

FRANCIS M. GOMEZ  
PURCHASING AGENT



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To: All Prospective Bidders

From: Francis M. Gomez, Purchasing Agent

Date: August 15, 2023

Re: **Bid2024-140 Municipal Annex Fitness Room Equipment**

**Addendum #1**

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Please be advised that the information provided comprises Addendum #1.

The City of Warwick provided until 1:30 pm on Tuesday, August 15, 2023 for prospective bidders to request additional information and/or clarification specific to Bid #2024 -140 Municipal Annex Fitness Room Equipment.

The following are questions the City received. Please review the question and response to ensure your bid is accurate.

1) Who will have access to this room? Average age- if possible? Man vs woman-if possible?

*The end user is City employees which range in age from 20's - 70's with all level of fitness. Predominantly there are higher numbers of women v. men.*

2) What is required for the 2-Year On-Site Maintenance Agreement? How many visits will you require and what is needed to be done on those visits?

*The City would be looking for the agreement to cover parts and labor for 2-years of manufacturer recommended periodic preventative maintenance on the treadmills and elliptical contained in the base bid. In addition, the agreement would cover parts and labor if during the 2-years of the Agreement there is a malfunction/breakage of a treadmill or elliptical, or at the time of regular service a damaged/defective part or function is detected, the City would want the vendor to service/repair the equipment under the Mfg. warranty or the 2-year service contract.*

*The line item pricing for the stationary bike, recumbent bike, and rower all request pricing including a 2-year service agreement. These prices of equipment should not be included in the cost of the base package/bid agreement.*

3) The fitness equipment package on page 12 doesn't match the descriptions on page 12 & 13.  
*The City is requesting a lump sum price for all the items contained in Item #1 on page 12. In addition to the equipment contained in Item #1 (pg. 12), the City is asking for separate line item pricing on those items contained in item #2 (pg. 12 &13).*

*For reference the line item "2-years on site maintenance" refers to equipment contained in item only. The separate bikes and rower in item #2 are to include 2-yrs maintenance as part of the piece of equipment's line item price.*

Please note the due date for bids to be considered remains unchanged. Sealed bids will be received by the Purchasing Division no later than 11:00 AM, Monday, August 21, 2023. The bids will be opened publicly commencing at 11:00 AM on the same day at 65 Centerville Road, Meeting Room 2.

Should you have any questions, please contact Bill Facente, Office of Housing & Community Development, at 401-921-9688.

Thank you for your interest in this project.