

PATRICIA A. PESHKA
PURCHASING AGENT



JOSEPH J. SOLOMON
MAYOR

CITY OF WARWICK
PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL (401)738-2013
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The following notice is to appear on the City of Warwick's website Thursday, October 22, 2020. The website address is <http://www.warwickri.gov/bids>.

**CITY OF WARWICK
PROPOSALS REQUESTED FOR**

RFP2021-192 On-Call Electrical Maintenance and Repair for Wastewater Services

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Thursday, October 22, 2020. **Our office will be closed Tuesday, November 3, 2020 and will re-open on Wednesday, November 4, 2020.**

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 11:00 AM, Tuesday, November 10, 2020. The bids will be opened publicly commencing at 11:00 AM on the same day in the Lower Level Conference Room, Warwick City Hall. *Please note due to COVID-19, only one person from each company may attend the bid opening. Employees and visitors must adhere to social distance guidelines. All visitors are advised to wear masks.*

Awards will be made on the basis of the lowest evaluated or responsive proposal price.

Please note that no proposals can be accepted via email or fax.

The City of Warwick, in addition to soliciting proposals in response to this RFP, may consult, consider, and make an award for any and all open proposal offers for a comparable unit as sought herein at the following websites:

RI State MPA: <https://www.ridop.ri.gov/contract-portal/>

NASPO: <https://www.naspo.org/>

NJPA (National Joint Powers Alliance): <https://www.njpacoop.org/cooperative-purchasing>

MHEC (Massachusetts Higher Education Consortium): <https://www.mhec.net/>

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2013 at least 48 hours in advance of the proposal opening date.

Original Signature on File

Patricia A. Peshka
Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR PROPOSAL

Acknowledgement of Addendum (if applicable)

Addendum Number	Signature of Bidder
_____	_____
_____	_____

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME (PRINT): _____

TITLE: _____ TEL. NO.: _____

EMAIL ADDRESS: _____*

*Please include your email address. Future proposals will be emailed, unless otherwise noted.

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II. AWARD AND CONTRACT:

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor, accepts the above proposal and hereby enters into a contract with the above party to pay the proposal price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: _____

RFP2021-192

Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR PROPOSAL

CERTIFICATION & WARRANT FORM*

**This form must be completed and submitted with sealed bid
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statutes, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

Signature

Date

Company Name

Address

Address

***This form cannot be altered**

**CITY OF WARWICK
NOTICE TO BIDDERS**

RFP2021-192 On-Call Electrical Maintenance and Repair for Wastewater Services

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your proposal to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

The opening of proposals will be in the order established by the posted agenda and the agenda will continue uninterrupted until completion.

Once an item has been reached and any proposals on that item has been opened, no other proposals on that item will be accepted and any such proposal will be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a proposal thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the proposal or has participated in contract negotiations on the part of the City, that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for proposals, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All proposals should be submitted with one (1) original, one (1) copy, & six (6) Electronic version in MS Word/PDF format submitted in the form of a flash drive in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "RFP2021-192 On-Call Electrical Maintenance and Repair for Wastewater Services."

All proposals submitted become the property of the City and will not be returned. If the company intends to submit **confidential or proprietary information** as part of the proposal, **any limits on the use or distribution of that material should be clearly delineated in writing. This information should be submitted in a sealed envelope, clearly labeled confidential** and where it should be submitted in the response. Please be advised of the Freedom of Information Act as it may pertain to your submittal.

Proposals received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified. No proposals will be accepted via facsimile or email.

Should you have any questions, please contact Earl Bond CAPM, PMP, WSA Director in writing at Earl.W.Bond@Warwickri.com or James Owens, Facilities Director, at James.B.Owens@Warwickri.com.

All proposals should be written in ink or typed. If there is a correction with whiteout, the bidder should initial the change.

Negligence on the part of the bidder in preparing the proposal confers no rights for the withdrawal of the proposal after it is open.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder should indicate the item or part with the deviation and indicate how the proposal will deviate from specifications.

The IRS Form W-9 is available on www.warwickri.gov should be completed and submitted with the proposal if the bidder falls under IRS requirements to file this form.

Prevailing Wages will apply to this proposal. Current rates may be viewed at <http://www.dlt.state.ri.us/pw>.

The successful bidder must comply with all Rhode Island Laws, applicable to public works projects, including, but not limited to provisions of Chapter 13 of Title 37 of the Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The contractor must keep himself informed of and comply with all laws, ordinances and regulations of the federal, state and municipal governments which may apply and be in force during the life of the contract, in any manner which may affect himself/employees or the conduct of the work or the materials used or employed in the work. Before submitting proposals, prospective bidders should examine the terms, covenants and conditions of all codes, permits and laws which may apply. By submitting a proposal, the bidder agrees to comply with all pertinent laws/regulations if awarded a contract.

Every contractor and subcontractor awarded a contract for public works, construction, alteration and/or repair, including painting and decorating, or public buildings or public works must submit completed RI Certified Weekly Payroll forms listing employees employed on the project to the awarding authority on a monthly basis for all work completed in the preceding month. These forms may be found at: www.dlt.ri.gov/pw/pwFormsPubs.htm. Certified Payroll forms concerning RI Department of Transportation projects may be submitted on federal forms. However, when a complaint is being investigated by the RI Department of Labor & Training (DLT), the contractor must resubmit the payroll information on the RI Certified Weekly Payroll forms for the entire project.

Awarding authorities, contractors and subcontractors must provide any and all payroll records to the DLT within ten (10) days of any request that is made by the department.

The awarding authority of any public works project will withhold the next scheduled payment to any contractor or subcontractor who fails to comply with the above provisions, as well as any further payments until they comply. The DLT may also impose a penalty of up to \$500 for each calendar day of noncompliance.

Please refer to Rhode Island state laws Section 37-13 for more information.

The successful bidder must provide the City of Warwick with an original **Certificate of Insurance** for General Liability and Automobile Liability in a minimum amount of \$1 million, naming the **City of Warwick as the additional insured** and so stated on the certificate with the proposal name and proposal number. It is the vendor's responsibility to provide the City of Warwick with an updated Certificate of Insurance upon expiration of the original certificate.

Failure to provide adequate insurance coverage within the specified duration of time as set forth is a material breach of contract and grounds for termination of the contract.

For a bid to be awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a **Certificate of Good Standing** from **The Rhode Island Secretary of State** dated no more than thirty (30) days prior to the date upon which the bid approval was made. **Please note that no other State's Certificate of Good Standing will be accepted.**

If required, the successful bidder will provide said **Certificate of Insurance and State of Rhode Island's Certificate of Good Standing** within ten (10) calendar days after notification or the City reserves the right to rescind said award.

Prices to be held firm two (2) years from date of award. Term contracts may be renewed for two (2) additional one (1) year terms based on mutual agreement of price and satisfactory service performance review by the WSA Management staff. The City of Warwick reserves the right to award this contract as a one (1) or two (2) year at its discretion.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The contractor must carry sufficient liability insurance and agree to indemnify the City against all claims of any nature, which might arise as a result of his operations or conduct of work.

The Purchasing Agent reserves the right to reject any and all proposals, to waive any minor deviations or informalities in the proposals received, and to accept the proposal deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City will incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services has been placed, the contractor will be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit will be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick will be the sole responsibility of and will be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick will be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the proposal specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement will cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to proposal specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

ON-CALL ELECTRICAL MAINTENANCE AND REPAIR FOR WASTEWATER SERVICES

Introduction

The Warwick Sewer Authority (WSA) operates an advanced wastewater treatment facility and 49 remote pump / lift stations. The Treatment Plant flows are 4.5 MGD – 5.5 MGD. The City of Warwick Rhode Island 57 + properties will be included in this bid. These include but are not limited to Fire stations, Recreational venues such as the pool and ice rink, police station and many other various city owned facilities.

The scope of Work includes the provision of electrical maintenance and support services on an “as needed and as requested” basis including emergency response to support Wastewater Services’ operations at the sole discretion of the Superintendent and or the Assistant Superintendent on individual projects from \$100.00 - \$ 5,000.00. When responding to a City facility, the Facility Director or his designee will be responsible for contacting the Vendor.

Only qualified Electrical Journeyman personnel will be permitted to service WSA and City facilities.

The type of Work required will include, but is not limited to, repair, replacement and maintenance of electrical components.

The Services shall include, but is not limited to:

- Electrical conduit and wiring;
- Lighting systems and lighting control systems;
- Receptacles, switches, data and telephone wall jacks;
- Emergency lighting equipment, fire alarm systems;
- Power and conduit to other system such as HVAC systems, generators, UPS’s or equipment;
- Data and telephone cabling (AMP Data Certified Cat5e and Cat6);
- Conduit systems for communication and other electronic systems;
- Pumps, motors, MCC panels, electrical breakers;
- Low voltage wiring for DDC;
- Air controls;
- Generator systems;
- Pump Controls;
- SCADA System;
- VFD Drives:
- Soft Starts:
- Fire Alarm Systems: Class A, B and addressable;
- Heat trace systems;
- Sewer Pumps;
- Security alarm systems, as required; and
- Install and commissioning new wiring for upgrades and improvements, as required.
- Liaison with Engineering Consultants re: Boiler Controls, Cogeneration System, Centrifuge Controls.

The contractor is expected to be available to respond twenty four (24) hours per day, seven (7) days per week, 365 days per year, as determined by the nature of a given situation and/or emergency.

Firm pricing is required for the initial Contract term.

Definitions

Throughout this Request for Proposal (RFP), the following definitions will be used:

“**City**” means any City of Warwick Facility that is not a WSA Facility.

“**Contract**” means the Purchase Order issued and executed by the WSA consists of the Contract Documents.

“**Contractor**” means the successful Vendor to this Request for Proposal who enters into a Contract with the WSA for Electrical Maintenance & Repair Services.

“**Facilities Director**”: Means person in charge of City owned buildings and facilities. Can be used in conjunction with City of Warwick Facilities Director.

“**Must**” “**mandatory**” means a requirement that must be met in order for a Proposal to receive consideration.

“**Superintendent**” means the individual responsible for managing the operations of all the WSA Treatment Facility and remote pump/lift stations.

“**Pollution Control Centers**” and “**Facilities**” means WSA facilities.

“**Vendor**” means an individual or a company (Contractor) that submits, or intends to submit a Proposal to this Request for Proposal.

“**Proposal**” means a Proposal submitted by a Vendor in response to this RFP.

“**WSA**” means the Warwick Sewer Authority

(WSA)

“**RFP**” means this Request for Proposal document. “**Services**” has the meaning set out in Scope

“**Shall**” means that any direction must be done.

“**Work**” shall unless the context otherwise requires, mean the whole of the work, tools, materials, labor, equipment, travel, and all that is required to be done, furnished and performed by the Contractor and all other expenditures in connection to complete the Work.

Instructions to Vendors

Examination of Proposal Documents and Viewing WSA Facilities

The Vendor must carefully examine the RFP Documents and it is in their best interest to view the Warwick Wastewater Treatment Facility and typical remote pump stations. The Vendor may not claim, after the submission of a Proposal, that there was any misunderstanding with respect to the requirements and conditions imposed by the WSA.

There will be no opportunity to make any additional claim for compensation or invoice for additional charges that were not considered and included in the Proposal price submitted, unless the WSA at its sole discretion, deems that it would be unreasonable to do so, or there are additional work requirements due to unforeseen circumstances.

All information in this RFP Document, Drawings, Specifications, Site Visit and Investigation, and any resulting Addenda will be incorporated into any Contract between the WSA and the successful Vendor, and therefore must be considered by the Vendor in preparing their Proposal.

Viewing of WSA Facilities by interested Vendors where the Work is to be performed is available by appointment only. Please contact:

Dana DiScuillo
Superintendent
WSA125 Arthur
Devine Blvd.
Warwick, RI 02888

Viewing of City Facilities by interested Vendors where the Work is to be performed is available by appointment only. Please contact:

James Owens
Facilities Director
3275 Post Rd
Warwick, RI
02888

Proposal Closing Date and Delivery Instructions

Proposals must be delivered by hand or courier delivery. Vendors should submit 2 original hard copy and (6) Electronic version in MS Word/PDF format submitted in the form of a flash drive. The Proposal should be enclosed and sealed in an envelope/package clearly marked: **“ELECTRICAL MAINTENANCE & REPAIR SERVICES RFP”**.

Proposals received by facsimile will not be accepted. Late Proposals **will not** be considered.

It is the Vendor's sole responsibility to ensure they allow themselves enough time to submit their Proposal.

Mandatory Requirements

Mandatory Requirement	Vendor's Check List	
Proposal(s) must be received by:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Proposal must be submitted in English.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Proposal must not be submitted by facsimile.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Proposal Submission Form must be completed and must be signed by an authorized person in a position to legally bind the Contractor and Vendor to statements made in Response to this Request for Proposal.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Must be completed on the Schedule provided. Vendors are to provide their Proposal responses directly onto [Schedule B].	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Inquiries and Clarifications

All questions related to this RFP are to be directed in writing to:

Warwick Sewer Authority Questions:

Earl Bond CAPM, PMP
 Director WSA
Earl.W.Bond@Warwickri.com

City of Warwick Facility Questions:

James Owens
 Facilities Director
James.B.Owens@Warwickri.com

The WSA and the City will only respond to questions that are submitted in writing. The responses to any written questions received by WSA staff will be issued to all potential Vendors as a written addendum.

Vendors finding discrepancies or omissions in the RFP documentation or having doubts as to the meaning or intent of any provision should immediately notify the contact person listed above. No oral conversation will affect or modify the terms of this RFP or may be relied upon by the Vendor.

The WSA and the City will attempt to respond to all reasonable inquiries but reserves the right not to respond to inquiries. If the WSA determines that an amendment is required to this RFP, the WSA will issue an addendum and such an addendum will be posted on the City of Warwick website and distributed to all Vendors who have returned the Receipt Confirmation Form.

Addenda

Each addendum shall be incorporated into and become part of the RFP document. No amendment of any kind to the RFP is effective unless it is contained in a written addendum sent out by the WSA and or the City of Warwick. Upon submitting a Proposal submission, Vendors will be deemed to have received notice of all addenda that are posted on the website.

Vendors considering submitting a proposal should provide contact emails for individual (s) at their organization to receive written addenda during the bidding process.

Vendor Costs for Proposal

The WSA and the City of Warwick shall not be liable for any costs incurred in responding to any WSA or City of Warwick RFP, including the costs of Proposal preparation, provision of samples, testing, designing and any travel relating to the RFP and Proposal process, including attendance at mandatory or non-mandatory information sessions and/or oral interview/presentations.

Liability for Errors

While the WSA and the City of Warwick has used considerable effort to ensure an accurate representation of information in this RFP, the information contained is supplied solely as a guideline for Vendors. The information is not guaranteed or warranted to be accurate by the WSA or the City of Warwick nor is it necessarily comprehensive or exhaustive. Nothing in this RFP is intended to relieve the Vendor from forming their own opinions and conclusions with respect to the work in this RFP.

Changes to RFP Document

Vendor(s) must not alter any portion of this RFP document, with the exception of adding the information requested. To do so will invalidate the submission of its Proposal.

Changes to the Proposal Wording and Content

The Vendor will not be allowed the opportunity to change the wording or content of its Proposal after closing and no words will be added to the Proposal, including changing the intent or content of the presentation of the Proposal, unless requested by the WSA or the City of Warwick. (E.g. minor clarifications).

Prices

All Prices shall be in US Funds and shall remain **FIRM** for the entire Contract term and are all inclusive without limitation, wages, benefits, vehicle, fuel, tools, mobilization and demobilization, supervision, insurance, all licenses, permits, overhead and profit and all other expenditures necessary in connection and completion of the Work/Services requested.

PROPOSAL SUBMISSION FORMAT AND CONTENTS

Vendors are required to submit the following information which will be used in the evaluation of Proposals:

Proposal Submission Form

In order to be entitled to consideration, **Appendix A** must be completed and must be signed by a person authorized to sign on behalf of the Contractor and to bind the Vendor to statements made in response to this Request for Proposal.

Vendor's Mandatory Response Form

Completion of the Mandatory Response Form Vendor(s) should respond to each of the items listed in to ensure their Proposal submission receives full evaluation consideration. The Proposal response must be provided directly onto, including any appendices requested.

EVALUATION AND SELECTION PROCESS

Evaluation Team

The evaluation of Proposal submissions will be undertaken on behalf of the WSA and the City of Warwick by an Evaluation Team appointed by the WSA and the City of Warwick, which may consist of one or more persons. The WSA reserves the right and at its sole discretion to choose the Evaluation Team members.

Proposal Evaluation Process

- i. Proposals received by the "closing time" will be screened for compliance with the mandatory requirements... The Evaluation Team reserves the right to (at its sole discretion) determine whether or not any Proposal is compliant. Non-compliant Proposals will be rejected.
- ii. Compliant Proposals will be reviewed and evaluated against the Desirable Criteria to determine the Proposal offering "Best Value" to the WSA and the City of Warwick. The Evaluation Team may apply the evaluation criteria on a comparative basis, evaluating the Proposals by comparing one Vendor's Proposal to another Vendor's Proposal.
- iii. After an initial review and evaluation of all the Proposals the WSA and or the City of Warwick may, at its option, conduct interviews with one or more highest ranking Vendor(s). This will provide the WSA and the City of Warwick an opportunity to meet the Vendor and ask questions regarding the contents of their Proposal and will score the interviews accordingly. Alternatively, if in its sole discretion the WSA and the City of Warwick determines there is a clear leading Vendor, the WSA and the City of Warwick retains the right to bypass the interview process and proceed directly to award.
- iv. It is the intent of the WSA and the City of Warwick to award the Contract to the highest ranking

Vendor. Notwithstanding the foregoing, the WSA and the City of Warwick reserves the right to award the Contract to the Vendor other than the one with the most points if, in its sole determination, another Proposal is determined to be “Best Value” to the WSA and the City of Warwick, taking into consideration the evaluation criteria of the RFP.

- v. Any award of a Contract will be subject to satisfactory references checks in the sole opinion of the WSA and the City of Warwick. The WSA will not enter into any Contract with any Vendor whose references are found to be unsatisfactory. Upon selection of one or more lead Vendor(s) references may be contacted.
- vi. No award will be made to any Vendor who cannot give satisfactory assurance of their ability to carry out the Contract. No award will be made to any Vendor that is legally constrained or not authorized to conduct the required acquisition.
- vii. Preference shall be given to local Contractors where quality, service, and price are equivalent.
- viii. All Vendors will be notified in writing by the WSA and or the City of Warwick, of the status of their Proposal within a reasonable period of time after award.

Additional Information

The Evaluation Team may, at its sole discretion, request clarifications or additional information from a Vendor with respect to its Proposal, and the evaluation team may make such requests to only selected Vendors. The evaluation team may consider such clarifications or additional information in evaluating Proposals.

Desirable Criteria

Proposals meeting all of the mandatory criteria will be further assessed against the desirable criteria. The Evaluation Team will compare, evaluate and score Vendors Proposal based on the submission responses to **Schedule B**. Vendors are encouraged to respond to all questions in **Schedule B** to ensure their Proposal receives full consideration.

Desirable Criteria	Point Value
Part A: Company Profile and Previous WSA Experience	25
Part B: Financial Considerations	40
Part C: Technical Information	25
Part D: Value Added	10
TOTAL	100

Negotiation of Contract and Award

It is the intent of the WSA and the City of Warwick to ensure the WSA and the City of Warwick has the flexibility it needs to arrive at a mutually agreeable final Contract. Negotiations may be held with the first Preferred Vendor including, but not limited to, matters such as:

- Price adjustments.
- Minor Changes to Services.
- Contract details.
- Contract payment details.

It is not the intent of the WSA or the City of Warwick to allow for new or significantly altered Proposals. The WSA and the City of Warwick reserves the right to terminate negotiations with the Preferred Vendor if a Contract cannot be negotiated within a reasonable time and negotiate a Contract agreement with the next highest ranked Vendor, or may choose to terminate.

Term of Contract

The term of a Contract shall commence on or about January 1 2021, and expire December 31, 2022 unless terminated, cancelled or extended. Firm pricing is for the entire Contract Term.

The term of the Contract may be extended or renewed at the WSA's and the City of Warwick's sole discretion for two (2) additional (1) year terms subject to satisfactory service performance reviews and price negotiations. Any request for a price adjustment, must be submitted to the WSA and the City of Warwick in writing with a minimum of (90) calendar days prior to the commencement of the optional year(s). The WSA and the City of Warwick will then review the submission and will at its sole discretion either accept, negotiate, or reject and re-bid the requirements. The WSA and the City of Warwick shall not incur any liability, should it choose not to exercise its exclusive option to renew the Contract.

Agreements with Sub-Contractors

The Contractor will preserve and protect the rights of the WSA and the City of Warwick with respect to any Work performed under sub-contract and incorporate the terms and conditions of this Contract into all sub-contracts as necessary to preserve the rights of the WSA and the City of Warwick under this Contract. The Contractor will be as fully responsible to the WSA and the City of Warwick for acts and omissions of sub-contractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Contractor.

Assignment/Sub-Contracting of Contract

The Contractor shall not assign or sub-contract its obligations under this Contract, in whole or in part, without prior written approval of the Superintendent and or the Assistant Superintendent or the City of Warwick's Facilities Director.

Operations and Coordination of the Work

The Contractor shall agree to coordinate the execution of the Work with the WSA and the City of Warwick such that disruption of the Work of all involved is minimized. Operations will continue and the WSA and City Facilities will be in full use by staff and public.

Equipment, Materials and Workmanship

The Contractor shall ensure that they are qualified and experienced and have the necessary resources for the successful completion of the Work including any amendments as they may occur during the execution of the Work.

All equipment, materials and labor utilized and all workmanship shall comply with all current codes, standards, regulations and statutes pertaining to the Work including, but not exclusively:

- Building Code, latest edition
- Municipal & National Electrical Code, latest edition

Equipment must be in good mechanical repair and not require excessive maintenance or create excessive down time that jeopardizes the Contractors ability to provide the Work agreed to.

All equipment installation shall be new and the WSA and the City of Warwick is to be provided with complete manufacturer's warranties.

Inspection of Work

a. All Work performed shall be subject to inspection and shall meet the approval of the Superintendent and or the Assistant Superintendent and or the Facilities Director for the City of Warwick. If the Work is not

approved, the Superintendent and or the Assistant Superintendent and the Facilities Director shall have the right to reject them or to require correction.

- b. Acceptance or rejection of the Work shall be made as promptly as practical, but failure to accept or reject the Work shall not relieve the Contractor from responsibility for the Work provided not in accordance with the Contract.
- c. The WSA and the City of Warwick will not be deemed to have accepted the Work by virtue of a partial or full payment for it.
- d. The WSA and the City of Warwick shall be the final judge of all Work and its decisions of all questions in dispute will be final.

Damage and Defects

The Contractor shall use due care so that no persons are injured, or no property damaged or lost in providing the Work. The Contractor shall be solely responsible for all loss, damages, costs and expenses in respect of any injury to persons, damage of property, or infringement of the rights of others incurred in the Performance of the Work or caused in any other manner whatsoever by the Contractor or its employees. The Contractor shall rectify any loss or damage for which, in the opinion of the WSA or the City of Warwick, the Contractor is responsible, at no charge to the WSA and the City of Warwick and to the satisfaction of the WSA and the City of Warwick.

Alternatively, the WSA and the City of Warwick may repair the loss or damage and the Contractor shall pay to the WSA and the City of Warwick the costs of repairing the loss or damage upon demand from the WSA and the City of Warwick. Where, in the opinion of the WSA and the City of Warwick, it is not practical or desirable to repair the loss or damage, the WSA and the City of Warwick may estimate the cost of the loss or damage and deduct such estimated amount from the amount owing to the Contractor.

Personnel and Sub-Contractors

Contractors who are using sub-contractors must only use the sub-contractors listed in the RFP response. And the Contractor will not add or remove any such listed sub-contractors from the Contract without prior written approval of the WSA and or the City of Warwick.

Should the WSA and or the City of Warwick object to any person employed or sub-contractor used by the Contractor on the Work, the Contractor shall remove such person from the Work, it being understood and agreed that the WSA or the City of Warwick non-objection to any person or sub-contractor employed by the Contractor on the Work shall not be deemed to be an approval of the WSA or the City of Warwick of such person, or such sub-contractor, and the Contractor, by reason of such non-objection or by the reason of the WSA's and the City of Warwick's approval of any person or sub-contractor employed by the Contractor, shall in no way be relieved from his responsibility for the employment of such person or sub-contractor or from the performance and fulfillment of the Work.

The Contractor will preserve and protect the rights of the WSA and the City of Warwick with respect to any Work performed under sub-contract and incorporate the terms and conditions of this Contract into all sub-contracts as necessary to preserve the rights of the WSA and the City of Warwick under this Contract. The Contractor will be as fully responsible to the WSA and the City of Warwick for acts and omissions of sub-contractors and of persons directly or indirectly employed by them as for acts and omissions of persons

directly employed by the Contractor.

Payments - Invoicing

- a. All invoices will detail separate labor and material charges. Original material costs are to be shown such that Mark-up Rates can be monitored (i.e. copy of suppliers price invoice). Each invoice will indicate the Purchase Order Number as provided by the WSA or the City of Warwick, and a copy of the worksheet/filed report shall be detached.
- b. The Contractor shall be paid NET (30) days from receipt of invoice and acceptance of goods and/or services, whichever is the later, unless alternate payment terms have been agreed to between the Contractor and the WSA or the City of Warwick.

SCHEDULE A: REQUIREMENTS

Scope of Work

The Contractor shall provide all labor, materials, tools, equipment and transportation necessary to complete Electrical Maintenance and Repair Services in accordance with all applicable WSA and City of Warwick requirements. **Referencing the** WSA Facility Location List and the City of Warwick List.

The scope of Work includes the provision of electrical services on an “as needed and when requested” basis including emergency response, and at the sole discretion of the Operations Superintendent, Assistant Superintendent and Maintenance Supervisor additional work and/or individual projects under \$5,000 at various Wastewater Facilities. Additional Work/and or individual projects over \$5,000 will require a quotation and the quotation will be reviewed by the Superintendent. Once approved the Contractor can proceed. The WSA would be under no obligation to pay for Work done without prior approval and may at its sole option request alternate quotations. The City of Warwick will be piggybacking this bid and may have different requirements.

The Services shall include, but is not limited to:

- Electrical conduit and wiring;
- Lighting systems and lighting control systems;
- Receptacles, switches, data and telephone wall jacks;
- Emergency lighting equipment, fire alarm systems;
- Power and conduit to other system such as HVAC systems, generators, UPS's or equipment;
- Data and telephone cabling (AMP Data Certified Cat5e and Cat6);
- Conduit systems for communication and other electronic systems;
- Pumps, motors, MCC panels, electrical breakers;
- Low voltage wiring for DDC;
- Air controls;
- Generator systems;
- Pump Controls;
- SCADA System;
- VFD Drives;
- Soft Starts;

- Fire Alarm Systems: Class A, B and addressable;
- Heat trace systems;
- Sewer Pumps;
- Security alarm systems, as required; and
- Install and commissioning new wiring for upgrades and improvements, as required.
- 120 Volt A/C up to 4160 Volt A/C Circuits
- Contractor shall be able to service Line Feeds from Electrical poles

If the Contractor is unable to provide the services within the time frame required, or is unavailable, the WSA and the City of Warwick reserves the right to contact another Contractor to perform the Service(s).

Contractor shall ensure that all repairs and/or replacement materials shall take into account the WSA and the City of Warwick's directive for sustainability and Energy Efficient Management Programs.

All repairs and/or replacement materials shall be of the same or higher standard in terms of Energy Consumption to achieve significant and sustainable savings in energy use and cost.

The Contractor is also expected to identify any improvement opportunities during the course of maintenance or repair services within the WSA or City Facilities for installation of products and equipment that would reduce electrical energy consumption, or other forms of environmental benefits.

Types of Electrical Repair Service Request Include services on an "as needed and when requested" basis, including emergency response at the WSA Wastewater Facilities and the City of Warwick Facilities:

Contractor shall be available 24 hours per day, 7 days per week, and 365 days per year.

Contractor shall dispatch a qualified licensed electrician to the service location and have the ability to diagnose and perform repairs.

Failure to dispatch a qualified electrician shall constitute a breach of the service agreement and the WSA and the City of Warwick will not be responsible to compensate the contractor for the service call.

WSA and or the City of Warwick must approve any additional persons on the job if necessary for the completion of the repair project.

Contractors shall maintain a twenty four (24) hour capability with sufficient manpower, equipment and service vehicles to assure emergency repair response.

Travel time to and from the work site is not reimbursable.

All work will be performed by a State of Rhode Island licensed electrician.

Contractor must indicate the year their business entity was established. This will be verified with the Secretary of State of Rhode Island and or other authorities. A certificate of good standing will be required to be provide by the selected vendor.

Regular/ Non-Emergency Repair or Maintenance Service Requests:

The Contractor shall respond at the Facility for routine service requests within (1) business day of being notified by the WSA or the City of Warwick.

Non-Emergency Service Calls:

The Contractor shall respond to a non-emergency service call by phone within one hour of being notified To establish a mutually agreed upon arrival time at the service location.

Emergency Repair Services Requests:

The Contractor shall respond at the Facility for emergency repair services requests immediately after called and in no cases longer than 1 hour of being called by the WSA and the City of Warwick. WSA and the City of Warwick Emergency repair service shall include corrective repair of any electrical problem required to restore the Facility and/or grounds to an operational, secure and safe condition.

Additional Work / Individual Projects Requests: Additional Work or Individual Projects more than \$5,000 will require a quotation and the quotation will be reviewed by the Superintendent and or the Assistant Superintendent requesting the Work. The WSA and the City of Warwick would be under no obligation to pay for Work done without prior approval and the WSA and the City of Warwick may at its sole option request alternate quotations.

The Contractor is to be available to respond as determined by the nature of a given situation and/or emergency; twenty four (24) hours per day, seven (7) days per week, 365 days per year.

Other Contractors or WSA Personnel

The WSA and the City of Warwick may have its own work forces and other Contractors on the site while the Work of this Contract is under way. The WSA and the City of Warwick shall coordinate the Work of all Contractors on the site and require their coordination with each other.

Background Checks:

The approved vendor shall be required to submit all employees that will be working in City buildings to a thorough background check that will be performed by the City of Warwick Police Department. This check is required due to the locations that may require service. Any employee dispatched to work for the City that is not on the approved list will be turned away.

Identification:

The approved vendor shall be required to have any and all employees dispatched to perform work to have identification easily visible. This can be in the form of an "ID Badge".

Safety:

The approved vendor will be required to adhere to any and all safety requirements set forth by the electrical trade and OSHA. The vendor shall also be required to adhere to local safety regulations such as confined space, hot permits, lockout / tag out and proper PPE.

Price

Labor and Materials

This shall be a labor and materials Contract guided by the rates and pricing structure form. The WSA reserves the right to request firm price quotations on additional work/individual projects \$ 500.00 and higher from the successful Contractor or any other Contractor.

Rates

Rates shall be in effect as of the contract start date, and remain constant for an initial Contract term and until the contract expires unless terminated, cancelled or extended.

This contract may be renewed for two (2) additional one (1) year terms based on mutual agreement of price and satisfactory service performance review by the WSA Management staff.

Markups

Vendors are also asked to submit their markup amount on materials, supplies, equipment and sub-contractor as a percentage (%).

Invoice Copies

The WSA or the City of Warwick may request the successful contractor to supply copies of invoices for materials, supplies and equipment used in repairs/installations.

Invoices

Service call and repairs shall be invoiced at the completion of each project, according to the rates submitted. All invoices shall include, at a minimum, the following information:

- a. Current Open/Standard Purchase Order Number;
- b. Facility Name and address of where Work was completed;
- c. Operations Supervisor contact information (name);
- d. Hourly rates and charges;
- e. Total number of hours worked;
- f. Detailed List of materials supplied and installed;
- g. Show mark-up
- h. Description of Work performed;
- I. Any other information.
- j. Failure to comply with invoice criteria listed above may result in invoices being returned for correction and payment delayed until above criteria has been provided.

Service Technicians Certification Requirements

- a. All work carried out under the Electrical Maintenance and Repair Services: shall be carried out by a Journeyman Electrical Tradesperson with appropriate Trade Qualifications Card.
- b. All work requested as additional work/individual projects which require a quotation and prior approval shall be carried out by one (1) journeyman electrical tradesperson and if required apprentices, at the rate

quoted.

- c. All actions performed by qualified electrician's service technicians must be properly recorded and all new installations must be accompanied by appropriate permits, drawings, engineering reports, maintenance manuals and training at completion must be provided to the WSA management staff.

Worksite Security Procedures

- a. The Contractor will be required to report to the Superintendent and or the Assistant Superintendent, City of Warwick Facilities Director or designate upon arrival before starting any Work, and prior to departure from the Facility. An identity badge, parking pass and or keys for equipment room access may be required from the Superintendent and or the Assistant Superintendent, Facilities Director or designate.
- b. Any costs for obtaining security clearance will be the responsibility of the Contractor.
- c. The Contractor shall install temporary restrictions, barricades and signs to prevent use of electrical equipment or services during service/repair operations.
- d. Contractor must inform the Superintendent and or the Assistant Superintendent, or Facilities Director immediately if any safety hazard is discovered.

Identification

The Contractor must ensure that all staff are wearing clearly visible identification when working at the WSA Treatment Facility and remote pump stations or in any City buildings.

Service Call Requests

Service Call Requests will be initiated by the Superintendent or Assistant Superintendent, or City Facilities Director on an “as needed and when requested” basis for maintenance or repairs required at any WSA Facility or City of Warwick Facility.

Additional Repairs

Additional repairs found necessary which are beyond the Service Call must require a written quotation or a verbal confirmation by the Superintendent and or the Assistant Superintendent, or Facilities Director. All verbal confirmations shall be followed up with a written quotation. The quoted repair Work shall not proceed until approval has been provided by the Superintendent and or the Assistant Superintendent or City of Warwick Facilities Director.

Repairs in some WSA Facilities, or City buildings may need to be based on scheduling and access availability, with arrangements provided by the WSA and or the City.

2.3 Additional Work/Individual Projects

In the event that the need for additional electrical work arises with a total value less than \$5,000.00, the Superintendent and or Assistant Superintendent, or City Facilities Director will communicate such a request to the Contractor.

The Contractor will provide a written quotation for the additional work/individual projects to the Superintendent and or the Assistant Superintendent and Facilities Director.

The Contractor’s quotation should also include a detailed description of the Work to be performed, broken down by task and sub-task. The quotation should contain details on the level of effort, including hours, labor categories, materials, and all items necessary for completion.

The Contractor’s written quotation will be reviewed and upon acceptance, a Purchase Order will be issued as authorization to proceed will be provided by the Superintendent and or the assistant Superintendent.

The Contractor shall not begin any additional Work or individual projects without first obtaining written approval from the Superintendent and or the Assistant Superintendent or Facilities Director.

The WSA or the City of Warwick shall be under no obligation to pay for Work done without prior written approval.

Contractor Work Sheets/Field Reports

A worksheet/field report shall be required to be completed by the Contractor for any Work performed at a Facility. The worksheets/field reports shall itemize the labor type and amount of hours based upon the time of arrival and departure from the site, any materials used, any other additional charges, and are to be signed by the Superintendent and or Assistant Superintendent or the Facilities Director.

The Contractor must provide status updates for any Work in progress.

Work Sites

The Work may be carried out at any of the WSA Facilities or City Buildings and the scheduling of the Work shall be coordinated with the Superintendent and or the Assistant Superintendent or Facilities Director.

The work sites and locations are provided in but not limited to:

Appendix B – WSA Facility Location List.

Appendix C – City of Warwick Locations List.

Contractor's personnel will be required to report to the Superintendent and or the Assistant Superintendent or designate upon arrival before starting any Work, and before leaving the site.

Adding / Removing WSA Facilities or Services

The WSA and the City of Warwick reserves the right to add or remove WSA Facility locations or City building locations and Services during the term of the Contract.

Clean Up

At the end of each day and at the conclusion of Work, the Contractor shall clean out all rubbish and debris promptly remove any equipment.

VENDORS MANDATORY RESPONSE FORM

It is mandatory for Vendors to provide your response directly onto this form. Vendor(s) should respond to each of the items listed to ensure their Proposal submission receives full evaluation consideration. If Vendor's response is lengthy, provide your initial response **and** provide additional information as an Appendix.

Part A – Company Profile and Experience (25 points)

Corporate Profile and Comparable Work Experience

Vendors are to provide a brief summary of their corporate profile and experience with similar municipal/institutional facilities and type of Work required. Detail previous experience specific to wastewater operations and maintenance.

Experience and References

Vendors shall be competent and capable of performing the Work requested.

Contracts indicated below should be related to operations similar in size, scope and complexity. References will only be contacted of the preferred Vendor. The WSA will not award a contract to any Vendor whose references are unsatisfactory, in the sole opinion of the WSA.

REFERENCE 1

Year Started	
Year Completed	
Brief Description of Contract	
Contact	
Company	
Contact Person	
Project and Value	

REFERENCE 2

Year Started	
Year Completed	
Brief Description of Contract	
Contact	
Company	
Contact Person	
Project and Value	

REFERENCE 3

Year Started	
Year Completed	
Brief Description of Contract	
Contact	
Company	
Contact Person	
Project and Value	

Financial Considerations (40 points)

Labor Rates

The labor rates shall be in US Funds and are all inclusive without limitation, wages, benefits, vehicle, fuel, tools, mobilization and demobilization, supervision, insurance, all licenses, permits, overhead and profit and all other requirements necessary for the commencement, performance and completion of the Work.

Materials will be itemized and charged separately.

All Work performed is to be in accordance with all governing regulatory authorities within the City of Warwick and the State of Rhode Island and will abide by local and state building and electrical codes including the NEC National Electrical Code WSA

Electrical Journeyman	Price per Hour
Regular Time: 8:00 am to 5:00 pm Monday to Friday	
Overtime	
Sat/Sun/Statutory Holidays	
Minimum Call Out Hours	

General Foreman	Price per Hour
Regular Time: 8:00 am to 5:00 pm Monday to Friday	
Overtime	
Sat/Sun/Statutory Holidays	
Minimum Call Out Hours	

Electrical Apprentice	Price per Hour
Regular Time: 8:00 am to 5:00 pm Monday to Friday	
Overtime	
Sat/Sun/Statutory Holidays	
Minimum Call Out Hours	

Electrical Line Person	Price per Hour
Regular Time: 8:00 am to 5:00 pm Monday to Friday	
Overtime	
Sat/Sun/Statutory Holidays	
Minimum Call Out Hours	

Mark-up: Materials / Rental equipment / Sub-contractor

Vendor Shall not mark-up Materials / Rental equipment / Sub- Contractor more than 10 %.

Mark-up rate on:

Materials = _____ %

Rental Equipment = _____ %

Sub-Contractor Costs = _____ %

Charge for Vehicle

\$ _____ /hr.

Example Scenario

Example Scenario

Please review the example scenario and based on this, provide the information requested below:

The Superintendent is requesting Work required at the WSA.

The Service Work Request contains the following information:

Lights are not working above the laboratory workstation. Maintenance staff tried changing lamps, still not working, therefore suspect that ballasts may be the cause. Please check and change out two ballasts.

Ballasts are: F32T8/ADV835/EW/ALTO 30w.

5.0 Describe in detail the steps taken to resolve this request.

Crew Size

State the number of workers used in a normal crew for service calls/work requests:

Technical Information (25points)

Response Time

In addition to regular service, emergency repairs may be required. Provide the maximum response time in these instances:

Regular Service Response Time (Monday to Friday 8:00 am to 5:00 pm): Confirm Response in Hours from Service Call Request.

Emergency Service Response Time during regular hours (Monday to Friday 8:00 am to 5:00 pm) and outside regular hours will be within one (1) hour. Confirm response time in hours from Service Call Request;

Contact Phone Numbers

Vendors shall provide one or more telephone numbers for contacting a company representative at, regular hours, after daytime working hours and for emergency repair services:

During Regular Hours

(8:00 am to 5:00 pm 4:30 pm Monday to Friday) – Please provide Contact Names and Phone Numbers

Outside Regular Hours

Please provide Contact Names and Phone Numbers

Equipment and Vehicles

Equipment used at a WSA Facility must be clearly identified. Please list Vendor's vehicles and equipment which is owned or leased and would be used in providing the Work. Demonstration of the equipment offered may be required and must comply in all respects with the standards, requirements and governing regulations of the City of Warwick and the State of Rhode Island.

Equipment Type	Make	Model

Personnel

Provide list of personnel currently employed with the company and will be assigned to this Contract. Include with your Proposal Technical Qualification Ticket Verification of personnel listed. .

1. Name

Qualifications

Work Experience

2. Name

Qualifications

Work Experience

3. Name

Qualifications

Work Experience

4. Name

Qualifications

Work Experience

5. Name

Qualifications

Work Experience

Experience with PLC and HMI-related hardware

Vendor to provide information of their experience with installation and commissioning of PLC and HMI related hardware; preferably Allan Bradley – SLR 500, Compac-Logic Panelview HMI’s pump controllers.

Example Scenario

"A trouble call comes from a duplex sewer station. The stations pumping sequence is controlled via low air pressure pump controller. The operator states that one of the two sewer pumps will not run in auto or hand control."

Describe in as much detail as possible how you would approach troubleshooting this scenario.

Subcontractors

The following sub-contractors may be utilized in provision of the Work and will comply with all the terms and conditions described in this RFP. The Contractor may only use the sub-contractors listed below. **Please Indicate “NOT APPLICABLE” if you are not using a sub-contractor.**

Company Name 1 / Address

Phone No.:

Type of Work Provided by Sub-Contractor

Company Name 2 / Address

Phone No.:

Type of Work Provided by Sub-Contractor

Company Name 3 / Address

Phone No.:

Type of Work Provided by Sub-Contractor

Warranty - Parts / Workmanship

The Contractor shall provide warranty information on parts used and workmanship.

Occupational Health and Safety Program

Does your company have an Occupational Health and Safety Program that meets requirements?

YES NO

Is your Workforce 20 or more workers. YES NO

If yes, submit a copy of your Occupational Health and Safety Program as an Appendix.
If no, provide a statement as to how safety training is accomplished.

Quality Assurance Program

Does your firm have a quality assurance program?

YES NO

If no is checked, please describe how quality assurance is accomplished:

Provide information on the methods and procedures your company has in place to ensure that customer concerns are acknowledged, addressed and resolved in a timely manner and to the customer’s satisfaction.

Sustainability Concerns

The WSA has committed to encourage the use of environmentally-friendly and fair-trade/ethical products, services and practices. Any goods and services provided should be supplied with the intent to shift spending away from those that negatively impact the environment and society towards products and services that are more environmentally sound and socially beneficial.

Provide information on any initiatives, programs and product choices that the Vendor has implemented that could be considered an environmental, financial/economic, social/ethically sustainable value.

Disposal of Components Containing PCB's Sustainability Considerations

Contractors are to provide details on their procedures and policies for disposal of any components containing PCB's. Contractors are expected to properly dispose of and recycle any unused equipment or waste resulting from their work where appropriate.

Value Added (10 points)

Value Added: Please provide information on what makes your firm innovative, what is your competitive advantage, and what other services your firm provides that would assist or be of benefit to the WSA.

Bonus Points:

- 5 Bonus Points will be awarded for a City of Warwick Contractor.
- 5 Bonus Points awarded for markup of materials at “No Charge”
- 5 Bonus Points awarded for equipment “No Charge”
- 5 Bonus Points for an established “Quality Assurance Program”
- 5 Bonus Points for previous wastewater experience

PROPOSAL SUBMISSION FORM

Appendix A must be signed by an authorized signatory in a position to legally bind the Vendor to statements made in response to this Request for Proposal.

We hereby submit our Proposal for the Electrical Maintenance & Repair Services and undertake to carry out the Work/Services in strict accordance with all referenced Terms & Conditions, Regulations and Building Codes, applicable to this RFP.

We have carefully read and examined the Request for Proposal and have conducted such other investigations as were prudent and reasonable in preparing the Proposal. We agree to be bound by statements and representations made in this Proposal and to any Contract resulting from this Proposal.

Company Name	
Street Address	
City, Province & Postal Code	
Telephone Number	
Fax Number	
E-mail	
GST Registration Number	
Work safe Account Number	
Name and Title (please print)	
Signature	
Date	

Appendix B

WSA FACILITY LOCATION LIST

Wastewater Treatment Plant		
Facility Name	Address	Service Area
Warwick Sewer Authority	125 Arthur Devine Blvd.	Warwick, Rhode Island 02888
Pump Stations		
Pump Station Name	Address	City
ALTIERI WAY	34 ALTEIRI WAY	Warwick Rhode Island
ANGLESEA	MAIN CHANNEL/CHANNEL VIEW	Warwick Rhode Island
APPONOUG	36 CENTERVILLE ROAD	Warwick Rhode Island
BARBERRY	30 BARBERRY STREET	Warwick Rhode Island
BAYONNE	1 BAYONNE AVENUE	Warwick Rhode Island
BELLOWS ST	38 BELLOWS STREET	Warwick Rhode Island
BROOKWOOD	115 WINCHELL ROAD	Warwick Rhode Island
CAPRON FARMS	HORNET ROAD	Warwick Rhode Island
CEDAR SWAMP	902 CEDAR SWAMP ROAD	Warwick Rhode Island
COVE AVE	180 COVE AVENUE	Warwick Rhode Island
CREEKWOOD	50 CREEKWOOD DRIVE	Warwick Rhode Island
DAVIDSON	120 DAVIDSDON ROAD	Warwick Rhode Island
EAST NATICK	75 RIVERDALE COURT	Warwick Rhode Island
EMMONS AVE	6 EMMONS AVENUE	Warwick Rhode Island
GASPEE 1	195 SPRING GREEN ROAD	Warwick Rhode Island

GORTON LAKE BLVD	271 GORTON LAKE BOULEVARD	Warwick Rhode Island
GOVERNOR FRANCIS	KRISTON COURT	Warwick Rhode Island
GULF	95 GULF STREET	Warwick Rhode Island
HILTON	131 HILTON ROAD	Warwick Rhode Island
HOXIE EAST	3 VERNON STREET	Warwick Rhode Island
INGERSOL	150 INGERSOL AVENUE	Warwick Rhode Island
IRVING RD	29 IRVING ROAD	Warwick Rhode Island
JUNIPER	1 JUNIPER AVENUE	Warwick Rhode Island
KERRI LYN DR.	171 KERRI LYN DRIVE	Warwick Rhode Island
KILVERT ST	440 KILVERT STREET	Warwick Rhode Island
KNIGHT ST	176 KNIGHT STREET	Warwick Rhode Island
LAKESHORE NORTH	223 LAKESHORE DRIVE	Warwick Rhode Island
LAKESHORE SOUTH	409 LAKESHORE DRIVE	Warwick Rhode Island
LAKEWOOD	380 ATLANTIC AVENUE	Warwick Rhode Island
LOCKWOOD	51 OAKTREE ROAD	Warwick Rhode Island
LANSDOWNE	LANSDOWNE ROAD	Warwick Rhode Island
LOVEDAY	6 LOVEDAY STREET	Warwick Rhode Island
MIDGET	17 MIDGET AVENUE	Warwick Rhode Island
NATICK II	9 WEST PONTIAC STREET	Warwick Rhode Island
NORTHAMPTON	131 NORTHAMPTON ROAD	Warwick Rhode Island
OAKLAND BEACH	227 SUBURBAN PARKWAY	Warwick Rhode Island
OLD BUTTONWOODS	76 JANICE	Warwick Rhode Island

ORMSBY	37 ORMSBY AVENUE	Warwick Rhode Island
PAISLEY	65 PAISLEY STREET	Warwick Rhode Island
POSNEGANSETT	203 POSNEGANSETT AVENUE	Warwick Rhode Island
POST RD SOUTH	4322 POST ROAD	Warwick Rhode Island
SALTER GROVE	500 NARRAGANSETT PKWY	Warwick Rhode Island
SEFTON AVE	167 SEFTON AVENUE	Warwick Rhode Island
STANMORE	187 EDGEHILL ROAD	Warwick Rhode Island
TIDEWATER DR	25 TIDEWATER DRIVE	Warwick Rhode Island
WARWICK COVE	641 MEADOWVIEW AVENUE	Warwick Rhode Island
WARWICK AVE	1849 WARWICK AVENUE	Warwick Rhode Island
WARWICK NECK	248 WARWICK NECK AVENUE	Warwick Rhode Island
WATERVIEW AVE	9 SEFTON AVENUE	Warwick Rhode Island

Appendix B:

City of Warwick Properties Schedule		
Name	Address /Locator	Zip Code
Annex - City Hall Annex	3725 Post Road	02888
Boom Building - Water Department	935 Sandy Lane	02889
City Park Playground - Greenhouse	Asylum Road	02886
City Park - Maintenance Building	Asylum Road	02886
Highway Garage - Maintenance Garage	935 Sandy Lane	02889
Oakland Beach Park - Restroom Building	Oakland Beach Avenue/Burr Road	02889
O'Brien Memorial Field - Scorers Booth	Veteran's Memorial Parkway	02886
O'Brien Memorial Field - Storage Building	Veteran's Memorial Parkway	02886
Animal Shelter	100 Arthur Devine Blvd	02886
Old Animal Shelter Storage	100 Arthur Devine Blvd	02886
Public Works - Highway Garage	935 Sandy Lane	02889
Range Rd Garage Building	133 Range Road	02889
Wash Rack Building - Wash Rack Building	935 Sandy Lane	02889
Fire Headquarters - Fire Station #1	111 Veterans Memorial Drive	02886
Fire Station #2 - Fire Station	771 Post Road	02888
Fire Station #3 - Fire Station	2373 West Shore Road	02889
Fire Station #4 - Fire Station	1510 West Shore Road	02889
Fire Station #5 - Fire Station	450 Cowesett Road	02886
Fire Station #6 - Fire Station	456 West Shore Road	02889
Fire Station #8 - Fire Station	1651 Post Road	02888
Fire Station #8 - Mobile Training Tower	1650 Post Road	02888
Fire Station #9 - Fire Station	315 Commonwealth	02886
Fire Station #10 Fire Station	225 Potowomut Road	02818
Library - Apponaug Public Library	3267 Post Road	02886
Library - Conimicut Library	55 Beach Avenue	02889
Library - Norwood Library	328 Pawtuxet Avenue	02888
Main Library - Public Library	600 Sandy Lane	02889

Buttonwoods Annex & Community Center	3027 West Shore Road	02886
DPW Dispatch MIS Building outbuilding	190 Range Road	02889
DPW Dispatch Offices	190 Range Road	02889
Fire Alarm Building - Dispatch Center	915 Sandy Lane	02889
Holden City Offices	61 Hoxie Ave	02889
Lloyd Cooper Army Reserve Building	885 Sandy Lane	02889
City Park Playground	Asylum Road (Ward 6)	02886
City Park Playground - Restroom Building	Asylum Road (Ward 6)	02886
Clegg Field Playground	Winter Avenue/Damon Avenue	02889
Conimicut Pt Play Lot	Elgin/Conimicut Point Avenue	02889
Pontiac Park Play Lot & Station	Greenwich Avenue (Ward 8)	02886
Main Police Station - V.I.N. Building	99 Veteran's Memorial Drive	02886
Outdoor Police Range, Office, & Storage	131 Range Road	02889
Police Headquarters - Police Station	99 Veteran's Memorial Drive	02886
Police Substation - Police Substation	759 West Shore Road	02889
Bend Street Soccer Complex	Bend Street/W Shore Road	02889
Conimicut Lighthouse	Off Shore Conimicut Point	02889
Thayer ,& Warburton Ice Arenas	975 Sandy Lane	02889
Oakland Beach - Oakland Beach	Oakland Beach Avenue	02889
City Hall - City Hall	3275 Post Road	02886
Clegg Field Playground - Snack Bar/Restroom	Winter Avenue/Damon Avenue	02889
McDermott Swimming Pool	975 Sandy Lane	02889
Museum	3259 Post Road	02886
Pawtuxet Village - Aspray Boat House	East View Street & Narragansett Pkwy	02888
Pawtuxet Village - Gazebo	East View Street & Narragansett Pkwy	02888
Pilgrim Senior Center	27 Pilgrim Parkway	02888
John Wickes	50 Child Lane	02886
Old School Admin Building	1849 Warwick Ave	02889
Previously Aldrich Jr. High	789 Post Rd	02888

CITY OF WARWICK

PROPOSAL AND CONTRACT FORM

TITLE OF SPECIFICATION: RFP2021-192 On-Call Electrical Maintenance and Repair for Wastewater Services

I. PROPOSAL:

WHEREAS, the CITY OF WARWICK has duly asked for proposals for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the proposal price.

This offer will remain open and irrevocable until the CITY OF WARWICK has accepted this proposal or another proposal on the specifications or abandoned the project.

The bidder agrees that acceptance by the CITY OF WARWICK will transform the proposal into a contract. This proposal and contract will be secured by Bonds, if required by the specifications.