

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: _____

APPROVED: _____ MAYOR

DATE: _____

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 196	Restoration of Granter-Grantee Index, Plat Index, and Land Evidence Book	<i>Kofile Technologies, Inc.</i> 6300 Cedar Springs Rd. Dallas TX 75235	\$48,098.00			

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

Bid2018-196 Restoration of Granter-Grantee Index, Plat Index, and Land Evidence Book

- 1 bid submitted

CODE: 308-0408 Capital Outlay/Land Evidence Restricted

MANNER OF AWARD: \$48,098.00

RECOMMEND: Kofile Technologies, Inc.

Kofile Technologies, Inc.
6300 Cedar Springs Rd.
Dallas TX 75235

Pricing on Following Pages

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Bid2018-196 Restoration of Granter-Grantee Index, Plat Index, and Land Evidence Book

BOOK	REPLACE BINDER WORK BEING DONE	COST	SHIPPING	TOTAL
2 Books	Stamping "Mortgages" on spine	\$15.00	\$15.00	\$30.00
Grantor Index 1928-1931	Full conservation, Mylar - 2 Vols.	\$2,250.00	\$25.00	\$2,275.00
Index to Plat	Full conservation, Mylar - 1 Vols.	\$850.00	\$15.00	\$865.00
<u>Land Evidence</u>				
<u>Group 1</u>	All to be sewn; full preservation; rebound in green leather; 3 volumes require new book			
Volume 44		\$2,808.00	\$15.00	\$2,823.00
Volume 57		\$2,550.00	\$15.00	\$2,565.00
Volume 58		\$2,550.00	\$15.00	\$2,565.00
Volume 61		\$2,550.00	\$15.00	\$2,565.00
Volume 67		\$2,550.00	\$15.00	\$2,565.00
Volume 74		\$2,550.00	\$15.00	\$2,565.00
Volume 76		\$2,810.00	\$15.00	\$2,825.00
Volume 85		\$2,810.00	\$15.00	\$2,825.00
Volume 90		\$2,810.00	\$15.00	\$2,825.00
Volume 95		\$2,285.00	\$15.00	\$2,825.00
<u>Group 2</u>	New green leather binders			
Volume 111		\$385.00	\$15.00	\$400.00
Volume 113		\$385.00	\$15.00	\$400.00
Volume 118		\$385.00	\$15.00	\$400.00
Volume 126		\$385.00	\$15.00	\$400.00
Volume 177		\$385.00	\$15.00	\$400.00
Volume 182		\$385.00	\$15.00	\$400.00
Volume 186		\$385.00	\$15.00	\$400.00

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Bid2018-196 Restoration of Granter-Grantee Index, Plat Index, and Land Evidence Book

BOOK	REPLACE BINDER WORK BEING DONE	COST	SHIPPING	TOTAL
<u>Group 3</u>	Dismantled; old stitch points trimmed and text block resewn			
Volume 190		\$750.00	\$15.00	\$765.00
		Cost	Shipping	Total
<u>Group 4</u>	Bound edge trimmed; new holes drilled; new Champ style binders (must match existing binders)			
Volume 216		\$750.00	\$15.00	\$765.00
Volume 221		\$750.00	\$15.00	\$765.00
Volume 229		\$750.00	\$15.00	\$765.00
Volume 231		\$750.00	\$15.00	\$765.00
Volume 234		\$750.00	\$15.00	\$765.00
Volume 252		\$750.00	\$15.00	\$765.00
Volume 258		\$750.00	\$15.00	\$765.00
Volume 261		\$750.00	\$15.00	\$765.00
Volume 264		\$750.00	\$15.00	\$765.00
Volume 266		\$750.00	\$15.00	\$765.00
Volume 293		\$750.00	\$15.00	\$765.00
Volume 300		\$750.00	\$15.00	\$765.00
Volume 311		\$750.00	\$15.00	\$765.00
Volume 316		\$750.00	\$15.00	\$765.00
Volume 320		\$750.00	\$15.00	\$765.00

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Bid2018-196 Restoration of Granter-Grantee Index, Plat Index, and Land Evidence Book

BOOK	REPLACE BINDER WORK BEING DONE	COST	SHIPPING	TOTAL
<u>Group 5</u>	New Champ Style Binders (must match existing binders)			
Volume 357		\$150.00	\$15.00	\$165.00
Volume 358		\$150.00	\$15.00	\$165.00
Volume 378		\$150.00	\$15.00	\$165.00
Volume 386		\$150.00	\$15.00	\$165.00
Volume 395		\$150.00	\$15.00	\$165.00
Volume 401		\$150.00	\$15.00	\$165.00
Volume 405		\$150.00	\$15.00	\$165.00
Volume 415		\$150.00	\$15.00	\$165.00
Volume 417		\$150.00	\$15.00	\$165.00
Volume 419		\$150.00	\$15.00	\$165.00
Volume 420		\$150.00	\$15.00	\$165.00
Volume 425		\$150.00	\$15.00	\$165.00
Volume 427		\$150.00	\$15.00	\$165.00
Volume 432		\$150.00	\$15.00	\$165.00
Volume 433		\$150.00	\$15.00	\$165.00
Volume 436		\$150.00	\$15.00	\$165.00
Volume 440		\$150.00	\$15.00	\$165.00
Volume 442		\$150.00	\$15.00	\$165.00
Volume 445		\$150.00	\$15.00	\$165.00
Volume 447		\$150.00	\$15.00	\$165.00
Volume 448		\$150.00	\$15.00	\$165.00

Bid2018-196 Restoration of Grantor-Grantee Index, Plat Index, and Land Evidence Book			
The following vendors were sent bid specifications:			
VENDOR	ADDRESS	CITY	STATE ZIP
ACS	PO Box 4889	Syracuse	NY 13211
Jackson Bookbinding Co., Inc.	21 Lark Industrial Pkwy	Greenville	RI 02828
KOFIL Preservation	6300 Cedar Springs Rd.	Dallas	TX 75235
Markey & Asplund, Inc.	244 Ramstail Rd.	Foster	RI 02825
Northeast Document Conservation Center	100 Brickstone Sq.	Andover	MA 01810



CITY OF WARWICK
OFFICE OF THE CITY CLERK
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL. (401) 738-2000, ext. 6221
FAX (401) 738-6639
T.D.D. 739-9150

SCOTT AVEDISIAN
MAYOR

Judy Wild
CITY CLERK

To: Patricia A. Peshka, Purchasing Agent
From: Lyn Pagliarini – City Clerk *LAP*
Date: November 13, 2017
Subject: RESTORATION OF GRANTOR/GRANTEE INDEX, PLAT INDEX AND
LAND EVIDENCE BOOKS

I am requesting that Bid #2018-196 be awarded to Kofile Preservation, Inc. of 6300 Cedar Spring Road, Dallas, TX 75235. Kofile was the only bidder for these items. We have used their services in the past (They were formerly known as Brown's River) and have been extremely happy with the service and finished products. The funds will be coming from the Code (308-408) which is the City Clerk's Restricted Fund for restoration and preservation of records. The total bid award is for \$48,098.

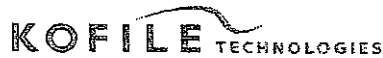
Attached is a list of indexes and books being restored and the price of restoration for each volume. Project includes conservation, imaging, de-acidification, and mending, reinforcement of paper, Mylar encapsulation, new binders and book re-creation depending on need of book. Pricing includes shipping, handling and any materials needed.

This project is important since the volumes are used daily by the general public and title examiners for their research.

We will not be sending out all of the volumes at the same time, they will be sent out in small batches.

Conservation Proposal
Warwick, RI
October 19, 2017

<u>Item</u>	<u>Cost</u>	<u>Shipping</u>
Stamping "Mortgages" on spine of book	\$15.00	\$15.00
Grantor Index 1928-1931	2,250.00 Mylar, 2 vols.	25.00
Index to Plats	850.00 Mylar, 1 vol.	15.00
 <u>Land Evidence – All will be sewn</u>		
<u>Group 1</u>		
#44 broken binder	\$2,808.00	15.00
#57 broken binder	2,550.00	15.00
#58 broken binder	2,550.00	15.00
#61 broken binder	2,550.00	15.00
#67 broken binder	2,550.00	15.00
#74 broken binder	2,550.00	15.00
#76 broken binder	2,810.00	15.00
#85 needs new book	2,810.00	15.00
#90 needs new book	2,810.00	15.00
#95 needs new book	2,285.00	15.00
 <u>Group 2</u>		
#111 broken binder	385.00	15.00
#113 broken binder	385.00	15.00
#118 needs new book	385.00	15.00
#126 needs new book	385.00	15.00
#177 needs new book	385.00	15.00
#182 broken binder	385.00	15.00
#186 needs cover	385.00	15.00
 <u>Group 3</u>		
#190 needs new book	750.00	15.00



One Allen Martin Drive, Essex, VT 05452 800-639-3027 802-878-3335 Fax: 802-878-0932 www.kofile.us

<u>Item</u>	<u>Cost</u>	<u>Shipping</u>
<u>Group 4</u>		
#216 no cover	750.00	15.00
#221 missing pin	750.00	15.00
#229 no cover	750.00	15.00
#231 needs new book (reversed)	750.00	15.00
#234 needs new book	750.00	15.00
#252 needs new book	750.00	15.00
#258 needs new book	750.00	15.00
#261 needs new book	750.00	15.00
#264 broken pin and binder	750.00	15.00
#266 needs new book	750.00	15.00
#293 loose pages	750.00	15.00
#300 loose pages	750.00	15.00
#311 loose pages	750.00	15.00
#316 loose pages	750.00	15.00
#320 loose pages	750.00	15.00

<u>Group 5</u>		
#357 spine broken	150.00	15.00
#358 spine broken	150.00	15.00
#378 loose pages	150.00	15.00
#386 loose pages	150.00	15.00
#395 pins too short	150.00	15.00
#401 pins too short	150.00	15.00
#405 ripped pages	150.00	15.00
#415 missing a metal tab	150.00	15.00
#417 loose pages-metal lock bend	150.00	15.00
#419 loose pages	150.00	15.00
#420 loose pages	150.00	15.00
#425 loose pages	150.00	15.00
#427 loose pages	150.00	15.00
#432 loose pages	150.00	15.00
#433 loose pages	150.00	15.00
#436 loose pages	150.00	15.00
#440 loose pages	150.00	15.00
#442 loose pages	150.00	15.00
#445 loose pages	150.00	15.00
#447 loose pages	150.00	15.00
#448 loose pages	150.00	15.00

Total investment: \$47,233.00 \$865.00

KOFILE TECHNOLOGIES

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