

Patricia A. Peshka
Purchasing Agent



Joseph J. Solomon
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

The following notice is to appear on the City of Warwick's website Friday, May 8, 2020.
The website address is <http://www.warwickri.gov/bids>.

**CITY OF WARWICK
BIDS REQUESTED FOR**

Bid2020-324 Purchase New Paratransit Van

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Friday, May 8, 2020.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until **11:30 AM**, Tuesday, May 26, 2020. The bids will be opened publicly commencing at **11:30 AM** on the same day in the Lower Level Conference Room, Warwick City Hall. **Our office will be closed on Monday, May 25, 2020 and will reopen on Tuesday, May 26, 2020 at 8:30am**

Please note due to COVID-19, only one (1) person from each company may attend the bid opening. Employees and visitors must adhere to social distance guidelines. All visitors are advised to wear masks or face coverings at all times.

Awards will be made on the basis of the lowest evaluated or responsive bid price.
Please note that no bids can be accepted via email or fax.

The City of Warwick, in addition to soliciting bids in response to this bid, may consult, consider, and make an award for any and all open bid offers for a comparable unit as sought herein at the following websites:

RI State MPA: <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>

NASPO: <https://www.naspo.org/>

NJPA (National Joint Powers Alliance): <https://www.njpacoop.org/cooperative-purchasing>

MHEC (Massachusetts Higher Education Consortium): <https://www.mhec.net/>

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2013 at least 48 hours in advance of the bid opening date.

Original Signature on File

Patricia A. Peshka
Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

Acknowledgement of Addendum (if applicable)

Addendum Number	Signature of Bidder
_____	_____
_____	_____

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME (PRINT): _____

TITLE: _____ TEL. NO.: _____

EMAIL ADDRESS: _____*

*Please include your email address. Future bids will be emailed, unless otherwise noted.

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II. AWARD AND CONTRACT:

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor, accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: _____

Bid2020-324

Purchasing Agent

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

CERTIFICATION & WARRANT FORM*

**This form must be completed and submitted with sealed bid.
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statues, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

Signature

Date

Company Name

Address

Address

***This form cannot be altered in any way**

**CITY OF WARWICK
NOTICE TO BIDDERS**

Bid2020-324 Purchase New Paratransit Van

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids will be accepted via facsimile or email.

The opening of bids will be in the order established by the posted agenda and the agenda will continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid will be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "Bid2020-324 Purchase New Paratransit Van"

All proposals submitted become the property of the City and will not be returned. If the company intends to submit **confidential or proprietary information** as part of the proposal, **any limits on the use or distribution of that material should be clearly delineated in writing. This information should be submitted in a sealed envelope, clearly labeled confidential** and where it should be submitted in the response. Please be advised of the Freedom of Information Act as it may pertain to your submittal.

Should you have any questions, please contact Margaret Underwood, Director of Senior Services, at 401-468-4073 or Robert Smith, Transwick Coordinator, at 401-468-4002.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is open.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder must indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The IRS Form W-9 available on www.warwickri.gov should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The successful bidder must provide the City of Warwick with an original **Certificate of Insurance** for General & Automobile Liability in a minimum amount of \$1 million. The certificate of insurance must name the *City of Warwick as the additional insured* and so stated on the certificate with the bid name and bid number. It is the vendor's responsibility to provide the City of Warwick with an updated certificate of insurance upon expiration of the original certificate.

For a bid to be awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a Certificate of Good Standing dated no more than thirty (30) days prior to the date upon which the bid approval was made.

The successful bidder will provide said **Certificate of Insurance** and **Certificate of Good Standing** (if required) within ten (10) calendar days after notification or the City reserves the right to rescind said award.

Prices to be held firm (1) one year from date of award. Term contracts may be extended for one additional term upon mutual agreement unless otherwise stated.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The successful bidder must comply with all Rhode Island Laws applicable the public works projects, including, but not limited to provisions of Chapter 13 of Title 37 of the

Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City will incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor will be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit will be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick will be the sole responsibility of and will be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick will be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement will cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

BUS SPECIFICATIONS

The proposed vehicle shall offer a capacity of (16) ambulatory passenger seats and (2) wheelchair positions plus the driver on a 2020 GM or Ford chassis. Bidder must supply a fully dimensioned floorplan with the response.

COMPLIANCE

Mini-Bus

- FMVSS certified pressure laminated “integrally welded” structure bus body. YES NO
- Integrally welded galvanized steel cage construction with corrosion resistant exterior. YES NO
- One piece roof design to enhance structural integrity and eliminate water leaks. YES NO
- Impact Guard Rails at seat and floor level for enhanced passenger protection. YES NO
- Dimensions: 96” exterior width, 93” interior width, 75” interior height , 114” exterior height. YES NO
- Track Seating/recessed tracks for seat retention to allow infinite seat space modifications. YES NO
- 36”x36” T-slide windows tinted to 31% light transmittance (minimum of 2 egresses). YES NO
- Twin tinted rear windows adjacent to rear door YES NO
- Altro Chroma 2.7mm transit flooring throughout with white step nosing and standee line. YES NO
- **Three step entry. A step is defined as one horizontal tread and one vertical riser. Each tread is 9” deep, each riser is 7.5” high. All risers to be identical in height. The steps to be 36” in width. Distance to the 1st step to be no greater than 12” All steps to be inclusive of the stairwell. No lip, step or obstruction beyond the top step** YES NO
- 12 gauge stainless steel stepwell assembly for rigidity and corrosion resistance. YES NO
- .Light grey FRP walls and grey vinyl cab liner to be vandal resistant and easy to clean. YES NO
- Light grey fabric on ceiling front to rear to absorb interior noise. YES NO
- Rustproofing, polystyrene insulated throughout and full body undercoating. YES NO
- Marine grade ¾” plywood subflooring or CD grade with laminated composite belly pan. YES NO
- Driver LED light & (4) interior LED (light emitting diode) lights mounted in fascia pads YES NO

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COMPLIANCE

Mini-Bus (cont.)

- Entrance door stepwell LED lighting activated automatically upon opening of doors. YES NO
- Exterior mounted 4" clear hooded LED light adjacent to entrance door. YES NO
- Header mounted electrical console with back-lit "transit grade" electrical rocker switches. YES NO
- LED tail lights, LED center brake light, and LED front and rear overhead clearance lights. YES NO
- LED side mounted marker lights and turn signals with protective armor guards. YES NO
- Additional flush mounted amber LED turn signals mounted high on rear of bus. YES NO
- Color, number, and function coded electrical harness in a protective wire loom. YES NO
- 425 sq. inch transition panel window forward of entrance door to enhance driver visibility. YES NO

Chassis

- Minimum 6.0L Gasoline engine and "Heavy Duty Service Package". YES NO
- Minimum six speed automatic transmission with overdrive and auxiliary oil cooler. YES NO
- 40 gallon fuel tank, recessed mounted composite fuel filler dish for corrosion resistance. YES NO
- Dual batteries and battery box for auxiliary battery integral to entry stepwell. YES NO
- Front and rear hydraulic disc brakes with hydro boost power assist and anti-lock. YES NO
- Driver "Supplemental Restraint System" air bag and automatic belt pre-tensioner. YES NO
- OEM HVAC dash heater and air conditioning (minimum 19,000 BTU AC capacity). YES NO
- Automatic engine high idler control with voltage guard monitoring system. YES NO
- Halogen headlights, intermittent wipers, tilt steering, cruise control and dual horns. YES NO
- Back up alarm, front and rear mud flaps and composite wheel flares. YES NO

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COMPLIANCE

Chassis (cont.)

- Driveshaft guards, exhaust heat shields under body and adjacent to fuel tanks. YES NO
- Rosco breakaway transit style exterior rearview mirrors with integral convex. YES NO
- OEM front chrome bumper and impact absorbing transit style rear bumper. YES NO
- Driver side entry assist running board/minimum 8" YES NO

COMPLIANCE

Equipment

- Freedman "Mid-High" individually contoured passenger seats with vinyl upholstery. (Minimum of 32" on center seat spacing and minimum 12" of knee space). YES NO
- Fully booted under seat mounted retractable passenger seat belts / all seats. YES NO
- Molded rubber padded seat grab handle passenger assist at all aisle positions. YES NO
- Recaro LXS or USSC G2 high back recliner driver's seat with L4 upholstery. YES NO
- Passenger compartment heaters (65,000 BTU) with ¼ turn ball type shut-off valve. YES NO
- 70.000 BTU passenger compartment AC system with 3 speed fan and thermostat control. YES NO
- Digital AM/FM/CD Radio with clock and four speakers in passenger's compartment. YES NO
- Storage compartment above driver with latch able cover. YES NO
- A 7"x10" interior convex passenger compartment mirror mounted over driver. YES NO
- Dual inclined 1.25" stainless steel grab rails parallel to steps. YES NO
- **Driver protective barrier/stainless steel stanchions and modesty panel aft of driver's seat.** YES NO
- **Stanchion pole with handrail and modesty panel in front of right side passenger's seat.** YES NO
- Braun L919/ADA & FMVSS compliant wheelchair lift with retractable platform safety belt. YES NO
- (2) Q'Straint QRT fully retractable wheelchair securement with Slide-N-Click attachments. YES NO
- Wall mounted wheelchair securement storage bags adjacent to wheelchair positions. YES NO

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COMPLIANCE

Equipment (cont.)

- Aluminum framed and foam insulated dual panel wheelchair access doors w/tinted windows. YES NO
- Stainless steel piano hinge, three point latch and hold open spring struts @ wheelchair doors. YES NO
- Door activated wheelchair area flush mounted clear sealed beam lights below door opening. YES NO
- Door activated interior lighting above the wheel chair lift/ADA compliant. YES NO
- 32"x80" (clear opening) dual panel entrance door with transit grade electric operator. YES NO
- Bright white exterior with **blue perimeter stripes**, window blackout and agency lettering. YES NO
- 5# fire extinguisher, 24 unit first aid kit, belt cutter, and fluid spill kit and triangle reflectors. YES NO
- Delivery to procuring agency and a 2 hour vehicle training program must be included. YES NO
- Front suspension alignment inclusive of caster and camber adjustment YES NO
- (print required) YES NO
- **Bus shall be delivered with at least two (2) sets of keys to ignition, front doors and all keys related to body** YES NO

Minimum acceptable warranty Periods

- Chassis powertrain/ 5years & 60,000 miles. YES NO
- Corrosion warranty/ 6 years & 100,000 miles. YES NO
- Bus body Electrical / @ years& unlimited miles. YES NO
- Bus body components / 2 years & unlimited miles. YES NO
- Bus body structure / 5 years & 75,000 miles. YES NO
- Air conditioning / 2 years (5 years on coils). YES NO

Submission Requirements

The proposal must include:

- A complete itemization of equipment of the proposed vehicle configurations.
- Warranty date of chassis, body and all sub components.
- Specifications of the proposed engine, transmission and chassis.
- A description of the bus body electrical system.
- Details of the bus body construction including fully dimensioned CAD engineering prints, the materials used including size and gauge and a worded description of the bus body construction procedure.
- A fully dimensioned floorplan portraying the arrangement of seats, wheelchair positions, passenger assist, wheelchair lift, modesty panels and door ways.
- Certification of compliance with FMCSS requirements.
- Certification of ISO registration.
- A statement of certification of compliance with the chassis Manufacturers: qualified vehicle modifiers” program
- **Completed specification checklist with addendums attached.**

Failure to supply the required documentation will render the bid non responsive

Variation Submission

Bidder must bid on chassis, body and equipment as specified. This specification depicts the procuring agencies preferred vehicle and equipment. Any variation from these specifications must be presented to the procuring agency (attach supplemental page if necessary). Bidder must indicate any variances to the specifications, no matter how slight. The statement “see attached” to express a variance is not acceptable. The bidder must describe the variance in the space provided and supply additional documentation to justify the variance. If no variations are presented, it shall be construed that the proposed equipment is in total compliance with these specifications. Delivered equipment is subject to acceptance by procuring agency. **Equipment not fulfilling the specifications as accepted by the procuring agency will be rejected.**

PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID

(PRICING SHEET MAY NOT BE CONFIDENTIAL)

CITY OF WARWICK

BID AND CONTRACT FORM

TITLE OF SPECIFICATION: Bid2020-324 Purchase New Paratransit Van

I. BID:

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer will remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance by the CITY OF WARWICK will transform the bid into a contract. This bid and contract will be secured by Bonds, if required by the specifications.

<u>Description</u>	<u>Bid</u>
I. Cab & Chassis	
Year	
Make	
Model	
Warranty	
TOTAL COST FOR 1 VEHICLE	\$
Delivery in 90 Calendar Days ARO	