

PATRICIA A. PESHKA

PURCHASING AGENT



SCOTT AVEDISIAN

MAYOR

CITY OF WARWICK

PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL (401) 738-2013
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The following notice is to appear on the City of Warwick's website Monday, November 13, 2017. The website address is <http://www.warwickri.gov/bids>.

CITY OF WARWICK BIDS REQUESTED FOR

Bid2018-208 Gaspee Days Fireworks Display

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Monday, November 13, 2017. Our offices will be closing at noon on Wednesday, November 22, 2017 and re-opening on Monday, November 27, 2017 at 8:30 AM.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 11:00 A.M., Friday, December 1, 2017. The bids will be opened publicly commencing at 11:00 A.M. on the same day in the Lower Level Conference Room, Warwick City Hall.

Awards shall be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2013 at least 48 hours in advance of the bid opening date.

Original Signature on File

Patricia A. Peshka
Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

Acknowledgement of Addendum (if applicable)

Addendum Number

Signature of Bidder

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME (PRINT): _____

TITLE: _____ TEL. NO.: _____

EMAIL ADDRESS: _____*

*Please include your email address. Future bids will be emailed, unless otherwise noted.

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II. AWARD AND CONTRACT:

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor (delete if inapplicable), accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: _____

Bid2018-208

Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

CERTIFICATION & WARRANT FORM*

**This form must be completed and submitted with sealed bid.
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statues, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

Signature

Date

Company Name

Address

Address

***This form cannot be altered**

**CITY OF WARWICK
NOTICE TO BIDDERS**

Bid2018-208 Gaspee Days Fireworks Display

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

The opening of bids shall be in the order established by the posted agenda and the agenda shall continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid shall be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "Bid2018-208 Gaspee Days Fireworks Display."

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids shall be accepted via facsimile or email.

Should you have any questions, please contact Karen Jedson, Director, Department of Tourism, Culture & Development, 3275 Post Rd., Warwick, RI at 401-921-9713 or karen.jedson@warwickri.com.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is open.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The IRS Form W-9 available on www.warwickri.gov should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The successful bidder must comply with all Rhode Island Labor Laws, Chapter 37-12-13, and all other applicable Local, State and Federal Laws.

The successful bidder must provide the City of Warwick with an original **Certificate of Insurance** for General Liability and Automobile Liability in a minimum amount of \$1 million, naming the **City of Warwick as the additional insured** and so stated on the certificate, as well as an **addendum** with the **State of RI as the additional insured**, with the bid name and bid number. It is the vendor's responsibility to provide the City of Warwick with an updated Certificate of Insurance upon expiration of the original certificate.

For a bid to be awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a Certificate of Good Standing dated no more than thirty (30) days prior to the date upon which the bid approval was made.

The successful bidder will provide said **Certificate of Insurance for the City of Warwick and an addendum with the State of RI as the additional insured** and **Certificate of Good Standing** (if required) within ten (10) calendar days after notification or the City reserves the right to rescind said award.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City shall incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor shall be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit shall be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick shall be the sole responsibility of and shall be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick shall be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement shall cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

Request for Proposals Fireworks Displays

Gaspee Fireworks Celebration –Saturday June 2, 2018 (Rain date Sunday June 3, 2018)

The City of Warwick, Rhode Island is seeking proposals from licensed, qualified pyrotechnic display companies to stage fireworks displays.

Specifications:

The Gaspee Days Fireworks Celebration is scheduled for Saturday June 2, 2018 (rain date Sunday June 3, 2018). The Gaspee Days display will take place in Salter's Grove, located in the Pawtuxet section of the City of Warwick.

The **June 2, 2018 or rain date of June 3, 2018** display is required to last for a minimum of at least **25 minutes** in duration from opening to finale.

Should the show not meet the expectation of 25 minutes in duration, the company will be penalized per minute, per cost of the show.

With the space limitations at the site – it is requested that a combination of 2 1/2" - 3" inch shells be used throughout, see specifications. No box cakes – shells only.

It is required that the successful bidder produce a worksheet of the display at least 72 hours prior to the show. These will need to be presented to the Warwick Fire Marshal.

Opening Barage

2 ½ " shells

100 assorted single

3" shells

100 assorted single

General Display

3" shells

300 assorted single

Grand Finale

3" shells

600 assorted single

The City reserves the right to request a comparable substitute for specific shell sizes depending on the recommendation of the City Fire Marshal or his/her designee.

The fireworks display proposal should also include the following:

- All necessary insurances to include: General Liability: General Aggregate - \$1,000,000, Products - \$1,000,000, Each Occurrence - \$1,000,000.
- Trained/licensed technicians to produce the display.
- All transportation and delivery costs to be provided by commercially licensed drivers.
- All materials and equipment to fire the display.
- All necessary safety precautions to provide a safe and spectacular display.
- Company must secure all state and local fireworks display permits within 45 days of the show.
- Company required to contact and stay in touch with FAA – day of and just prior to display at david.r.phillips@faa.gov 404-305-5574.
- **Company’s Certificate of Insurance with an addendum must name the State of Rhode Island as additionally insured per the request of the RIDEM – Parks Use Department.**
- **Required shell detail worksheet to be delivered to Fire Marshal within 72 hours of show.**
- *** SHOW should BEGIN between 9pm- 9:15pm, no later, barring any weather or emergency situations. Any additional cost incurred due to a late start on behalf of the vendor will be the responsibility of the vendor, including overtime for police, fire and special details.

Bids will be evaluated using the following criteria:

Individual Displays – Awarded Separately:

Ability of the company to meet specifications:	25 points
Cost of the display:	50 points
Experience of the company and staff:	<u>25 points</u>
Total	100 Points

Additional Information

Karen Jedson, Director
Department of Tourism Culture and Development
3275 Post Road, Warwick, RI 02886
(401) 921-9713
Karen.jedson@warwickri.com

