

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: \_\_\_\_\_

APPROVED: \_\_\_\_\_ MAYOR

DATE: \_\_\_\_\_

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2018 - 270	Complete Work Area (desks, chairs, storage, and work surface)	<i>Creative Office Environments</i> 41 Commercial Way East Providence, RI 02914	\$5,212.27				
2018 - 275	Type I Medical Rescue Vehicle	<i>New England Fire Equipment &amp; Apparatus Corp.</i> 10 Stillman Rd. N. Haven, CT 06473	\$291,631.00		1		
2018 - 278	Purchase 1,500 GPM Pumper Fire Apparatus	<i>Minuteman Fire &amp; Rescue Apparatus, Inc.</i> 2181 Providence Hwy. Walpole, MA 02081	\$848,070.00		2		

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2018 - 292	Stationary Breathing Air Compressor 6000 PSI	<i>Shipman's Fire Equipment Co., Inc.</i> 172 Cross Rd. Waterford, CT 06385	\$26,534.00				
2018 - 306	Hostage Negotiators Conference	<i>New England Crisis Negotiators Assoc.</i> PO Box 951 <u>Andover, MA 01810</u> <i>Hotel 1620 Plymouth Harbor</i> 180 Water St. <u>Plymouth, MA 02360</u> <i>Food Allowance</i> <i>Miscellaneous</i>	\$4,409.20		3	56 - 6	
2018 - 308	Repairs Boom H85	<i>CUES</i> 53 Lebanon Rd. N. Franklin, CT 06254	\$6,811.83			56 - 6	
2019 - 012	Police/Fire Interoperability Access Software Maintenance	<i>Mutualink</i> 1269 S. Broad St. Wallingford, CT 06492	\$5,068.41	7/1/18 - 6/30/19	4	56 - 6	FY19
2019 - 015	Police Advertising	<i>Beacon Communications</i> 1944 Warwick Ave. Warwick, RI 02889	\$6,000.00	7/1/18 - 6/30/19		56 - 6	FY19
2019 - 016	Police College Education Expenses	<i>Various Vendors</i>	\$80,000.00	7/1/18 - 6/30/19		56 - 6	FY19

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2018 - 307	State of RI Toilets Portable, Rental	<i>United Site Services Northeast, Inc.</i> 50 Washington St. Ste. 1000 Westborough, MA 01581 <i>Hallman Septic Service &amp; Portable Toilets, LLC</i> 161 Willow Lane Portsmouth, RI 02781	\$50,000.00	Date of award - 2/28/23	5	56 - 10	

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. BE IT FURTHER RESOLVED, THAT this Resolution is an affirmative action of the City Council of the City toward the execution and delivery of the Lease Purchase Financing Documents in accordance with the purposes of the laws of the State. This Resolution constitutes the City's declaration of official intent, pursuant to Treasury Regulation 1.150(2), to reimburse the City for certain expenditures paid on or after the date of which is sixty (60) days prior to the date of this Resolution, but prior to the execution and delivery of the Lease Purchase Financing Documents. Such amounts to be reimbursed shall not exceed \$291,631.00 and shall be reimbursed not later than eighteen (18) months after (a) the date on which the expenditure is paid or (b) the date the property is placed in service or abandoned, but in no event later than three (3) years after the date the expenditure is paid.
2. BE IT FURTHER RESOLVED, THAT this Resolution is an affirmative action of the City Council of the City toward the execution and delivery of the Lease Purchase Financing Documents in accordance with the purposes of the laws of the State. This Resolution constitutes the City's declaration of official intent, pursuant to Treasury Regulation 1.150(2), to reimburse the City for certain expenditures paid on or after the date of which is sixty (60) days prior to the date of this Resolution, but prior to the execution and delivery of the Lease Purchase Financing Documents. Such amounts to be reimbursed shall not exceed \$848,070.00 and shall be reimbursed not later than eighteen (18) months after (a) the date on which the expenditure is paid or (b) the date the property is placed in service or abandoned, but in no event later than three (3) years after the date the expenditure is paid.
3. New England Crisis Negotiators Assoc.: \$2,360.00. Hotel 1620 Plymouth Harbor: \$1,329.20. Food Allowance: \$360.00. Miscellaneous: \$360.00.
4. Police: \$2,867.81. Fire: \$2,200.60.
5. Request permission to piggyback MPA #78.

**THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE**


Patricia A. Peshka  
Purchasing Agent



Scott Avedisian  
Mayor

**City of Warwick**  
Purchasing Division  
3275 Post Road  
Warwick, Rhode Island 02886  
Tel (401) 738-2013  
Fax (401) 737-2364

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: March 23, 2018

RE: Bids for the Finance Committee Monday, April 2, 2018

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**Bid2018-270 Complete Work Area (desks, chairs, storage, and work surface)**

- 2 bids submitted

CODE: 30-201 Police/Office Supplies & Equipment

MANNER OF AWARD: \$5,212.27  
1 time purchase

RECOMMEND: Creative Office Environments

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Creative Office Environments  
41 Commercial Way  
East Providence, RI 02914

WB Mason Company  
99 Bald Hill Rd.  
Cranston, RI 02920

**Pricing as follows**

**Continued next page**

**Bid2018-270 Complete Work Area (desks, chairs, storage, and work surface)**

<b>Item #</b>	<b>Description</b>	<b>Creative Office</b>	<b>WB Mason</b>
<b>1</b>	<b><u>Desk(s)</u></b>	With CPU holder	
	Make	Haworth Gibraltar Office Source	HON
	Model	WURA-24A8-LTSR (Haworth) 5122 (Gibraltar) OFS100BLK (Office Source)	Empower
	Warranty	Lifetime (Haworth) 5 Year (Gibraltar) Lifetime (Office Source)	Limited 5-Year
	Price Each	\$351.69	\$3,235.76
	Quantity needed	4	1
<b>2</b>	<b><u>Form Holder</u></b>		
	Make	Mayline	Logiflex
	Model	SR6033	F45B
	Warranty	Lifetime	Limited Lifetime
	Price Each	\$696.71	\$1,045.89
	Quantity Needed	1	1
<b>3</b>	<b><u>Cabinet(s)</u></b>	See note*	
	Make	Office Source	Logiflex
	Model	8903	2460SCARAR36 & 2484SCARAR36
	Warranty	Lifetime	Limited Lifetime
	Price Each	\$227.79	\$1,090.28 & \$1,318.92
	Quantity Needed	4	1 of each
<b>4</b>	<b><u>Chairs</u></b>		
	Make	9 to 5	9 to 5
	Model	1790A37	1790-M2-A5HD
	Warranty	10 Year	Lifetime
	Price Each	\$549.41	\$403.90
	Quantity Needed	4	4
	Total Cost	<b>\$5,212.27</b>	<b>\$8,306.45</b>
	Delivery Calendar Days		4-6 weeks from date of PO

\*Storage cabinets are 18" D--- Deviation from specifications

Bid2018-270 Purchase Furniture for Police Dept. Report Room			
The following vendors were sent specifications.			
VENDOR	ADDRESS	CITY	STATE ZIP
911 Safety Equipment	329 E. Main St.	Norristown	PA 19401
ACS State & Local Solutions, Inc.	7030 Fly Rd.	E. Syracuse	NY 13057
AIREA, Inc.	23231-B Industrial Park Dr.	Farmington Hills	MI 48335
ATD-American Co.	135 Greenwood Ave.	Wyncote	PA 19095
Bob's Furniture	1500 Bald Hill Rd.	Warwick	RI 02886
C&H Distributors, LLC	11200 West Parkland Avenue, Ste. 100	Milwaukee	WI 53224
Cardi's Furniture	Six James P. Murphy Hwy.	W. Warwick	RI 02893
Commercial Concepts & Furnishings	3622 Noland Ct.	Independence	MO 64055
Creative Office Environments, Inc.	41 Commercial Way	E. Providence	RI 02914
Creative Office Interiors, Inc.	10 Mutual Pl.	Providence	RI 02906
Geargrid Corp.	670 15th St. SW	Forest Lake	MN 55025
K-Log, Inc.	1224 W. 27 <sup>th</sup> St.	Zion	IL 60099
MAI Office Interiors, Inc.	One Goldsmith St.	Johnston	RI 02919
National Business Furniture	Five Ivy Dr.	Coventry	RI 02816
National Business Furniture, LLC	770 South 70th St.	Milwaukee	WI 53214
National Office Products	36 Branch Ave.	Providence	RI 02904
New England Office Supplies	135 Lundquist Dr., Ste. 2	Braintree	MA 02184
Office Direct	380 Jefferson Blvd. Suite H	Warwick	RI 02886
Quill	PO Box 94080	Palantine	IL 60094
Raymour & Flanigan	444 Quaker Lane	Warwick	RI 02886
Ricci Furniture	770 Main St.	W. Warwick	RI 02893
Robert H. Lord Co., Inc.	220 Chapel Rd.	Manchester	CT 06042
Sheehan's Office Interiors	524 Park Ave.	Portsmouth	RI 02871
Staples	31 Commercial St.	Sharon	MA 02067
Sun Turtle Office Furniture	One Bailey Circle	New London	CT 06320
W.B. Mason	59 Centre St.	Brockton	MA 02303
W.B. Mason	99 Bald Hill Rd.	Cranston	RI 02920



CITY OF WARWICK

Colonel Stephen M. McCartney  
Chief of Police

Scott Avedisian  
Mayor



Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

March 16, 2018

Ms. Patricia Peshka, Purchasing Agent  
Warwick City Hall  
3275 Post Road  
Warwick, RI 02886

RE: Request for Authorization-Patrol Report Room Office Furniture  
**Bid# 2018-270**  
Funding Source: Police Operating Budget Code 30-201 Office Supplies and Equipment

Dear Ms. Peshka:

The Police Department is requesting authorization to purchase office furniture for the Patrol Division report writing room. The department went out to bid for Bid # 2018-270 and received the following (2) two quotes.

WB Mason Company, 99 Bald Hill Rd. Cranston, RI 02920.....\$8,306.45  
**Creative Office Environments, 41 Commercial Way, East Providence, RI 02914.....\$5,212.27**

The department is recommending that the bid be awarded to Creative Office Environment. Representatives from our Administrative Services Division responded to Creative Office Equipment and were able to evaluate each of the products in the proposal as well as compare warranties and have come to the opinion that this is the best option for our specific needs and the cost was considerably less expensive than the other bidder.


The patrol office is currently using a mix of old, outdated and donated furniture which does not maximize the room space and has been there for at least 20 years. The main table which supports 4 work stations is made from wood and Formica and was fabricated several years ago by our maintenance staff when the original tables had fallen apart. These current tables are themselves falling apart and have reached their time of serviceability.

The new room design calls for a more modern and more professional look. Each of the 4 work stations contains under-mounted PCU holders which will provide for more desk space and safer location for the computers. The bid also calls for 4 cabinets, 1 large form holder and 4 rugged office chairs which come with a 10 year warranty.

This is a onetime purchase and does not require a contract.

If approved, the cost of \$5,212.27 would come from: Police Operating Budget Code 30-201 Office Supplies and Equipment.

Sincerely,

  
Bradford Connor  
Major  
Administrative Bureau Commander

**Bid2018-275 Type I Medical Rescue Vehicle**

- 1 bid submitted

CODE: 499-0431 Capital Outlay- 17/18 Lease/Purchase (Currently all lease/purchase funds have been expended. The General Fund will advance funds for (1) 2019 International/PL Custom Titan Type I Rescue Vehicle and be reimbursed when the new lease is issued.)

MANNER OF AWARD: \$291,631.00  
1 time purchase

RECOMMEND: New England Fire Equipment & Apparatus Corp.

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New England Fire Equipment & Apparatus Corp.  
10 Stillman Rd.  
N. Haven, CT 06473

<u>Description</u>	<u>Bid</u>
Year	2019
Make	International/PL Custom
Model	Titan Type I
Cost	\$291,631.00
Delivery Time from Order Date (in Calendar days)	260

2018-275 Type I Medical Rescue Vehicle			
The following vendors were sent specifications			
VENDOR	ADDRESS	CITY	STATE ZIP
Braun Custom Ambulances	1170 Production Drive	Van Wert	OH 45891
Bulldog Fire & Emergency Apparatus	17 Winter St	Woodville	MA 01784
C & S Specialty	1181 Old Smithfield Rd	North Smithfield	RI 02896
Corpo Emergency Vehicles	4077 West Henrietta Rd	Rochester	NY 14623
Greenwood Emergency Vehicles	530 John Dietsch Blvd	North Attleboro	MA 02763
Marque, Inc.	2737 N. Forsyth Rd	Winter Park	FL 32792
Minuteman Trucks	2181 Providence Hwy	Walpole	MA 02081
New England Fire Equipment & Apparatus	10 Stillman Road	North Haven	CT 06473
Professional Vehicle Corp	12 Industrial Park Rd	Rumford	ME 04276
Specialty Vehicles	58 Gearge Leven Drive	North Attleboro	MA 02760
Sugarloaf Vehicles	411 US Route 2 East, Suite A	Wilton	ME 04294
Yankee Fire & Rescue	1311 Park St	Parmer	MA 01069



Edward V. Hannon  
Assistant Chief



Office: (401)468-4018  
Cell: (401)632-7046  
Fax: (401) 468-4001  
[edward.v.hannon.iii@warwickri.com](mailto:edward.v.hannon.iii@warwickri.com)

111 Veterans Memorial Drive.  
Warwick, R.I.  
02886

March 20, 2018

Mrs. Patricia Peshka  
Purchasing Agent  
City of Warwick

Dear Mrs. Peshka,

The City of Warwick Fire Department has reviewed *Bid 2018-275, Type 1 Medical Rescue Vehicle*. After carefully reviewing the bid submitted the Warwick Fire Department recommends the bid be awarded to New England Fire and Apparatus Equipment of 10 Stillman Rd., North Haven, Connecticut they were the only bidder at \$291,631.00 for one International PL Custom Titan Type 1 Medical Rescue. New England Fire and Apparatus Equipment meets all the specifications outlined in the bid.

The award period would be a one-time award for the one rescue according to the specifications of the bid; purchase and delivery within 260 days of the award. The total award is not to exceed \$291,631.00. The funds will come from budget code 499-0431.

Sincerely,

Edward V. Hannon  
Assistant Chief

**Bid2018-278 Purchase 1,500 GPM Pumper Fire Apparatus**

- 4 bids submitted

CODE: 499-0431 Capital Outlay- 17/18 Lease/Purchase (Currently all lease/purchase funds have been expended. The General Fund will advance funds for (1) 2018 Pierce Saber Stock #30589 and (1) 2018 Pierce Saber Stock #30683 and be reimbursed when the new lease is issued.)

MANNER OF AWARD: \$848,070.00  
1 time purchase

RECOMMEND: Minuteman Fire & Rescue Apparatus, Inc.

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Minuteman Fire & Rescue Apparatus, Inc.  
2181 Providence Hwy.  
Walpole, MA 02081

New England Fire Equip. & Apparatus Corp.  
10 Stillman Rd.  
N. Haven, CT 06473

Greenwood Emergency Vehicles  
530 John L. Dietsch Blvd.  
Attleboro Falls, MA 02763

C & S Specialty  
1181 Old Smithfield Rd.  
N. Smithfield, RI 02896

**Pricing as Follows**

**Continued next page**

<u>DESCRIPTION</u>	<u>MINUTEMAN</u>			
	<u>Vehicle 1 (see note 1)</u>	<u>Vehicle 2 (see note 1)</u>	<u>Vehicle 1</u>	<u>Alternate Bid Vehicle 2</u>
Year	2018	2018	2018	2018
Make	Pierce Stock #31814	Pierce Stock #31782	Pierce Stock #30589	Pierce Stock #30683
Model	Enforcer 1500 GPM Pumper	Enforcer 1500 GPM Pumper	Saber	Saber
Warranty	1 yr.	1 yr.	1 yr.	1 yr.
Total Cost Each	\$ 521,282.00	\$ 515,053.00	\$ 417,231.00	\$ 430,839.00
Total Cost for 2	\$ 1,036,335.00	\$ 1,036,335.00	\$848,070.00	
Delivery in Calendar Days ARO	150 days	60 days	45 days	
<u>NOTE</u>				
1. If vehicle 1 and 2 are purchased at the same time, a deduction of \$4,500.00 per unit may be taken.				

DESCRIPTION	NEW ENGLAND FIRE	GREENWOOD	C & S SPECIALTY
			Vehicle 1
			Vehicle 2
Year	2017	2018	2018
Make	Smeal	E-One	Toyne
Model	S180 Class A Pumper	Typhoon Custom Pumpers	Spartan Metro Star
Warranty	2 yr. bumper-to-bumper	1 yr.	1 yr.
Total Cost Each	\$ 479,999.00	\$ 499,914.00	\$ 438,266.48
Total Cost for 2	\$ 956,859.00	\$ 999,828.00	\$844,810.89
Delivery in Calendar Days ARO	1st unit 120 days 2nd unit 180-220 days	330 days	60 days 260 days

<b>2018-278 Purchase Fire Apparatus</b>						
The following vendors were sent specifications						
<b>VENDOR</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>		
C & S Specialty, Inc	1181 Old Smithfield Road	North Smithfield	RI	02896		
Pierce Manufacturing, Inc.	2600 American Dr.	Appleton	WI	54914		
Greenwood Emergency Vehicles, Inc.	530 John Dietsch Boulevard	North Attleboro	MA	02763		
Medivac Vehicles, Inc.	PO Box 1009	Mt. Pleasant	TX	75456		
Freightliner of Hartford	222 Roberts St.	E. Hartford	CT	06108		
Minuteman Trucks, Inc	2181 Providence Hwy	Walpole	MA	02081		
Smeal Fire Apparatus Co	610 West 4th St	Snyder	NE	68664		
Bulldog Fire Apparatus	17 Winter St	Woodsville	MA	01784		
New England Fire Equipment & Apparatus Corporation	10 Stillman Road	North Haven	CT	06473		
Twin Lights Emergency Vehicle	470 New Haven Ave	Milford	CT	06460		
Yankee Fire & Rescue, Inc	1311 Park St	Palmer	MA	01069		
Shipman's Fire Equipment Co. Inc	172 Cross Road	Waterford	CT	06385		





Edward V. Hannon  
Assistant Chief



Office: (401)468-4018  
Cell: (401)632-7046  
Fax: (401) 468-4001  
edward.v.hannon.iii@warwickri.com

111 Veterans Memorial Drive.  
Warwick, R.I.  
02886

March 20, 2018

Mrs. Patricia Peshka  
Purchasing Agent  
City of Warwick

Dear Mrs. Peshka,

The City of Warwick Fire Department has carefully reviewed the 4 bids submitted for *Bid 2018-278 Purchase 1500 GPM Pumper Apparatus*. C & S Specialties, Inc. took exception to providing the required performance bond, disqualifying them from the bid process. After thoroughly reviewing the 3 qualified bids submitted the Warwick Fire Department recommends the bid be awarded to Minuteman Fire & Rescue Apparatus, Inc. at 2118 Providence Highway, Walpole, MA. 02081. They were the overall lowest qualified bidder at \$848,070.00 for two 1500 GPM pumpers apparatus. These apparatus are available on a "first come-first serve" basis and is subjected to prior sale. We feel the alternate bid purchase option would be the best cost savings to the city and Warwick tax payers. These two pumpers would be replacing Engine-8 which is a 2000 year American LaFrance with 164,578 miles and Engine-5 a 1999 year American LaFrance with 167,646 miles.

The award period would be a one-time award for the two pumpers; purchase and delivery will be within 45 days of the award. The total award is not to exceed \$848,070.00. The funds will come from budget code 499-0431.

Sincerely,

Edward V. Hannon  
Assistant Chief

**Bid2018-292 Stationary Breathing Air Compressor 6000 PSI**

- 1 bid received

CODE: 35-218 Fire/SCBA Cylinders

MANNER OF AWARD: \$26,534.00  
1 time purchase

RECOMMEND: Shipman's Fire Equipment Co., Inc.

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Shipman's Fire Equipment Co., Inc.  
172 Cross Rd.  
Waterford, CT 06385

Description	Unit Cost
Make	Scott
Model	Simple Air
Warranty	3 Year
Cost Each	\$26,534.00
Delivery in Calendar Days	90 days ARO

<b>Bid2018-192 Stationary Breathing Air Compressor 6000 PSI</b>					
<b>The following vendors were sent specifications</b>					
<u>VENDOR</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>	
American Fire EquipmentCo.	58 Norfolk Ave.	So. Easton	MA	02375	
Energy Machinery Inc.	10 Reservoir Park Dr	Rockland	MA	02370	
Fire Tech & Safety of New England, Inn.	90 Progress Ave.	Tyngsborough	MA	01879	
Independent Compressors	1 Cross Street	Upton	MA	01568	
Shipman's Fire Equipment Co.	172 Cross Road P.O. Box 257	Waterford	CT	06385	
Sullair Air Compressors	40 Industrial Dr.	Uxbridge	MA	01568	



Marcel E. Fontenault, Jr.  
Assistant Chief



(401) 468-4044  
Fax: (401) 468-4001

111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

March 14, 2018

Mrs. Patricia Peshka  
Purchasing Agent  
City of Warwick

Dear Mrs. Peshka,

The City of Warwick Fire Department has thoroughly reviewed the one (1) bid received for *Bid 2018-292 Stationary Breathing Air Compressor*. The Warwick Fire Department recommends the bid be awarded to Shipman's Fire Equipment Co. Inc. of Waterford, Ct 06385. Shipman's Fire Equipment met the specifications of the bid with no exceptions and they were the lowest qualified bidder.

The Compressor will be a onetime purchase. The total award is not to exceed \$26,534.00. The funds will come from budget code 35-218.

Sincerely,

Marcel E. Fontenault, Jr.  
Assistant Chief

CODE: 30-302 Police/Training

**SECTION 56-6**

**Bid2018-306 Hostage Negotiators Conference**

New England Crisis Negotiators Assoc. PO Box 951 Andover, MA 01810	<u>\$2,360.00</u>
Hotel 1620 Plymouth Harbor 180 Water St. Plymouth, MA 02360	<u>\$1,329.20</u>
Food Allowance	<u>\$ 360.00</u>
Miscellaneous	<u>\$ 360.00</u>

Contract Award: \$4,409.20

Contract Period: 1 time purchase

CITY OF WARWICK

Colonel Stephen M. McCartney  
Chief of Police

Scott Avedisian  
Mayor



Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

March 20, 2018

Mrs. Patricia A. Peshka  
Purchasing Agent  
3275 Post Road  
Warwick RI 02886

RE: Request for Specialized Training-Hostage Negotiator Conference  
56-6 Exception to Notice Requirement  
Funding Source: Police Operating Budget Code: 30-302

Dear Mrs. Peshka;

The Police Department is requesting permission to send eight (8) officers to a training conference for Hostage Negotiators being held in Plymouth, MA on April 30, 2018 through May 2, 2018. The officers being sent are members of the Crisis Negotiation Team and they will receive updated training in the field of hostage negotiation and the latest trends involving barricaded subjects, psychology of assailants, and numerous other topic related discussions as described by the brochure included. This conference is an annual conference being held by the New England Crisis Negotiators Association and is put on once a year.

The eight (8) officers attending this conference are: Lt. Michael Lima; Off. Leo Tetreault; and Off. Matthew Moretti, Det. Gilda Fortier, Det. Patrick Smith, Off. Russ Brown, Off Michelle Pinheiro and Off. Christian Vargas.

The total cost of this training is broken down as follows:

Seminar Fee ...\$295 X 8.....	\$2,360.00
Hotel/Lodging 2 nights .....	\$1,329.20
Food 3 days .....	\$360.00 (\$15.00 per day for 3 days advanced to 8 officers)
Miscellaneous .....	\$360.00 (\$15.00 per day for 3 days reimbursed with receipts)
<b>Total</b>	<b>\$4,409.20</b>

Funding for this training seminar will come from Police Operating Budget Code: 30-302. Because of the nature of scheduling specialized training and the inability to obtain this training through a bid process, we are requesting an exception to the bid requirement under 56-6.

If there are any questions, please call me at 468-4230.

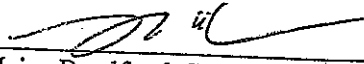
Sincerely,

Bradford Connor  
Major  
Administrative Bureau Commander

**TO:**

Finance Director

**FROM:**

  
Major Bradford Connor

**DATE:**

March 16, 2018

**SUBJECT:**

Conference/Travel Request Form

Name of Person(s) Attending:

Sgt. Michael Lima, Detective Gilda Fortier, Detective Patrick Smith, Officer Leo Tetreault, Officer Matthew Moretti, Officer Russell Brown, Officer Christian Vargas, and Officer Melissa Pinheiro

Dates of Seminar:

04/30/18 – 05/02/18

Name of Seminar:

New England Crisis Negotiators Association Conference

Sponsoring Organization:

NECNA & FBI

Location of Seminar:

Hotel 1620 Plymouth Harbor, 180 Water Street, Plymouth, MA 02360

Why it is necessary:

Job related

Travel Arrangements:

Airfare                      Car    XX                      Other

Hotel Accommodations:

Hotel 1620 Plymouth Harbor  
180 Water Street  
Plymouth, MA 02360

Number of Rooms

5

Number of Nights

2

\$265.84 per night

Estimate of Costs:

Seminar	\$2,360.00
Hotel	\$1,329.20
Food	\$360.00 (\$15.00 per day for 3 days advanced to 8 officers)
Miscellaneous	\$360.00 (\$15.00 per day for 3 days reimbursed with receipts)
<b>Total Estimate</b>	<b>\$4,409.20</b>

A copy of the seminar brochure **must** be attached to this request.

PAYMENT / REIMBURSEMENT FOR TRAINING / SEMINARS

\*\*\*\* The following MUST be completed and attached: registration form; lodging confirmation including nightly rate, tax, and total amount; travel confirmation of reservation including rate, tax, fee, and total amount

REGISTRATION: Number attending: 8 Cost per person: \$295.00

Name of attendees: Sgt. Lima, Detective Fortier, Detective Smith, Officer Tetrault, M. Moretti, Brown, C. Vargars, M. Pinheiro

Name of Seminar/Training: New England Crisis Negotiators Association Conference

Location of Seminar: Hotel 1620- Plymouth Harbor (Full Address) 180 Water St, Plymouth, MA 02360

Sponsoring Agency: NECNA & FBI

Dates of Seminar: 4/30/2018-5/2/2018 Reason for attendance: Work Related

Check made payable to: New England Crisis Negotiators Association

Address to send check: PO BOX 951, Andover, MA 01810 \*\*\*\*\*PAYMENT MUST BE RECEIVED BY APRIL 15, 2018\*\*\*\*\*

LODGING:

Hotel/check payable to: Hotel 1620 Plymouth Harbor

Address of hotel: 180 Water St, Plymouth, MA 02360

Dates of lodging: 4/30/2018-5/1/2018 Number/Nights: 2

Number/rooms: 5 Total per room / per night: \$132.92

Names: Michale Lima, Patrick Smith, Gilda Fortier, Leo Tetrault, Matthew Moretti, Russel Brown, Melissa Pinheiro, Christian Vargas

TRAVEL

Airline:

Departure date: Return date:

Check made payable to:

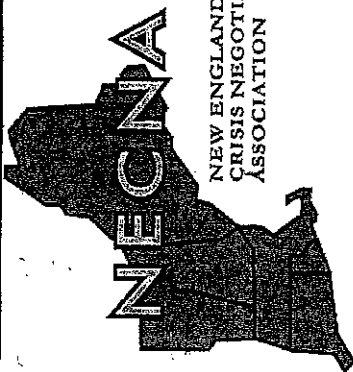
Names of those traveling:

Number traveling: Rate per person:

ADMINISTRATIVE USE ONLY:

Table with 2 columns: Item (SEMINAR, LODGING, TRAVEL, PER DIEM, MISCELLANEOUS) and Amount. Includes a TOTAL (ESTIMATE) row and a summary row for 3 DAYS on 03/20/18.

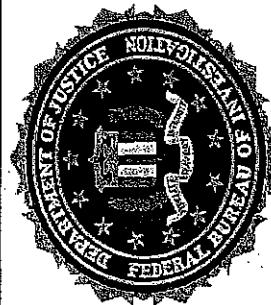




NEW ENGLAND  
CRISIS NEGOTIATORS  
ASSOCIATION

New England Crisis  
Negotiators Association &  
the Federal Bureau of  
Investigation are proud  
to present:

NEW ENGLAND  
CRISIS  
NEGOTIATORS  
CONFERENCE



NECNA  
PO Box 951  
Andover, MA 01810

Place Stamp Here

## New England Crisis Negotiators Association

CELEBRATING CRISIS NEGOTIATORS WORKING TOGETHER FOR OVER 15 YEARS

**Registration Directions:**

**\*\* Registration Procedure\*\***

All registration forms must be completed online.

Log onto [www.agena.com](http://www.agena.com) to register. You should print your online confirmation of registration and mail it with your payment/ Purchase Order. As a convenience, a credit card option is available online through Constant Contact.

If multiple members of one department are attending, each individual must be registered online individually.

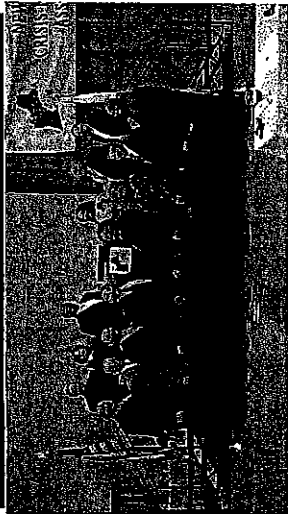
All registrations must be made online by March 18, 2018 to avoid any late fees and to guarantee your conference giveaway. A \$25.00 late fee will be assessed after this date and the conference giveaway item will not be provided.

Agencies paying by Purchase Order must satisfy payment by April 15, 2018, to guarantee seating.

Any payments, regardless of registration date, not satisfied by April 30, 2018, will be assessed an additional \$25.00 collection fee per each individual registrant. **NO EXCEPTIONS.**

Purchase Order forms may be mailed or emailed **BUT MUST BE** accompanied with online confirmation of individual's conference registration to hold your seat. Agencies are responsible for ensuring P.O. forms are received. No invoices will be mailed without a Purchase Order number to guarantee payment.

**HANDWRITTEN FORMS WILL NOT BE ACCEPTED AND ALL REGISTRATIONS MUST BE PROPERLY SUBMITTED**



NECNA and the Federal Bureau of Investigation present the 18th Annual New England Crisis Negotiators Conference to be held at the Hotel 1620—Plymouth Harbor in Plymouth, MA.

The conference is open to all officers who are tasked with hostage / crisis negotiations. Officers from state, local and federal law enforcement agencies, sheriff's departments, corrections, and military police units are invited. Mental health and behavioral science practitioners working with law enforcement, parole, and probation personnel are welcome.

**\* Conference Dinner followed by a comedy performance by Lenny Clarke and Vinnie T.**

A full list of confirmed speakers will be made available to attendees prior to the start of the conference. No recording devices are allowed.

**Conference Information:**

Date: April 30 - May 2, 2018

Registration: Monday, April 30th from 10:00 a.m. to 12:30 p.m. in the Reception Area.

Vendor Demonstration Period: Beginning at 10:00 a.m. on Monday, vendors will be available to demonstrate their products, which includes some of the most modern technological devices in the field.

**Program times:** Begins promptly at 1:00 p.m. on Monday and concludes at 5:00 p.m., Tuesday 8:00 a.m. to 5:00 p.m. and Wednesday 9:00 a.m. to 1:00 p.m.

**Fee: \$295.00 per person.** Paid conference fee includes a year of NECNA entitlements. However, if you are not registered on the NECNA website, you must do so to be activated. The above conference fee represent our "cash/check" discount. No group rates or additional discounts are available. For faster registration, an online credit card payment option is available for an additional \$15.00 ([www.necna.com](http://www.necna.com) look for conference tab.) Mailed payments should include a copy of the online registration confirmation accompanied by a check or Purchase Order made payable to NECNA, PO Box 951, Andover, MA 01810.

**NO HANDWRITTEN REGISTRATIONS WILL BE ACCEPTED**

**Fee includes:** two breakfasts (7:00 a.m. Tuesday and Wednesday) and one lunch (Tuesday) and Conference Dinner on Monday evening, and 2018 NECNA Membership.

All registrations should be received prior to March 18, 2018. After this date, an additional \$25.00 late fee will be applied. In addition, any unpaid registrations will be assessed a \$25.00 collection fee, per individual, after April 30, 2018. Late registrations will not be entitled to any conference giveaway.

Attendee confirmation and payment inquiries can be obtained by emailing the Treasurer Christine Guy at [eguyacna@gmail.com](mailto:eguyacna@gmail.com)

Seating is limited and will be held based on the date the payment is received.

Refund: No monies will be refunded after April 8, 2018.

Attire: Business casual.

**Location-Accommodations:** Hotel 1620 Plymouth Harbor in Plymouth, MA. Hotel accommodations must be made directly with Hotel 1620 no later than Monday, April 16, 2018 by calling the Group Reservation Office at (508) 747-4900 or online at [www.hotel1620.com](http://www.hotel1620.com) and enter PROMO Code **NECRISIS**. You must reference the NECNA Conference to receive the discounted room rates.

**Conference Room Rate:** \$119.00 plus applicable taxes/fees per night for single/double occupancy.

**Lodging Deposits/Cancellations:** A credit card is required to hold your room reservation. Any room cancelled within (3) three days of arrival will be charged one night's room and tax.

The conference dinner will be held on Monday evening, April 30, 2018. There is no cost for this dinner for paid conference attendees. You must indicate when you register whether you will attend the dinner or not (this is for an accurate dinner head count). For guests (non-conference attendees) there is a cost of \$50.00 per person. This includes the dinner meal and live entertainment.

**Annual Members Meeting** is Monday, April 30, 2018. Meeting includes election nominations for Board members ending their term. Any member interested in participating, and willing to make the commitment, are encourage to seek nomination. All members are encouraged to attend.

NEW ENGLAND  
NEGOTIATORS

NECNA

PO Box 951

Andover, MA 01810

New England Crisis Negotiators Association

P.O. Box 951  
Andover, MA 01810

# Invoice

Date	Invoice #
3/21/2018	1021

Bill To
Warwick Police Department 99 Veterans Memorial Drive Warwick, RI 02886

Description	Amount
18th Annual NECNA Conference Registration Fee Melissa Pinheiro Gilda Fortier Leo Tetreault Matthew Moretti Michael Lima Patrick Vargas Patrick Smith Russell Brown	2,360.00
<b>Total</b>	<b>\$2,360.00</b>



**Hotel 1620 Plymouth Harbor**  
 180 Water Street  
 Plymouth, Massachusetts, 02360  
 United States  
 Tel: 508-747-4900  
 Email:  
 Website: <http://www.hotel1620.com>

[Cancel/Modify reservation](#)

**1 Please Review Reservation Information**

Room	STANDARD ROOM TWO QUEEN BEDS
Package	NE Crisis Negotiator's Assn.
Check-in	Monday April 30, 2018 after 04:00 PM
Check-out	Wednesday May 2, 2018 before 11:00 AM
Number of rooms:	1
Number of nights	2
Number of adults	2

**2 Cost**

Total cost USD (incl taxes) 265.84

**3 Enter Guest Information**

Reservation made by  Guest

Guest information

Salutation	First name*	Last name*
<input type="text" value="-"/>	<input type="text"/>	<input type="text"/>
Address 1*	Address 2	City*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country*	Prov/state*	Postal code*
<input type="text" value="United States"/>	<input type="text" value="Select state"/>	<input type="text"/>
Telephone*	Email*	Cell
<input type="text"/>	<input type="text"/>	<input type="text"/>
Company name		
<input type="text" value="New England Crisis Net"/>		
<input type="checkbox"/> Include me on your email list		

Request/remark

**4 Enter the names of additional guests**

Guest

**5 Enter Credit Card Information**

**Credit card information**



Card type\*

Card number\*

Expiration date\*

Name on card\*

Security code.\*

Address

Postal/zip

**6 Please Review Policy Information Below**

**Cancellation policy & guarantee policy**

MUST CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT ROOM AND TAX CHARGE.  
 Valid Credit Card required at the time of booking. Please be advised that the Credit Card given at time of the reservations will be charged in full on the Morning of the arrival.

Check this box to indicate that you agree to these policies.

**Booking policy**

- Please be advised that the credit card supplied at the time of booking will be charged the remaining total amount of the stay on the Morning of arrival.
- The information entered into this form will be sent via a secure server.

**7 Click button below**

Powered by: [WebRezPro Property Management System](#)

Police - Lt. Lima Michael

# HOTEL BILL

From: Police - Moretti Matthew  
Sent: Wednesday, March 07, 2018 5:45 PM  
To: Police - Lt. Lima Michael  
Subject: Fw: Reservation Modification

**MATT**

Officer Matthew Moretti #213

Community Services Division  
Sex Offender Unit  
USMS SOLEMN/VFTF Task Force  
Hqs 401-468-4200  
Desk 401-468-4325  
[matthew.moretti@warwickri.com](mailto:matthew.moretti@warwickri.com)  
[www.warwickpd.org](http://www.warwickpd.org)

From: Matt Moretti <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>  
Sent: Wednesday, March 7, 2018 6:38 AM  
To: Police - Moretti Matthew  
Subject: Fwd: Reservation Modification

----- Forwarded message -----

From: Hotel 1620 Plymouth Harbor <[bookinginfo@worldweblodging.com](mailto:bookinginfo@worldweblodging.com)>  
Date: Wed, Mar 7, 2018 at 6:28 AM  
Subject: Reservation Modification  
To: <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>

Dear MATTHEW MORETTI,  
Your reservation at Hotel 1620 Plymouth Harbor having confirmation number 17446034 has been modified. Please print this page as a record of this change.

## 1) Guest information

Name: MATTHEW MORETTI  
Address: 99 VETERANS MEMORIAL DR  
Telephone: 401-837-6283  
Email: [msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)  
Company name: New England Crisis Negotiators Assn.

Warwick RI 02886

## 2) Room information

Confirmation #: 17446034  
Room type: STANDARD ROOM TWO QUEEN BEDS

Room number: Not assigned.  
Rate: NE Crisis Negotiator's Assn. - NE Crisis Negotiators Assn.  
Check-in: 04:00 PM Monday April 30, 2018  
Check-out: 11:00 AM Wednesday May 2, 2018  
Rooms: 1  
Nights: 2  
Adults: 1  
Cancellation policy: MUST CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT ROOM AND TAX CHARGE.  
Guarantee policy: Valid Credit Card required at the time of booking. Please be advised that the Credit Card given at time of the reservations will be charged in full on the Morning of the arrival.  
Guest agreement: The guest has agreed to the cancellation and guarantee policies

---

**3) Rate information (USD)**

Room cost:	238.00 (119.00 avg. per/night per/ room)
Sub-total	238.00
ST TAX	13.56
TOWN TX	14.28
Total cost	265.84
Balance due	265.84

---

**4) Hotel information**

Name: Hotel 1620 Plymouth Harbor  
Address: 180 Water Street, Plymouth, Massachusetts, United States, 02360  
Telephone: 508-747-4900  
Website: <http://www.hotcl1620.com>

**Police - Lt. Lima Michael**

---

From: Police - Moretti Matthew  
Sent: Wednesday, March 07, 2018 5:46 PM  
To: Police - Lt. Lima Michael  
Subject: Fw: Reservation Modification

**MATT**

**Officer Matthew Moretti #213**

Community Services Division  
Sex Offender Unit  
USMS SOLEMN/VTF Task Force  
Hqs 401-468-4200  
Desk 401-468-4325  
[matthew.moretti@warwickri.com](mailto:matthew.moretti@warwickri.com)  
[www.warwickpd.org](http://www.warwickpd.org)

---

From: Matt Moretti <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>  
Sent: Monday, March 5, 2018 10:52 AM  
To: Police - Moretti Matthew  
Subject: Fwd: Reservation Modification

----- Forwarded message -----

From: Hotel 1620 Plymouth Harbor <[bookinginfo@worldweblodging.com](mailto:bookinginfo@worldweblodging.com)>  
Date: Mon, Mar 5, 2018 at 10:49 AM  
Subject: Reservation Modification  
To: <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>

Dear MATTHEW MORETTI,

Your reservation at Hotel 1620 Plymouth Harbor having confirmation number 17446022 has been modified. Please print this page as a record of this change.

---

**1) Guest information**

Name: MATTHEW MORETTI  
Address: 99 VETERANS MEMORIAL DR  
Telephone: 401-837-6283  
Email: [msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)  
Company name: New England Crisis Negotiators Assn.

Warwick RI 02886

---

**2) Room information**

Confirmation #: 17446022  
Room type: STANDARD ROOM TWO QUEEN BEDS



Room number: Not assigned.  
Rate: NE Crisis Negotiator's Assn. - NE Crisis Negotiators Assn.  
Check-in: 04:00 PM Monday April 30, 2018  
Check-out: 11:00 AM Wednesday May 2, 2018  
Rooms: 1  
Nights: 2  
Adults: 2  
Cancellation policy: MUST CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT ROOM AND TAX CHARGE.  
Guarantee policy: Valid Credit Card required at the time of booking. Please be advised that the Credit Card given at time of the reservations will be charged in full on the Morning of the arrival.  
Guest agreement: The guest has agreed to the cancellation and guarantee policies

---

### 3) Rate information (USD)

Room cost:	238.00 (119.00 avg. per/night per/ room)
Sub-total	238.00
ST TAX	13.56
TOWN TX	14.28
Total cost	265.84
Balance due	265.84

---

### 4) Hotel information

Name: Hotel 1620 Plymouth Harbor  
Address: 180 Water Street, Plymouth, Massachusetts, United States, 02360  
Telephone: 508-747-4900  
Website: <http://www.hotel1620.com>

**Police - Lt. Lima Michael**

---

**From:** Matt Moretti <msmoretti1@gmail.com>  
**Sent:** Wednesday, March 07, 2018 6:34 PM  
**To:** Police - Lt. Lima Michael  
**Subject:** Fwd: Reservation Modification

----- Forwarded message -----

**From:** Hotel 1620 Plymouth Harbor <bookingsinfo@worldweblodging.com>  
**Date:** Mon, Mar 5, 2018 at 5:26 PM  
**Subject:** Reservation Modification  
**To:** <msmoretti1@gmail.com>

Dear MATTHEW MORETTI,

Your reservation at Hotel 1620 Plymouth Harbor having confirmation number 17446008 has been modified. Please print this page as a record of this change.

---

**1) Guest information**

**Name:** MATTHEW MORETTI  
**Address:** 99 VETERANS MEMORIAL DR  
**Telephone:** 401-837-6283  
**Email:** msmoretti1@gmail.com  
**Company name:** New England Crisis Negotiators Assn.

Warwick RI 02886

---

**2) Room information**

**Confirmation #:** 17446008  
**Room type:** STANDARD ROOM TWO QUEEN BEDS  
**Room number:** Not assigned.  
**Rate:** NE Crisis Negotiator's Assn. - NE Crisis Negotiators Assn.  
**Check-in:** 04:00 PM Monday April 30, 2018  
**Check-out:** 11:00 AM Wednesday May 2, 2018  
**Rooms:** 1  
**Nights:** 2  
**Adults:** 2  
**Cancellation policy:** MUST CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT ROOM AND TAX CHARGE.  
**Guarantee policy:** Valid Credit Card required at the time of booking. Please be advised that the Credit Card given at time of the reservations will be charged in full on the Morning of the arrival.

Guest agreement: The guest has agreed to the cancellation and guarantee policies

---

3) Rate information (USD)

Room cost:	238.00 (119.00 avg. per/night per/ room)
Sub-total	238.00
ST TAX	13.56
TOWN TX	14.28
Total cost	265.84
Balance due	265.84

---

4) Hotel information

Name: Hotel 1620 Plymouth Harbor  
Address: 180 Water Street, Plymouth, Massachusetts, United States, 02360  
Telephone: 508-747-4900  
Website: <http://www.hotel1620.com>

**Police - Lt. Lima Michael**

---

**From:** Matt Moretti <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>  
**Sent:** Wednesday, March 07, 2018 5:50 PM  
**To:** Police - Lt. Lima Michael  
**Subject:** Fwd: Reservation Modification

----- Forwarded message -----

**From:** Matt Moretti <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>  
**Date:** Wed, Mar 7, 2018 at 6:47 AM  
**Subject:** Fwd: Reservation Modification  
**To:** Matt Moretti <[Matthew.Moretti@warwickri.com](mailto:Matthew.Moretti@warwickri.com)>

----- Forwarded message -----

**From:** Hotel 1620 Plymouth Harbor <[bookinginfo@worldweblodging.com](mailto:bookinginfo@worldweblodging.com)>  
**Date:** Mon, Mar 5, 2018 at 5:26 PM  
**Subject:** Reservation Modification  
**To:** [msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)

Dear MATTHEW MORETTI,

Your reservation at Hotel 1620 Plymouth Harbor having confirmation number 17445986 has been modified. Please print this page as a record of this change.

---

**1) Guest information**

**Name:** MATTHEW MORETTI  
**Address:** 99 VETERANS MEMORIAL DR  
Warwick RI 02886  
**Telephone:** 401-837-6283  
**Email:** [msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)  
**Company name:** New England Crisis Negotiators Assn.

---

**2) Room information**

**Confirmation #:** 17445986  
**Room type:** STANDARD ROOM TWO QUEEN BEDS  
**Room number:** Not assigned.  
**Rate:** NE Crisis Negotiator's Assn. - NE Crisis Negotiators Assn.  
**Check-in:** 04:00 PM Monday April 30, 2018  
**Check-out:** 11:00 AM Wednesday May 2, 2018  
**Rooms:** 1

Nights: 2  
Adults: 2  
Cancellation policy: MUST CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT ROOM AND TAX CHARGE.  
Guarantee policy: Valid Credit Card required at the time of booking. Please be advised that the Credit Card given at time of the reservations will be charged in full on the Morning of the arrival.  
Guest agreement: The guest has agreed to the cancellation and guarantee policies

---

3) Rate information (USD)

Room cost: 238.00 (119.00 avg. per/night per/ room)  
Sub-total 238.00  
ST TAX 13.56  
TOWN TX 14.28  
Total cost 265.84  
Balance due 265.84

---

4) Hotel information

Name: Hotel 1620 Plymouth Harbor  
Address: 180 Water Street, Plymouth, Massachusetts, United States, 02360  
Telephone: 508-747-4900  
Website: <http://www.hotel1620.com>

**Police - Lt. Lima Michael**

---

From: Police - Moretti Matthew  
Sent: Wednesday, March 07, 2018 5:46 PM  
To: Police - Lt. Lima Michael  
Subject: Fw: Reservation Modification

**MATT**

**Officer Matthew Moretti #213**

Community Services Division  
Sex Offender Unit  
USMS SOLEMN/VFTF Task Force  
Hqs 401-468-4200  
Desk 401-468-4325  
[matthew.moretti@warwickri.com](mailto:matthew.moretti@warwickri.com)  
[www.warwickpd.org](http://www.warwickpd.org)

---

From: Matt Moretti <[msmoretti1@gmail.com](mailto:msmoretti1@gmail.com)>  
Sent: Monday, March 5, 2018 10:49 AM  
To: Police - Moretti Matthew  
Subject: Fwd: Reservation Modification

----- Forwarded message -----

From: Hotel 1620 Plymouth Harbor <[bookinginfo@worldweblodging.com](mailto:bookinginfo@worldweblodging.com)>  
Date: Mon, Mar 5, 2018 at 10:39 AM  
Subject: Reservation Modification  
To: <[msmorett1@gmail.com](mailto:msmorett1@gmail.com)>

Dear MATTHEW MORETTI,

Your reservation at Hotel 1620 Plymouth Harbor having confirmation number 17445995 has been modified. Please print this page as a record of this change.

---

**1) Guest information**

Name: MATTHEW MORETTI  
Address: 99 VETERANS MEMORIAL DR  
  
Telephone: 401-837-6283  
Email: [msmorett1@gmail.com](mailto:msmorett1@gmail.com)  
Company name: New England Crisis Negotiators Assn.

Warwick RI 02886

---

**2) Room information**

Confirmation #: 17445995  
Room type: STANDARD ROOM TWO QUEEN BEDS

Room number: Not assigned.  
Rate: NE Crisis Negotiator's Assn. - NE Crisis Negotiators Assn.  
Check-in: 04:00 PM Monday April 30, 2018  
Check-out: 11:00 AM Wednesday May 2, 2018  
Rooms: 1  
Nights: 2  
Adults: 1  
Cancellation policy: MUST CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT ROOM AND TAX CHARGE.  
Guarantee policy: Valid Credit Card required at the time of booking. Please be advised that the Credit Card given at time of the reservations will be charged in full on the Morning of the arrival.  
Guest agreement: The guest has agreed to the cancellation and guarantee policies

---

### 3) Rate information (USD)

Room cost:	238.00 (119.00 avg. per/night per/ room)
Sub-total	238.00
ST TAX	13.56
TOWN TX	14.28
Total cost	265.84
Balance due	265.84

---

### 4) Hotel information

Name: Hotel 1620 Plymouth Harbor  
Address: 180 Water Street, Plymouth, Massachusetts, United States, 02360  
Telephone: 508-747-4900  
Website: <http://www.hotel1620.com>

CODE: 65-314 Automotive/Equipment Repair

**SECTION 56-6**

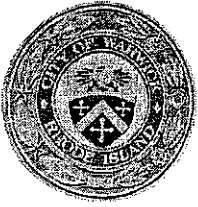
**Bid2018-308 Repairs Boom H85**

CUES  
53 Lebanon Rd.  
N. Franklin, CT 06254

Contract Award: \$6,811.83

Contract Period: 1 time purchase





CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02886  
TEL. 401-738-2000 Ext. 6500  
FAX 401-732-5208

SCOTT AVEDISIAN  
MAYOR

RICHARD CRENCA  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Richard Crenca, Director of Public Works

Date: March 16, 2018

Subj: CUES – H85

This truck is used daily for the purposes of tree work was put out of service for issues with the function of the boom on truck. This is the only vehicle the City owns that is capable of doing specific tree work. It was sent to the above vendor for repairs that cannot be facilitated in house due to the nature of the vehicle, as one must be certified to work on the aerial boom and testing required post repair. The boom was not operating functioning with the proper rated load. This is a critical piece of equipment in the fleet and used on a daily basis and, as of late with the weather events this City has endured, emergency tree work has been vital and it was imperative that the truck be repaired immediately. This is the only area vendor that can make repairs as quickly as possible and return this truck back to service.

Please consider this memo a request for an exception to notice under Sec. 56-6 of the Warwick Code for CUES in the amount of \$6,811.83 for repairs.



REPAIR WORK-UP

53 Lebanon Road, North Franklin, CT 06254
860-886-7081 or Toll Free 800-526-3916
FAX 860-859-1872 www.cusequip.com

DATE 03/05/18 PO# W/O# 37492 Tim

CUSTOMER: Warwick DPW
ADDRESS: 925 Sandy Lane
CITY: Warwick
STATE: RI
ZIP: 02889
CONTACT: Brian Steincamp
PHONE #: (401) 529-4746 CELL #
FAX#: (401) 738-2078
EMAIL: brian.s.steincamp@warwickri.com
TECH NAME TIME

LOCATION OF TRUCK
ORIGINAL INSPECTION JOB #
PLATE # 1543
ODOMETER 115,191 VEHICLE MAKE FORD
TRUCK # H85 VEHICLE MODEL F750
LIFT MAKE ALC YEAR 2002
LIFT MODEL AL60/50-5-1L-4 TERMS NET 30
LIFT SERIAL# 3709-9-02
VIN: 3MB02584
HOURS: 187

Table with 5 columns: QTY, PART #, DESCRIPTION, ITEM COST, ITEM TOTAL. Rows include labor, seal kit, cylinder work, and freight, ending with a total estimated repair cost of \$6,811.83.

I hereby authorize the above repair work to be done with the use of necessary materials. You and your employees may operate above machine for purposes of testing, inspection or delivery at my risk. I agree to pay cash on delivery of machine or on terms satisfactory with you and until paid in full an express mechanics lien is acknowledged on above machine to secure the amount of repairs thereto, CUES, Inc. is not responsible for the theft of contents of the customer's vehicle or body, be it customer or employee's personal property. Please remove all valuables prior to leaving the vehicle. I understand this cost is subject to change should more parts or repair needs be found during these repairs. I will be notified of such changes prior to making additional changes.

ACCEPTED BY DATE: 3/5/2018 Total Deposit \$6,811.83
Amount due \$6,811.83

Completed in of quoted time

CODES: 30-340 Police/Service Contract      \$2,867.81  
34-354 Fire/Emergency Operations      \$2,200.60

***FY19***

**SECTION 56-6**

**Bid2019-012 Police/Fire Interoperability Access Software Maintenance**

Mutualink  
1269 S. Broad St.  
Wallingford, CT 06492

Contract Award: \$5,068.41

Contract Period: July 1, 2018 – June 30, 2019

CITY OF WARWICK

Colonel Stephen M. McCartney  
Chief of Police

Scott Avedisian  
Mayor



Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone: (401) 468-4200

March 16, 2018

Ms. Patricia Peshka  
Purchasing Agent  
3275 Post Road  
Warwick RI 02886

RE: Purchase Authorization Request-Mutualink  
Exception to Notice- 56-6  
Funding Source: **Police Operating Budget: 30-340**

Dear Ms. Peshka:

The Police Department is requesting authorization to pay the annual interoperable emergency network access fee to Mutualink, 1269 South Broad Street, Wallingford, CT 06492. The Mutualink system allows us to create communication networks that can share radio, voice, text, video, data files and telephone communications with other participants. Currently, the Warwick Fire Department, Warwick School Department, Kent County Memorial Hospital, and Warwick Mall Security participate in this program. We hope to maintain this interconnectivity in case there is a critical incident at these participating locations.

Specifically, this system allows the police department to access the security cameras, dispatch systems, and public address systems at the locations of the other participants. This gives us the ability to gather intelligence, track movements, and communicate with employees and civilians at those locations. This is an important capability to have in the case of a civil disturbance, active shooter scenario, terrorist incident, or any mass casualty event.

This is a proprietary system of which Mutualink is the sole source provider of the software for the operational connectivity networks that are in place. The total cost of this purchase for the software and network access is **\$2,867.81**.

If approved, funding for this purchase will come from the Police Department's Operating Budget code: 30-340. If there are any questions, please call me at 468-4230. **This annual contract fee would cover the department from July 1, 2018 through June 30, 2019.**

Sincerely,

A handwritten signature in black ink, appearing to read "Bradford Connor".

Bradford Connor  
Major  
Administrative Bureau Commander



### Annual Interoperable Emergency Network Access Fee

Please be advised that the failure to timely remit payment may result in the interruption of critical emergency communications services. If you are a grantee, you are receiving this invoice because any pre-paid maintenance and network access period has expired.

1269 South Broad Street | Wallingford, CT 06492 | Phone: (866) 957-5465 | Fax: (203) 269-2378 | www.mutualink.net

**Bill To:**

Warwick Police Department  
Purchasing Department  
City of Warwick  
City Hall  
3275 Post Road  
Warwick, RI 02886

**Renewal Notice**

1500178

**Date**

2/26/18

**Customer No.**

WARWICKPD

**Po Number****Payment Terms**

Due by 7/1/2018

**Contract Number :**

GS35F0006W

Item Number	Description	Annual Price Each	Current Charge
M960-100-001	IWS - Interop P2P Network Access RI-WarwickPD / Dispatch serial # 11300036	800.85	800.85
M960-260-001	T-NIC - Interop P2P Network Access RI-WarwickPD / Phone serial # 27000014	732.54	732.54
M960-610-001	R-NIC - Interop P2P Network Access RI-WarwickPD / Radio_Chan_1or3 serial # 66400008 RI-WarwickPD / Radio_Chan_2or4 serial # 66400010	667.21 667.21	667.21 667.21
	Access and software maintenance fees for period beginning 7/1/2018 and ending 6/30/2019		

**Subtotal**

2,867.81

**Sales Tax****Total (USD)**

2,867.81



Marcel E. Fontenault, Jr.  
Assistant Chief



(401) 468-4044  
Fax: (401) 468-4001

111 Veterans Memorial Drive  
Warwick, Rhode Island 02886

March 20, 2018

Mrs. Patricia Peshka  
Purchasing Agent  
City of Warwick

Dear Mrs. Peshka,

The City of Warwick Fire Department is requesting a 56-6, exception to bid, for *Bid 2019-012 Interoperability System* to Mutualink, of 1269 South Broad Street, Wallington, CT 06492. Mutualink is a sole source provider for Network access and software maintenance for an existing interoperability system. The Mutualink allows us to create communications networks that can share radio, video data files and telephone communications with other participants. Currently, The Fire Department, Warwick Police Department, Warwick School Department, Kent County Memorial Hospital, and Warwick Mall Security participate in this program.

This award will be for one year for the period of 7/1/2018 to 6/30/2019. The total award is for \$2,200.60. The funds will come from budget code 34-354.

Sincerely,

Marcel E. Fontenault, Jr.  
Assistant Chief



### Annual Interoperable Emergency Network Access Fee

Please be advised that the failure to timely remit payment may result in the interruption of critical emergency communications services. If you are a grantee, you are receiving this invoice because any pre-paid maintenance and network access period has expired.

1269 South Broad Street | Wallingford, CT 06492 | Phone: (866) 957-5465 | Fax: (203) 269-2378 | www.mutualink.net

**Bill To:**

Warwick Fire Department  
Purchasing Division / City Hall  
3275 Post Road  
Warwick, RI 02886

**Renewal Notice** 1500187

**Date** 3/20/18

**Customer No.** WARWICKFD

**Po Number**

**Payment Terms** Due by 7/1/2018

**Contract Number :** GS35F0006W

Item Number	Description	Annual Price Each	Current Charge
M980-100-001	IWS - Interop P2P Network Access RI-WarwickFireDept / Dispatch serial # 11600008	800.85	800.85
M960-260-001	T-NIC - Interop P2P Network Access RI-WarwickFireDept / Phone-NoLineYet serial # 27400010	732.54	732.54
M960-610-001	R-NIC - Interop P2P Network Access RI-WarwickFireDept / Radio serial # 66900001	667.21	667.21
Access and software maintenance fees for period beginning 7/1/2018 and ending 6/30/2019			

<b>Subtotal</b>	2,200.60
<b>Sales Tax</b>	-
<b>Total (USD)</b>	2,200.60

CODE: 30-203 Police/Advertising

***FY19***

**SECTION 56-6**

**Bid2019-015 Police Advertising**

Beacon Communications  
1944 Warwick Ave.  
Warwick, RI 02889

Contract Award: \$6,000.00

Contract Period: July 1, 2018 – June 30, 2019



# City of Warwick

Stephen M. McCartney  
Chief of Police



Scott Avedisian  
Mayor

Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone (401) 468-4200

March 20, 2018

Mrs. Patricia Peshka, Purchasing Agent  
City of Warwick  
3275 Post Road  
Warwick RI 02886

RE: Police Licensing Advertising- Section 56-6  
BEACON COMMUNICATIONS, INC., 1944 Warwick Avenue, Warwick, RI 02889  
Funding Source: Operating Budget Code 30-203

Dear Mrs. Peshka:

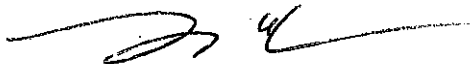
The department is seeking spending authorization under provisions of City Ordinance 56-6, "Exception to Notice Requirement," in order to cover advertising expenses for various licenses reviewed by the department's licensing unit and approved by the Board of Public Safety on an as needed basis for FY 2019, not to exceed **\$6,000.00**.

It would be in the best interests to the City and the department to continue these services as the Licensing Unit processes daily requests for advertising for various licenses issued. Since this process generates revenue as well, the interests would be best served to have uninterrupted service as required. Beacon Communications has favorably provided these services in the past and is the only local advertiser to meet the advertising requirements necessary. Advertising in state-wide publications would be cost prohibitive.

Funding for this service, if approved, would be from the Police Department Operating Budget, Budget Code 30-203, "Advertising Fees - Police.

Please feel free to contact this office should you require any further information.

Sincerely,

  
Bradford Connor  
Major  
Administrative Bureau Commander

CODES: 30-301 Police/Education Reimbursement

*FY19*

**SECTION 56-6**

**Bid2019-016 Police College Education Expenses**

Various  
Vendors

Contract Award: \$80,000.00

Contract Period: July 1, 2018 – June 30, 2019

# City of Warwick

Stephen M. McCartney  
Chief of Police



Scott Avedisian  
Mayor

Police Department  
99 Veterans Memorial Drive  
Warwick, Rhode Island 02886-4617  
Telephone (401) 468-4200

March 20, 2018

Mrs. Patricia Peshka, Purchasing Agent  
City of Warwick  
3275 Post Road  
Warwick RI 02886

Re: Request for Spending Authorization – Police College Education Expenses  
C. O. 56-6, "Exception to Notice Requirement" – Various Vendors  
Funding Source: Operating Budget – Education Reimbursement, Code 30-301

Dear Mrs. Peshka:

The department is seeking authorization under the provisions of City Ordinance 56-6, "Exception to Notice Requirement," to expend funds for college expenses on an as needed basis, not to exceed \$80,000.00 for police officers for fiscal year 2019.

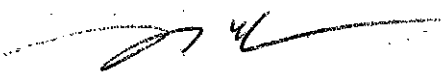
The exception to notice requirement is requested as officers are allowed to attend various colleges and universities offering approved degree programs in accordance with R.I.G.L. 42-28.1. State law provides for reimbursement and compensation for these educational expenses to include tuition, books, and supplies. The statute further allows officers to enroll in any university, college, or technical institution approved by the regional accrediting association of colleges and secondary schools.

Contractual provisions also require officers to attain minimum college credits in related law enforcement fields for promotion commencing with the rank of sergeant.

Vouchers would be prepared by the department based on certification of successful completion of any course taken during a semester to reimburse the officer for the initial expenses. Funding for these expenses would be allocated from the department's operating budget, code 30-301, "Education Reimbursement."

Please feel free to contact me should you require any further information.

Sincerely,

  
Bradford Connor  
Administrative Bureau Commander  
Warwick Police Department

CODES: 40-331 Parks & Recreation/Building Maintenance	\$12,000.00
40-238 Parks & Recreation/Supplies-Recreation Programs	\$26,000.00
70-331 Field Maintenance/Building Maintenance	\$12,000.00

**SECTION 56-10**

Request permission to piggyback MPA #78

**Bid2018-307 State of RI Toilets Portable, Rental**

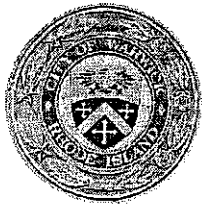
United Site Services Northeast, Inc.  
50 Washington St., Ste. 1000  
Westborough, MA 01581

&

Hallman Septic Service & Portable Toilets, LLC  
161 Willow Lane  
Portsmouth, RI 02781

Contract Award: \$50,000.00

Contract Period: Date of award – February 28, 2023



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE  
WARWICK, RI 02886  
TEL. 401-738-2000 Ext. 6500  
FAX 401-732-5208

SCOTT AVEDISIAN  
MAYOR

RICHARD CRENCA  
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Richard Crenca, Director of Public Works

A handwritten signature in black ink, appearing to read "Richard Crenca", is written over the printed name.

Date: March 16, 2018

Re: MPA #78 – State bid – Rental of Portable Toilets

The State of Rhode Island has awarded the above United Site Services NE, Inc. and Hallman's Septic Service. The Department of Public Works would like to do the same.

Please accept this memo as a request for Sec. 56-10 of the City Charter to piggyback State bid MPA #78 for the above vendors in the amount of \$50,000. Per the State award, this bid will expire February 28, 2023.

## Notice of Blanket Purchase Agreement



**State Of Rhode Island and Providence Plantations**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

V E N D O R	UNITED SITE SERVICES NORTHEAST INC 50 WASHINGTON ST STE 1000 WESTBOROUGH, MA 01581 United States
----------------------------	---

TOILETS, PORTABLE, RENTAL (MPA #78)	
Award Number	<b>3556186</b>
Revision Number	0
Effective Period	01-MAR-2018 - 28-FEB-2023
Approved PO Date	02-MAR-2018
Vendor Number	35757-iSupplier

S H I P  T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	<b>*OTHER</b>
Requisition Number	7583491
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Buyer	Missell, Katherine
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

3/1/18 - 2/28/23

MPA #78

TOILETS, PORTABLE, RENTAL

SUPPLIER CONTACT:  
 BERNARD GRONOWICZ - (386) 233-2123

Line	Description	Unit	Unit Price
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**INVOICE TO**

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

<b>STATE PURCHASING AGENT</b>  Nancy R. McInbyre
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## Notice of Blanket Purchase Agreement



**State Of Rhode Island and Providence Plantations**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

V E N D O R	HALLMAN SEPTIC SERVICE & PORTABLE TOILETS LLC 161 WILLOW LANE PORTSMOUTH, RI 02871 United States
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<b>TOILETS, PORTABLE, RENTAL (MPA #78)</b>	
Award Number	<b>3556173</b>
Revision Number	<b>0</b>
Effective Period	<b>01-MAR-2018 - 28-FEB-2023</b>
Approved PO Date	<b>02-MAR-2018</b>
Vendor Number	<b>41033-iSupplier</b>

S H I P  T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>7583491</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	- <b>Missell, Katherine</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

3/1/18 - 2/28/23

MPA #78

TOILETS, PORTABLE, RENTAL

SUPPLIER CONTACT:  
SCOTT HALLMAN - (401) 847-9544

Line	Description	Unit	Unit Price
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<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre