

Francis M. Gomez  
Purchasing Agent



Frank J. Picozzi  
Mayor

**City of Warwick**  
Purchasing Division  
(Mailing Address)  
3275 Post Road  
Warwick, Rhode Island 02886  
Tel (401) 738-2013  
Fax (401) 737-2364

The following notice is to appear on the City of Warwick's website Tuesday, February 20, 2024. The website address is <http://www.warwickri.gov/bids>.

**CITY OF WARWICK  
BIDS REQUESTED FOR**

**BID 2024-400 Traffic Signs, Channel Posts & Materials**

**Specifications**

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Tuesday, February 20, 2024. If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

**Submissions**

All bids should be submitted with one (1) original and two (2) copies in a sealed envelope (total of three (3) copies), which should read: **YOUR COMPANY NAME** plainly marked on the exterior of the envelope as well as **"BID 2024-400 Traffic Signs, Channel Posts & Materials"** No bids will be accepted via Facsimile or email. All bids must be sealed. Sealed bids will be received by the Purchasing Division no later than **11:00 AM, Tuesday, March 19, 2024**. The bids will be opened publicly commencing at 11:00 AM on the same day at 65 Centerville Road, Meeting Room 2.

**Delivery**

If delivering in person or sent by delivery service (FedEx/UPS/DHL etc.) use physical address 65 Centerville Road, Warwick, RI 02886, Suite D. If sent via United States Postal Service use mailing address 3275 Post Road Warwick, Rhode Island 02886.

**Awards**

Awards will be made on the basis of the lowest evaluated or responsive bid price.

## **Questions**

Please direct questions related to the bidding process, how to fill out forms, and how to submit a bid (Pages 1-8) to the Purchasing Division.

- Email: [Bids@warwickri.gov](mailto:Bids@warwickri.gov)
- Phone: 401-738-2013

Please direct all questions related to the specifications outlined (beginning on page 9) to the issuing department's subject matter expert:

- Name: Cameron Whittaker
- Phone: 401-921-9620
- Email: [dpw.signs@warwickri.gov](mailto:dpw.signs@warwickri.gov)

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2013 at least 48 hours in advance of the bid opening date.

## **Original Signature on file**

Francis M. Gomez  
Purchasing Agent

**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**

**Acknowledgement of Addendum (if applicable)**

<b>Addendum Number</b>	<b>Signature of Bidder</b>
_____	_____
_____	_____

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

BIDDER'S SIGNATURE: \_\_\_\_\_

BIDDER'S NAME (PRINT): \_\_\_\_\_

TITLE: \_\_\_\_\_ TEL. NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\*

\*Please include your email address. Future bids will be emailed, unless otherwise noted.

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**II. AWARD AND CONTRACT:**

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor, accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: \_\_\_\_\_  
Bid 2024-400 Purchasing Agent

**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**

**CERTIFICATION & WARRANT FORM\***

**This form must be completed and submitted with sealed bid.  
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statues, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

**\*This form cannot be altered\***

**CITY OF WARWICK  
NOTICE TO BIDDERS**

**BID 2024-400 Traffic Signs, Channel Posts & Materials**

The IRS Form W-9 is available on [www.warwickri.gov](http://www.warwickri.gov) should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder should initial the change.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder should indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified.

The opening of bids will be in the order established by the posted agenda and the agenda will continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid will be deemed late.

Negligence on the part of the bidder in preparing the proposal confers no rights for the withdrawal of the proposal after it is open.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All proposals submitted become the property of the City and will not be returned. If the company intends to submit **confidential or proprietary information** as part of the proposal, **any limits on the use or distribution of that material should be clearly delineated in writing. This information should be submitted in a sealed envelope, clearly labeled confidential** and where it should be submitted in the response. Please be advised of the Freedom of Information Act as it may pertain to your submittal.

For a bid to be awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity may be required to provide to the Purchasing Agent a **Certificate of Good Standing** dated no more than thirty (30) days prior to the date upon which the bid approval was made.

If required, the successful bidder will provide **Certificate of Good Standing** within ten (10) calendar days after notification or the City reserves the right to rescind said award.

Prices to be held firm for one (1) year, from June 05, 2024 through June 6, 2025. Term contracts may be extended for one (1) additional term upon mutual agreement unless otherwise stated.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City will incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services has been placed, the contractor will be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit will be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick will be the sole responsibility of and will be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick will be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is

understood and agreed that the agreement will cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

## **CITY OF WARWICK**

### **SPECIFICATIONS FOR Bid 2024-400 TRAFFIC SIGNS, CHANNEL POSTS & MATERIALS**

The Department of Public Works, Highway Division, requires finished and flat traffic signs, as per Manual Uniform Traffic Control Devices specifications. They shall be ASTM Type I, IX, XI or 3M hi-intensity prismatic reflective sheeting on .080 gauge aluminum (6061-T6 alloy) or (5052 H38 alloy).

The City reserves the right to award this bid in part or in full. Bid prices will be delivered prices to the City of Warwick. Unit prices will remain firm one (1) year from June 5, 2024 through June 4, 2025

Delivery time must be no more than fifteen (15) working days after receipt of order. If the low bidder fails to meet the delivery time requirements, the City reserves the right to purchase from other vendors and bill the low bidder for any increased costs incurred by the City. Any questions, please contact Cameron Whittaker at 401-921-9620 or email [dpw.signs@warwickri.gov](mailto:dpw.signs@warwickri.gov)

All orders with the City will be placed on an as needed basis.



**CITY OF WARWICK**

**BID AND CONTRACT FORM**

**TITLE OF SPECIFICATION:** Bid 2024-400 Traffic Signs, Channel Posts, and Materials

I. BID:

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer will remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance by the CITY OF WARWICK will transform the bid into a contract. This bid and contract will be secured by Bonds, if required by the specifications.

**Pricing as Follows**

**Continued next page**

**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**  
**(PRICING SHEET MAY NOT BE CONFIDENTIAL)**

Vendor Name: \_\_\_\_\_

**Bid 2024-400 TRAFFIC SIGNS, CHANNEL POSTS & MATERIALS**

Item #	Description	Bid
	<b><u>Finished with Standard Message</u></b>	
1	12" X 24"	
2	12" X 18"	
3	18" X 24"	
4	18" X 24" No thru trucking	
5	18" X 24" No thru traffic	
6	24" X 30"	
7	30" X 18"	
8	24" square, diamond or pentagon	
9	24" octagon	
10	36" square or diamond or fluorescent yellow/green – ASTM Type IX or XI	
11	30" square, diamond or pentagon - ASTM Type IX or XI	
12	36" square, diamond or pentagon - ASTM Type IX or XI	
13	48" square, diamond or pentagon - ASTM Type IX or XI	
14	30" octagon	
15	36" X 12" printed 1 side	
16	36" X 12" printed both sides	
17	30" triangle	
18	36" triangle	
	<b><u>Finished sign – No message</u></b>	
19	12" X 24"	
20	12" X 18"	
21	18" X 24"	
22	24" X 30"	
23	30" X 18"	
24	24" square, diamond or pentagon	
25	24" octagon	
26	36" square or diamond - fluorescent yellow/green - ASTM Type IX or XI	
27	30" square, diamond or pentagon - ASTM Type IX or XI	
28	36" square, diamond or pentagon - ASTM Type IX or XI	
29	48" square, diamond or pentagon - ASTM Type IX or XI	
30	30" octagon	
31	36" X 12"	
32	36" X 12"	
33	30" triangle	
34	36" triangle	

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**PLEASE COMPLETE THIS PAGE & SUBMIT WITH YOUR BID**  
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Vendor Name: \_\_\_\_\_

**Bid 2024-400 TRAFFIC SIGNS, CHANNEL POSTS & MATERIALS**

Item #	Description	Bid
	<b><u>Marking Tape</u></b>	
35	A270ES White Stamark Brand Tape 12" X 30 yds.	
	<b><u>Reflective Sheeting</u></b>	
36	ASTM Type I sheeting – all colors/sq. ft.	
37	Hi-Intensity Prismatic Sheeting ASTM Type IV – all colors	
38	EC Film ( <b>E.C. transparent overlay on paper liner</b> ), unpunched, all colors/sq.ft.	
39	ASTM XI reflective sheeting, all colors/sq.ft.	
	<b><u>Anti-graffiti overlay film</u></b>	
40	36" x 50 yd	
41	48" x 50 yd	
	<b><u>Opaque Film</u></b>	
42	2 Mil Cast HP Vinyl Opaque Film –black & white/sq. ft.	
43	2 Mil Cast HP Vinyl Opaque Film - all colors/sq. ft.	
	<b><u>Prespacing Tape</u></b>	
44	6" X 100 yards/price per roll	
45	12" x 100 yards/price per roll	
46	24" X 100 yards/price per roll	
47	36" X 100 yards/price per roll	
	<b><u>Flat .080 Gauge Aluminum Radius Corners No Hole</u></b>	
48	14" X 6"	
49	16" X 6"	
50	18" X 6"	
51	20" X 6"	
52	24" X 6"	
53	30" X 6"	
54	36" X 6"	

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Vendor Name: \_\_\_\_\_

**Bid 2024-400 TRAFFIC SIGNS, CHANNEL POSTS & MATERIALS**

Item #	Description	Bid
	<b><u>Flat .080 Gauge Aluminum Radius Corners No Hole</u></b>	
55	10" X 8"	
56	12" X 8"	
57	14" X 8"	
58	16" X 8"	
59	18" X 8"	
60	20" X 8"	
61	24" X 8"	
62	30" X 8"	
63	36" X 8"	
64	10" X 10"	
65	12" X 10"	
66	14" X 10"	
67	16" X 10"	
68	18" X 10"	
69	20" X 10"	
70	24" X 10"	
71	30" X 10"	
72	36" X 10"	
73	42" X 10"	
74	48" X 10"	
75	54" X 10"	
	<b><u>Sign Posts</u></b>	
76	10' green 2 lbs. per ft. with tapered end	
77	12' square galvanized posts	
78	3' square anchor post	
	<b><u>Brackets</u></b>	
79	#8 Metro Wing w/set screws	
80	VS-800 24" cantilever bracket	
81	VS-B36 36" cantilever bracket	
82	Side Mount for Wood Post, Pine & U-Channel Post Style #731F	
83	Spring loaded sign post – heavy duty	

Delivery \_\_\_\_\_ working days ARO