

EXECUTIVE CHAMBER

CITY OF WARWICK



RHODE ISLAND

FRANK J. PICOZZI
MAYOR

October 11, 2022

TO THE HONORABLE STEPHEN P. MCALLISTER, COUNCIL PRESIDENT
AND
THE MEMBERS OF THE HONORABLE WARWICK CITY COUNCIL:

Pursuant to the City Charter,
City of Warwick, Section 8-6,

Entitled

“BOARD OF PUBLIC SAFETY”

I hereby appoint:

Michael L. Gilbert
3524 West Shore Rd,
Unit #602
Warwick, RI 02886

Ward 7

Term to expire January 1, 2024



Frank J. Picozzi
Mayor

10-11-22

Date

Michael L. Gilbert

3524 West Shore Road, Unit 602

Phone: 401-623-9324

Warwick, RI 02886

Email: gilbo35@cox.net

A proven law enforcement leader with 26 years of service with the City of Warwick Police Department and over 10+ years of Command Level experience as a police supervisor. I am a detailed oriented professional who has demonstrated strong leadership, works very well with others, has strong interpersonal skills and multi-tasks extremely well.

Extensive knowledge of police supervision and leadership with significant expertise conducting complex investigations to include handling of sensitive or personnel matters.

PROFESSIONAL EXPERIENCE

City of Warwick Police Department, Warwick, RI

Major – Operations, March 2019 – June 2021 (retired)

- Supervise department of 146 line officers and manage command staff of the Patrol, Detective, and Community Services Divisions.
- Direct day to day operations of the department, including staffing, budget requirements, and ensuring adherence to departments policies and procedures. Collaborate with the Colonel and Deputy Chief to establish annual goals and objectives; work with subordinates to implement strategies to achieve them.
- Serve as key liaison for critical incident response for the department. Build and maintain stakeholder relationships within communities; prepare and implement operational plans for major events/incidents, attend various meetings in order to maintain preparedness of the department.

Captain – Officer-in Charge of the Professional Standards Division (2017-2019) (5 line personnel)

- Supervised police officer recruitment drives. Developed strategies and conducted outreach to attract a diverse field of candidates. Conducted background investigations of recruits, integrity interviews, and presented final recommendations to the Chief of Police.
- Coordinated the receipt and investigation of internal affairs complaints from both citizens and agency personnel. This includes investigations alleging excessive force, false arrest, and/or any criminal misconduct by members of the Warwick Police Department. Also includes incidents involving the discharge of a firearm or any high liability incident by department personnel.
- Served as agency Integrity officer responsible to investigate and report on any complaints involving City personnel directly to the Chief of Police.
- Oversaw and coordinated training of both police officers as well as civilian personnel to ensure the agencies needs as well as policies/procedures are being met and to ensure department has reduced liability.

Lieutenant – Officer-in Charge of the Prosecution Division (2016-2017) (3 line personnel, 5 civilian)

- Supervised Prosecution Division which manages case preparation and initial prosecution of all criminal cases, arraignments, felony screening process, Family Court matters, and motor vehicle violations at Municipal Court and the State Traffic Court. Caseloads of approximately 200-300 per month.

- Worked cooperatively with numerous federal, state and local agencies to ensure timely and efficient adjudication of cases. Served as primary Department contact for these agencies, including the RI Judiciary and RI Attorney General's Office.

Lieutenant-Officer-in Charge of the Community Services Division (2011-2016) (20 line, 2 civilian)

- Responsible for operation and supervision of the Community Policing Unit, Traffic Unit, Sex Offender Management, School Resource officers, K-9 program and Homeland Security/Special Operations unit. Supervised all accident reconstruction investigations, VIP escorts, and coordination of large scale events such as the annual Gaspee Days festival and July 4th fireworks display which attracts more than 5,000-10,000 people annually.
- Developed and directed annual goals/objectives to leverage department needs or trends; managed division's budget and submitted proposals to acquire necessary equipment and training for staff.
- Coordinate Community Policing activities in response to needs and crime analysis objectives. This includes working closely in partnerships with various public and private leaders such as the Mayor's Office, City Council members, Neighborhood Associations, City department heads as well as members of the community to address various issues and/or complaints throughout the City.

Sergeant – Uniform/Professional Standards Division (2005-2011)

- First line supervisor within the patrol division. Provided daily supervision to officers during investigations and calls for service, conducted roll calls/debriefings, completed performance evaluations, and performance improvement plans when required.

Detective (2002-2005)

- Conduct complex follow up investigations into various serious crimes such as burglaries, robberies, sexual assault, and child molestations. Testified in court to include at Grand Jury proceedings or trial settings as required.

Patrol Officer – Uniform Patrol Division (1995-2002)

- Field Training Officer. Responsible for the training of new recruits in order to prepare them for solo police patrol including completing daily observation reports and remedial training when required.

Education

Bachelor of Arts, Criminal Justice, University of Miami, Coral Gables, FL. *Dean's List. June 1993*

FBI LEEDA (Law Enforcement Executive Development Association) - Command Leadership Course, 2017

Additional Skills

- Strong leadership, interpersonal skills and demonstrated ability to effectively manage both sworn and civilian personnel. Tactical background including ten years (10) of SWAT team experience.
- Commitment to community policing philosophies and practices. Demonstrated ability to establish partnerships and problem-solving techniques that address public safety and community needs.
- Incident command experience. Completed FEMA sponsored incident command courses including ICS 100, 300, 400 and 700. Safe and Effective use of Law Enforcement in Work zones certified.
- Demonstrated ability to prepare both written and oral reports concerning activities and operations relative to current assignment or tasks. Certified in interview and interrogation techniques.

Michael L. Gilbert

Michael is a 1989 graduate of Toll Gate High School and went on to graduate from the University of Miami in 1993 with a Bachelor's degree in Criminal Justice. He worked as a correctional officer at the Donald W. Wyatt detention facility for just over a year before joining the Warwick Police Department as a patrolman in June of 1995. During his 26 year career, Michael served as a field training officer, physical fitness specialist, and was also a member of the SWAT team for 10 years. Michael rose through the ranks serving in various divisions including Patrol, Professional Standards, Prosecution, and Community Services. In June of 2021 he retired as the Major of Operations.

Upon his retirement, Michael took a position with the Warwick School Department as their attendance officer handling truancy matters as well as residency investigations. Michael is a Warwick resident and has two daughters currently in college, Olivia and Samantha.