

**DEPARTMENT HEADS AND DIVISION CHIEFS**  
**PLEASE POST ON YOUR BULLETIN BOARDS**

**EMPLOYMENT / PROMOTIONAL OPPORTUNITY**

**Vacancy No.:** 23-216-1

**Title of Position:** Plumbing & Mechanical Inspector  
Vacancy exists in the Building Department

**Salary Range:** \$29.47 - \$37.70 per hour / 35 hours per week

**Date Posted:** August 4, 2023

**Deadline for Applying:** OPEN UNTIL FILLED

**Remarks:** This is a Classified / Bargaining Unit Position  
Examination Weight: 60% Written / 40% Oral

**Statement of Duties:** Works under the general direction of the Building Official and performs a variety of routine and complex inspections residential and commercial plumbing and mechanical systems to ensure compliance with the R.I. State Plumbing and Mechanical Codes.

- Performs on-site inspections of all new plumbing and mechanical installations and improvements.
- Enforces applicable R.I. State Plumbing and Mechanical Code and R.I. General Laws (RIGL) pertinent to residential and commercial plumbing and mechanical systems.
- Issues correction notices citing deficiencies and code references.
- Reviews plans to ensure that the work complies with applicable R. I. State Plumbing and Mechanical Codes.
- Reviews and issues permits, using the OpenGov E-permitting system.
- Keeps records of inspection activity and completes related reports on OpenGov E-permitting system.
- Maintains records, documents and inspection reports.
- Researches problems and complaints regarding commercial and residential plumbing and mechanical code compliance.
- Confers with customers in person, on the phone and via electronic mail to resolve complex and sensitive issues relating to codes and permitting.
- Explains, interprets and provides guidance regarding applicable codes, within area of responsibility, to architects, engineers, contractors, developers and other interested parties.
- Performs other duties as assigned.

**Education & Experience:** High school education or general education degree (GED) and a minimum of five (5) years of closely related experience.

**SPECIAL NOTE:** Must possess a valid Rhode Island Master Pipefitter I License and a valid Rhode Island Master Plumber License. Must possess a valid, state issued driver's license, and maintain all licenses as a condition of employment. Applicants will also be subject to a background criminal check prior to employment. **Negative findings may prevent applicant from being considered.**

**The City of Warwick offers a robust menu of employer provided benefits to include individual and family health and dental insurance; paid time off to include holidays, vacation, personal time and sick leave; pension, life insurance, and optional, supplemental retirement plans.**

**THE CITY OF WARWICK IS AN EQUAL OPPORTUNITY EMPLOYER**

<https://www.warwickri.gov/personnel-department/webforms/submit-application-or-resume>