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To: All Prospective Bidders

From: Patricia A. Peshka, Purchasing Agent

Date: February 14, 2018

Re: **RFP2019-003 City of Warwick & Warwick Public Schools Medical, Pharmacy & Dental Insurance Benefits**

Addendum #1 (For City of Warwick/non-schools)

Please be advised that the information provided comprises Addendum # 1.

Please include Page 37 (attached) to your bid specifications. This is regarding the insurer offering a comprehensive wellness incentive program. Please include the total cost of that program on the same page.

The bid opening date remains on Friday, March 2, 2018 at 11 am in the Council Chambers, 2nd Floor.

Should you have any questions regarding this proposal, please contact Robert F. Calise, The Hilb Group of New England, LLC, 931 Jefferson Blvd, Suite 3001, Warwick, RI 02886 at 1-800-678-1700.

Thank you for your interest in this project.

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

Wellness Incentive Program

The insurer must include a comprehensive wellness incentive program to enable the City to meet the wellness incentive requirements of the municipal union contract. The program will be for covered employees (non-school municipal employees & nonpublic safety employees) in accordance with their collective bargaining agreement and the City requirements to track health care incentives acquired by entitled employees for cash rewards for specific screenings, coaching, dental, and doctor visits, etc. as well as offering a wellness agreement that includes a custom incentive wellness portal, health habit uploads, single session seminars (4) – Topics TBD and Telephonic wellness coaching. These incentives must be reported monthly to the City (non-schools) to track cash incentive rewards acquired by eligible employees. The wellness incentive program will integrate preventative and wellness behaviors into the medical plan. Examples of possible activities include completion of the health assessment, obtaining a primary care physician, wellness coaching programs, preventive screenings, non-smoker or completion of smoking cessation programs, and /or participation in a program that measures key points in assessing an individual’s overall health.

The wellness works contract (agreement) runs on the calendar year. The provider will offer population-based and individualized health promotions, education, intervention, screenings, wellness coaching, and assessments, to the entitled groups who wish to improve the health to reduce their health care costs. Changes of cash incentives that can be achieved will be evaluated by the City and the Union annually. Reports of incentives achieved must be provided to the City for those entitled employees by Mid March annually.

Wellness service program details will be confirmed by the parties six weeks prior to the program delivery date, in order to reserve resources and ensure adequate promotion for high participation. This program will be in accordance to the agreed timeframes by the City to comply with the collective bargaining agreement.

All materials without limitation to the data collection forms, tools, assessments, reports, brochures, newsletters, online content and software is furnished by the wellness provider and all information will be kept confidential.

The agreement covers the cost of building and administering our wellness incentive program for approximately 600 entitled employees and the term of the agreement runs concurrently with the awarded contract for health care and dental.

Any collaborative bidder will need to include the cost to provide the equivalent services for our wellness and incentive program with the health care vendor the bidder utilizes.

All bidders must include the cost of the wellness program in your submittal.

Total Cost: \$ _____

Name of Health Care Vendor (if applicable) _____