | 15.32 |
| 1 | 8846*016264* | 90 DEG. | MALE SWIVEL | ELBOW | 6.88 | 4.09 | 4.09 |
| 2 | 1000*AFROA003* | ELC | COOLANT | | 23.70 | 14.62 | 29.24 |
| 2 | 6450*451030* | TUBING, | NYL, | 1/4, BLACK | 0.60 | 0.41 | 0.82 |
| 48 | 4250*105816* | MOBIL | DELVAC | 1300 SUPER 1 | 4.93 | 3.04 | 145.92 |
| 1 | 8846*016268* | 90 DEG. | MALE SWIVEL | ELBOW | 11.90 | 7.08 | 7.08 |
| 1 | 8846*016288* | 90 DEG. | MALE SWIVEL | ELBOW | 13.80 | 8.21 | 8.21 |
| 1 | 8846*016908* | NYLON | AIR BRAKE | MALE ELBO | 9.88 | 5.88 | 5.88 |
| 3 | 20861593 | FITTING | | | 31.08 | 21.60 | 64.80 |
| 1 | 21500925 | DIPSTICK/TUBE | ASSY | | 245.86 | 170.87 | 170.87 |
| 5 | 2428*010804A* | SAE | 100R5 | | 8.30 | 3.37 | 16.85 |
| 2 | 2428*121402* | FEMALE | SWIVEL | 45DEG FLARE | 10.60 | 4.30 | 8.60 |
| 1 | 8846*016300* | NYLON | AIR BRAKE | TUBE SLEE | 1.05 | 0.62 | 0.62 |
| 1 | 8846*016670* | PUSHLOCK | ROLL UNION, | 5/8 | 22.48 | 13.38 | 13.38 |
| 2 | 6450*451033* | TUBING, | NYL, | 5/8, BLACK | 2.50 | 1.70 | 3.40 |
| 2 | 4710*05089* | BRAKLEEN | BRAKE | PARTS CLEA | 9.38 | 5.36 | 6.72 |
| 3 | PN620T | 2" | DISC | | 1.44 | 0.94 | 2.82 |
| -1 | 85133799 | CORE | RETURN | | 625.00 | 625.00 | 625.00 |
| -1 | 21826609 | CORE | RETURN | | 250.00 | 250.00 | -250.00 |

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- Any claims on this invoice must be made within 30 days from date of delivery.
- Vehicles left 48 hours or longer after completion of work will be subject to a \$25.00 per day storage charge.
- TERM: NET 30 DAYS

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CUSTOMER SIGNATURE
X

| DESCRIPTION | TOTALS |
|------------------------|--------|
| LABOR AMOUNT | |
| PARTS AMOUNT | |
| GAS, OIL, LUBE | |
| SUBLET AMOUNT | |
| MISCELLANEOUS | |
| TOTAL CHARGES | |
| LESS | |
| SALES TAX | |
| PLEASE PAY THIS AMOUNT | |

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TRUCKS

Worcester, MA 01604-2717
Phone (508) 753-1403

West Springfield, MA 01090
Phone (413) 733-1136

Johnston, RI 02919
Phone (401) 821-4800

Avon, MA 02322
Phone (508) 659-0771



* INVOICE *



PAGE 3

SERVICE ADVISOR:

| | | | | | | |
|-------------|------------|-------------|----------|---------|----------------|---------|
| COLOR | YEAR | MAKE/MODEL | VIN | LICENSE | MILEAGE IN/OUT | TAG |
| | | MACK LEU613 | | | | M00346 |
| DEL. DATE | PROD. DATE | WARR. EXP. | PROMISED | PO. NO. | RATE | PAYMENT |
| | | | | | | CHG |
| R.O. OPENED | READY | OPTIONS: | | | | |

| LINE | OPCODE | TECH | TYPE | HOURS | LIST | NET | TOTAL |
|-------|--------|-------|------|---|------|-----|-------|
| 93776 | CHECK | IDLER | GEAR | AND FOUND IT FAILED. STARTED DISASSEMBLING TO GAIN ACCESS TO REMOVE TRANS. HAD TO REMOVE 2 AIR TANKS AND UNBOLTED AND LIFT THE BODY WITH AIR CANS TO GAIN ACCESS TO THE RAISE BODY OFF CHASSIS TO REMOVE TRANS MOUNT BOLTS AND GAIN ACCESS TO THE TRANS, REMOVED DRIVE LINE AND HYDRAULIC LINES, UNBOLTED TRANS, REMOVED FLEX PLATES, FLYWHEEL HOUSING, STARTER, AIR COMPRESSOR AND BELL HOUSING, GEAR TRAIN, REPLACED GEARS TRAIN AS NEEDED, REPLACED BELL HOUSING, R/W SEAL, INSTALLED AIR COMPRESSOR & STARTER, INSTALLED TRANS, HOOKED UP HYDRAULIC LINES, TECH REPLACED THE EGR VALVE DO TO IT LEAKING OIL EXTERNALLY, INSTALLED TRANS AND NEW MOUNT BOLTS, REPLACED TRANS HARNESS THAT WAS CHAFFED AND TAPED UP IN SPOTS., LOWERED BODY AND SECURED TO FRAME, REPLACED DIPSTICK TUBE ASSEMBLED, INSTALLED AIR TANKS AND REPLACED SEVERAL FITTINGS, REPLACED OIL & FILTERS, CLEAR CODES AND TEST RUN TO OPERATING TEMP, HAD NO LEAKS, ROAD TESTED OK | | | |

MISC SUPPLIES 180.00

THANK YOU
FOR YOUR BUSINESS

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- Any claims on this invoice must be made within 30 days from date of delivery.
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- TERM: NET 30 DAYS

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CUSTOMER SIGNATURE
X

| DESCRIPTION | TOTALS |
|------------------------|----------|
| LABOR AMOUNT | 7800.00 |
| PARTS AMOUNT | 5063.71 |
| GAS, OIL, LUBE | 0.00 |
| SUBLET AMOUNT | 0.00 |
| MISCELLANEOUS | 180.00 |
| TOTAL CHARGES | 13043.71 |
| LESS | 0.00 |
| SALES TAX | 428.31 |
| PLEASE PAY THIS AMOUNT | 13472.02 |

428.31
13043.71

CODE: 79-799 Fixed Cost/Miscellaneous Capital Expenditure

SECTION 56-6

Bid2019-308 Purchase Simon Duplex Fire Truck

Westerly Fire Department
7 Union St.
Westerly, RI 02891

Contract Award \$25,750.00

Contract Period 1 Time Purchase



Peter K. McMichael
Interim Chief of Department



(401) 468-4049
(401) 468-4001

111 Veterans Memorial Drive
Warwick, Rhode Island 02886

Patricia Peshka
Purchasing Agent, City of Warwick

25 April 2019

Mrs. Peshka,

The Fire Department is seeking a 56-6 exception to bid for the purchase of a 1994 Simon Duplex LTI Fire Department Ladder truck from the Town of Westerly for \$25,750.00. The Warwick Fire Department staffs three ladder trucks strategically located throughout the city. The Fire Department is currently without one of three ladder trucks due to mechanical issues. Ladder 1, a 1998 American LaFrance ladder truck, has been deemed as unsafe for use until repairs can be made. The estimated cost of those repairs is \$125,000.00. New England Fire Equipment and Apparatus Corporation recommended total refurbishment or replacement of this vehicle. The department's reserve ladder truck is also out of service due to mechanical and aerial issues. Ladder 1 has been using the reserve special hazards truck to respond to calls; however, it does not have any aerial capabilities. This situation can result in a time delay in having a ladder truck with aerial capabilities on a fire scene and could have catastrophic results in the event of building occupants needing rescue from a structure that is three or more stories in height.

The Westerly ladder truck has been inspected by city mechanics and after their review; it was recommended that the vehicle was more than worthy of purchase and that this was a reasonable asking price. The ladder truck has 18,800 miles and only 968 aerial hours. It is equipped with a Detroit 60 series motor, Allison automatic transmission, 110 foot certified aerial and a built-in 10Kw generator. It is also equipped with 6 ground ladders, one-12 foot ground ladder, two-20 foot ground ladders, 1-28 foot ground ladder, and 2-35 foot ground ladders. It is also equipped with 2-electrical cord reels and a pre-piped water way to the tip of the 110 foot aerial. All of these items are included in the purchase price.

This vehicle is the least expensive ladder truck that we have discovered in our search and will provide the city with front line ladder truck that the department will be able to use as a reserve truck in the future. Funding for this purchase will be from the 35-799 fixed asset account.

Sincerely,

Peter K. McMichael
Chief Peter McMichael

EXECUTIVE CHAMBER



CITY OF WARWICK
JOSEPH J. SOLOMON
MAYOR

April 11, 2019

Chief John A. Mackay
Westerly Fire Department
Seven Union Street
Westerly, Rhode Island 02891

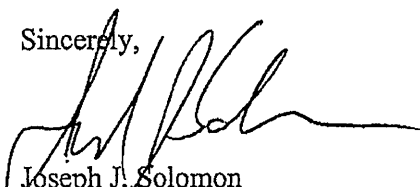
Dear Chief Mackay:

I write to follow up on our meeting of April 3, 2019 and our discussion relative to the sale of the 1994 Simon Duplex LTI ladder truck apparatus. Upon inspection of the ladder truck, we found it is in need of repairs, including, but not limited to, replacement of tires, tire caps, rotors, pads and water pump. These repairs are estimated to cost approximately \$7,000.

I know you can appreciate that Rhode Island's communities, both large and small, face fiscal constraints. Given all these factors, the City would like to offer \$25,000 for the purchase of the ladder truck, subject to it passing inspection. Should it pass inspection, the City would be willing to refund the cost of inspection, with a final sale price of \$25,750.00.

I believe that the sale of the ladder truck to the City of Warwick will be mutually beneficial to both of our fire departments. I thank you for your consideration of the City's offer and look forward to your reply. Please do not hesitate to contact me if you would like to speak with me further about this matter.

Sincerely,



Joseph J. Solomon
Mayor

CODE: 30-231 Police/Computer Supplies

FY20

SECTION 56-6

Bid2020-032 Document Management System

Power DMS
101 S. Garland Ave.
Orlando, FL 32801

Contract Award \$30,165.00

Contract Period July 1, 2019 – June 30, 2023

CITY OF WARWICK

Colonel Rick J. Rathbun
Chief of Police

Joseph J. Solomon
Mayor



MAR 29 2019

Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

March 27, 2019

Mrs. Patricia Peshka
Purchasing Agent
3275 Post Road
Warwick, RI 02886

RE: Purchase Authorization- Power DMS
56-6 Exception to Notice requirement
Funding Source: Operating Budget Code 30-231 Supplies Computer

Dear Mrs. Peshka;

The Police Department is requesting authorization to renew our document management system which is required by the Commission on Accreditation of Law Enforcement Agencies (CALEA) for the accreditation process. The system is called Power DMS and is the only system used by CALEA for its accreditation awards. CALEA mandates that every accredited agency and those applying for accreditation subscribe to this document management system for the purpose of submitting documents and proofs in the accreditation process.

The Police Departments is not allowed to substitute any other system as CALEA is requiring conformance to their standards for document submission. The Power DMS purchase is comprised of various subscription packages and renewal fees for a four year period. **This new contract is for a 4 year term and will commence on July 1, 2019 and run until June 30, 2023.** This contract also includes a Basic Services Package which includes remote training modules, live training webinars, tutorials and quick reference sheets for the users. The department currently uses the Power DMS training module to conduct required monthly and annual training for all employees.

The total price of the Power DMS system is **\$30,165.00** for the four year period. The current contract expires July 20, 2019. Power DMS does offer a yearly pricing plan, however this option would cost the city additional funds over \$1,000. Funding for this purchase, if approved, will come from the Police Department's Operating Budget Code 30-231- Supplies Computer.

If there are any questions or concerns, please call me at 468-4230.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Ullucci", with a long horizontal flourish extending to the right.

Mark Ullucci
Commander
Deputy Chief of Police

CODE: 64-393 Sanitation/Tipping Fee-Municipal

FY20

SECTION 56-6

Bid2020-036 Disposal of Solid Waste & Recyclables

RI Resource Recovery Corp.
65 Shun Pike
Johnston, RI 02919

Contract Award \$2,500,000.00

Contract Period July 1, 2019 – June 30, 2021

APR 16 2019



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Mathew Solitro, Director of Public Works *MS*
Date: April 15, 2019
Subj: Solid Waste and Recycling Services Agreement

The City of Warwick is required by state law to dispose of municipal waste at the state landfill. This department is requesting approval of the two-year agreement that has been received by this department. There has been no change in the per ton fee of \$47.00 from the current contract for the disposal of municipal waste for FY 20 and FY 21. Any excess tonnage over the cap, as established by RIRRC, is billed at \$80/ton. The current contract expires on June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2021. This department received the documents pertaining to the new agreement April 10, 2019. It should be noted that the department takes advantage of the monthly early payment discount of 1.5% as indicated in number six of the contract.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for Rhode Island Resource Recovery in the amount of \$2,500,000 for the two year period, ending June 2021.

SOLID WASTE AND RECYCLING SERVICES AGREEMENT

Between the

RHODE ISLAND RESOURCE RECOVERY CORPORATION

And the

MUNICIPALITY

This solid waste and recycling services agreement (Agreement) is made and entered into by and jointly between The Rhode Island Resource Recovery Corporation, ("The Corporation" or "Corporation") a quasi-public corporation organized under the laws of the State of Rhode Island, and the _____, (hereinafter "Municipality"), a municipal corporation organized and existing under the laws of the State of Rhode Island, with a business address at _____, Rhode Island. In consideration of the mutual covenants, promises and payments set forth herein, The Corporation and Municipality do hereby agree as follows:

1. **TERM.** The term of this Agreement shall commence on the date of municipal execution and end on June 30, 2021, unless sooner terminated or extended as provided herein.
2. **DISPOSAL OF SOLID WASTE.** For the term of this agreement and pursuant to Rhode Island General Law ("RIGL") Chapters 23-18.9-1 et seq. and 23-19-3, Municipality agrees to deliver for disposal to the Corporation's landfill in Johnston, R.I. (hereinafter "Landfill" or "Central Landfill"), one hundred percent (100%) of its Municipal Solid Waste as defined in RIGL §23-19-5(5) for which Municipality has undertaken the collection, transfer or disposal, (hereinafter "MSW"), and the Corporation agrees to accept and dispose of one hundred percent (100%) of Municipality's MSW.

Municipality shall be deemed to have undertaken the collection, transfer or disposal of that MSW for which it:

- a. Provides any of these aforementioned services through a contract or license, or by municipal employees, or
- b. Pays for any of these aforementioned services with municipal funds, enterprise funds or the like, or
- c. Assigns, subject to the Corporation's approval, all or part of its municipal waste cap for disposal at the Landfill to a third party in accordance with RIGL 23-19-13(g)(3) and 23-18.9-1(b)(3).

This Agreement shall not apply to the disposal of any other type of solid waste, including, but not limited to: 1) solid waste generated by residents of a municipality in the course of their employment; 2) solid waste generated by any manufacturing or commercial enterprise or, 3) solid waste for which Municipality has not undertaken the collection, transfer or disposal, as set forth above except where Municipality has implemented a commercial recycling program for which it has assumed responsibility for collection, either directly by municipal employees or through a contract or license.

3. **COMPLIANCE WITH LAWS.** Municipality agrees to use its best efforts to ensure that it, its agents and contractors, and all MSW, Mixed Recyclables, as defined herein below, and other materials delivered to the Corporation's facilities by Municipality, its agents and contractors will comply with all state and federal laws and R.I. Department of Environmental Management, U.S. Environmental Protection Agency, and Corporation rules, regulations, and policies including any facility site regulations and policies. Municipality, and its agents, contractors and employees, shall abide by all Corporation work rules, practices and procedures. While they are present on Corporation property, Municipality, and its agents, contractors and employees, shall act in a safe, efficient and workmanlike fashion. The failure or refusal of Municipality, or any agent, contractor or employee of Municipality to go, act, or follow instructions of a Corporation official, operating manager or other responsible person of the Corporation or its Agents are grounds for the ejection of such person from Corporation property, and the removal of Municipality's, or any agents, vehicle, whether or not it has been off-loaded. The Corporation's "On-Site Safety Policy" is attached and incorporated herein by reference (Attachment 1).

* 4. **FEES FOR THE DISPOSAL OF MSW.** For the duration of the term of this Agreement, Municipality agrees to pay the Corporation the municipal disposal fee in accordance with the Rule "Municipal Solid Waste Disposal Fee Pricing Structure and Procedure", as adopted by the RIRRC Board of Commissioners January 27, 2016, for the disposal of all its MSW up to its annual MSW Cap. The municipal disposal fee will be \$47.00 per ton in Fiscal Year 2020 (the one-year period from July 1, 2019 through June 30, 2020) and \$47.00 per ton in Fiscal Year 2021 (the one-year period from July 1, 2020 through June 30, 2021), as approved by the RIRRC Board of Commissioners on November 28, 2018.

"Municipal Solid Waste Cap (MSW Cap)" means the MSW tonnage established by the Corporation for each municipality to dispose of at the municipal disposal fee. The MSW Cap is calculated in accordance with the Rule "Rhode Island Resource Recovery Corporation Municipal Cap Calculation Procedure," (Attachment 2). The MSW Cap shall be adjusted each year according to the procedures outlined in Attachment 2. The Corporation shall notify municipalities of the new MSW Caps no later than April 1.

* During the term of this Agreement, Municipality agrees to pay the Corporation \$80/ton for disposal of all MSW in excess of its annual MSW Cap.

There shall be a minimum charge of one (1) ton for any load of MSW.

5. **BILLING AND PAYMENT.** The Corporation shall bill Municipality monthly for the services rendered and Municipality agrees to pay all sums due within thirty (30) days of invoice date.

* 6. **EARLY PAYMENT DISCOUNT.** Upon receipt of full payment of an invoice within 20 days of the invoice date which brings the Municipality's outstanding balance to zero, Municipality shall receive a one-and-one-half percent (1.5%) discount from the invoice's amount. Municipality's eligibility expires monthly and is renewed monthly with the issuance of each month's invoice.

7. **MUNICIPAL RECYCLING AND DIVERSION PLANS.** Pursuant to RIGL § 23-19-13(e)(3), the municipality's Recycling and Diversion Plan dated _____ day of _____, _____ serves as an addendum to this contract. It includes a residential and municipal waste stream evaluation and a description of the process by which thirty-five percent (35%) of its solid waste will be recycled and fifty percent (50%) of its solid waste will be diverted from landfilling. The Municipality is responsible

for implementing the plan and reporting on the results. Reporting will be accomplished through completion of the Corporation's 2019 and 2020 annual data surveys. An updated municipal recycling and diversion plan for the 2021 and 2022 time frame will be provided to the Corporation prior to February 1, 2021.

8. **DELIVERY OF RECYCLABLES FOR PROCESSING.** Municipality agrees to deliver to the Corporation's Materials Recycling Facility (hereinafter "MRF") at 33 Shun Pike in Johnston one hundred percent (100%) of the Mixed Recyclables, as defined herein below, which are collected within its borders under its municipal recycling program, unless specifically allowed to deliver Mixed Recyclables, as defined herein below, elsewhere. Municipality must request in writing permission from the Executive Director to direct mixed recyclables to an alternate recycler via a variance request, due to the Corporation by June 1 for the following fiscal year. Requests will be considered on a two year basis that coincides with the term of this agreement.

The Corporation agrees to process and market one hundred percent (100%) of said Mixed Recyclables that are delivered to the Corporation and meet the criteria outlined in the Corporation's "Materials Acceptance Criteria", attached and incorporated herein by reference (Attachment 3) for as long as such markets exist and it is economically beneficial to do so. For purposes of this Agreement, "Mixed Recyclables" generally includes materials defined as recyclable by the Materials Acceptance Criteria and generated by a household during the normal course of the day which are then placed in a recycling container set out for collection or are delivered to a recycling drop off. Municipality agrees to deliver these Mixed Recyclables regardless of whether these Mixed Recyclables are collected in a curbside program or through a drop-off program. Additional materials may be allowed in the program from time-to-time, and would therefore be subject to the terms of this Agreement. Mixed Recyclables properly delivered to the Corporation in accordance with its policies shall not incur a tip fee, pursuant to RIGL §23-19-31.

9. **TRANSFER OF MATERIALS.** Municipality must apply to the Corporation in writing for permission to use a transfer station to transfer Mixed Recyclables or MSW from a curbside collection vehicle to a trailer truck for transport to Corporation facilities. These materials can be transferred only if the Corporation grants permission in writing to do so and all transfers must comply with the Corporation's Municipal Transfer Policy (Attachment 4).

10. **DISPOSAL FEES FOR OTHER MATERIALS.** Municipality agrees to pay the Corporation, any appropriate fees for materials delivered as set forth in the attached Fee Schedule and incorporated herein by reference (Attachment 5). Municipality agrees to only deliver materials that the Corporation accepts as outlined in Attachment 3 (Materials Acceptance Criteria). Municipality is encouraged to find alternate disposal or recycling options for other materials that can be diverted from the Central Landfill, including appliances (white goods), batteries, construction & demolition debris (C&D), leaf & yard waste, scrap metal, unrecoverable (non-recyclable) mattresses, tires and wood pallets, but excluding Mixed Recyclables as defined in Section 8.

- a) **Leaf & yard waste.** For the term of this agreement and pursuant to RIGL 23-19-3(17), Municipality agrees to pay the Corporation a fee of \$0.00 per ton for leaf and yard waste up to its annual leaf and yard waste Cap. "L&YW Cap" shall mean the leaf and yard waste tonnage established by the Corporation for each municipality. The leaf and yard waste Cap is calculated by multiplying the municipal population (as determined by the State of Rhode Island Statewide Planning Population Projections) by 0.025 tons. L&YW Caps shall be adjusted annually and disseminated with the MSW Cap, in accordance with the "Rhode Island Resource Recovery Corporation Municipal Cap Calculation Procedure," (Attachment 2). The new L&YW Cap shall

be distributed to Municipality no later than April 1. Municipality agrees to pay the Corporation the fee in accordance with RIGL 23-19-3, currently set at \$25.00 per ton, for the acceptance of all leaf and yard waste in excess of its annual L&YW cap. The over the cap fee is established by State law and subject to change.

Municipalities shall have the opportunity to request leaf and yard waste cap from each other to hedge against overages. The Municipal Leaf and Yard Waste Debris Cap Sharing Policy and Form are attached to this Agreement as Attachment 6, attached and incorporated herein by reference.

- b) **Construction and Demolition Debris (C&D).** Acceptable Municipal C&D is only that material as defined by RI Department of Environmental Management Solid Waste Regulation 1.3. Municipal C&D tonnage is considered MSW and will be applied against the Municipality's annual MSW Cap as defined in Section 4 and charged accordingly. It is recommended that municipalities attempt to find alternate outlets for C&D.
- c) **Rejected Loads.** There will be an Equipment Use/MRF Rejected Load Handling Charge assessed for any load of municipal recyclables that are rejected by the MRF, requiring reloading into a RIRRC vehicle for transfer to the landfill. The tonnage associated with the rejected load will be charged to the Municipality at its MSW rate and applied to the Municipality's MSW Cap.

MRF Load Inspection and Rejection Procedure:

The minimum quality standards have been established for Mixed Recycling and are defined in Attachment 3, Materials Acceptance Criteria. The rejection of a load by the MRF inspector is binding on all parties. The Corporation will notify the Municipality electronically (e-mail) of any rejected loads, generally within 24 hours after the close of business on the day of the rejected load. Load rejection notification will normally be in the form of a report identifying the material quality issue and include photographs of the contamination. Continued failure of a customer to meet the minimum quality standards could result in a determination that this agreement has been breached. Municipality shall have the right to appeal the termination of the Agreement, and the appeal shall be heard by the Corporation's Board of Commissioners.

11. COMPOST FOR CONTRACT MUNICIPALITIES. The Corporation will, from time to time, make finished compost available free of charge, subject to the provisions of Attachment 7, attached and incorporated herein by reference, to those municipalities with current and fully effective Agreements who have also delivered leaf and yard waste to the Corporation during the current fiscal year. When finished compost is available for free distribution to the aforementioned municipalities, the Corporation will provide notice and the municipalities will be allowed to request free compost for their use, as outlined in the Compost Distribution Policy, Attachment 7.

12. RECYCLING INCENTIVES. To be eligible to participate in the recycling incentive program, municipalities must have a current, fully executed Agreement with the Corporation. The incentive program shall include:

- a) When the Board of Commissioners authorizes, a MRF profit share shall be offered to eligible municipalities. MRF profit share will be based on a consistent measure of profit from the MRF operation and shared 50-50 between RIRRC and the municipalities as a group. The municipal share shall be distributed to those municipalities with executed Agreements based on the per ton pro rata share of municipal recyclables delivered to the MRF. The MRF profit will be calculated as the revenue derived from the sale of all MRF commodities less: all direct operating

expenses from the MRF, capital depreciation associated with the MRF, disposal of process residue from the MRF, program grants and funding provided to municipalities, and a share of RIRRC administrative overhead. Municipality must use the recycling profit shares to further enhance and expand the municipal recycling and diversion program. Please use "Recycling Profit Share Annual Reporting Form" (Attachment 8) to record and report to the Corporation the use or intended use of the prior year's profit share. The annual reporting form is due to the Corporation by August 1 of each year.

Condition - The Corporation will offset any and all profit share funds from any amounts due to the Corporation from the Municipality with a receivable greater than 60 days on the Corporation's monthly Account Receivable Aged Balance Report.

- b) When the Board of Commissioners authorizes, a competitive waste reduction and recycling enhancement grant program will provide funding for RIRRC approved municipal proposals as outlined in the "Municipal Grant Policy," Attachment 9, attached and incorporated herein by reference. Grant awards must be used solely for the purpose for which they were approved. Grants are not transferable, either year to year or entity to entity.
- c) A twenty five percent (25%) discount shall be applied to the Corporation's wholesale price for standard curbside recycling bins.
- d) A "Fiscal Year-End Tip Fee Rebate (Rebate)" is defined as a fixed per ton refund for MSW disposed, in accordance with paragraph 2 of this Agreement, at the Corporation's facilities during FY20 and FY21. This Rebate is offered to those municipalities that qualify based on the following recyclable percentages for FY20 as defined in section 4. These percentages are to be increased by 1% in FY 21.
 - i) Zero dollar Rebate: Applies to any municipality that delivers Mixed Recyclables between zero percent (0%) and twenty-four and ninety-nine hundredths percent (24.99%) of its solid waste at the MRF.
 - ii) One Dollar (\$1.00) Rebate: Applies to any municipality that delivers Mixed Recyclables between twenty-five percent (25%) and twenty-nine and ninety-nine hundredths percent (29.99%) of its solid waste at the MRF.
 - iii) Two Dollars (\$2.00) Rebate: For any municipality that delivers Mixed Recyclables between thirty percent (30%) and thirty-four and ninety-nine hundredths percent (34.99%) of its solid waste at the MRF.
 - iv) Three Dollars (\$3.00) Rebate: For any municipality that delivers Mixed Recyclables greater than thirty-five percent (35%) or more of its solid waste at the MRF.

The Corporation shall issue a Rebate not later than September 1, 2020 and 2021 to those Municipalities qualifying for a year-end tipping fee adjustment according to the municipality's actual recorded tonnage delivered to the MRF and in accordance with the provisions of the Municipality's current Agreement with the Corporation. The Corporation will stop supporting the tip fee rebate program in FY 22.

13. INFORMATION. If Municipality engages the services of a private company or contractor to collect and/or transport MSW or Mixed Recyclables, then a copy of this Agreement shall be included in any request for bids and incorporated as a part of any agreement between Municipality and the private party/contractor and the agreement between Municipality and the private party/contractor shall expressly require the private party/contractor to abide by the terms of this Agreement.

14. TERMINATIONS AND REMEDIES.

a) **TERMINATIONS.** The Corporation has the absolute right in its sole discretion to terminate this Agreement if the Corporation determines that Municipality is not abiding by the terms of this Agreement or is otherwise not acting in conformance with Rhode Island laws and/or State regulations. Municipality shall have the right to appeal any termination of the Agreement, and the appeal shall be heard by the Corporation's Board of Commissioners.

b) **REMEDIES.** Failure of Municipality or the Corporation to perform the obligations hereunder shall constitute a breach of contract. Ten business days after providing the other party with notice of a breach of contract, a party may take any or all of the following steps:

i) Commence an action for damages and for injunctive relief;

ii) Pursue any other remedies available to it by law; and/or

Any delay or failure in the performance by either party hereunder shall be excused to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, "Force Majeure" shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricane, sabotage terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, and other like events that are beyond the reasonable anticipation and control of the party affected thereby, despite such party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to the party's failure to perform its obligations under this Agreement.

15. UNACCEPTABLE MATERIALS. Neither MSW nor Mixed Recyclables delivered pursuant to this Agreement may contain any waste generated or collected outside the State of Rhode Island, hazardous waste, as defined in Subsection 23-19.1-4 (4) (i) of the Rhode Island General Laws or any other waste which U.S. Environmental Protection Agency, R.I. Department of Environmental Management or Corporation statutes or regulations prohibit for acceptance at the Resource Recovery facilities.

16. LICENSE RESTRICTIONS AND REQUIREMENTS. Municipality agrees to be bound by any additional requirements and/or restrictions, which may be imposed by the Environmental Protection Agency, the RI Department of Environmental Management, or any other local agency, as a requirement of its operating license(s) or by a change in the regulations.

17. HOURS OF OPERATION. The normal hours for receiving materials at the facility are Monday through Friday from 6:00 a.m. to 3:45 p.m., and Saturday 6:00 a.m. to 12:00 p.m., (except following a state holiday, whereby the Landfill will remain open until 1:00 p.m. on Saturday). The Corporation may change these hours upon reasonable notice to Municipality. Municipalities may request an extension of the normal hours of operation due to extreme or unforeseen events, such as natural disasters. The

Corporation has sole discretion to grant such requests. Should the Governor of the State of Rhode Island declare an official state of emergency resulting in road closures leading to the Corporation facilities, the Corporation shall comply with the executive order immediately. In such cases, reasonable notice of facility closure or a change in operating hours may not be able to be provided.

18. **GENERAL RELEASE.** Municipality, or its employees, agents, subcontractors or assigns (hereinafter referred to as "Releasers"), in consideration of travelling on the property of the Rhode Island Resource Recovery Corporation do hereby release, and forever quitclaim unto the said Corporation all manner of actions, claims and demands arising out of any assistance that the Corporation may give to the Releasers in pushing, towing, loading or cleaning any vehicles owned, rented, subcontracted or otherwise utilized to transport Releasers materials that may be stopped from progressing for any reason whatsoever.
19. **ASSIGNMENTS.** Municipality may not assign, transfer, broker or otherwise vest in any other municipality, entity or person, any of its rights or obligations under this Agreement. Corporation may sell or assign any of its rights or obligations under this Agreement to any other entity, provided that Corporation shall provide written notice of same to Municipality within fifteen (15) days of the assignment provided, however, that assignee agrees to undertake the obligations herein.
20. **GOVERNING LAW.** This Agreement shall be deemed to be a contract entered into and made pursuant to the laws of the State of Rhode Island and shall in all respects be governed, construed, applied and enforced in accordance with the laws of said state.
21. **ENTIRE AGREEMENT.** This Agreement and incorporated attachments represents the entire understanding reached between the parties hereto with respect to Municipality's use of the Corporation's Facilities, and shall supersede or replace any prior understandings or agreements, whether or not in writing. Any modifications hereof shall be in writing and shall be signed by appropriate authorized representatives of Municipality and Corporation.
22. **SEVERABILITY.** If any provision of this Agreement is declared invalid by any tribunal, the remaining provisions of the Agreement shall not be affected thereby.
23. **ATTACHMENTS.**
 - (1) On-Site Safety Policy
 - (2) Rhode Island Resource Recovery Municipal Cap Calculation Procedure
 - (3) Materials Acceptance Criteria
 - (4) Municipal Transfer Policy & Form
 - (5) Fee Schedule
 - (6) Municipal Leaf and Yard Debris Cap Sharing Policy & Form
 - (7) Compost Distribution Policy
 - (8) Recycling Profit Share Reporting Form
 - (9) Municipal Grant Policy

During the term of this Agreement, the Corporation will provide 30 days notice to the municipality prior to adopting any revisions to pertinent attachments, excepting the Fee Schedule which shall remain in effect without revision for the term of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

FOR THE RHODE ISLAND RESOURCE RECOVERY CORPORATION:

BY: _____
Joseph Reposa, Executive Director

Dated: _____

BY: _____
Dean Huff, Chief Financial Officer

Dated: _____

FOR THE MUNICIPALITY:

BY: _____
(SIGNATURE)

Dated: _____

(NAME PRINTED OR TYPED)

Title: _____

The execution of this Agreement has been properly authorized by the governing body of the Municipality and is executed by the properly authorized official.

(SIGNATURE)

Dated: _____

(NAME PRINTED OR TYPED)
Solicitor for the MUNICIPALITY

CODE: 25-334 MIS/Software Maintenance

FY20

SECTION 56-6

Bid2020-039 MUNIS Software Maintenance

Tyler Technologies, Inc.
5101 Tennyson Pkwy.
Plano, TX 75024

Contract Award \$216,975.73

Contract Period July 1, 2019 – June 30, 2020



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

JOSEPH SOLOMON
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Philip F. Carlucci – MIS Director *PFC*
Date: Friday, April 5, 2019
Re: 56-6 – Exception to Bid – Tyler Technologies

This is a request under City Ordinance 56-6, Exception to Bid, to award the MUNIS Software maintenance contract and supporting report management software upgrade to Tyler Technologies as a sole source in the amount of \$216,975.73. This will replace the current Bid, 2019-062 OSDBA Maintenance Contract, which expires on June 30, 2019.

This bid has two components. The first is for the ongoing maintenance, upgrade support, and technical service contract for the entire MUNIS ERP software suite in use throughout the City. The amount of this one-year service agreement is \$207,475.73. The second piece is to upgrade the now obsolete Crystal Report Writer service to the current Tyler Reporting Services module. We have been delaying the upgrade to this point, but will shortly find ourselves without the necessary reporting capabilities once all support for the current Crystal product ceases. The cost of the upgrade is \$9,500.

Tyler Technologies Inc., 5101 Tennyson Pkwy, Plano TX 75024, is the current software provider for this application suite and as such, is the only available service provider to The City of Warwick.

This will be paid for out of Budget Code 25-334.

This payment is due in July of 2019 and will run through the end of June 2020. The report writer service is payable at our discretion and will most likely take place in the July, 2019 timeframe along with the maintenance payment.

Cc: Brian Silvia, Finance Director



One Tyler Drive
Yarmouth, ME 04096

P: 800.772.2260
F: 207.781.2459

March 14, 2016

Mr. Carlos D. Zambrano
City of Warwick
3275 Post Road
Warwick, Rhode Island 02886

Dear Mr. Zambrano:

This letter is to provide notification that Tyler Technologies, Inc. is the sole source manufacturer, provider and distributor of Munis software products and related support and maintenance. The Munis software products and related support and maintenance, including software bug fixes, upgrades, enhancements, and releases, are not available through any other entities.

As a result of Tyler's investment in innovation and development (methodology, principles, and processes, techniques, tools, protocols, and documentation) Tyler has created a portfolio of intellectual property rights that include patents, trademarks, and copyrights.

Sincerely,

A handwritten signature in black ink, appearing to read "Abby Diaz", written in a cursive style.

Abby Diaz
Vice President & Associate General Counsel