

THE CITY OF WARWICK
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 56
PURCHASING

No..... Date.....

Approved.....Mayor

AN ORDINANCE REGARDING VENDOR PROCUREMENT

Be it ordained by the City of Warwick:

Section I. Chapter 56, Subsection 5, entitled "Bid procedure" is hereby amended by adding the following language:

[. . .]

Sec. 56-5. – Bid procedure.

[. . .]

(c) Determination of lowest responsible bidder. In determining the lowest responsible bidder, the awarding authority, consistent with section 6-12 of the Charter, shall consider:

[. . .] (1) – (8)

(9) ~~The vendor's location alone is not a criteria, but~~ A vendor whose principle place of business is located within the City of Warwick, and submits a responsive bid within seven percent (7%) of the lowest bid, shall be considered for the award of a contract. ~~†~~The total cost of a purchase shall be considered when evaluating the lowest qualified bidder. Total cost includes: handling/shipping fees and transportation surcharges connected to the initial purchase and any follow-on maintenance or training needs.

- (i) The Principle Place of Business of a vendor in the City of Warwick is determined to be an objective measurable criteria and shall be so stated in the invitation to bid.

Section II. This Ordinance shall take effect immediately upon passage.

SPONSORED BY: COUNCILMAN HOWE

COMMITTEE: FINANCE