

**BOARD of TRUSTEES, Warwick Public Library, Warwick RI
BIDS REQUESTED FOR**

Bid #2018L-01 Heat Exchanger Replacements

Specifications are available in the Administrative Office, Warwick Public Library, 600 Sandy Lane, Warwick RI, Monday through Friday, 9:00 AM until 4:00 PM on or after Friday, October 13, and on the City of Warwick's website, <https://www.warwickri.gov/bids>.

Sealed bids will be received in the Administrative Office, Warwick Public Library, 600 Sandy Lane, Warwick, RI 02889 until **3:00 pm on October 24**. The bids will be opened publicly commencing at **3:00 PM** on the same day in the Administrative Office, Warwick Public Library.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of noncompliance the Library may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the Library or City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the Library, that the bid is made in good faith without fraud or collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope. The exterior of the envelope shall be plainly marked to include: Your Company Name and "Bid #2018L-01 Heat Exchanger Replacements". Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids shall be accepted via fax or email.

All questions pertaining to these specifications should be referred to Christopher LaRoux, Director, Warwick Public Library, 600 Sandy Lane, Warwick RI 02889, 401-739-5440 ext. 9760.

Any deviation from the specifications must be noted in writing and attached as part of the bid. The bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from the specifications.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is opened.

The successful bidder must provide the City of Warwick Public Library with an *original* certificate of insurance for General Liability in a minimum **amount of \$1 million** naming the ***City of Warwick as the additional insured*** and so stated on the certificate with the bid name and bid number.

The successful bidder will provide said insurance within ten (10) calendar days after notification of award or the Library reserves the right to rescind said award.

The contractor must carry sufficient liability insurance and agree to indemnify the Library against all claims of any nature, which might arise as a result of his operations or conduct of work.

The successful bidder must comply with all Rhode Island Laws applicable to public works projects including, but not limited to, provisions of Chapter 13 of Title 37 of the Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws. Prevailing Wages will apply to this bid. Current rates may be viewed at <http://www.dlt.state.ri.us/pw/>

The IRS Form W-9 must be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The Library is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The award shall be made on the basis of the lowest evaluated or responsive bid price. The Board of Trustees of the Warwick Public Library is not obligated to accept the lowest bid and reserves the right to reject any and all bids or amend the scope of the project.

The Library reserves the right to terminate the contract or any part of the contract in the best interests of the Library, upon 30-day notice to the contractor. The Library shall incur no liability for materials or services not yet ordered if it terminates in the best interests of the Library. If the Library terminates in the interests of the Library after an order for materials or services have been placed, the contractor shall be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

All invoices submitted for payment must include the date(s) of service and or the contract period that is being billed.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation, which may be required or requested by the Library, shall be the sole responsibility of and shall be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondent's bid or response, and if the respondent fails or refuses to satisfy fully all of the respondent's obligations there under, the Warwick Public Library shall be entitled to recover from the respondent any losses, damages or costs incurred by the Library as a result of such failure or refusal.

The Library reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

WARWICK PUBLIC LIBRARY

HEAT EXCHANGER REPLACEMENTS

1. GENERAL:

Bids are herewith being requested to replace heat exchangers on three rooftop HVAC units at the Warwick Public Library. The Warwick Library is a two-story structure of approximately 63,000 square feet. The building was renovated and expanded in 1998, with all new heating and cooling equipment installed.

1. SPECIFIC SERVICES SOUGHT

1. Replace three gas heat exchangers in rooftop Trane heating units. Current units are two Train model YCD075CYL0BE and one Train model YCD150C4H0BA.

2. PERFORMANCE:

1. The work should be performed so as not to impede use of the Library by the public.
2. It is the responsibility of bidder to examine equipment to be repaired and to determine the correct parts to order. Appointments to view the equipment can be made by calling Joe Terrizzi at 401-741-7428.
3. The bid should include all aspects of the repair, including use of a crane.

4. Work shall be completed within 30 days from acceptance of the bid by the Library Board unless otherwise agreed by the Library.

3. PROPRIETARY PRIVILEGES:

1. Warwick Public Library reserves the right to request from the successful bidder copies of vendor's invoices for parts being billed to the Library.
2. Warwick Public Library reserves the exclusive right to purchase any part or piece of equipment directly, and have the successful bidder install the item(s) at the respective bid rate, if it is in the Library's best interest to do so.
3. Warwick Public Library reserves the right to cancel the bid immediately for failure to comply with these specifications.

1. MISCELLANEOUS PROVISIONS:

1. The successful bidder must provide the Library, prior to award, a certificate of insurance naming the Library as additional insured on the policy and so stated on the certificate.
2. The bidder shall provide two references of comparable jobs.
3. R.I. State Labor laws chapter 37-12 and 13 must be adhered to when applicable. The successful bidder must comply with all local, State and Federal laws when applicable.
4. Any equipment or property damaged by the successful bidder as a result of faulty workmanship will be repaired or replaced at no cost to the Library.

WARWICK PUBLIC LIBRARY

BID FORM

TITLE OF SPECIFICATION: Bid #2018L-01 Heat Exchanger Replacements

BID: WHEREAS, the Warwick Public Library has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity below does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications which are hereby incorporated by reference in exchange for the bid price below.

This offer shall remain open and irrevocable until the Warwick Public Library has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance below by the Warwick Public Library shall transform the bid into a contract.

COMPANY NAME: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME/Position/Date

(Print): _____

PRICE: _____ Total Cost

_____ Hourly labor rate

_____ Overtime Rate

Describe company's relevant experience: