

CITY OF WARWICK  
FINANCE DEPARTMENT  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
(401) 738-2015

Ag 9.21

January 31, 2024

Councilman Timothy Howe  
Chair, Finance Committee  
City Hall  
3275 Post Rd  
Warwick, RI 02886

bid 2022-060

Dear Councilman Howe,

In response to your questions on the revaluation contract.

The Assessor wishes to use city personnel resources to the greatest extent possible to reduce contractor costs. There is some risk on this as we move forward so the contract also includes cost factors for the contractor in the event the city personnel for whatever reason are not able to fully complete this transition.

The gross cost for this phase without city participation would be \$359,000. The Assessor believes he can reduced these costs by \$37,000 to \$322,000 by:

- |   |                 |
|---|-----------------|
| • In-House Income Expense and Data Collection | \$16,000        |
| • In-House Informal Hearings                  | <u>\$21,000</u> |
|   | \$37,000        |

The proposal before you builds off the contract and pricing in place for the update that was completed as of December 31, 2022.

The Assessor estimates that if the full revaluation was conducted exclusively by Vision or another vendor, the cost would be over \$1.6 million. He believes he can keep the total cost below \$700,000. The fine-tuned projection of additional costs will be incorporated in the FY 25 budget.

He will be back to the Council for additional purchase order contracted costs associated with:

- A new flyover of the city in December of 2024 to capture new imagery.
- Utilizing technology to compare the results of the two flyovers.
- Potential additional inspection assistance by Vision or other outside appraisers depending on the volume of calls.

Sincerely,

Peder Schaefer  
Finance Director



CITY OF WARWICK  
DEPARTMENT OF PUBLIC WORKS  
925 SANDY LANE • WARWICK, RHODE ISLAND 02889  
TEL (401) 738-2003 • FAX (401) 732-5208

FRANK J. PICOZZI  
MAYOR

ERIC J. EARLS, PE  
DIRECTOR OF PUBLIC WORKS

*Bid #  
2024-231  
Pg. 24-30*

To: Francis Gomez, Purchasing Agent

From: Eric J. Earls, PE, Public Works Director

Date: December 20, 2023 (Revised January 31, 2024)

Subj: RPF2024-231 Remove and Replace Flooring at the Pilgrim Senior Center - REVISED

The Public Works Department has reviewed the five bids submitted for removal and replacement of the flooring at the Pilgrim Senior Center. This department is recommending award to M. Frank Higgins as the lowest bidder for this project. The parameters of this project are being awarded based on the amount of available funding allocated for this project as approved from the ARPA funds. There is a small balance that will be expensed from the Building Maintenance budget. This award is not for the entirety of the building, but only for designated areas.

The bids came in significantly higher than the available ARPA funding. As such, DPW worked with the Senior Center on removing lower priority areas from the project. Thus, bringing the project cost closer to the available funding. The areas that have been removed would have cost \$21,093.30. The awarded vendor will be notified of the total work area after the formal award is made.

It should be noted that there was a lower bid submitted, however, the vendor did not submit the correct pricing as identified in the addendum that was issued for this bid.

This is a one-time project and therefore no contract period is necessary. The total cost for removal and replacement of the flooring at the Pilgrim Senior Center is \$83,871.67.

(510-0400 - \$80,000)

(66-369 - \$3,871.67)

January 25, 2024

Purchasing Agency  
City of Warwick  
3275 Post Road  
Warwick, RI 02886

Bid #  
2024-362  
Pg. 71-75

To whom it may concern,

Thank you for your recent sole source inquiry. ImageTrend Elite™ is solely developed, produced, distributed, and supported by ImageTrend, LLC. This product is copyrighted and trademarked.

Only available from ImageTrend is our seamless integration with any of over 50 CAD vendors that we have worked with in the past. These CAD integrations allow for data to be directly imported into the Elite EMS run form, reducing data collection needs and human error.

This solution from ImageTrend, LLC. is based upon the unique modules and basic architectural features of the data management systems that have been designed by ImageTrend for many applications. The experience and input from our current users have collaboratively helped us to develop a commercial-off-the-shelf (COTS) solution and best practices exclusively for the EMS market. ImageTrend was among the first companies to gain NEMIS v3 compliance for state systems certification in the market; ImageTrend has proven success working with 40 State EMS systems.

ImageTrend is the only company to offer a fully integrated EMS/Fire solution compatible with NEMIS v3/NFIRS that incorporates both mobile-device compatibility from the ground up, as well as the option to self-host the Elite EMS system database in their own hosted environment. The Elite solution is scalable within one system to handle millions of incidents with thousands of users annually. Elite's unique security concept and enterprise design allow for multiple tiered, secure usage and views by individual services, regional groups, and state entities all within one system.

The Elite solution offers drag and drop form template configuration available to manage system-wide, regionally, or specific to agency's workflow, in addition, easy to create validation rules to meet state or agency documentation standards. The solution includes a proprietary Report Writer for usage and generation of standard and ad hoc reports by any level of system user within their reporting permission rights.

As the sole source vendor of this software, we distribute on a use license basis and maintain beneficiary escrow accounts. All data obtained and maintained within the application is proprietary to and owned by the licensed user. ImageTrend does not distribute the source code to any other vendors or resellers and

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therefore development, modification or implementation of Elite and its modules and extensions can only be performed by ImageTrend, LLC.

Please feel free to contact us at 1-888-469-7789 if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Graw', with a stylized flourish at the end.

Joe Graw  
Chief Growth Officer  
20855 Kensington Blvd.  
Lakeville, MN 55044  
Phone: (952) 469 - 1589  
Fax: (952) 469 - 5671