

Patricia A. Peshka
Purchasing Agent



Frank J. Picozzi
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

The following notice is to appear on the City of Warwick's website Thursday, April 1, 2021.
The website address is <http://www.warwickri.gov/bids>.

**CITY OF WARWICK
BIDS REQUESTED FOR**

Bid2021-316 Purchase Police Van for Detective Unit

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Thursday, April 1, 2021.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 11:00 AM, Wednesday, April 14, 2021. The bids will be opened publicly commencing at 11:00 AM on the same day in the Lower Level Conference Room, Warwick City Hall. ***Please note due to COVID-19 only one (1) person from each company may attend the bid opening. Employees and visitors must adhere to social distance guidelines. All visitors are advised to wear masks or face coverings at all times.***

Awards will be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

The City of Warwick, in addition to soliciting bids in response to this bid, may consult, consider, and make an award for any and all open bid offers for a comparable unit as sought herein at the following websites:

RI State MPA: <https://www.ridop.ri.gov/contract-portal/>

NASPO: <https://www.naspo.org/>

NJPA (National Joint Powers Alliance): <https://www.njpacoop.org/cooperative-purchasing>

MHEC (Massachusetts Higher Education Consortium): <https://www.mhec.net/>

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2013 at least 48 hours in advance of the bid opening date.

Original Signature on File

Patricia A. Peshka
Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

Acknowledgement of Addendum (if applicable)

| Addendum Number | Signature of Bidder |
|------------------------|----------------------------|
| _____ | _____ |
| _____ | _____ |

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME (PRINT): _____

TITLE: _____ TEL. NO.: _____

EMAIL ADDRESS: _____*

*Please include your email address. Future bids will be emailed, unless otherwise noted.

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II. AWARD AND CONTRACT:

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor, accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: _____

Bid2021-316

Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

CERTIFICATION & WARRANT FORM*

**This form must be completed and submitted with sealed bid.
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statutes, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

Signature

Date

Company Name

Address

Address

***This form cannot be altered in any way**

**CITY OF WARWICK
NOTICE TO BIDDERS**

Bid2021-316 Purchase Police Van for Detective Unit

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids will be accepted via facsimile or email.

The opening of bids will be in the order established by the posted agenda and the agenda will continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid will be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "Bid2021-316 Purchase Police Van for Detective Unit."

All proposals submitted become the property of the City and will not be returned. If the company intends to submit **confidential or proprietary information** as part of the proposal, **any limits on the use or distribution of that material should be clearly delineated in writing. This information should be submitted in a sealed envelope, clearly labeled confidential** and where it should be submitted in the response. Please be advised of the Freedom of Information Act as it may pertain to your submittal.

Should you have any questions, please contact Michael Grant, WPD Automotive, at 401-468-4362.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder should initial the change.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is open.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder will indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The IRS Form W-9 available on www.warwickri.gov should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

For a bid to be awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a **Certificate of Good Standing** dated no more than thirty (30) days prior to the date upon which the bid approval was made.

The successful bidder will provide said **Certificate of Good Standing** (if required) within ten (10) calendar days after notification or the City reserves the right to rescind said award.

Prices to be held firm one (1) year from date of award. Term contracts may be extended for one (1) additional term upon mutual agreement unless otherwise stated.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The successful bidder must comply with all Rhode Island Laws applicable the public works projects, including, but not limited to provisions of Chapter 13 of Title 37 of the Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City will incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor will be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit will be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick will be the sole responsibility of and will be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick will be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement will cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

CITY OF WARWICK

Colonel Bradford E. Connor
Chief of Police

Frank J. Picozzi
Mayor



Police Department
99 Veterans Memorial Drive

Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

Bid Specifications for Detective Unit
SPECIFICATIONS FOR 2021 OR CURRENT MODEL YEAR RAM PROMASTER HIGH
ROOF VAN OR FORD TRANSIT MEDIUM ROOF VAN COLOR WHITE
To be Standard Factory equipped

| | Vehicle Features | <u>Provided Per Spec</u> | | Sales Code | Comments |
|-----|---|--------------------------|----|------------|----------|
| | | Yes | No | | |
| 1. | Rear hinge doors with fixed glass and dark privacy tint | | | | |
| 2. | Sliding cargo door with window. Dark privacy tint on window | | | | |
| 3. | 12-volt power points | | | | |
| 4. | Cargo partition with rear access capabilities | | | | |
| 5. | Air Bags- front and supplemental side air bags | | | | |
| 6. | Air Conditioning- factory installed w/ integral heater and defroster | | | | |
| 7. | Alternator- heavy duty 220amp | | | | |
| 8. | 2000 Watt Power Inverter | | | | |
| 9. | Audio—AM/FM stereo/single CD player w/ MP3 capability; clock and 6 speakers | | | | |
| 10. | Aux Heater Prep | | | | |
| 11. | Brakes- 4 wheel heavy duty-disc w/ anti-lock brake system | | | | |
| 12. | Rear compartment lighting | | | | |
| 13. | Climate Controls- manual air conditioning | | | | |
| 14. | Column Shifter | | | | |
| 15. | Cooling system | | | | |
| 16. | Cruise Control | | | | |
| 17. | Dome Light Cargo Area | | | | |
| 18. | Locking glove box | | | | |

| | | | | | |
|-----|--|--|--|--|--|
| 19. | Door locks-power | | | | |
| 20 | Electric power assisted steering | | | | |
| 21. | Electrical- 12V center console power outlet | | | | |
| 22. | Emissions- 50 State | | | | |
| 23. | Engine- V6 gas engine | | | | |
| 24. | Flooring- heavy duty vinyl | | | | |
| 25. | Glass- acoustic windshield | | | | |
| 26. | Glass- acoustic front door glass | | | | |
| 27. | Glass- solar tinted | | | | |
| 28. | Headliner-easy to drop | | | | |
| 29. | Horn | | | | |
| 30. | Instrument cluster | | | | |
| 31 | Key locks- exterior driver, front-passenger, and deck lid | | | | |
| 32. | Keys | | | | |
| 33 | Keys- Keyless Go- 2 fobs | | | | |
| 34. | License plate bracket-front | | | | |
| 35. | Lighting- headlamps | | | | |
| 36. | Lighting-Under hood Lamp | | | | |
| 37. | Mirrors- power side view, manual foldaway with integrated blind spot mirrors | | | | |
| 38 | Radio- UCONNECT Touch 4.3 CD/MP3 Including: -4.3" touch screen display -Remote USB Port -Audio jack input for mobile devices -steering wheel mounted controls | | | | |
| 39. | Restraint System- Adv Multistage front airbags | | | | |
| 40. | Restraint System- Supp. Side curtain airbags | | | | |
| 41. | Restraint system- Supp. Front seat side airbags | | | | |
| 42. | Restraints- active head restraint | | | | |
| 43. | Reverse sensing system | | | | |

| | | | | | |
|-----|---|--|--|--|--|
| 44. | Seat- driver's seat with lumbar | | | | |
| 45. | Rear camera on demand | | | | |
| 46. | Stability Control - electronic | | | | |
| 47. | Steering wheel- tilt/limited telescopic | | | | |
| 48. | Steering wheel- leather wrapped | | | | |
| 49. | Suspension-front and rear stabilizer bars | | | | |
| 50. | Suspension- independent front | | | | |
| 51. | Tail lamps- Halogen | | | | |
| 52. | Tire pressure monitoring display | | | | |
| 53. | Tires- full size spare wheel and tire | | | | |
| 54. | Trunk/cargo area- flat load floor | | | | |
| 55. | Warranty- 5 year/ 100,000 Mile Limited Power train | | | | |
| 56. | Windshield wipers- variable intermitted | | | | |
| 57. | Windows- power front, one touch up/down | | | | |
| 58. | Windows- rear window defroster | | | | |
| 59. | Windows- remote windows down | | | | |
| 60. | Rear Heater/AC Prep | | | | |
| 61. | Keys- two keys to be supplied with vehicle | | | | |
| 62. | Warranty- Three year, 36,000 bumper to bumper warranty, and five year/60,000 mile Powertrain warranty. No deductible | | | | |
| 63. | 6 speed automatic transmission | | | | |
| 64. | Center console with storage | | | | |

DEALER NAME

Dealer's name or emblems **ARE NOT** to be placed on vehicles.

VEHICLE INVOICES

All bids shall include final vehicle invoices from the manufacturer showing all four (4) levels of incentives/government discounts. Invoices shall match final bid proposal.

PRE-DELIVERY

Prior to delivery, the vehicle(s) shall be serviced and inspected by the dealer. The Vendor shall be responsible for complete "New Car Delivery" inspection. The engine, transmission, differential, and cooling system shall be filled to the manufacturer's recommended capacity and the "**GAS TANK FILLED**" prior to delivery. All vehicle(s) will receive a "New Car" cleaning and preparation prior to delivery. All equipment shall be completely installed and adjustments made prior to delivery to make this vehicle(s) available for immediate use. Vehicle(s) shall be free of defects when delivered. If deficiencies found cannot be corrected within two (2) business days, the vehicle(s) will be deleted from the invoice and payment will not be made until corrective action is taken and the vehicle is re-inspected and accepted. It shall be the responsibility of the Vendor for pickup and delivery of the vehicle(s) for re-inspection.

SHIPMENT AND DELIVERY OF VEHICLE

The Dealer/Vendor may have the vehicle(s) drop shipped to (**If elected by the Warwick Police Department- See pricing page**):

Warwick, RI Police Department Headquarters
99 Veterans Memorial Drive
Warwick, RI 02886
401-468-4362

THE SUCCESSFUL BIDDER SHALL BE RESPONSIBLE FOR THE INSTALLATION OF THE FOLLOWING DEALER SUPPLIED EQUIPMENT AND GRAPHICS

The Warwick Police Department reserves the right to change, alter, or modify the specs as needed. All emergency equipment will be installed as specified in the vehicle manufacturers OEM up fitter's guide for the current model year. Bid price **shall include** all necessary cabling, parts and connectors needed. Any substitutions must be approved by the Department prior to installation.

Equipment-

65. Roof Rack and components

******* NOTES:**

Graphics:

1- No Graphics Package

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

(PRICING SHEET MAY NOT BE CONFIDENTIAL)

CITY OF WARWICK

BID AND CONTRACT FORM

TITLE OF SPECIFICATION: Bid2021-316 Purchase Police Van for Detective Unit

I. BID:

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price.

This offer will remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance by the CITY OF WARWICK will transform the bid into a contract. This bid and contract will be secured by Bonds, if required by the specifications.

PRICING FOR 2021 OR CURRENT MODEL YEAR RAM PROMASTER HIGH ROOF VAN OR FORD TRANSIT MEDIUM ROOF VAN COLOR WHITE

MAKE: _____

MODEL: _____

YEAR: _____

WARRANTY: _____

1. Delivered contract price for (1) vehicle, per bid specifications.

\$ _____