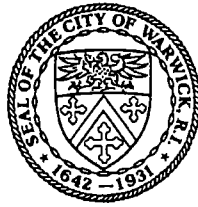


PATRICIA A. PESHKA

PURCHASING AGENT



JOSEPH J. SOLOMON

MAYOR

CITY OF WARWICK

PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL (401) 738-2013
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To: All Prospective Bidders

From: Patricia A. Peshka, Purchasing Agent

Date: February 21, 2019

Re: **Bid2019-252 Rescue Service Billing Administration**

Addendum #1

Please be advised that the information provided comprises Addendum # 1.

Questions about Bid2019-252, City of Warwick Rescue Service Billing Administrator

- Total Transport volume for calendar year 2017?

10,475

- What is the breakdown of Level of Care?

a. **BLS – 4,484**

b. **ALS – 5,991**

c. **Non-Emergency – 0**

- Average mileage per transport?

4.65 miles

- What are the Facilities most common transported to?
 - a. Kent Hospital, Warwick – 7906 (75%)
 - b. Rhode Island Hospital, Providence – 1965 (19%)
 - c. Hasbro Children’s Hospital, Providence – 440 (4%)
 - d. Other – 164 (1%)

- Current Rescue Rates?

1. BLS Emergency Base Rate	\$485.44
2. BLS Non-Emergency Base Rate	\$303.40
3. ALS Non-Emergency Base Rate	\$364.08
4. ALS1 Emergency Base Rate	\$576.45
5. ALS2 Emergency Base Rate	\$834.34
6. Specialty Care Transport	\$986.04
7. Mileage	\$9.44
8. Airways	\$130.75
9. Cardiac Monitor	\$184.04
10. CPA	\$305.46
11. Defibrillation	\$31.16
12. IV Therapy	\$31.16
13. Mast Trousers	\$130.65
14. Med Admin	\$15.29
15. Oxygen	\$58.55

- If the City was billing internally, how many people are currently active in the City’s billing and collection process?

Not applicable to the City of Warwick.

- The City’s fees were last updated when?

The City’s current fee schedule was implemented on February 1, 2019.

- What is Warwick’s current collection rate?

The City does not have a clear estimate of the overall collection rate, as the City does not record accounts receivable by year. Year to date collections as a percentage of billings is approximately 85%. This would include the Warwick Resident Fund payments and the selected vendor would not receive compensation for collections made through the Warwick Resident Fund as it is in essence the City paying itself.

- Who is the current vendor serving the City of Warwick? How long has the City been in contract with the current vendor?

Comstar, contract term to expire March 31, 2019

- Does the City perform non-emergency transports? Inter-facility transports?

The City does not perform either of these transports

- Does City utilize a lockbox for receipts?

The City has a rescue services lockbox established with Webster Bank. This account is under the control of the City and any costs associated with the account are funded via the City.

- Does the City currently use a delinquent account collection agency for delinquent rescue billing accounts?

The City presently does not have a vendor in place to act as a collection agent for delinquent rescue billing accounts. The City intends to bid for collection agency services later this year.

- What is your payer remix as a percentage of 100% of what you typically receive?

Per City ordinance (20-291), each individual or medical insurer of such individual receiving emergency medical services in the City shall be billed for such service an amount equal to 125 percent of the annually adjusted state Medicare fee schedule. No bills requesting payment of any amount will be sent to any recipient of such medical services who is a resident of the City.

- Total charges and total revenue received for fiscal year 2018?

Estimated annual Charges - \$4,000,000.00

Estimated annual revenue received - \$2,900,000.00

Should you have any further questions regarding this proposal, please contact Brian Silvia, Finance Director, at 401-921-9727 or brian.m.silvia@warwickri.com

Thank you for your interest in this project.