

PATRICIA A. PESHKA
PURCHASING AGENT



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To: All Prospective Bidders

From: Patricia A. Peshka, Purchasing Agent

Date: October 17, 2017

Re: **RFP2018-183 Health & Dental Insurance Consultant**

Addendum #1

Please be advised that the information below comprises Addendum # 1.

Please replace the two sections listed below in your bid specifications.

QUALIFICATIONS AND STABILITY OF THE FIRM

6.1 Qualifications – Experience and Stability of the Firm

The Responding firm *should* have a minimum of 15 years of experience in health and dental insurance consulting, and at least 10 years of experience in consulting for a minimum of 3 other Rhode Island municipalities. Responders must provide a list of other municipalities in the state of Rhode Island for whom they have performed similar services.

6.2 Qualifications – Experience of the Consultants

The principal individual consultants who would be assigned to handle the City's needs *should* have at least 10 years of experience as a health and dental insurance consultant with a minimum of 5 years of experience with Rhode Island municipalities. Responders must provide resumes of the principal individual consultants who would be assigned to the City of Warwick. These individuals should provide a listing of other engagements where services of the kind sought in this RFP were performed. Such listing should also provide the names of contact persons who supervised such engagements.

The bid opening remains the same, Friday, October 27, 2017 at 11 am.

Should you have any questions, please contact Jean Bouchard, Personnel Director, at 401-738-2011.

Thank you for your interest in this project.