



MIS Department – City Council Quarterly Meeting January 2017

This is my second quarterly meeting that is schedule on January 18, 2017. Some of the Projects Estimates could change, since this document was typed. If something has change from the time I submit this to the city clerk's office to the time I present, I will make you aware of the progress when I present in the City Council Meeting.

1. **Phone Project** – The project will be around 50% complete by the time I of this meeting. New cabling have been run at the DPW facilities, City Hall, Annex Building, Pilgrim Senior Center, and the smaller fire stations. The DPW facilities, City Hall and Annex Building should be implemented in the new phone system by the time of the presentation. The rest of the city should be on the new phone system by the end of February.
2. **Infrastructure Project** – The switch infrastructure project will get start to be implemented after the phone project has been completed.
3. **Varonis Project** – is 80% complete and should be fully completed by the end of the fiscal year.
4. **Backup and email Archival** – is 100% complete.
5. **ePermit Project**- should be completed by the end of January, currently around 90% complete.
6. **Wireless Project** – Will get started after the phone project gets finished.
7. **Inventory System** – Was approved by city council, paperwork has been submitted to Munis and should be started in the spring time.
8. **Data move, Server Virtualization, and Old Server Decommissioning** – go hand in hand, as we moved data to a virtual server, we will be able to decommissioned old servers. This project will take up to a year to complete, because we have to coordinate with different departments.
9. **Purchasing Project** – is on hold.

2016-2017 Project Estimated Time Frame

Projects	July	August	September	October	November	December	January	February	March	April	May	June	
Purchasing Munis			On hold										
Phone Project			50% Complete										
Swith Infrastructure Project					10 % Complete								
Varonis		80 % Complete											
Police Server		50 % Complete											
Inventory System			Approved by Council in September										
SAN													
Backup & email Archival					Completed								
Manage Print Services		70 % Complete											
Data moved to new server		25 % Complete											
Wireless Deployment		20 % Complete											
Computer Deployment	90% Complete												
ePermit		90% Complete											
MS Office 2013 Deployment			30%										
HelpDesk									30%				
NetMotion							Ongoing Process						
Server Virtualization				Ongoing Process									
Old Servers Decommisioning				Ongoing Process									