

Patricia A. Peshka

Purchasing Agent




Joseph J. Solomon

Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: June 6, 2018

RE: Bids for the Finance Committee Monday, June 18, 2018

TABLE OF CONTENTS

CITY COUNCIL MEETING JUNE 18, 2018

| <u>BID #</u> | <u>DESCRIPTION</u> | <u>PAGES</u> |
|---------------------|--|---------------------|
| 2017-045 | Rescue Service Billing Administrator (Sec. 6-12) | 1 - 6 |
| 2018-061 | Security System Monitoring & Maintenance (Sec. 6-12) | 7 - 17 |
| 2018-064 | HVAC Maint/Repair City-Owned Buildings (Sec. 6-12) | 18 - 22 |
| 2019-039 | GASB75 OPEB Actuarial Valuation-Consult Services | 23 - 27 |
| 2019-043 | Athletic Field Marking Paint | 28 - 32 |
| 2019-044 | Printing of Various Letterhead, Envelopes & Business Cards | 33 - 37 |
| 2019-062 | OSDBA Maintenance Contract (Sec. 56-6) | 38 - 40 |

CODE: 302-0404 Expense/Rescue Services-Comstar
03-525 Revenue

SECTION 6-12

Request permission to increase and extend PCR-98-16 (Sub A) by \$22,500.00
extend from July 1, 2018 through September 30, 2018

Bid2017-045 Rescue Service Billing Administrator

Comstar
Eight Turcotte Mem. Dr.
Rowley, MA 01969

LAST ACTION TAKEN

Original contract (bid): PCR-98-16 (Sub A) approved July 19, 2016. Revenue generated.
Contract period July 1, 2016 through June 30, 2018.

Contract Award: \$22,500.00

Contract Period: July 1, 2018 – September 30, 2018



Brian M. Silvia
Treasurer

Joseph J. Solomon
Mayor

CITY OF WARWICK
TREASURY DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
(401) 738-2018

To: Patricia Peshka, Purchasing Agent
From: Brian Silvia, City Treasurer *BMS*
Date: 6/6/2018
Re: 6-12 (Alteration to a Contract)

The Treasury Division is requesting an Alteration to a Contract (6-12) for RFP# 2017-045. This contract, Rescue Service Billing Administrator is set to expire on June 30, 2018. The City recently went out to bid on this contract, however the bids were rejected and it's the intention of the Treasury Division to re-bid this contract after revisions are made to the RFP. The extension request has a term of July 1, 2018 through September 30, 2018, with all other current contract language remaining unchanged. This contract is revenue generating, with the revenue accounted for within account# 03-525. The expenses related to this contract are applied against account# 302-0404. The estimated monthly expenses related to this contract is \$7,500, so an increase is being requested in the amount of \$22,500 for the three (3) month extension.



June 4, 2018

Brian Silvia, City Treasurer
City of Warwick
3275 Post Road
Warwick, RI 02886

Dear Brian,

At the City's request, I am providing this memo to confirm that Comstar is agreeable to a 3 month extension of its current agreement with the City.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Martin". The signature is written in a cursive style with a large, sweeping flourish at the beginning.

Richard L. "Rick" Martin
Manager & CEO

memo8494.doc

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: R-16-76

APPROVED: *[Signature]* MAYOR

DATE: 7/19/16

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|------------------|--|--|----------------|------------------------|------|------|
| 2017 - 045 | Rescue Service Billing Administrator | <i>Comstar</i> Eight Turcotte Memorial Dr. Rowley, MA 01969 | <i>Revenue</i> | 7/1/16 - 6/30/18 | 1 | |
| | | | | | | |

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Amended from 3 years to 2 years.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

Bid2017-045 Rescue Service Billing Administrator

- 6 bids submitted

Revenue

CODE 302-0404 Rescue Services-Comstar

MANNER OF AWARD Revenue
July 1, 2016 – June 30, 2019

RECOMMEND Comstar

=====

| | | |
|--|----------------------------|-------------------------|
| Comstar | Eight Turcotte Mem. Dr. | Rowley, MA 01969 |
| Automated Medical Billing Solutions | 1290 Wilson Rd. | Fall River, MA 02720 |
| Ambulance Medical Billing | 100 Fulton Ct. | Paducah, KY 42001 |
| Life Line Billing Systems, LLC d/b/a LifeQuest Services | N2930 State Rd. 22 | Wautoma, WI 54982 |
| Digitech Computer, Inc. | 480 Bedford Rd., Bldg. 600 | Chappaqua, NY 10514 |
| The Dawson Group | 1275 Wampanoag Tr. | E. Providence, RI 02915 |

| Administrative Fee % of Collections | Automated Medical | Comstar | Ambulance Medical | LifeQuest | Digitech | Dawson Group |
|--|----------------------|---------|----------------------|-----------|----------|-----------------|
| FY ending 6/30/17 | 2% | 3% | 3.25% | 4% | 4.99% | 6% |
| FY ending 6/30/18 | 2% | 3% | 3.25% | 4% | 4.99% | 6% |
| FY ending 6/30/19 | 3% | 3% | 3.25% | 4% | 4.99% | 6% |
| | | | | | | |
| Posting Collection Agency Payments % of Collection Agency Collections | | | | | | |
| FY ending 6/30/17 | 0% | 0% | 25.00% | 0% | 4.99% | 0% |
| FY ending 6/30/18 | 0% | 0% | 25.00% | 0% | 4.99% | 0% |
| FY ending 6/30/19 | 0% | 0% | 25.00% | 0% | 4.99% | 0% |

COPY



Ernest M. Zmyslinski
Finance Director

Scott Avedisian
Mayor

CITY OF WARWICK
FINANCE DEPARTMENT
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
(401) 738-2000

MEMO TO: Pat Peshka
Purchasing Agent

FROM: Ernest M. Zmyslinski *EJM* James McLaughlin
Finance Director *EAD* Fire Chief

DATE: July 5, 2016

SUBJECT: Bid #2017-45 – Rescue Service Billing Administrator

Please be advised that the Finance and Fire Departments are recommending that Bid #2017-45, for the Rescue Service Billing Administrator, be awarded to the lowest qualified bidder, Comstar, Inc, for the fiscal years 2017-2019. The bid prices are as follows:

| | |
|---|---------------------------------------|
| Fiscal Year Ending June 30, 2017 | 3.0% of designated collections |
| Fiscal Year Ending June 30, 2018 | 3.0% of designated collections |
| Fiscal Year Ending June 30, 2019 | 3.0% of designated collections |

The following proposals were submitted for our consideration:

| | |
|---------------------------|--|
| Automed | 2.0% (first two yrs), 3% (third yr) |
| Comstar Inc. | 3.0% (all years) |
| Ambulance Medical Billing | 3.25% (all years) plus add'l posting fee |
| Lifquest Services | 4.0% (all years) |
| Digitech Computer Inc. | 4.99% (all years) plus add'l posting fee |
| The Dawson Group | 6.00% (all years) |

Bid proposals were evaluated on the following basis:

| | |
|-------------------------------|-----|
| Administrative Fee | 40% |
| Qualifications of the Vendor | 25% |
| Administrative Procedures | 25% |
| Quality of the Monthly Report | 10% |

An evaluation committee composed of the City Finance Director, Controller and Deputy Fire Chief EMS, rated the proposals and unanimously agreed to award the contract to the lowest qualified bidder, Comstar Inc. Copies of the proposals are available for review at the Purchasing Department. Please notify me if any further information is required. Thank you.

CODE: 30-340 Police/Service Contract

POLICE PORTION ONLY

SECTION 6-12

Request permission to increase PCR-119-17 from \$6,942.60 to \$7,637.00
Increase Police portion only from \$239.40 to \$934.40

Bid2018-061 Security System Monitoring & Maintenance

Electronic Alarms
2525 W. Shore Rd.
Warwick, RI 02889

LAST ACTION TAKEN

Original contract (bid): PCR-119-17 approved 8/23/17 in the amount of \$6,942.60 (Police portion awarded \$239.40). Contract period July 13, 2017 through July 12, 2018.

Contract Award: \$695.00 (Police only)

Contract Period: No change in contract period

CITY OF WARWICK

Colonel Stephen M. McCartney
Chief of Police

Joseph J. Solomon
Mayor



Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

June 5, 2018

Mrs. Patricia Peshka, Purchasing Agent
Warwick City Hall
3275 Post Road
Warwick, RI 02886

Re: Section 6-12 Alteration to Contract
Bid # 2018-061
Funding Source 30-340

Dear Mrs. Peshka,

The Police Department is currently under contract with Electronic Alarm, 2525 West Shore Rd, Warwick, RI, 02889 for the alarm monitoring of the outdoor range located at 131 Range Rd.. This contract is in effect from 7-13-2017 thru 07-12-2018. The contract amount was for \$239.40 which covers the cost for monitoring.

During the week of April 30 the striker plate failed which did not allow us to secure the door. Our outdoor range houses the main supply of our ammunition and at times firearms are secured within that building. Having a functioning and monitored alarm system is critical. It is for these reasons that Electronic Alarm was contacted immediately to replace/repair the striker plate.

The total bid for the Police Range Alarm repairs was \$695.00.

The department is requesting an alteration to contract to pay for these repairs. The contract shall be increased by the invoiced amount of \$695; for a total of \$934.40. If approved, this purchase will be paid for from the Police Department Operating Budget, Budget Code # 30-340, Service Contracts.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Bradford Connor".

Bradford Connor
Major
Administrative Bureau Commander



ELECTRONIC ALARMS

a division of American Alarm and Communications, Inc.

2525 West Shore Rd Warwick RI 02889

REQ # 28844

1787

How to reach us:
 Central Station Inquiries: (401) 463-5555
 Service: (401) 737-2221
 Moving?: (401) 737-2221
 Billing Inquiries: (401) 737-2222
 Billing Email: EAcustomerservice@electronicalarms.com
 Visit us online at: www.electronicalarms.com

City Of Warwick Police Depart
 99 Veterans Memorial Dr
 Warwick RI 02886-4617

AR Number 54499
 Invoice Date 4/30/2018
 Invoice Number 766389
 Terms Net On Receipt
 Total Amt Due \$695.00
 Page Number: 1

SERVICE INVOICE

| | | |
|-------------------------|--------------|--------------------------|
| Service Date: 4/18/2018 | Technician: | SRO: 515318 |
| Site: 1 | Customer PO: | |
| Description | Tech | Qty Amount |

131 Range Rd Warwick RI 02889-8046 USA

Notes: Checked strike. Its starting to fail. Replaced with new one. Tested all working. Also installed a power regulator to prolong life of strike and stop it from over heating.

| | | | |
|---|-----|---|----------|
| Commercial Labor | 158 | | \$80.00 |
| HES 1006-12/24D ELECTRIC STRIKE COMPLETE KIT FOR LATCHBOLTS | | 1 | \$530.00 |
| HES 2005M3 SMARTPAK III VOLTAGE CONTROL | | 1 | \$85.00 |

Subtotal: Tax Amount: Posted Payments Balance Due:



2525 West Shore Rd Warwick RI 02889

Invoice Number 766389
 Invoice Date 4/30/2018
 AR Number 54499
 Terms Net On Receipt
 Total Amt Due \$695.00
 Amount Enclosed _____

Remit payments to:

City Of Warwick Police Depart
 99 Veterans Memorial Dr
 Warwick RI 02886-4617

American Alarm
 297 Broadway
 Arlington, MA 02474


PCR 119-17

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: R-17-107

APPROVED:  MAYOR

DATE: 8/23/17

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|------------|--|--|----------------|-------------------------|------|------|
| 2018 - 061 | Security System Monitoring & Maintenance | <i>Electronic Alarms</i> 2525 W. Shore Rd. Warwick, RI 02889 | \$6,942.60 | 7/13/17 - 7/12/18 | 1 | |
| | | | | | | |

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Animal Shelter: \$239.40. Police: \$239.40. DPW: \$6,463.80.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

Bid2018-061 Security System Monitoring & Maintenance

- 1 bid submitted

| | | |
|--------|---|------------|
| CODES: | 28-332 Animal Shelter/Security & Alarm Svc. | \$ 239.40 |
| | 30-340 Police/Service Contract | \$ 239.40 |
| | 66-340 Building Maintenance/Service Contract | \$3,830.40 |
| | 41-332 Thayer-Warburton/Security & Alarm Svc. | \$ 718.20 |
| | 42-332 McDermott/Security & Alarm Svc. | \$ 239.40 |
| | 84-340 Water/Service Contract | \$1,675.80 |

MANNER OF AWARD: \$6,942.60
July 13, 2017 – July 12, 2018

RECOMMEND: Electronic Alarms

Electronic Alarms
2525 W. Shore Rd.
Warwick, RI 02889

Pricing as Follows

continued next page

COPY

| Items | LOCATION | MONTH LEASE | YEARLY LEASE | MONTH MONITOR | YEARLY MONITOR |
|---|---|----------------|-----------------|------------------|--------------------|
| A. SECTION A: Invoice directly to Department of Public Works, 925 Sandy Lane, Warwick RI 02889 | | | | | |
| ATTENTION: CHRISTY ANGELL | | | | | |
| 1 | 925 Sandy Lane | NO BID | NO BID | | |
| | Automotive Stock Room/Digital | | | \$ 19.95 | \$ 239.40 |
| | Automotive Rear Garage | | | \$ 19.95 | \$ 239.40 |
| | Highway Office/Digital | | | \$ 19.95 | \$ 239.40 |
| | Department of Public Works Office/Digital | | | \$ 19.95 | \$ 239.40 |
| | Sanitation Office/Digital | | | \$ 19.95 | \$ 239.40 |
| 2 | 111 Range Road/Compost Building/Radio | | | \$ 19.95 | \$ 239.40 |
| 3 | 190 Range Road/Dispatch Office/Digital | | | \$ 19.95 | \$ 239.40 |
| 4 | 975 Sandy Lane | | | | |
| | McDermott Pool/Digital | | | \$ 19.95 | \$ 239.40 |
| | Warburton Arena/Digital | | | \$ 19.95 | \$ 239.40 |
| | Thayer Arena/Digital | | | \$ 19.95 | \$ 239.40 |
| | Compressor Room (Thayer Arena)/Digital | | | \$ 19.95 | \$ 239.40 |
| 5 | 3027 West Shore Road** | | | \$ 19.95 | \$ 239.40 |
| | Buttonwoods Community Center | | | | |
| | Administration Side-Main System/Digital | | | | |
| 6 | 27 Pilgrim Pkwy. | | | \$ 19.95 | \$ 239.40 |
| | Pilgrim Senior Center/Digital | | | | |
| 7 | 145 Greenwich Ave. | | | \$ 19.95 | \$ 239.40 |
| | Pontiac Village Community Center | | | | |
| | Digital & Radio | | | | |
| 8 | Tax Assessor's Office/Annex Bldg./Digital | | | \$ 19.95 | \$ 239.40 |
| | Front Office/Digital | | | \$ 19.95 | \$ 239.40 |
| | Maintenance/Digital | | | \$ 19.95 | \$ 239.40 |
| 9 | Tax Collector's Office/Annex Bldg. | | | \$ 19.95 | \$ 239.40 |
| | Digital System & Radio | | | | |
| | (Panic Buttons) | | | | |
| 10 | City Hall | | | \$ 19.95 | \$ 239.40 |
| | Main Entrance/Main System | | | | |
| | Council Chambers/City Clerk's Office | | | | |
| | Digital | | | | |
| 11 | Rhodes School | | | \$ 19.95 | \$ 239.40 |
| | | | | | |
| | Sub-total Page 1 | | | | \$ 4,788.00 |
| ** | PLEASE NOTE-BUTTONWOODS COMMUNITY CENTER MONITORING WILL CEASE IF THERE IS A TRANSFER OF OWNERSHIP. CITY WILL NOTIFY VENDOR. | | | | |

| | <u>LOCATION</u> | <u>MONTH LEASE</u> | <u>YEARLY LEASE</u> | <u>MONTH MONITOR</u> | <u>YEARLY MONITOR</u> |
|-----------|--|--------------------|--------------------------------|----------------------|-----------------------|
| B. | SECTION B: Invoice directly to Water Division, 935 Sandy Lane, Warwick RI 02889 | | | | |
| | <u>ATTENTION: NANCY WATSON</u> | | | | |
| 1 | 935 Sandy Lane | | | | |
| | Main Building/Digital System & Radio | | | \$ 19.95 | \$ 239.40 |
| | Stock Room | | | \$ 19.95 | \$ 239.40 |
| 2 | 836 Warwick Neck Ave. | | | \$ 19.95 | \$ 239.40 |
| | Water Tower/Radio | | | | |
| 3 | 1245-1300 Bald Hill Road | | | \$ 19.95 | \$ 239.40 |
| | Water Tower/Radio | | | | |
| 4 | Pettaconsett Ave. | | | \$ 19.95 | \$ 239.40 |
| | Pumping Station/Radio | | | | |
| 5 | Corner of State St. & Oakside St. | | | \$ 19.95 | \$ 239.40 |
| | Pumping Station/Radio | | | | |
| 6 | Natick Ave. – Pole No. 43 | | | \$ 19.95 | \$ 239.40 |
| | Pumping Station/Radio | | | | |
| C. | SECTION C: Invoice directly to 99 Veterans Memorial Dr., Warwick, RI 02886 | | | | |
| | <u>ATTENTION: GINA CARRUOLO</u> | | | | |
| 1 | 131 Range Road | | | \$ 19.95 | \$ 239.40 |
| | Police Range/Digital System & Radio | | | | |
| D. | SECTION D: Invoice directly to Warwick 101 Arthur Devine Blvd., Warwick, RI 02888 | | | | |
| | <u>ATTENTION: ANN CORVIN</u> | | | | |
| 1 | 101 Arthur Devine Blvd. | | | \$ 19.95 | \$ 239.40 |
| | Animal Shelter/Digital System & Radio | | | | |
| | <i>Sub-total Page 2</i> | | | | \$ 2,154.60 |
| | TOTAL COST LEASE/MONITORING PAGES 1 + 2 | | | | <u>\$ 6,942.60</u> |
| | Hourly rate for repairs to security systems | | \$100.00/1st 1/2 hr. | | |
| | | | \$75.00/ea. add'l 1/2 hr. | | |
| | | | \$295.00/1st hr. (after hours) | | |
| | | | \$125.00/ea. add'l 1/2 hr. | | |
| | Mark up over vendor cost for replacement parts | | 50% | | |

COPY

| Bid2018-061 Security System Monitoring & Maintenance | | | | | |
|---|--------------------------------------|---------------|--------------|------------|--|
| These were the vendors sent specifications for this bid. | | | | | |
| <u>VENDOR</u> | <u>ADDRESS</u> | <u>CITY</u> | <u>STATE</u> | <u>ZIP</u> | |
| Advanced Alarm Systems | 300 Post Rd. | Warwick | RI | 02888 | |
| AFA Protective Sys., Inc. | 240 Chestnut St. | Warwick | RI | 02888 | |
| Allstate Fire Protection, Inc. | 1525 Old Louisquisset Pike, Unit S-3 | Lincoln | RI | 02865 | |
| Alpha Systems, Inc. | 20 Lincoln Dr. | N. Smithfield | RI | 02896 | |
| American Alarms | 575 Park Ave. | Cranston | RI | 02910 | |
| Clarion Fire Protection | 500 Lincoln Street | Allston | MA | 02134 | |
| Custom Systems, LLC | 798 Providence St. | W. Warwick | RI | 02893 | |
| Cyber Com, Inc. | 90 Colorado Ave. | Warwick | RI | 02888 | |
| Dane Tech Inc | 39 Greenville Ave Unit 4 | Johnston | RI | 02919 | |
| Elco Electric Service Corp. | 948 Pontiac Ave. | Cranston | RI | 02920 | |
| Electronic Alarm Systems | 2525 West Shore Rd | Warwick | RI | 02889 | |
| Honeywell International | 500 Narragansett Pk. Dr. | Pawtucket | RI | 02861 | |
| Island Tech Svcs | 70 Horseblock Rd | Yaphank | NY | 11980 | |
| JR Caddell Alarm Systems, Inc. | 59 Hendricken Ct. | Warwick | RI | 02889 | |
| National Security Fire Alarm | 65 Newport Ave. | E. Providence | RI | 02916 | |
| Ocean State Alarm Co., Inc. | 52 Louisiana Ave. | Warwick | RI | 02888 | |
| Ocean State Electronic Security Systems | PO Box 20373 | Cranston | RI | 20373 | |
| Schneider Electric | 300 Brick Stone Dr Ste 101 | Andover | MA | 01810 | |
| Seaport Communications Co. | 304 Pt. Judith Rd. | Narragansett | RI | 02882 | |
| Shanix Inc. | 40 Worthington Rd. | Cranston | RI | 02920 | |
| Simplex Grinnell | 690 Narragansett Pk. Dr. | Pawtucket | RI | 02860 | |

Colonel Stephen M. McCartney
Chief of Police

CITY OF WARWICK



COPY
Scott Avedisian
Mayor

Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

June 28, 2017

Mrs. Patricia Peshka, Purchasing Agent
Warwick City Hall
3275 Post Road
Warwick, RI 02886

Re: Bid # 2018-061 Award Letter
Funding Source 30-340

Dear Mrs. Peshka,

The Police Department went out to bid along with the DPW, WFD, and the Animal Shelter for security system monitoring and received one bid response on Bid # 2018-061. The Police Range Alarm System is the portions of the bid applicable to the Police Department and is contained in Section C of the bid response. The bid received was from the following company:

Electronic Alarm, 2525 West Shore Rd, Warwick, RI, 02889.


The total bid for the Police Range Alarm System was for \$239.40 yearly which breaks down to \$19.95 per month. This bid is for monitoring the alarm system at the Warwick Police Range, at 131 Range Rd, Warwick, RI.

This company has had the contract for a number of years, and has provided good service. Accordingly, we recommend awarding the bid to them.

If approved, this purchase will be paid for from the Police Department Operating Budget, Budget Code # 30-340, Service Contracts.

Please feel free to contact me if you have any questions.

Sincerely,


Bradford Connor
Major
Administrative Bureau Commander

COPY

Warwick Animal Shelter
101 Arthur W. Devine Blvd
Warwick, RI 02886
401-468-4377
Animal.shelter@warwickri.com



Honorable Finance Committee Members,

I am recommending awarding bid # 2018- 061 for security system monitoring at the Animal Shelter to Electronic Alarm in the amount of \$239.40 for a period of one year. They were the only vendor which submitted a bid for these services.


Ann Corvin

COPY



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02886
TEL. 401-738-2000 Ext. 6500
FAX 401-732-5208

SCOTT AVEDISIAN
MAYOR

DAVID PICOZZI
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: David Picozzi, Director of Public Works

A handwritten signature in black ink, appearing to read "D. Picozzi", is written over the printed name of David Picozzi.

Date: June 29, 2017

Subj: Bid2018-061 Security System Monitoring and Maintenance

We have reviewed the only bid submitted on the above and recommend award to Electronic Alarms.
The recommended cap is \$6,463.80 for a one-year period.

| | |
|--|-------------|
| CODES: 66-340 Building Maintenance/Service Contract | \$ 3,000.00 |
| 42-331 McDermott Pool/Building Maintenance | \$ 7,000.00 |
| 66-281 Building Maintenance/Building Maintenance Repairs | \$30,000.00 |

SECTION 6-12

Request permission to increase PCR-44-18 from \$105,000.00 to \$145,000.00

Bid2018-064 HVAC Maintenance & Repair Contract for City-Owned Buildings

CAM HVAC & Construction, Inc.
116 Lydia Rd.
N. Smithfield, RI 02917

LAST ACTION TAKEN

Section 6-12: PCR-44-18 approved 3/20/18 in the amount of \$45,000.00. No change in contract period.

Contract Award: \$40,000.00

Contract Period: No change in contract period



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

RICHARD CRENCA
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Richard Crenca, Public Works Director

Date: June 5, 2018

Subj: Bid2018-064 HVAC Maintenance & Repair Contract for City-Owned Buildings

The above was awarded by the City Council and capped at \$105,000.00. This department is requesting an increase of the awarded amount due the excessive amount of repairs that have been required to keep the City buildings heat and/or air conditioning functioning properly. Please note that this department is responsible for maintaining all City buildings with the exception of the school department facilities.


Please consider this memo a request for Sec. 6-12, Alteration to Contract of the City Charter increasing the awarded amount to \$145,000, an increase of \$40,000 for the abovementioned reasons. This bid does not expire until August 29, 2018.

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: R-18-43

APPROVED:  MAYOR

DATE: 3/20/18

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

| Bid # | Name | Vendor(s) Name/Address | Contract Award | Contract Period | Note | Code |
|------------------|---|---|----------------|-----------------|------|--------------|
| 2018 - 064 | HVAC Maintenance & Repair Contract for City-Owned Buildings | <i>CAM HVAC & Construction, Inc.</i> 116 Lydia Rd. N. Smithfield, RI 02917 | \$45,000.00 | | 1 | 6 - 12 |

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase PCR-122-17 (Sub A) from \$60,000.00 to \$105,000.00.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

CODES: 66-340 Maintenance/Service Contract
66-331 Maintenance/Building Maintenance
42-281 McDermott Pool/Maintenance Materials

SECTION 6-12

Request permission to increase PCR-122-17 (Sub A)
from \$60,000.00 to \$105,000.00

Bid2018-064 HVAC Maintenance & Repair Contract for City-Owned Buildings

CAM HVAC & Construction, Inc.
116 Lydia Rd.
N. Smithfield, RI 02917

ACTIONS TAKEN

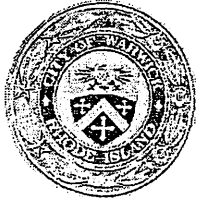
Original contract (bid): presented and held at July 17, 2017 meeting.

Original contract (bid): approved August 21, 2017 in the amount of \$60,000.00. Contract period is 1 year from date of award.

Contract Award: increase by \$45,000.00

Contract Period: No change in contract period

COPY



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02886
TEL. 401-738-2000 Ext. 6500
FAX 401-732-5208

SCOTT AVEDISIAN
MAYOR

RICHARD CRENCA
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Richard Crenca, Public Works Director

A handwritten signature in cursive script, appearing to read "Richard Crenca".

Date: February 16, 2018

Subj: Bid2018-064 HVAC Maintenance & Repair Contract for City-Owned Buildings

The above was awarded by the City Council and capped at \$60,000.00. This department is requesting an increase of the awarded amount due the excessive amount of repairs that have been required to keep the City buildings heat and/or air conditioning functioning properly. Please note that this department is responsible for maintaining all City buildings with the exception of the school department facilities.

Please consider this memo a request for Sec. 6-12, Alteration to Contract of the City Charter increasing the awarded amount to \$105,000, an increase of \$45,000 for the abovementioned reasons. This bid does not expire until August 29, 2018.

RFP2019-039 GASB75 OPEB Actuarial Valuation & Consulting Services

- 3 bids submitted

City Portion Only

CODE: 18-360 Finance/Professional Services

MANNER OF AWARD: \$4,996.00
Fiscal Year Ended June 30, 2018 – Fiscal Year Ended 6/30/21

RECOMMEND: Jefferson Solutions, Inc.

Danziger & Markhoff, LLP 1133 Westchester Ave. White Plains, NY 10604

The Howard E. Nyhart Co., Inc. 8145 Allison Pointe Blvd. Indianapolis, IN 46250

Jefferson Solutions, Inc. 12 Brittany Oaks Clifton Park, NY 12065

| Fiscal Years Ended | Danziger | | Nyhart | | Jefferson <i>(see note 1)</i> | |
|------------------------------|--------------------------|--------------------------|--|--------------------------|-------------------------------|--------------------------|
| | City Portion | School Portion | City Portion | School Portion | City Portion | School Portion |
| | Professional Service Fee | Professional Service Fee | Professional Service Fee | Professional Service Fee | Professional Service Fee | Professional Service Fee |
| June 2018/2019 | \$5,900.00 | \$5,400.00 | \$11,000.00 | \$8,000.00 | | |
| June 2020/2021 | \$5,900.00 | \$5,400.00 | \$11,000.00 | \$8,000.00 | | |
| Performance Bond Cost | | | | | | |
| June 2018/2019 | | | Not yet received from insurance broker | | \$1,000.00/yr. | |
| June 2020/2021 | | | Not yet received from insurance broker | | \$1,000.00/yr. | |

Continued next page

RFP2019-039 GASB75 OPEB Actuarial Valuation & Consulting Services

Note

1. See alternate pricing as listed below. All fees quoted in proposal will remain valid for 60 days from the date of receipt of the proposal.

| Service | Period Covered | City | School | Total |
|------------------------|--------------------------|-------------|---------------|--------------|
| Full Valuation | June 30, 2018 & 2019 | \$2,498.00 | \$2,498.00 | \$4,996.00 |
| Roll-Forward Valuation | June 30, 2019 (optional) | \$ 875.00 | \$ 874.00 | \$1,749.00 |
| Full Valuation | June 30, 2020 & 2021 | \$2,498.00 | \$2,498.00 | \$4,996.00 |
| Roll-Forward Valuation | June 30, 2021 (optional) | \$ 875.00 | \$ 874.00 | \$1,749.00 |
| City Council Meeting | Per Meeting | N/A | \$1,500.00 | \$1,500.00 |

| Bid2019-039 GASB75 OPEB Actuarial Valuation & Consulting Services | | | | | |
|--|--------------------------------------|---------------|--------------|------------|--|
| The following vendors were sent specifications. | | | | | |
| <u>VENDOR</u> | <u>ADDRESS</u> | <u>CITY</u> | <u>STATE</u> | <u>ZIP</u> | |
| Alliance Benefit Group of IN | 9320 Priority Way W. Drive | Indianapolis | IN | 46240 | |
| Aquarius Capital | 110 Betsy Brown Road | Port Chester | NY | 10573 | |
| Axiom Actuarial Consulting, LLC | 26 Knapton St. | Barrington | RI | 02806 | |
| Bolton Partners, Inbc. | 36 S. Charles St., Ste. 100 | Baltimore | MD | 21201 | |
| Cherton, Inc. | 1750 Tysons Blvd., Ste. 1100 | McLean | VA | 22102 | |
| Danziger & Markhoff LLP | 123 Main Street | White Plains | NY | 10601 | |
| Deweese Consulting, Inc. | 263 Wright Rd. | Canton | CT | 06019 | |
| Financial Risk Analysts, LLC | 706 Northeast Dr., Ste. 4 | Davidson | NC | 28038 | |
| Foster & Foster | 13420 Parker Commons Blvd., Ste. 104 | Fort Myers | FL | 33912 | |
| Gabriel, Roeder, Smith & Co. Holdings, Inc. | One Towne Sq., Ste. 800 | Southfield | MI | 48076 | |
| Hay Group | 2310 Plaza 5 | Jersey City | NY | 07311 | |
| Hooker & Holcombe, Inc. | 65 LaSalle Rd. | W. Hartford | CT | 06107 | |
| Jefferson Solutions, Inc. | 14 Brittany Oaks | Clifton Park | NY | 12065 | |
| Lewis & Ellis, Inc. | PO Box 851857 | Richardson | TX | 75085 | |
| Lockstone Advisors, LLC | 27W130 Roosevelt Road, Suite 107 | Winfield | IL | 60190 | |
| Milliman, Inc. | 80 Lambertson Rd. | Windsor | CT | 06095 | |
| MSO, Inc. | 450 Veterans Memorial Pkwy., Ste. 7A | E. Providence | RI | 02914 | |
| Nyhart | 8415 Allison Pointe Blvd., Ste. 300 | Indianapolis | IN | 46250 | |
| Oliver Wyman Actuarial Consulting, Inc. | 1166 Ave. of the Americas | New York | NY | 10036 | |
| Segal Consulting | 116 Huntington Ave. | Boston | MA | 02116 | |
| Towers Watson Delaware, Inc. | 800 N. Glebe Rd. | Arlington | VA | 22203 | |
| United Health Actuarial | 11611 N. Meridian St., Ste. 330 | Carmel | IN | 46032 | |
| USI Consulting Group | 95 Glastonbury Blvd. | Glastonbury | CT | 06033 | |



Brian M. Silvia
Treasurer

Joseph J. Solomon
Mayor

CITY OF WARWICK
TREASURY DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
(401) 738-2018

To: Patricia Peshka, Purchasing Agent
From: Brian Silvia, City Treasurer *BMS*
Date: 6/5/2018
Re: RFP# 2019-039 – GASB 75 Actuarial Valuation Services

The City of Warwick's current GASB-45 Actuarial Valuation Services contract (RFP# 2015-031) is set to expire on June 30, 2018. The Treasury Division went out to bid for the City's next GASB-75 Actuarial Valuation Services contract with three (3) bids being received from perspective vendors. The recommendation is to award the contract to the lowest qualified bidder, Jefferson Solutions, Inc. of Clifton Park, NY.

Please note that the City is recommending award "in part" for the City portion only of the bid submittal. The Warwick School Department's portion of the bid will be awarded at a later date by a separate action of the Warwick School Committee. The costs associated with the City's portion of the recommended award is as follows:

- Bi-annual Full Report for fiscal years ended June 30, 2018 & 2019 \$2,498.00
- Bi-annual Full Report for fiscal years ended June 30, 2020 & 2021 \$2,498.00

A cost summary of the bids submitted has been attached. The recommended bid will cover two separate OPEB Actuarial Valuation Reports – one for fiscal years 2018 & 2019 and the second for fiscal years 2020 & 2021. The City of Warwick has contracted the recommended vendor in the past for this service contract and has always had a positive working relationship with the vendor.

The costs associated with this contract will be funded from the Finance Department, under account code 18-360 Professional Services. This contract will be funded via two fiscal years, fiscal year 2019 at \$2,498 and fiscal year 2021 at \$2,498. The adopted budget for 18-360 (Professional Services) in fiscal year 2019 is \$100,000.

If you have any questions or require any further information regarding this bid recommendation, please let me know.

THE CITY OF WARWICK
SUMMARY OF BIDS FOR GASB75 ACTUARIAL VALUATION

RFP# 2019-039

| | Valuation for fiscal years June 2018/2019 | | Valuation for fiscal years June 2020/2021 | | Contract Total | | |
|-------------------------|--|--------|--|--------|-------------------|--------|--------|
| | City | School | City | School | City | School | Total |
| Jefferson Solutions | 2,498 | 2,498 | 2,498 | 2,498 | 4,996 | 4,996 | 9,992 |
| Nyhart | 11,000 | 8,000 | 11,000 | 8,000 | 22,000 | 16,000 | 38,000 |
| Danziger & Markhoff LLP | 5,900 | 5,400 | 5,900 | 5,400 | 11,800 | 10,800 | 22,600 |

Bid2019-043 Athletic Field Marking Paint

- 8 bids submitted

CODE: 70-340 Field Maintenance/Service Contract

MANNER OF AWARD: \$15,000.00
July 1, 2018 – June 30, 2020

RECOMMEND: Pioneer Mfg. Co.

| | | |
|---|--------------------------|----------------------|
| US Specialty Coatings | 1000 McFarland 400 Blvd. | Alpharetta, GA 30004 |
| Challenger Sports | 94A Jefferson Blvd. | Warwick, RI 02888 |
| BSN Sports, Passon's Sports & US Games | PO Box 49 | Jenkintown, PA 19046 |
| E.J. Prescott | 38 Albion Rd. | Lincoln, RI 02865 |
| Valley Athletic Field Solutions, | PO Box 20758 | Portland, OR 97294 |
| Pioneer Mfg. Co. | 4529 Industrial Pkwy. | Cleveland, OH 44135 |
| Bigger Faster Stronger, Inc. | PO Box 17166 | Salt Lake, UT 84117 |
| Sherwin Williams | 77 Walnut St. | Warwick, RI 02886 |

Pricing as Follows

Continued next page

| Description | US SPECIALTY | | CHALLENGER | | BSN | | EJ PRESCOTT | | VALLEY | | PIONEER | | BIGGER | | SHERWIN WMS | |
|------------------------|--------------|----------|------------|----------|----------|----------|-------------|----------|----------|----------|----------|----------|----------|----------|-------------|------------|
| | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 | Yr. 1 | Yr. 2 |
| <u>WHITE</u> | | | | | | | | | | | | | | | | |
| Price 1 case (12 cans) | \$ 30.25 | \$ 30.25 | \$ 33.50 | \$ 33.50 | \$ 35.12 | \$ 38.12 | \$ 40.20 | \$ 40.20 | \$ 44.99 | \$ 44.99 | \$ 59.50 | \$ 59.50 | \$ 62.00 | \$ 65.00 | \$ 66.24 | \$ 66.24 |
| Price 120 cases | \$ 30.25 | \$ 30.25 | \$ 28.00 | \$ 28.00 | \$ 35.12 | \$ 38.12 | \$ 40.20 | \$ 40.20 | \$ 31.99 | \$ 31.99 | \$ 42.95 | \$ 42.95 | \$ 62.00 | \$ 65.00 | \$ 66.24 | \$ 66.24 |
| <u>ORANGE</u> | | | | | | | | | | | | | | | | |
| Price 1 case (12 cans) | \$ 30.25 | \$ 30.25 | \$ 36.99 | \$ 36.99 | \$ 35.12 | \$ 38.12 | \$ 40.20 | \$ 40.20 | \$ 49.99 | \$ 49.99 | \$ 63.50 | \$ 63.50 | \$ 72.00 | \$ 75.00 | \$ 44.16 | \$ 44.16 |
| Price 120 cases | \$ 30.25 | \$ 30.25 | \$ 33.50 | \$ 33.50 | \$ 35.12 | \$ 38.12 | \$ 40.20 | \$ 40.20 | \$ 34.99 | \$ 34.99 | \$ 46.95 | \$ 46.95 | \$ 72.00 | \$ 75.00 | \$ 44.16 | \$ 44.16 |
| Delivery/Calendar Days | | 5-7 | | 7 | | 14 | | stock-7 | | 7 | | | | 21 | | 5 business |

| Bid2019-043 Athletic Field Marking Paint | | | | | |
|--|--------------------------------|---------------|--------------|------------|--|
| The following vendors were sent specifications. | | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP | |
| Alpine Industrial, Inc | 275 Washington St. | Auburn | MA | 01501 | |
| Arc Sports | Five Production Dr. | Brookfield | CT | 06804 | |
| ATS Equipment, Inc. | 51 Fall River Ave. | Rehoboth | MA | 02769 | |
| Bill Fritz Sports Corp. | 1072 Classic Rd. | Apex | NC | 27539 | |
| Challenger Teamwear | 94B Jefférons Blvd. | Warwick | RI | 02888 | |
| E.J. Prescott | 38 Albion Rd. | Lincoln | RI | 02865 | |
| Ennis Paint, Inc. | 1855 Plymouth Rd. NW | Atlanta | GA | 03016 | |
| Ennis Paint, Inc. | PO Box 404 | Ennis | TX | 75120 | |
| Fleet US LLC | 315 North 12th St. | Dakota City | NE | 68731 | |
| Franklin Paint | 259 Cottage St. | Franklin | MA | 02038 | |
| Glidden Professional | 225 Metro Center Blvd. | Warwick | RI | 02886 | |
| Goals 4 Sports | 716 Centre of New England Blvd | Coventry | RI | 02816 | |
| Gregg United Sports, Inc. | PO Box 970008 | Boca Raton | FL | 33497 | |
| Hi-Way Safety Systems, Inc. | Nine Rockview Way | Rockland | MA | 02370 | |
| Holzberg Communications, Inc. | PO Box 322 | Totowa | NJ | 07511 | |
| ICI Paint | 51 Higginson Ave | Central Falls | RI | 20863 | |
| Mastermans, LLP | 11 C Street | Auburn | MA | 01501 | |
| N.E. Paint | 51 Higginson Ave. | Central Falls | RI | 02863 | |
| Osburn Associates, Inc. | PO Box 912 | Logan | OH | 43138 | |
| Pioneer Industrial Manufacturing | PO Box 1022 | Pawtucket | CT | 06379 | |
| Pioneer Mfg. Co. | 4529 Industrial Pkwy. | Cleveland | OH | 44135 | |
| Sherwin Williams | 77 Walnut St. | Warwick | RI | 02886 | |
| The Sherman Williams | 285 Newport Ave. | Pawtucket | RI | 02861 | |
| Valley Athletic Field Solutions, Inc. | PO Box 487 | Troutdale | OR | 97060 | |
| Whitlam Paint Co. | PO Box 380 | Wadsworth | OH | 44282 | |
| World Class Athletic Surfaces, Inc | PO Box 152 | Leland | MS | 38756 | |

| | | | | |
|-------------------------|---------------|---------|----|-------|
| Wyoming Hardgoods, Inc. | 1190 Main St. | Wyoming | RI | 02898 |
|-------------------------|---------------|---------|----|-------|



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
TEL. 401-738-2003
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

RICHARD CRENCA
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Richard Crenca, Director of Public Works

Date: June 5, 2018

Re: Bid2019-043 Athletic Field Marking Paint

We have reviewed the eight bids submitted and recommend award to Pioneer Manufacturing Company for purposes of marking out multiple types of fields. This department tested the samples submitted with the bid responses and this vendor's product is the only can that fits in the striping machine used by Field Maintenance. The recommended cap for this award is \$15,000.00 for a two-year period, beginning July 1, 2018. The previous bid expired on April 12, 2017.

Bid2019-044 Printing of Various Letterhead, Envelopes & Business Cards

- 5 bids submitted

CODE: *All Departments-201/Office Supplies & Equipment
*All Departments-202 Print, Bind, Reproduce

MANNER OF AWARD: \$10,000.00
July 1, 2018 – June 30, 2020

RECOMMEND: Copy World Printing

*Departments: 11,12,13,15,16,17,18,19,22,23,24,25,26,27,28,30,35,36,37,38,
40,41,42,46,47,48,51,59,60,61,62,63,64, 65,66,67,68,70,80,82,84

Copy World Printing
1728 Warwick Ave.
Warwick, RI 02889

The Field Companies Fulfillment Center, Inc.
650 Pleasant St./PO Box 78
Watertown, MA 02472

WB Mason Co.
99 Bald Hill Rd.
Cranston, RI 02920

iDeal Printing, LLC
24 Greco Lane, Ste. A
Warwick, RI 02886

American Trophy & Supply, Inc.
110 Russell Ave.
E. Providence, RI 02914

Pricing as Follows

Continued next page

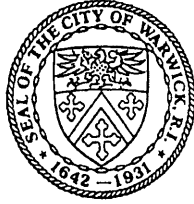
| Item | Description | Unit Measure | COPY WORLD | | FIELD CO | | WB MASON | | IDEAL | | AMERICAN (see note 1) | |
|------|--|--------------|------------|---------------|------------|---------------|------------|------------------------------|------------|---------------|-----------------------|---------------|
| | | | Unit Price | Recycle Price | Unit Price | Recycle Price | Unit Price | Recycle Price | Unit Price | Recycle Price | Unit Price | Recycle Price |
| 1 | 8 1/2 X 11 Letterhead/Black Ink/25% bond | per 1,000 | \$ 58.00 | No bid | \$ 86.40 | \$ 86.40 | \$ 97.25 | \$ 126.95 | \$ 105.00 | No bid | \$ 141.10 | \$ 127.30 |
| 2 | 8 1/2 X 11 Letterhead/Black Ink/25% bond | per 500 | \$ 36.00 | No bid | \$ 150.00 | \$ 150.00 | \$ 66.85 | \$ 85.25 | \$ 90.00 | No bid | \$ 70.70 | \$ 63.00 |
| 3 | 8 1/2 x 11 Plain Paper (2nd page)/25% bond | per 1,000 | \$ 34.00 | No bid | \$ 150.00 | \$ 150.00 | \$ 47.90 | \$ 33.50 | \$ 39.00 | No bid | \$ 71.20 | \$ 62.40 |
| 4 | #10 Envelope/Black Ink 24# White Wove | per 1,000 | \$ 43.50 | No bid | \$ 74.45 | \$ 74.45 | \$ 52.90 | \$ 77.95 | \$ 95.00 | No bid | N/A | \$ 91.00 |
| 5 | #10 Envelope/Black Ink 24# White Wove | per 500 | \$ 28.00 | No bid | \$ 150.00 | \$ 150.00 | \$ 37.80 | \$ 70.15 | \$ 75.00 | No bid | N/A | \$ 67.38 |
| 6 | #10 Window Envelope/Black Ink/24# White Wove | per 1,000 | \$ 39.50 | No bid | \$ 86.40 | \$ 86.40 | \$ 57.40 | \$ 87.10 | \$ 95.00 | No bid | N/A | \$ 98.00 |
| 7 | Business Cards/Black Ink OR | per 500 | \$ 30.00 | No bid | No bid | No bid | \$ 22.55 | \$ 24.70 | \$ 38.00 | No bid | \$ 34.10 | \$ 39.37 |
| | Business Cards/Blue Ink | per 500 | \$ 33.00 | No bid | No bid | No bid | \$ 28.40 | \$ 41.90 | \$ 38.00 | No bid | \$ 34.10 | \$ 39.37 |
| 8 | Kraft 6 X 9 Catalog Envelope/Black Ink/No Clasp | per 1,000 | \$ 125.00 | No bid | \$ 150.00 | \$ 150.00 | \$ 140.15 | N/A | \$ 175.00 | No bid | N/A | \$ 243.00 |
| 9 | #9 Envelope/Black Ink 24# White Wove | per 1,000 | \$ 45.00 | No bid | \$ 125.00 | \$ 125.00 | \$ 52.90 | N/A | \$ 95.00 | No bid | N/A | \$ 91.00 |
| | Time Required to Submit Proof for Each New Form/Business Days | | | | 5 | | | 2 | | 3 | | 2 |
| | Time Required for Delivery ARO/Business Days | | | | 10 | | | 3-5 from time proof approval | | 5 | | 5-7 |
| | Prices to be held 2 years | | | Yes | No | | | Yes | | Yes | | Yes |
| | NOTE | | | | | | | | | | | |
| | 1. All art must come over camera/print ready. Art must be submitted vector with vectored fonts. Vendor will provide art graphic services at \$110.00/hr. | | | | | | | | | | | |

| Bid2019-044 Printing of Various Letterhead, Envelopes & Business Cards | | | | |
|--|---------------------------------|---------------|-------|-------|
| The following vendors were sent specifications | | | | |
| VENDOR | ADDRESS | CITY | STATE | ZIP |
| 5 Ink, LLC | PO Box 8282 | Cranston | RJ | 02820 |
| ABS Printing | 173 Washington St. | W. Warwick | RJ | 02893 |
| Acumen Printing, LLC | 2905 Post Rd., Ste. 11 | Warwick | RJ | 02886 |
| Allegra Print & Imaging | 41 Rocky Hollow Rd. | E. Greenwich | RJ | 02818 |
| AP Navitus | 260 Narragansett Indus. Pk. Dr. | Rumford | RJ | 02916 |
| Creasey Printing Services | 2700 W. Lawrence Ave Ste H | Springfield | IL | 62704 |
| Creative Digital, Inc. | 50 Minnesota Ave. Unit 2 | Warwick | RJ | 02888 |
| D3Logic | 89 Commercial Way | E. Providence | RJ | 02914 |
| e-LYNXX Corp. | PO Box W | Chambersburg | PA | 17201 |
| Enterprise Printing & Products Corp. | 150 Newport Ave. | E. Providence | RJ | 02916 |
| E-Z Copy & Printing, Inc. d/b/aCopy World Printers | 1728 Warwick Ave. | Warwick | RJ | 02889 |
| Finish Line Printers | 289 Cowesett Ave., Ste. 3 | W. Warwick | RJ | 02893 |
| Focus Business Solutions | 2075 Plainfield Pike | Johnston | RJ | 02919 |
| Graphic Image | 561 Boston Post Rd. | Milford | CT | 06460 |
| Grossman Marketing Group | 30 Cobble Hill Rd. | Somerville | MA | 02143 |
| Horizon Concepts | 2704 Grand Avenue, Ste. 7 | Bellmore | NY | 11710 |
| i3Logix, Inc. | 9501 Northfield Blvd. | Denver | CO | 80238 |
| ideal Printing, LLC | 24 Greco Lane, Ste. A | Warwick | RJ | 02886 |
| Image Printing & Copying | 33 Plan Way #7 | Warwick | RJ | 02886 |
| KB Offset Printing, Inc. | 3500 E. College Ave. | State College | PA | 16801 |
| Kel-Print, Inc. d/b/a Sir Speedy | 969 Park Ave. | Cranston | RJ | 02910 |
| Lawrence & Brooks, Inc. | 12 Sheldon St. | Providence | RJ | 02906 |
| Liberty Printing | 247 Quaker Lane | W. Warwick | RJ | 02893 |
| Mark Altman & Assocs. | 428 Main St. | Hudson | MA | 01749 |
| Meridian Printing | 1538 S. County Trail | E. Greenwich | RJ | 02818 |
| New England Office Supplies | 135 Lundquist Dr., Ste. 2 | Braintree | MA | 02184 |
| New Flavor Media, Inc. | 190 Broad St., Ste. 23W | Providence | RJ | 02903 |

| | | | | |
|---------------------------------|--------------------------------|---------------|----|-------|
| Nittany Valley Offset | 1015 Benner Pike | State College | PA | 16801 |
| NMD&D Inc. | 8404 ESTERS BLVD, Suite 106 | Irving | TX | 75063 |
| OneZone Communications | 900 Asbury | Buffalo Grove | IL | 60089 |
| Penmor Lithographics | PO Box 2003 | Lewiston | ME | 04241 |
| Printcraft, Inc. | 3076 Post Rd. | Warwick | RI | 02886 |
| Pucino Print Consultants | 631 Fletcher Rd. | N. Kingstown | RI | 02852 |
| Regine Printing Co., Inc. | 208 Laurel Hill Ave. | Providence | RI | 02909 |
| Rhody Prints | 1944 Warwick Ave. | Warwick | RI | 02889 |
| RI Monthly Communications | 280 Kinsley Ave. | Providence | RI | 02903 |
| RRD Create Communications | 300 Lang Blvd. | Grand Island | NY | 14072 |
| Seven Outsource | 113 Barksdale Professional Cen | Newark | DE | 19711 |
| Sheahan Printing Corp. | One Front St. | Woonsocket | RI | 02895 |
| Staples Business Advantage | 1901 Summit Tower Blvd. | Orlando | FL | 32810 |
| T. Pine Book & Catalog Printers | 382 Leonard Bridge Rd. | Lebanon | CT | 06249 |
| Tara Biek Creative | 214 SW Ocean Blvd. | Stuart | FL | 34994 |
| The Allied Group | 333 Bucklin St. | Providence | RI | 02907 |
| The Field Companies, Inc. | 650 Pleasant St. | Watertown | MA | 02472 |
| Tiffany Printing Co. | 952 Tiogue Ave. | Coventry | RI | 02816 |
| WB Mason | 99 Bald Hill Rd. | Cranston | RI | 02920 |

PATRICIA A. PESHKA

PURCHASING AGENT



JOSEPH J. SOLOMON

MAYOR

CITY OF WARWICK

PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL (401) 7382-000 EXT. 6240
FAX (401) 737-2364

To: Patricia A Peshka, Purchasing Agent

From: Ruth M. Nicastro, Purchasing Division *RN*

Re: Bid Recommendation
Bid # 2019-44 Letterhead, envelopes & Business Cards

Date: June 5, 2018

The department received five (5) bids for Bid #2019-44, Letterhead, envelopes and business cards which I have reviewed.

On behalf of the city departments I recommend that the award for the contract go to Copy World, of Warwick, RI, the overall lowest qualified bidder. I further recommend the contract period be for two (2) years from 7/1/18 to 6/30/20 in the amount not to exceed \$10,000.00. This amount will be used on an "as needed basis" by all city departments and will be charged to departments codes 201 (Office supplies) or 202 (Printing binding). The previous bid expires on 7/1/18.

Please do not hesitate to contact me if you have any questions.

CODE: 25-334 MIS//Software Maintenance

SECTION 56-6

Bid2019-062 OSDBA Maintenance Contract

Tyler Technologies
One Tyler Dr.
Yarmouth, ME 04096

Contract Award: \$191,219.74

Contract Period: July 1, 2018 – June 30, 2019



CITY OF WARWICK
DIVISION OF MANAGEMENT
INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

SCOTT AVEDISIAN
MAYOR

CARLOS ZAMBRANO
MIS ADMINISTRATOR

To: Patricia A. Peshka, Purchasing Agent
From: Carlos D. Zambrano, MIS Administrator *C.D.Z.*
Date: Monday, June 4, 2018
Re: Section 56-6 – Tyler Technologies – Annual Software Maintenance

This is a request under City Ordinance 56-6 to award Tyler Technologies Munis the software licenses renewal, maintenance and technical support as well as Operating System Database Administration (OSDBA) support to Tyler Technologies in the amount of \$191,219.74. Tyler Technologies is the sole source provider of our Munis Financial ERP Software.

This maintenance and systems support will cover Accounting, Payroll, Purchasing (online requisitions and Purchase Orders), the Tax Assessor and Collector's office, and Utility Billing software for the Sewer Authority and Water Division, as well as Crystal Reports, Munis Office which interfaces with MS-Word, MS-Excel, and MS-Outlook, and Tyler Forms which provides for customizing of our Bills.

Tyler Technologies does not outsource any of its software, the maintenance of it, nor the technical support of it. A copy of the Sole Source letter from Tyler Technologies is provided.

This will be purchased from budget code 25-334.

This award covers the period of July 1, 2018 through June 30, 2019. The current software contract will end on June 30, 2018.

Cc: Brian Silvia, Treasury



One Tyler Drive
Yarmouth, ME 04096

P: 800.772.2260
F: 207.781.2459

March 14, 2016

Mr. Carlos D. Zambrano
City of Warwick
3275 Post Road
Warwick, Rhode Island 02886

Dear Mr. Zambrano:

This letter is to provide notification that Tyler Technologies, Inc. is the sole source manufacturer, provider and distributor of Munis software products and related support and maintenance. The Munis software products and related support and maintenance, including software bug fixes, upgrades, enhancements, and releases, are not available through any other entities.

As a result of Tyler's investment in innovation and development (methodology, principles, and processes, techniques, tools, protocols, and documentation) Tyler has created a portfolio of intellectual property rights that include patents, trademarks, and copyrights.

Sincerely,

A handwritten signature in black ink, appearing to read "Abby Diaz", written in a cursive style.

Abby Diaz
Vice President & Associate General Counsel