

Patricia A. Peshka  
Purchasing Agent



Joseph J. Solomon  
Mayor

**City of Warwick**  
Purchasing Division  
3275 Post Road  
Warwick, Rhode Island 02886  
Tel (401) 738-2013  
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The following notice is to appear on the City of Warwick's website Thursday, September 12, 2019. The website address is <http://www.warwickri.gov/bids>.

**CITY OF WARWICK  
BIDS REQUESTED FOR**

**Bid2020-171 Testing & Repair of Self Contained Breathing Apparatus**

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Thursday, September 12, 2019.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 11:00 AM, Monday, September 30, 2019. The bids will be opened publicly commencing at 11:00 AM on the same day in the Lower Level Conference Room, Warwick City Hall.

Awards will be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

The City of Warwick, in addition to soliciting bids in response to this bid, may consult, consider, and make an award for any and all open bid offers for a comparable unit as sought herein at the following websites:

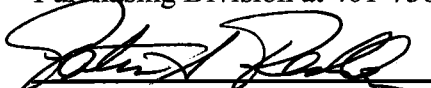
RI State MPA: <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>

NASPO: <https://www.naspo.org/>

NJPA (National Joint Powers Alliance): <https://www.njpacoop.org/cooperative-purchasing>

MHEC (Massachusetts Higher Education Consortium): <https://www.mhec.net/>

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2013 at least 48 hours in advance of the bid opening date.

  
Patricia A. Peshka  
Purchasing Agent

**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**

**Acknowledgement of Addendum (if applicable)**

<b>Addendum Number</b>	<b>Signature of Bidder</b>
_____	_____
_____	_____

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

BIDDER'S SIGNATURE: \_\_\_\_\_

BIDDER'S NAME (PRINT): \_\_\_\_\_

TITLE: \_\_\_\_\_ TEL. NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\*

\*Please include your email address. Future bids will be emailed, unless otherwise noted.

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**II. AWARD AND CONTRACT:**

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor, accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: \_\_\_\_\_

Bid2020-171

\_\_\_\_\_

Purchasing Agent

**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**

**CERTIFICATION & WARRANT FORM\***

**This form must be completed and submitted with sealed bid.  
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statutes, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

**\*This form cannot be altered in any way**

**CITY OF WARWICK  
NOTICE TO BIDDERS**

**Bid2020-171 Testing & Repair of Self Contained Breathing Apparatus**

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids will be accepted via facsimile or email.

The opening of bids will be in the order established by the posted agenda and the agenda will continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid will be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "Bid2020-171 Testing & Repair of Self Contained Breathing Apparatus."

All proposals submitted become the property of the City and will not be returned. If the company intends to submit **confidential or proprietary information** as part of the proposal, **any limits on the use or distribution of that material should be clearly delineated in writing. This information should be submitted in a sealed envelope, clearly labeled confidential** and where it should be submitted in the response. Please be advised of the Freedom of Information Act as it may pertain to your submittal.

Should you have any questions, please contact Assistant Chief Jason Umbenhauer, Warwick Fire Department, at 401-468-4044.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is open.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder must indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The IRS Form W-9 available on [www.warwickri.gov](http://www.warwickri.gov) should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The successful bidder must provide the City of Warwick with an original **Certificate of Insurance** for General Liability in a minimum amount of \$1 million. The certificate of insurance must name the *City of Warwick as the additional insured* and so stated on the certificate with the bid name and bid number. It is the vendor's responsibility to provide the City of Warwick with an updated certificate of insurance upon expiration of the original certificate.

For a bid to be awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a **Certificate of Good Standing** dated no more than thirty (30) days prior to the date upon which the bid approval was made.

The successful bidder will provide said **Certificate of Insurance** and **Certificate of Good Standing** (if required) within ten (10) calendar days after notification or the City reserves the right to rescind said award.

Prices to be held firm December 16, 2019 through December 15, 2021. Term contracts may be extended for one additional term upon mutual agreement unless otherwise stated.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The successful bidder must comply with all Rhode Island Laws applicable the public works projects, including, but not limited to provisions of Chapter 13 of Title 37 of the

Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City will incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If

the City terminates in the interests of the City after an order for materials or services have been placed, the contractor will be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit will be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick will be the sole responsibility of and will be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick will be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement will cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

**Warwick Fire Department**  
**Request for Bids**

**Testing and Repair of Self Contained Breathing Apparatus (SCBA)**

**Scope of Services**

The Warwick Fire Department is seeking bids for the services of a qualified company to provide Flow Testing and Repair Services on our Self Contained Breathing Apparatus as required by the current NFPA 1852 standard.

The Warwick Fire Department presently has approximately 130 Scott Air-Paks in our inventory; front-line and reserve Air-Paks. The Warwick Fire Department reserves the right add or delete the amount of Air-Paks to be tested annually based on need and available funds.

Any variance in any item must be specified clearly under the exceptions to bidder's proposal by bidder in order to have a valid quote. Any exceptions taken maybe just cause for disqualification.

**GENERAL REQUIREMENTS:**

- 1) The bidder must be certified and licensed by Scott Health and Safety, a Division of Scott Technologies, to perform such services and all appropriate certificates.
- 2) The bidder must also have a minimum of one year experience in performing the requested work.
- 3) Bidder must be able to provide mobile air pak service, to include functional testing of air paks and repairs as required by NFPA standards.
- 4) All testing and repairs will be done at the Warwick Fire Department unless prior authorization is given.
- 5) All necessary *Scott* service certificates and *Scott* test equipment certificates must be provided with the bid.
- 6) All bidders must have certified technicians which can administer classes in Self Contained Breathing Apparatus repairs.
- 7) The Warwick Fire Department and the vendor will schedule the annual flow tests in advance.
- 8) The vendor invoice will indicate the "unit number" or "identification" of the Air-Pak that was/were serviced.
- 9) For Air-Pak repairs estimated to be over \$200.00 for one single pak; the vendor will send a quote to the Warwick Fire Department, prior to proceeding with the repairs, for confirmation to proceed.

## **TESTING REQUIRED:**

- 1) All of the following tests must be included on each Air-Pak in accordance with NFPA 1852, most current standard.
  - a) Visual Inspection – All components will be visually inspected for wear, damage and function. Any deficiencies will be corrected.
  - b) Face-piece Leak Test – Each face-piece will be positioned on the Posi-chek test head and a mechanical leak test will be conducted.
  - c) Static Pressure /Lock-up Test – Each regulator will be tested for air saver activation and primary/secondary pressure lock-up.
  - d) High Pressure Leak Test – A high pressure leak test will be performed.
  - e) Standard Work Rate Breathing Test – A breathing test of 40 lpm will be conducted.
  - f) Maximum Work Rate Breathing Test – A breathing test of 120 lpm will be conducted.
  - g) Remote Gauge Indicator Accuracy – Remote gauge accuracy will be verified. Heads-up Display, if equipped, will also be verified.
  - h) Alarm Activation – Alarm activation pressure will be verified.
  - i) Secondary Pressure at High Cylinder – The redundant safety feature of the pressure reducer will be checked for proper operation.
  - j) Purge Flow Test – Purge flow rate will be tested.
- 2) Vendor must perform warranty work and other repairs as needed on all Scott SCBA units in accordance with the manufacturer's specification and NFPA 1852.
- 3) Vendor must maintain records of all repairs and testing as required by NFPA 1852 and provide list with test results to the Warwick Fire Department.

## **ADDITIONAL SERVICES**

These services may be performed as needed:

- 1) Flow Test Single Regulator
- 2) Hydro-static Testing of SCBA Cylinder
- 3) Repair services
- 4) Percentage discount off Manufacturer's List Price for Parts (if applicable)

## **ADDITIONAL REQUIREMENTS**

**Bidders MUST provide a Manufacturer's Price List of Parts and proposed discount if applicable (on a separate sheet)**



**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**

**(PRICING SHEET MAY NOT BE CONFIDENTIAL)**

**CITY OF WARWICK**

**BID AND CONTRACT FORM**

**TITLE OF SPECIFICATION: Bid2020-171 Testing & Repair of Self Contained Breathing Apparatus**

**I. BID:**

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer will remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance by the CITY OF WARWICK will transform the bid into a contract. This bid and contract will be secured by Bonds, if required by the specifications.

<b>Item</b>	<b>Description</b>	<b>Per UNIT Price First Year</b>	<b>Per UNIT Price Second Year</b>
1	Annual SCBA Inspection & Flow Test Includes all items listed under "Testing Required" per NFPA 1852 Standard		
2	Flow Test of Single Regulator		
3	Hydro-static Testing of SCBA Cylinder		
4	Hourly Labor Rate for repairs		
5	Percentage discount off Manufacturer's List Price for Parts (if applicable) <b>Bidders MUST provide a Manufacturer's Price List of Parts and proposed discount if applicable (on a separate sheet)</b>		
6	Fuel Charge/Trip Charge		
7	Other Fees not listed		

**Continued next page**

